

Minutes of the December 3, 2019 Planning/Action Meeting of the Shippensburg Area Board of School Directors held in the Middle School Cafeteria, 101 Park Place, Shippensburg, PA 17257.

OPENING

Call to Order

Mr. Mark Buterbaugh called the meeting to order.

Roll Call

On roll call, the following members were present: Mr. Mark Buterbaugh, President; Dr. Geno Torri, Vice President; Mr. Jim Bard; Mrs. Erica Burg; Mr. Dwayne Burt; Dr. Nathan Goates; Dr. Michael Lyman; Mr. Fred Scott, Sr.; Mr. Charles Suders; Samuel Burg, Student Representative, and Sarah Fink, Student Representative.

Others present were: Dr. Chris Suppo, Superintendent; Mrs. Deborah Luffy, Shippensburg Area Senior High School Principal; Mrs. Sheri Woodall, Director of Curriculum, Instruction, and Assessment; Dr. Troy Stevens, Technology Coordinator; Mr. Andrew Milone, The News Chronicle; parents, teaches, concerned citizens, and Mrs. Jo Ann Negley, Acting Business Administrator/Board Secretary.

Moment of Silence

The Board of School Directors held a moment of silence in memory of the following:

Martha Louise (Wyrick) Geyer ~ September 18, 1927 - November 14, 2019
1946 Graduate of Shippensburg Area High School

Robert E. Bard, Jr. ~ October 16, 1932 - November 18, 2019
Father of Jim Bard, Board Member

Terry Lee Killinger ~ September 24, 1950 - November 18, 2019
1969 Graduate of Shippensburg Area Senior High School

Brian E. Funk ~ October 5, 1966 - November 22, 2019
1984 Graduate of Shippensburg Area Senior High School and brother-in-law of Mrs. Tonya Funk, teacher at the Middle School

Eldon Eugene Holtry, Sr. ~ January 13, 1927 - November 23, 2019
Graduate of Shippensburg Area High School

Philip R. Horst ~ November 11, 1953 - November 23, 2019
1972 Graduate of Shippensburg High School and former 10 year SASD School Board Member

Alfred R. "Dick" Frey Jr. ~ December 22, 1935 - November 30, 2019
1953 Graduate of Shippensburg High School

(Action)

Agenda Approval

On motion of Burt, seconded by Lyman to approve tonight's Planning/Action Meeting agenda.

On roll call, all present voted yes to approve tonight's Planning/Action Meeting agenda.

(Information)

CITIZEN'S COMMENTS REGARDING AGENDA ITEMS

None

REPORTS

Sam Burg, Student Representative, reported on the following events/issues at the Shippensburg Area Senior High School:

- 1) Sam welcomed the new members to the Board of School Directors.
- 2) The National Honor Society is currently having a food drive for Kings Kettle.
- 3) Winter Track has started.

Sarah Fink, Student Representative, reported on the following events/issues at the Shippensburg Area Senior High School:

- 1) The Marching Band won 1st place at both the Chambersburg and Harrisburg Holiday parades.
- 2) Student Council is hosting their annual holiday locker and door decorating contest for teachers and students. The theme is holiday fireplace settings.

Franklin County Career Center Report - Charlie Suders

Mr. Suders commented on the CDL testing that will soon be available at FCCTC through a partnership with Harrisburg Area Community College.

Superintendent's Report

1. **Enrollment Report**: The December 3, 2019 Enrollment Report was presented to the Board. The current enrollment numbers are as follows:

Kindergarten	249	Fifth Grade	242	Tenth Grade	259
First Grade	273	Sixth Grade	292	Eleventh Grade	265
Second Grade	245	Seventh Grade	272	Twelfth Grade	266
Third Grade	276	Eighth Grade	280	Out of District	21
Fourth Grade	232	Ninth Grade	268		

2. **Name Correction**: At the November 12, 2019 Board Meeting, the service agreement with Keystone Education Consulting Group, the consulting firm conducting a district-wide special education needs assessment was approved. However, the firm's correct name is KeySolutions Educational Staffing, LLC. This is the only item that changed in the agreement.

