

Franklinville Elementary School

The mission of Franklinville Elementary is **to engage, motivate, and develop the growth of all students.**

Our vision is **to inspire every student to be a lifelong learner.**



Student Handbook 2020-2021



Dear Parents,

Welcome to Franklinville Elementary School. As we begin a new year, we ask for your support, your involvement, and your cooperation as we work together to provide the best education for your child. We believe working together as faculty, staff, and parents will give our students the support and encouragement they need to do their best every day.

You are asked to read this handbook carefully with your child so that you are aware of school rules and procedures. We want our school to be a safe place for all of us, and we will expect everyone to show respect and to behave appropriately. In addition to the Franklinville Handbook, you will need to carefully review the Randolph County Schools Code of Student Conduct, which you received along with this handbook.

You, as a parent play a very important role in the education of your child. When your child sees that you value education and see school as important, they will as well. Please take time each day to talk with your child about his/her day, read with or listen to him/her read, and offer encouragement and praise. Keep in touch with the teacher and never hesitate to call if you have questions. We also invite you to volunteer or have lunch with your child.

We are thrilled to have your child at Franklinville Elementary School and count it an honor to be involved in their lives. We look forward to a successful year.

Sincerely,

Debbie Sheron
Principal

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ACADEMIC ACHIEVEMENT/AWARDS

Third, fourth, and fifth grade students are recognized for their academic efforts by placement on the All A's, and A-B Honor Roll. Requirements are as follows:

A Honor Roll - A's in all subjects

A-B Honor Roll - A's and B's in all subjects

Best Behavior Award - Student has exhibited good behavior for the 9 weeks and is chosen by the teacher

Awesome Effort - Students who have demonstrated diligence and hard work for the quarter



Grading Scale for 3rd-5th grades:

90-100 A

80-89 B

70-79 C

60-69 D

60- below F

Kindergarten has a Way to Grow Celebration for their students each quarter.

1st and 2nd grades have an award ceremony where the awards given are:

- **Awesome Effort**
- **Math award**
- **Reading Award**
- **Best Behaved**

These awards will be given out but no ceremonies will be held this year as we are not allowed to have assemblies.

ACCIDENT INSURANCE FOR STUDENTS

Students are NOT automatically covered by insurance when an accident occurs at school. Therefore, insurance for dental and/or student accidents is available to you. The agent for these plans is American Advantage Insurance Group, Inc. Information on these plans, along with a health care plan is included in one brochure, which will be given to your child. **PAYMENT SHOULD BE MADE DIRECTLY TO THE COMPANY.** The brochure should be kept by the parent for future reference as a summary of coverage and how to file a claim.

Please take a minute to review the plans available for your child. **THE SCHOOL IS NOT RESPONSIBLE FOR STUDENT ACCIDENTS**, which occur in the school unless negligence is proved on the part of the school.

ARRIVAL AND DEPARTURE PROCEDURES



MORNING ARRIVAL

The safety of our students is very important. We ask that you follow these procedures if you transport your child to school.

- Car riders should be unloaded only in the circle available in the back of the school for drive-around drop-off. **Please note that this is the only location where students may be dropped off in the mornings. No one is allowed to walk their child into the building at this time.**
- Once you approach the unloading area in back of the school, a staff member will direct you. For safety reasons, we can only have one lane for unloading.
- Before you enter the unloading lane, make sure your child has everything he needs so that you will not delay traffic.

- Let your child out at the area designated by staff.
- **Students need to be in the building by 7:50 so that we can check their temperature and ask the questions and to their classroom by 7:55.**
- **Car riders should arrive between 7:30 a.m. and 7:50 a.m. each day.**
- Students arriving after 7:55 a.m. are tardy and must drive around to the front of the building to enter. Please do not be late.
- All doors will be locked promptly at 7:55
- Morning drop off in the back circle will not begin until 7:35.
- Be understanding of us and remember these guidelines are necessary for the safety of our students.

PLEASE DO NOT DROP OFF YOUR CHILD IN ANY OTHER LOCATION THAN THE BACK CIRCLE AS THIS ENSURES THE SAFETY OF ALL STUDENTS.

AFTERNOON CAR RIDERS

Car riders are dismissed by bell at 2:45 p.m. each day.

Please follow these guidelines as you come to pick up your child.

