

**Sterling Board of Education
Minutes of the Regular Meeting
Wednesday, September 18, 2019
Community Room – 6:15 pm
“EXCELLENCE WITH KINDNESS”**

I. Call to Order

The meeting was called to order at 6:19 pm by R. Choquette, Board Chair.

Present were: R. Choquette, L. Shippee, B. Salisbury, J. Turban.

Absent: D. Capobianco, K. Fantoli

Also in Attendance were: G. Lanza, C. Scott, L. Smith, D. Chrzan, D. Zajac and M. Cartier.

II. Pledge of Allegiance

III. Public Comment

T. Shaw, PTO Co-President provided an update on the PTO.

J. Musumeci, Athletic Director provided an update on the athletic program.

IV. Reports and Communications

A. Correspondence

None

A motion was made by B. Salisbury and seconded by J. Turban to move up the Plainfield Board of Education Liaison on the agenda. Vote: All in favor.

Plainfield Board of Education Liaison

M. Cartier, Plainfield Liaison provided an update on the Plainfield BOE meeting. M. Cartier left the meeting at 6:32 pm.

R. Choquette, Sterling BOE representative attended the Plainfield BOE meetings in August and September. R. Choquette informed the Board of the two new programs being set up at PHS, an industrial/manufacturing program and a CNA program. Both programs will afford students the availability in these programs a step up on their futures upon graduation from the high school.

B. Consent Agenda

1. Minutes of Regular Meeting, July 17, 2019
2. Superintendent/Special Services Director's Report
3. Principal's Report
4. Clinical Supervisor's Report

A motion was made by L. Shippee and seconded by B. Salisbury to accept the consent agenda as presented. Vote: All in favor.

C. Budget and Expense Report - August 31, 2019

D. Plainfield Board of Education Liaison

Discussed after correspondence under reports and communications.

Board of Education
September 18, 2019
Page 2 of 3

V. Unfinished Business

A. Business Office Update (Policies & Procedures; OPM Response)

A copy of the OPM Response to be provided to the Board at the October meeting.

VI. New Business

A. Line Item Transfers

1. 2018-19

A motion was made by L. Shippee and seconded by B. Salisbury to accept the 2018-19 Line Item Transfers as presented with the correction to the number of Account A.1200.111.01.71 under Certified Personnel. Vote: All in favor.

2. 2019-20

A motion was made by B. Salisbury and seconded by L. Shippee to accept the 2019-20 Line Item Transfer from A.6130.563.72 Special Education Tuition Non-Public to A.3100.570.71 Food Service Management as presented. Vote: All in favor.

B. Approval of Organizational Chart

A motion was made by B. Salisbury and seconded by L. Shippee to accept the 2019/20 Organizational Chart as presented with the addition of adding BOE Clerk under the BOE. Vote: All in favor.

C. Approval of Doctor's Standing Orders

A motion was made B. Salisbury and seconded by L. Shippee to approve the Doctor's Standing Orders for 2019/20 for Sterling Community School. Vote: All in favor.

D. SBAC data report

G. Lanza provided the Board with the SBAC Data Update powerpoint and reviewed the results.

E. Certified retirement

R. Choquette read a retirement letter from G. Coleman and the Board wishes her well in her retirement.

F. Certified resignation

R. Choquette read a resignation letter from K. Appleton (Riotte).

A motion was made by L. Shippee and seconded by B. Salisbury to accept the resignation letter with regret. Vote: All in favor.

G. Introduction of new hires:

Cynthia Larsen - kindergarten

Bailey Partridge - Art

Jean Congdon - Administrative assistant to the special services director

G. Lanza introduced the new hires to the Board.

H. Non-Certified Sub Rate

A motion was made by B. Salisbury and seconded by J. Turban to increase the non-certified substitute rate from \$65.00/day to \$70.00/day due to upcoming State minimum wage increase as of October, 2019. Vote: All in favor.

VII. Recommendations, Questions and/or Comments

R. Choquette provided an update of the Plainfield Principal search committee.

VIII. Executive Session - Personnel Matter (health issue); Negotiations

A motion was made by L. Shippee and seconded by B. Salisbury to enter executive session at 7:45 pm for the purpose of personnel matter (health issue); negotiations. Vote: All in favor.

Present during executive session were: R. Choquette, L. Shippee, B. Salisbury, J. Turban.
Also in executive session: G. Lanza

The Board exited executive session at 8:32 pm.

IX. Adjournment

A motion was made by B. Salisbury and seconded by L. Shippee to adjourn the meeting at 8:34 pm. Vote: All in favor.