3. Donation Report: The Shippensburg Area Board of School Directors acknowledges receipt of donations from the following:
- **SASHS Class of 1952** - book to be placed in the library at the Shippensburg Area Senior High School in memory of Martha Wheeler Johnson. Value of the donation is \$30.00.
 - **Janice Tarner** - \$25.00 monetary donation to support the Shippensburg Area High School Guidance Office in memory of Lloyd Heller.
 - **American Legion Home Association #223** - \$200.00 monetary donation to support the Shippensburg Area High School FFA.
 - **Minnequa Social Club** - \$1,000.00 monetary donation to support the Shippensburg Area Middle School Student Council.
 - **Durff-Kuhn VFW Post 6168** - \$250.00 monetary donation to support the Shippensburg Area Senior High School FFA.
4. Outstanding Visual Arts Community Recognition: The Pennsylvania Art Education Association is proud to recognize schools and districts across the state of Pennsylvania for their commitment to visual arts education opportunities for all students K-12. This year, Shippensburg Area School District is one of only 57 schools selected across Pennsylvania to receive the Outstanding Visual Arts Community Endorsement Award for demonstrating the importance of our visual arts programs during the 2018-2019 school year.

Congratulations to our Art Department!

Recognition of Outstanding Teachers

Dr. Suppo recognized commented that on November 12, 2019 two of our elementary school teachers were honored at the Outstanding Teacher Recognition and Luncheon sponsored by the Shippensburg University School Study Council and received the 2019-20 "Outstanding Teacher Award".

Mrs. Kathryn McCauslin, Kindergarten Teacher at James Burd Elementary School for the past 11 years was nominated by her building principal, who wrote, "Mrs. McCauslin has demonstrated that she can grow every child, every day. Mrs. McCauslin should be commended for establishing a love of reading in her students and ended the school year with 95% of her students as readers."

Mrs. Tanya Allard, First Grade Teacher at Nancy Grayson Elementary School, was nominated by her building principal, Susan Martin who writes, "Through thorough planning, Mrs. Allard ensures that her lessons meet the diverse needs of her students. She sets high standards and expectations for her students and provides them with the necessary supports to be successful." Tanya has been teaching in the district for over 15 years.

Dr. Suppo congratulated Kathryn and Tanya and stated we are proud to have them in our district!

Mr. Buterbaugh commented that on behalf of the Board, the District is thankful for all donations and acknowledged how they benefit both students and the District.

(Information)

DISCUSSION AGENDA

Mr. Buterbaugh commented on the new section of the agenda added by Dr. Suppo entitled "Discussion Agenda". He said this section will allow for discussion of items but not a vote. He said the items would transfer to the next agenda for a vote. He stated Dr. Suppo would provide additional details.

Dr. Suppo stated the "Discussion Agenda" section of the agenda provides the Board an opportunity for discussion of items that will be voted on at another meeting. He stated it may take a little while to get into the rhythm for this new agenda section.

2020-2021 High School Program of Studies

The high school administration and teachers have reviewed and revised the 2020-2021 Program of Studies. This draft is for review and discussion and will be on the January 13, 2020 agenda for further discussion. The Program of Studies will be voted on at the January 27, 2020 meeting.

The recommended draft was presented to the Board.

Dr. Lyman asked when the 2020-2021 High School Program of Studies needs approved.

Dr. Suppo commented it needs approved on January 27, 2020 to allow sufficient time for students to schedule for the upcoming school year.

Dr. Goates asked if Administration would be present at a future meeting to explain the changes outlined in the 2020-2021 Program of Studies.

Dr. Suppo commented Administration would be presenting information to the Board at the January 13, 2020 Planning/Action Meeting.

Mrs. Burg thanked Dr. Suppo and Mrs. Luffy for getting the 2020-2021 High School Program of Studies to the Board so early.

Athletic/After School Study Hall Monitor

Discussions have occurred between high school administration and the Athletic Department involving the supervision of student athletes after school, but prior to the start of their sports practice. This position would be for approximately 80 days, 2 hours per day and with an approximate cost of \$1,600.00.