Please note that no one should enter through the front doors of the school in the afternoon to pick up their child. If you need to pick up your child early due to a doctor's or dentist appointment or, please send a note to your child's teacher informing them of the change that morning. It is very difficult to make sure students get in the right place when changes are made at the last minute. **You will also need to ring the door buzzer once you arrive, return to your car, and wait patiently for the office staff to bring you your child.**

- You will receive a card with your child's name on it which is to be displayed in the window (front dash) of your car.
- There is a carpool circle available in the back of the school for drive-around pick-up. Cars must display the appropriate carpool sign in the front window. Those failing to display this sign must provide ID and will delay the process of you getting your child.
- Please pick up your child prior to 3:00 p.m. Our teachers and assistants have other responsibilities after this time.

DISMISSAL OF STUDENTS / NON-EMERGENCY

You are also asked to provide a list of persons you give the school permission to pick up your child. These forms will be kept on file in the office and referred to when students are dismissed from school prior to the end of the school day. In situations where permission is determined by custody papers or court documents, the school must have a copy of the current document on file. Please make sure you make the office aware of any special custody issues. It is the responsibility of the parent/guardian to update and inform the school of any changes to this plan. Please make sure you complete and return this form to school.

ASBESTOS HAZARD EMERGENCY RESPONSE ACT (AHERA) NOTIFICATION STATEMENT

In 1988 all Randolph County Schools were inspected for Asbestos Containing Materials (ACM) according to the rules established by the Asbestos Hazard Emergency Response Act (AHERA). The inspection results and the Randolph County Schools plan concerning asbestos were compiled into a Management Plan for each school. Each school's Management Plan is available to the public for inspection upon request. Interested parties should contact the Principal or the LEA Designee to arrange for an inspection of the Management Plan. As required by AHERA, a re-inspection of all asbestos identified in each school will be conducted every 3 years. This is the scheduled year for re-inspection. The re-inspection results can be found in the most current volume of the AHERA notebook. Any questions concerning this school's Management Plan can be directed to Allen Kerns, the Randolph County Schools LEA Designee, at 336-736-6588.

ARRIVAL IN THE MORNING

The doors open to students at 7:30am. Children should not be dropped off before then, as there are no teachers on duty to supervise until 7:30am. Those needing to be dropped off earlier than 7:30am must utilize our before school daycare. The classrooms will be open for students at 7:30am. **Students will go directly to their classes after they have their temperature taken, answer the questions, and pick up their breakfast.**

The tardy bell rings at 7:55am. Students not physically in their classroom at 7:55am will be counted tardy. **If a student is tardy, he or she should be brought to the front office by the adult bringing them to school. Your child will have to have their temperature taken in the front car circle.** Students will not be admitted to class without a tardy slip. All grade levels begin instruction first thing in the morning so please make sure that your child is on time for school every day (7:55am) so that they can get the full benefit of all instructional time. Excessive tardies will not be allowed.

ASSIGNMENT OF STUDENTS TO CLASSES

There are many factors to consider when setting up classes and assigning children. Please be aware that classroom organization during the first ten days of school may be temporary, and your child's placement is subject to change. Unanticipated enrollment may affect our organization and make it necessary to make changes, but we will make every effort to keep changes to a minimum. Your understanding and cooperation will be appreciated. We will not be honoring parental requests for specific teachers, however, if you have a concern or other information about your child that you believe should be considered as we assign students to classes, please contact Mrs. Sheron. The scheduling process for students begins in the spring preceding the following school year.

ATTENDANCE



Regular attendance is important to the success of each student. Students absent from school will be granted excused absences for the following reasons only:

1. Illness
2. Injury
3. Quarantine
4. Death in immediate family
5. Emergency medical/dental appointments
6. Court proceedings
7. Religious observances
8. Educational opportunity with prior approval



Students are **required to furnish written excuses,** **signed by a parent or guardian** on the first day they return to school after an absence. If a written excuse is not provided by the third day following an absence, the absence will be coded unlawful. Significant attendance problems will be investigated. Failure to attend a minimum of 170 days will result in a review of the total academic progress of the student by the principal and teacher to determine if the student can be successful at the next grade level. Failure to demonstrate necessary academic progress may result in the student being retained for the next school year.

Parental contact will be made by the school when the student has 3, 6, and 10 unexcused absences as required by board policy. These are letters created and required by the state of NC.

Attendance for Remote instructional days will be taken. Starting on the first day of school, we will start taking attendance for all students and it will be taken every day, whether you are A day, B day, or completely remote. We will take attendance for your child by two way communication with you or your child or work completion. Ways we can count your child present would be a response to a dojo question, participation in Canvas, submitting assignments, an email response, logging into a google meet, a phone call, or when you turn in your child's work packet.

Any student who is absent more than 20 days must have a doctor's note to excuse all subsequent absences.

Failure to provide a doctor's note for absences that exceed 20 days will result in possible legal action to fulfill the requirement of the Compulsory Attendance law. Students who have excessive absences will be referred to our school social worker for investigation of the absences.

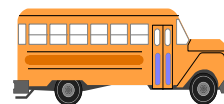
A child must be present for one half (until 11:30am) of a school day to receive credit for attendance. If a child leaves school prior to meeting the one half day requirement, he/she will be counted as absent.

In order for an absence for an educational trip to be lawfully excused, **parents are required to receive prior approval from the principal.** The parent must submit in writing the dates of the trip and how it will be an educational experience for the child. This must be done **before** the trip is taken. In addition, students must keep a daily journal during the trip which provides details about the trip and its educational value. The journal is submitted upon return from the trip. Regular vacation trips are generally not considered educational. We encourage all families to try to plan family trips and vacations at times when school is not in session.

BREAKFAST

Breakfast will be served each morning on regular school days. We are pleased to offer FREE breakfast at Franklinville to any student currently enrolled that chooses to eat for breakfast. **Students will be allowed to "grab and go" their breakfast and take it to their room to eat from their entry point.** We do ask that student do not open their breakfast items until they arrive in their classroom. Breakfast will NOT be served if there is a three-hour school delay.

BUS SAFETY



1. Be ready and on time for the bus each morning.
2. Quietly wait for the bus in the event of a delay.
3. Stand away from the road in an orderly manner while waiting for the bus.
4. Wait for the bus to stop and watch for traffic before crossing the road.
5. Always cross the road in front of the bus when loading or unloading.
6. Never stop to pick up anything you drop. Tell the driver first.
7. Load and unload the bus in an orderly manner in a single line.
8. Never touch the mechanical controls or the door control.
9. Sit quietly in your assigned seat until the bus reaches your stop.
10. Obey all safety rules and do your part to help the driver.
11. Students fighting on the bus will be suspended from the bus.
12. Use the back door only in an emergency.

Bus drivers will inform the principal or assistant principal of misbehavior on the bus. A ticket will be issued for inappropriate behavior which your child will ask you to sign and return to school. Three bus tickets will result in the suspension of the student from the bus. Less than three tickets may result in suspension from the bus if the behavior warrants such action.

Students will be seated one child per seat. They must remain in their seat at all times and wear their mask as they board the bus.

CARDINAL TIME

A time for daily enrichment/remediation began here in the 2011-2012 school year. No less than 30 minutes will be dedicated to “Cardinal Time” each school day. Time will be dedicated to weekly remediation, enrichment, and Olweus Bully Prevention Class Meetings.

CHANGE OF RESIDENCE



Please notify the school principal immediately upon change of residence if they move outside the school attendance area. Permission must be secured by the Department of Administrative Services for Students, Randolph County School System, 2222-C South Fayetteville Street, Asheboro, N.C. 27205 (318-6177) for the child(ren) to remain in attendance. Approval is contingent upon space availability, student conduct, attendance record, and payment of tuition if required. Failure of prompt notification of change of residence and to make application for reassignment shall result in the child(ren) being immediately removed from enrollment in the Randolph County Schools. If a child or children is /are found to reside outside of the Randolph County Schools attendance area, or if a parent has provided the school with an erroneous residence address, the child(ren) shall be denied continued enrollment in the Randolph County Schools.

CITIZENS OF THE MONTH

Each month, every classroom honors one or two students who have displayed qualities of good citizenship (responsibility, respect, caring, honesty, kindness, etc.) [Students who are recognized as the Citizen of the Month for their classroom will also be recognized at a special virtual celebration where they will receive a certificate of recognition. We will not be able to](#)

CLASSROOM PARTIES AND BIRTHDAYS

Classroom parties can be held at winter break and at the end of the school year. [Unfortunately, no special food is allowed to be brought in from the outside for parties or for lunches.](#) If outside party invitations are brought to school they should be provided for all students in the class. Students will not be allowed to distribute invitations during the school day.

CURRICULUM AND INSTRUCTION

Franklinville Elementary School offers a comprehensive curriculum, which focuses on student abilities, interests, individual differences, and skills. The North Carolina Standard Course of Study is the curriculum guide for all students. The use of hands-on experiences and problem solving strategies are present at all grade levels. Students are often grouped for instruction to best meet their academic needs.

Specialists in Reading, Speech, Learning Disabilities, Media, Art, Physical Education, Technology, Academically/Intellectually Gifted, and English as a Second Language support our total school academic program.