The draft of a job description for a new support staff position of Athletic/After School Study Hall Monitor was presented to the Board for review and consideration.

Dr. Suppo stated this is a discussion he has had with Mrs. Luffy and it has been a concern of hers since she began in the District. He said when there are events that begin shortly after school, and students tend to hang around the school waiting on the event or it could be athletes waiting on a practice to begin after one ends. Administration feels like it is necessary to have someone supervise these students other than the S.A.S.H.S. teaching staff as they are busy wrapping up their day.

Dr. Lyman asked if this is a supplemental position.

Dr. Suppo stated this is a support staff position not a supplemental position.

Mr. Suders inquired as to the number of students who would need supervision.

Mrs. Luffy stated the number of students vary based on the daily event schedule. It may be several sports teams or just one. The number of students could be different every day.

Mr. Scott asked if the students are athletes or non-athletes.

Mrs. Luffy stated most of them are athletes but not all. In the past, Drama Students have also been staying after school.

Mr. Scott asked where the coaches are during this time.

Mrs. Luffy stated they are referring to the time between when school ends and practices begin and there can be delay as to when practice begins depending on the practice schedule.

Dr. Lyman asked Administration to confirm these are students who have a reason to be in the building.

Mrs. Luffy stated that is correct. They are students waiting on a practice to begin. These are students who do not have a way to get back to practice if they go home after school or they have no place to go until practice begins.

Mr. Suders asked for confirmation that these students are hanging out at school until their practice begins.

Dr. Suppo and Mrs. Luffy confirmed that is correct.

Mr. Suders asked about the Boys and Girls Club that is held at S.A.M.S. after school and if there would be an opportunity for these students to mentor other students during this time.

Mrs. Jo Ann Negley confirmed which District buildings are utilized by the Boys and Girls Club both for their before and after school programs.

Dr. Lyman asked if the students would report to a study hall and asked if any type of tutoring would occur.

Dr. Suppo and Mrs. Luffy stated students would report to either the S.A.S.H.S. cafeteria or library for a study hall while waiting on their event to begin. Only one of these places would be selected.

Mr. Buterbaugh asked where students are currently hanging out.

Mrs. Luffy stated the students are primarily waiting in the lobby area but towards the end of the season they start to migrate a little more.

(Action)

CONSENT AGENDA

On motion of Scott, seconded by Burg to approve the following Consent Agenda items:

Approval of Minutes

- Recommend approval of the minutes as presented from the November 12, 2019 Board meeting.

Finance

- All financial reports, including bills of payment, will be on the January 13, 2020 Board agenda for approval.

Personnel

Professional Staff

- Administration recommends approval of the following appointments:
 1. **Christy E. Knorr**, Long-term Substitute Librarian at Nancy Grayson Elementary School, effective from December 3, 2019 to May 29, 2020 (or the end of the 2019-2020 school year) at a daily rate of \$100 for 30 days, then on day 31, daily rate of Bachelor's Step 1.
 2. **Michael Palmer**, Long-term Substitute Physics Teacher at the Senior High School, effective from December 4, 2019 to May 29, 2020 (or the end of the 2019-2020 school year) at a daily rate of \$100 for 30 days, then on day 31, daily rate of Bachelor's Step 1.
- Administration recommends approval of the following leaves of absence:
 3. **Julie Conner**, Grade 2 Teacher at Nancy Grayson Elementary School from approximately February 2, 2020 to March 12, 2020.
 4. **Maranda Noyes**, Grade 2 Teacher at Nancy Grayson Elementary School from approximately February 3, 2020 to May 29, 2020.

Support Staff

- Administration recommends approval of the following support staff employees who have completed the 60-day probationary period and reached regular status. This is in accordance with the SAESP Bargaining Agreement, Article III, Section 3.02:
 5. **Julie Deihl**, Cafeteria Cashier/Helper at the Middle School, retroactive to November 13, 2019.
 6. **Jamie Riley**, Cafeteria Kitchen Helper at the Senior High School, retroactive to October 28, 2019.