DAYCARE

Franklinville School is fortunate to have a before and after school care program to offer parents. There is a weekly fee for student attendance as well as a registration and annual fee. Rates and fee policies are available from our daycare director. This is a business; therefore, everyone is required to pay in advance. Our daycare program cannot extend time for payments as we must continue to pay the daycare salaries and bills as they come in. School rules apply during the time students are in before and after school care. Student misbehavior may lead to suspension and eventual removal from the program. If a parent has questions about Franklinville’s Daycare, he or she may call the Daycare Director, Shirley Glass, at 336-824-2306 or 336-736-2204.

DELIVERY OF FLOWERS AND BALLOONS



With the safety of students and bus drivers in mind, we ask that parents refrain from sending flowers, balloons, and gifts to school. Your cooperation in this matter is appreciated. Students will not be permitted to ride the bus with balloons and/or large vases of flowers. If you have these items delivered to your child at school, please plan to make arrangements to pick him/her up from school that afternoon.

DISCIPLINE

We believe all students can behave appropriately. By working together, school staff and parents can provide the support our students need to do their best every day, and allow others to do their best as well.

It is our policy that students should be held accountable for their own actions. We will not allow any student to stop us from teaching and/or stop another student from learning. Students who behave inappropriately will be disciplined fairly. We will involve and inform parents if this should occur.

The purpose of our discipline plan is to create and keep a learning environment that is safe, positive, and productive for all students. Our long-term goal for our students is that they become responsible, respectful, caring citizens.

The school system, the school, and each individual teacher have all established realistic and reasonable guidelines for all students to follow so that learning can take place without disruption. Each student will receive a copy of the **Randolph County Schools Code of Student Conduct** as a supplement to this handbook. Parents and students should read and discuss this together.

During the first two weeks of school, each teacher will be spending time in his/her classroom explaining and discussing appropriate behavior, class rules, consequences and rewards. You will receive a copy of your child's class rules and consequences so that you will be aware of them as well. We will always inform and involve parents as we work to help our students to be responsible and respectful.

A General Overview of PBIS

The main focus of Positive Behavior Interventions and Supports (PBIS) is to provide a clear system for all expected behaviors at Franklinville Elementary School. While many faculty, staff, students, and parents may have assumptions of what is expected behavior, we cannot assume that everyone's beliefs are similar. Through PBIS, we will work together to create and maintain a productive, safe environment in which ALL school community members clearly understand the shared expectations for behavior. We believe that through the implementation of PBIS systems and strategies we will increase student academic performance, increase safety, decrease problem behavior, and establish a positive school climate.

PBIS methods are research-based and have been proven to significantly reduce the occurrence of problem behaviors in the school. One of the keys of the system is a focus on prevention. It is based on the idea that when students are taught clearly defined behavioral expectations and provided with predictable responses to their behavior, both positive and corrective, 85-95% of the students will meet those expectations.

As part of PBIS, Franklinville is developing school-wide procedures to accomplish the following:

1. **Define Behavior Expectations.** A small number of clearly defined behavioral expectations are defined in positive, simple rules. At Franklinville Elementary School our expectations are: 1) I will make safe choices, 2) I will show ownership 3) I will Be attentive, and 4) I will be respectful (SOAR). These expectations are outlined in the attached matrix.

2. **Teach Behavior Expectations.** The behavioral expectations are taught to all students in the building, and are taught in real contexts. Behavioral expectations are taught using the same teaching formats applied to other curricula. The general rule is presented, the rationale for the rule is discussed, positive examples (“the right way”) are described and rehearsed, and negative (“the wrong way”) are described and modeled. Students are given an opportunity to practice the “right way” until they demonstrate fluent performance.
3. **Acknowledge Appropriate Behaviors.** Once appropriate behaviors have been defined and taught, they need to be acknowledged on a regular basis. Franklinville has developed a formal system that acknowledges positive behavior. “Feather Card Awards” are forms used by the individual staff member, at his/her discretion, as a tool of encouragement and a student motivator. Staff members can award “Feather Cards” to students, whether they teach them or not. Additionally, school-wide drawings for incentives will further acknowledge and encourage appropriate behavior.
4. **Proactively Correct Behavior Errors.** When students violate the behavioral expectations they are informed that their behavior is unacceptable. Clear procedures are used to redirect students to appropriate behavior.
5. **Expectations and Rules at Franklinville Elementary:**