7. **Darlene Timmons**, Cafeteria Cashier/Helper at the James Burd Elementary School, retroactive to November 11, 2019.
- Administration recommends acceptance of the following resignations:
 8. **Susanne Ogden**, Cafeteria Head Cook, part-time (approximately 5.75 hours per day) at the Nancy Grayson Elementary School, retroactive to November 11, 2019.
 9. **Mary Reese**, Custodian, full-time (approximately 8 hours per day) at the Nancy Grayson Elementary School, retroactive to November 27, 2019.
 - Administration recommends employing the individual below:
 10. **Shannon Varner**, Cafeteria Kitchen Helper, part-time (approximately 2.5 hours per day) at the Middle School, retroactive to November 13, 2019 at an hourly rate of \$9.54. This is replacing a vacant position.
 - Administration recommends employing the individuals below for substituting:
 11. **Grace Ervin** - LPN, Classroom Assistant, Health Room Assistant & Secretary
 12. **Susanne Ogden** - Cafeteria
 - Administration recommends approval of the following leave request:
 13. **Jody Dunmire**, Classroom Assistant at the Middle School is requesting uncompensated leave from November 15, 2019 through approximately January 31, 2020.

Supplemental Staff

- Administration recommends approval of the following appointment:
 14. **Noah C. Hower**, Stage Manager at the Senior High School, retroactive to November 13, 2019 at a prorated supplemental salary of \$1,590.00 This is replacing a vacant position.

Approval of New Boyo Transportation Bus/Van Drivers for 2019-20

- Administration recommends approval of the following additional Boyo Transportation Bus/Van Drivers for the 2019-20 school year:

Brandy Dell

Cynthia Eiswert

Melissa Hockenberry

Rikki Mayberry

Ashley McKee

Brenda Miller

Cheyenne Stouffer

On roll call, all present voted yes to these Consent Agenda items.

(Action)

ACTION AGENDA

On motion of Goates, seconded by Scott to approve the following Action Agenda item:

Field Trip Request

- Administration recommends approval of a field trip request from Chris Martin and Greta Crist, co-teachers of the Horror Films class at the high school, to take their students on a production trip to Field of Screams on December 6 in Mountville, PA. The purpose of the trip is for the students to learn the ins and outs of producing a professional horror production. The attraction is open that day for the SASHS students only. Expenses will be paid by the students attending the trip and the cost to the district is for two substitutes at a rate of \$100.00 per sub.

This trip was not listed in the June 24, 2019 Board approved field trip manual.

Additional information regarding the trip was provided to the Board.

On roll call, all present voted yes to this Action Agenda item.

(Action)

ACTION AGENDA

On motion of Suders, seconded by Bard to approve the following Action Agenda item:

Electricity Contract

- The District participates in an electricity consortium which is managed by Provident Energy Consulting, LLC (PEC). PEC has solicited pricing from six carriers and recommends locking in the Constellation NewEnergy, Inc. rate of \$0.03307 per kilowatt hour for the period of July 2021 through June 2023. This is a savings from the current electricity contract rate of \$0.00605 per kilowatt hour.

The Administration recommends retroactive approval of the electricity contract with Constellation NewEnergy, Inc.

On roll call, all present voted yes to this Action Agenda item.

(Action)

ACTION AGENDA

On motion of Goates, seconded by Lyman to approve the following Action Agenda item:

Franklin County Visitors Bureau

- Administration recommends approval for Mrs. Kelly Bier to partner with the Franklin County Visitors Bureau for the School District to participate in the Stitches in Time Barn Quilt Trail. Mrs. Bier will coordinate a design contest to choose a quilt design(s) that will then be created, constructed and installed by the Visitors Bureau in coordination with the District. The barn quilt(s) will be installed on one or more sides of the district maintenance barn adjacent to the High School and Middle School properties. Barn quilts will be constructed as an 8' x 8' or 4' x 4' panel(s).

There is no cost to the District to participate in this program and additional information was presented to the Board.

On roll call, all present voted yes to this Action Agenda item.

(Action)

ACTION AGENDA

On motion of Burg, seconded by Scott to approve the following Action Agenda item:

WorkPartners Life Solutions Services Contract

- Administration recommends approval of the three-year Employee Assistance Program (EAP) contract at a cost of \$1.20 per member per month with a current population of 391 regular full-time and part-time employees. This is a yearly cost of \$5,630.40.