Expectations	Classroom	Hallways	Cafeteria	Bathroom	Playground	Buses	Space for Distance Learning
Safe	maintain personal space use materials appropriately	maintain personal space travel on the right walk at all times wait patiently during temp checks	stay seated keep feet under the table walk at all times	maintain personal space wash hands with soap and water	maintain personal space use equipment appropriately report problems and injuries	maintain personal space seat to seat back to back	use teacher approved sites only
Ownership	be on time give best effort	keep the hallways clean go directly to your destination	clean up place trash in trash cans	clean up place your trash in trashcans	try to resolve your own conflicts using the appropriate strategies	use quiet voices be responsible for your belongings	log in on time complete assignments on time create a schedule and work space ask teacher for help
Attentive	listen appropriately stay on task	walk quietly so others can continue learning	come prepared get all things the first time through	go quickly and return to class report any problems	stay in approved areas listen for directions line up at first signal	be ready to load and unload bus look and listen to driver	be visible wait for your turn to speak minimize distractions
Respectful	treat others the way you want to be treated respect differences	be respectful of the work of others	use good table manners say please and thank you use quiet voices	use water and supplies wisely use quiet voices	include others at a safe distance play with everyone	use kind words	use proper etiquette mute your microphone use chat box appropriately

DRESS APPROPRIATELY



Please be sure your child’s attire meets the guidelines for dress code listed in the **Randolph County Schools System Code of Student Conduct.**

EMERGENCY DISMISSAL PLAN

Each student is asked to have an emergency dismissal plan on file with the teacher and to be familiar with what he/she should do in the event that school must dismiss early because of weather or other emergencies. You are asked to complete the form found in your enrollment packet, discuss the plan with your child and return the form to school.

EMERGENCY INFORMATION



Please make sure we have your ***current work and home telephone numbers***. It is very important to notify your child's teacher or the office when you have an address or telephone change. If your child becomes sick or injured, we need accurate and up-to-date information so that we may contact you as quickly as possible. Correct phone numbers are also important as we make weekly telephone messages with our School Messenger program. ***This year it will be of utmost importance that we can communicate with you and reach you should we need you whether you are A day, B day, or completely remote.***

FIELD TRIPS

Unfortunately, there will be no field trips allowed for the 2020-2021 school year.

HEAD LICE POLICY

Effective treatment should not keep a student out of school for more than two (2) days per occurrence. All other days missed will be unexcused per occurrence. There should be no more than six (6) excused absences given for head lice per year. All other days in excess of six (6) will be unexcused.

All students will be screened periodically for head lice. Students who are found to have evidence of having head lice (live bugs) will be sent home for treatment. Upon return to school, he/she must present evidence of treatment. This can be a box top, written statement from a physician, health department, or nurse practitioner.

Remember that head lice can occur in any community regardless of age, sex, or standards of personal hygiene. They are spread by direct (head to head) contact, or by sharing combs, brushes, hats, or other clothing. They do not jump or fly. The school will provide appropriate information to parents to assist in lice control when a child is found to have lice.

INCLEMENT WEATHER

In the event of bad weather, you should receive a phone call from our School Messenger phone system. The following radio and television stations will be notified of school closings and delays, as well as early dismissals:

Radio

- | | |
|-----------------------------|-----------------------------|
| • WKXR (1260 AM) Asheboro | • WHPE (95.5 FM) High Point |
| • WZOO (700 AM) Asheboro | • WKRR (92 FM) Greensboro |
| • WMFR (1240 AM) High Point | • WQMG (97.1 FM) Greensboro |
| • WMAG (99.5 FM) High Point | • WNCA (1570 AM) Siler City |

- WWWB (100.3 FM) High Point
- WGLD (1320 AM) High Point
- WTQR (104 FM) Winston Salem

Television

- WGHP TV Channel 8 High Point
- WFMY TV Channel 2 Greensboro

Please make sure your child knows how he/she will be going home if school dismisses early due to weather.

INSTRUCTIONAL SUPPLY FEE



The instructional supply fee for the 2019-2020 school year is \$12.00 for all Randolph County Schools students. Please make checks payable to Franklinville Elementary School. **All Franklinville parents need to pay the supply fee of \$12.00. These funds will be used to purchase technology subscriptions that are needed whether you are completely remote or not.**

INTERIM REPORTS AND REPORT CARDS

It is very important for parents to be informed about their child's progress in school. Approximately halfway through each 9 weeks grading period, interim reports will be sent home with the student and should be signed by a parent and returned to school. We encourage you to stay in touch with your child's teacher and carefully review any daily or weekly reports and folders your child brings home.

Interim Dates

Sept. 17
Dec. 1
Feb. 19
April 30

Report Card Dates

Nov. 12
Jan. 27
April 12
Last Day

LOST AND FOUND

We request that you put your child's name on clothing, lunch boxes, and any other items that he/she brings to school. All unclaimed and unlabeled items are placed in "Lost and Found" located on the coat closet outside the gym. You and your child are encouraged to check for missing items. Unclaimed items will be given to a charitable organization once in December and once in June.

LUNCHES

The Randolph County Schools are a part of the National School Lunch Program. There are certain regulations our schools must implement to remain in this program. In North Carolina, the Division of Child Nutrition is responsible for administering the school lunch program.

The Division of Child Nutrition will not allow teachers to collect money in the classrooms. Students are expected to pay cash each day for their meals, or prepay for the week on Monday. It is very helpful for students to have the correct change. Students and staff may also pay with check or debit/credit card using the RCSS online payment center available at www.k12paymentcenter.com. Free and reduced priced lunches will be provided for those who have approved applications. If payment cannot be made, parents should contact Bonita Ferrar @ 824-2306 to

request consideration for special payment arrangements. A charged lunch needs to be paid the following day. Students are not allowed to charge any snack items.

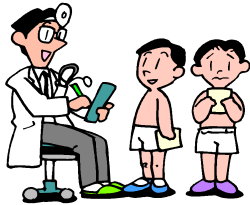
Breakfast and lunch are free for the month of August to all students. They can eat lunch with us starting tomorrow if you preorder it. You need to let your child's teacher know if your child plans to order lunch for any day of the week on Monday by 8:15. Lunches can be preordered for the week. A day students can pick up lunches for Wednesday, Thursday, and Friday on Tuesday as they leave the building. B day students can pick up lunches for Monday, Tuesday and Wednesday on Friday when they leave. You may need to refrigerate some items. If your child is completely remote, you can order lunches online and pick them up at Eastern Randolph High School. Please see our county website for more information about ordering lunches.

More information can be obtained on our county website at www.randolph.k12.nc.us.

Lunch Prices

K – 5 lunch	\$ 2.30
Adult lunch	A La Carte Prices
Reduced lunch	\$ 0.40
Breakfast	FREE

SOFT DRINKS and COFFEE ARE NOT PERMITTED !



MEDICATION POLICY

Staff members of the Randolph County Schools System are not to administer any medications to students. This includes any over-the-counter medications as well. Parents should encourage physicians to adjust the dosage of prescribed medication so that it may be given before or after school.

When medication must be administered during school hours, it will be administered according to written directions signed by the physician and the parent. Forms may be obtained from the school office and must be completed before medication can be given. The only responsibility or liability that can be assumed by the school system or its personnel is to comply with the instructions forwarded by the child's parents and physician. When medication is to be administered in emergency situations, (allergic reactions to bee stings), an emergency information plan should be on file in the student's folder. It is the responsibility of the parent to inform the school of the situation and to work with the school to devise a plan of action to be used in the event of an emergency.

NORTH CAROLINA IMMUNIZATION LAWS

North Carolina Immunization Law requires:

- * 5 DPT (diphtheria, pertussis, tetanus)
 - * 4 OVP (oral polio vaccine)
 - 1 MMR (measles, mumps, rubella, *after* child's first birthday)
 - 3 HIB (influenza Type B)
 - 3 Hepatitis B (*individuals born before July 1, 1994 shall not be required to be vaccinated against hepatitis B*)
- * *One required dose must be given on or after the 4th birthday*

By law, a copy for these immunizations must be in your child's cumulative record within 30 days of his enrollment in school. North Carolina law requires that students who do not provide documentation that immunizations are up to date will be suspended from school.

A **Kindergarten Health Assessment** is required for all new Kindergarten students. The form for the physical may be picked up at registration and copies are available in the school office. Completed forms must be returned to school on or before **30 calendar days** of his/her first day in attendance. In accordance with North Carolina law, failure to return the completed form will result in the student's suspension from school until the form is completed and returned to school.

OFFICE REFERRAL FOR INAPPROPRIATE BEHAVIOR



When a student is referred to the office for inappropriate behavior, you will be notified by telephone and will receive a copy of the written referral. Consequences for inappropriate behavior may include office or lunch detention, R & R (Rethink & Redirect), restitution, loss of special privileges, request for parent conference, or suspension out of school. Our desire in this process is to stop the inappropriate behavior and return the student to class. We believe with your support and involvement we can accomplish this.

North Carolina legislation states that when the principal has a reasonable belief that an act has occurred on school property involving assault resulting in personal injury, assault involving the use of a weapon, possession of a firearm, possession of a weapon in violation of the law, or possession of a controlled substance in violation of the law, he/she shall immediately report the act to the appropriate law enforcement agency. School property includes the school building and campus, school grounds, bus, recreation areas, and athletic fields. If your child is involved in an act or incident as described above, you will also be contacted and notified to come to the school. **Remember that even a small pocketknife is considered a weapon and possession at school is a violation of the law.**

Our goal is to make our school a safe place every day for all students and staff.

PARENT CONFERENCES

If you would like to have a conference with your child's teacher, please be sure to make arrangements at least a day in advance. It is preferred that the conference be held before or after school so that undue interruptions to the regular classroom schedule do not occur. Parents are welcome to call the school office to arrange a conference with a teacher, or you may send a note to request a conference. Teachers may also request a conference through phone calls, notes, interim reports, report cards, or weekly folder notes. We encourage you to follow up on any concerns you have about your child. **Parent conferences can take place this year but are by appointment only. The parent's temperature must be taken, the questions answered, and social distancing maintained.**

PLEASE LEAVE AT HOME!

- Gum
- Coffee and sodas
- Fidget Spinners
- iPods, Radios, CD players and all electronic devices
- Cell phones and pagers
- Toys (including gameboys, giga pets, game watches, Pokeman toys, cards)
- Hats (hats are not worn inside the building except on Dollar Hat Days.)
- Inappropriate clothing

PARENT PORTAL

RCSS provides the parent portal via PowerSchool for all of our parents. If you have not yet come in to the office to receive your username and password, please do so at your earliest convenience. You will need to bring your photo ID. It only takes a few moments to obtain your information. Once you are an active user in parent portal you can control many things within the program. As the parent of a student in grades 3-5 you can enable the system to send you your child's grades as often as you like. You can add and delete phone numbers in the system that you would like to receive the Sunday night phone calls. You can also view your child's attendance whenever you like. We encourage all parents to use the Parent Portal so you stay up-to-date and informed about your child's progress here at Franklinville.

PEACHJAR

Our school system launched a new communication tool called "Peachjar" in the spring of 2015. School-approved flyers, such as movie event reminders, school night events, fundraiser announcements, PTO reminders, etc. will be sent to you electronically and posted on the school website via the Peachjar icon. To receive these emails, you simply need your email on file here at school. To receive emails in multiple accounts, simply click on the Peachjar button on our homepage to sign up other email accounts.

RIGHT TO REQUEST TEACHER/TEACH ASSISTANT QUALIFICATIONS ANNUAL PARENT NOTICE

Districts must notify the parents of students attending Title I schools that they may request and the district must provide information regarding the professional qualifications of students' classroom teachers and teacher assistants including the following:

- Whether the teacher has met North Carolina qualifications and licensing criteria for the grade levels and subject areas in which the teacher provides instruction.
- Whether the teacher is teaching under an emergency license or waiver through which the state qualifications or licensing criteria have been waived.
- The bachelor's degree major of the teacher and any other graduate certification or degree held by the teacher, and the field or discipline of the certification or degree.
- Whether the child is provided services by teacher assistants, and if so, their qualification.

The request for the professional qualifications of any teacher or teacher assistant must be made in writing. The information will be mailed to the parent from the Randolph County Schools Title I Department within 30 days after receiving the request. The form to request this information is located on the Randolph County Schools website at www.randolph.k12.nc.us under Title I information. A copy of the form may also be obtained from the school office.

SCHOOL DAY

7:30	Doors open and students are allowed to go to their classroom. Traffic in the back circle begin moving.
7:55	In classroom for school day to begin/Tardy bell rings
2:45	Dismissal

Car riders should arrive between 7:30 a.m. and 7:50 a.m. to be ready for the day. Please do not bring your child to school prior to 7:30 a.m., and if your child is a car rider in the afternoon, he should be picked up promptly after school. The school cannot be responsible for the supervision of students before 7:30 a.m. and after 3:00 p.m. unless it

is at the request of the child's teacher or for a scheduled activity. Please do not ask to have your child dismissed early unless he/she has a medical appointment.

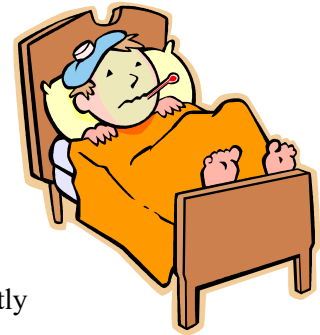
SICKNESS

Due to COVID-19, if a child has a fever or displays symptoms of any kind at any point during the day, they will be taken to the sick room. We will call you, ask you to come pick up your child, and you will be told to immediately contact your health care provider or the Randolph County Public Health at 336-318-6227. The student cannot come back to school until approved by the school system in accordance with the Department of Health & Human Services rules.



Deciding if a child can be sent to school or if a sick child should be sent home from school can be difficult. Hopefully, these student health guidelines will make the decision easier. Students should be kept home if during the night or early morning they have:

- Vomiting (2 or more times)
- Diarrhea (2 or more times)
- Fever (Oral temperature of 100 degrees or higher in the last 24 hours)
- Wheezing or croupy cough (cough producing green mucous)
- Any discharge from the ears
- Skin sores that are oozing or crusty with dried drainage
- "Ringworm" (a fungal infection) that has not been treated by a doctor
- Any "mysterious" rash
- "Pink-eye" if the eye has drainage or child is scratching and rubbing frequently



Please telephone your child's doctor or clinic for advice about treatment. Some conditions will require a doctor's visit and prescription medication. You may be asked for proof of treatment. Follow the medical advice about when it will be safe to return to school.

Other common conditions:

- Chicken pox- Stay home until the last blister has dried and scabbed
- Fifth's Disease- (Slapped face) May attend school with rash after treatment, if the child feels well enough and has no fever. Please inform the teacher if your child's doctor has made this diagnosis. Pregnant women exposed to Fifth's Disease should alert their doctor.
- Head lice- may return to school after treatment with special shampoo and removal of nits attached to the hair
- Scabies- may return after treatment with special lotion that is applied to the entire body

TARDIES

Students who report to class after 7:55 a.m. will be counted as tardy. Students who arrive late should [report to the front circle drive to check in with office staff. Please remain in our car. Your child's temperature will be taken there.](#) It is important that students be on time each day so that they do not miss important instructional time. Student tardies are part of each student's attendance profile. Please read the Randolph County Schools Attendance Policy located in the RCSS Student Code of Conduct for specific information about tardies and absences.

TECHNOLOGY

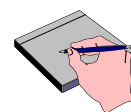
At Franklinville Elementary school, every classroom has at least three computers with internet access and appropriate software for students at each level. In addition, our computer labs offer a network media catalog and school-wide software program access such as encyclopedias, reading programs, and math programs. Thanks to our parents and PTO support we have added one Chromebook cart (containing 25 computers) per grade level for teachers to use with their classroom. Our computer lab is also used by all students for technology instruction and instructional practice with technology skills.

Any student who misuses or abuses school technology, or uses another person's password to access programs or files will be denied access to computers for the remainder of the school year.

We will have Chromebook distribution day early in the school year. Only families in need should request one as we do not have enough to cover all students at home and here at school. When you sign out a Chromebook, you are accepting full responsibility for it. Any damage or loss will incur charges to you.

TITLE I PARENTAL INVOLVEMENT POLICY

The Randolph County Schools' Board of Education believes that the education of children is an ongoing cooperative partnership between home and the school. Parents are their children's first teachers; therefore, the continued involvement of parents in the educational process is most important in fostering and improving educational achievement. School system officials shall strive to support parents and provide parents with opportunities to become involved in the programs offered by Title I schools. The board encourages parents to participate in the design and implementation of the programs and activities in order to increase effectiveness of the school system's Title I program in helping students meet state and local achievement standards.



TRANSPORTATION CHANGES

A student must have a written note from a parent or guardian if his means of transportation changes. Students will not be allowed to change buses, change bus stops, be car riders, or go home with someone other than a parent or authorized adult without written permission from the parent. Please be sure your child knows how he/she will be going home each day.

Transportation changes must be made in writing. Please notify the school prior to 1:00 p.m. if you have an emergency. Our school day ends at 2:45, and we need sufficient time to relay this information to teachers. We appreciate your reserving phone changes for emergencies only.

We work to maximize instructional time for your child and make every minute and every student count! Our dismissal time is 2:45. Therefore, if you plan to check your child out after 2:30 without prior written notice, you will be asked to wait until 2:45 to take your child and be required to go through the back circle line to get them. Since parents are not allowed in the building this will be a rare occurrence. Medical and dental appointments should be scheduled on the remote days to help with this issue.

TUESDAY TAKE-HOME DAY

Tuesday has been designated as "Take-Home Day" here at Franklinville. On Tuesdays, teachers will send home classroom newsletters, school flyers, the Principal's Page, permission slips, graded work, and anything else to be sent home for the parents to see or fill out. There are a few items that might be sent home on other days, including homework assignments, and interims and report cards, but expect most school news to come home on Tuesdays!

VISITORS

No visitors are allowed in the building. This includes coming to eat lunch with your child, bringing them meals from outside, and volunteering in the classroom.

2020-2021 PTO OFFICERS

President
Vice President

Jessica Powell
Cindy Leonard

Treasurer Dawn Morgan
Teachers Representative Sharon Bridgeman
Parent Representatives: Karissa Henley and Tina Britt