On roll call, all present voted yes to this Action Agenda item.

(Action)

ACTION AGENDA

On motion of Lyman, seconded by Goates to approve the following Action Agenda item:

Health Care Staffing Agreement with Aveanna Healthcare

- Administration recommends approval of the agreement with AndVenture, Inc. d/b/a Aveanna Healthcare to provide substitute nurses for each of our schools and for field trips on an "as-needed" basis.

On roll call, all present voted yes to this Action Agenda item.

(Information)

BOARD COMMENTS

Dr. Lyman commented on the items on tonight's agenda listed under the Action Agenda section. He feels these items would have been part of the Consent Agenda section in the past and ask for a brief explanation to the change.

Dr. Suppo commented that the items listed under the Action Agenda were items that there wasn't a lot of information on before but they needed more immediate action and needed to be voted on in a timely manner so could not appear as Discussion Agenda items. He placed them on as Action Agenda items as separate items to allow the Board to ask questions and more easily address these questions. He commented that each Action Agenda item will be voted on separately and if time would have allowed these items would have appeared as Discussion Agenda items and then would have been voted on at another meeting.

Mr. Burt commented to Dr. Suppo that he really appreciates and supports the change in the agenda structure. He feels this new agenda structure allows for discussion among the Board prior to a vote and feels it will improve the flow of information and provide the public a way to weigh in.

Mr. Burt also commented on a presentation that occurred at a previous Board Meeting regarding an overview of student testing scores. He stated he has looked into this information a little more and commented on how the benchmark for the testing for the current year appears to increase from year to year. He commented this could mean that even if you are doing well in one year, it is important to know you must continue to improve to meet the increasing benchmark in the upcoming years. He is concerned that on the surface our scores look pretty good but commented that if our focus is on continuing improvement we must publically address the elements at each building that need to be improved. He feels that continuing to discuss these elements will work towards the goal of improvement. He commented on the areas that need improved at the Nancy Grayson Elementary School, James Burd Elementary School, Shippensburg Area Middle School, and Shippensburg Area Senior High School. He requested Dr. Suppo formulate a plan and work with Administration to present information to the Board on how to improve these elements going forward.

(Action)

OLD BUSINESS

Dr. Torri thanked Dr. Suppo for making the changes to the agenda. He feels they will be very beneficial. He also commented there currently is not an Old Business section on the agenda. He brought up the following as an Old Business item:

"The motion that is about to be made is not intended to illuminate any options for meeting the needs of our athletes. It will permit the review of all available options to this Board, to the Committee, and to our coaches, to our students, and to the community. It is known by this Board and the community that the current stadium does not meet our needs. But the current stadium proposal does not fully address the known needs. So, I am making a motion to suspend the spending on the stadium portion of Flagship Proud and ask the committee to begin a full and complete review of all possible options to meet our athletic needs and report to the Board and the community".

Mr. Buterbaugh clarified the motion made by Dr. Torri. Mr. Buterbaugh then spoke about the Board Policy on committees. He stated it allows the Board President to appoint an Ad Hoc Committee and he is going to appoint a Stadium Ad Hoc Committee that will undertake the direction of Dr. Torri's motion. He also clarified that an Ad Hoc Committee only serves one purpose and serves a temporary purpose so it is not a permanent committee. He commented that he would now be appointing the Stadium Ad Hoc Committee and it would consist of three members and stated as Board President he has the opportunity to serve on all committees but is requesting the vice president serve on his behalf and three other members be appointed. The following three members will serve on the Stadium Ad Hoc Committee: Mr. Suders, Dr. Lyman, Mr. Scott, and Dr. Torri.

Dr. Suppo asked for clarification from the Board regarding how the Stadium Ad Hoc Committee will work with the current Flagship Proud Stadium Committee which is already in place and consists of members of the Board, the community, and Administration. Is the intent that they will they work in concert with each other or will the new Stadium Ad Hoc Committee meet with them to see where they are and the new committee take over moving forward.

Dr. Torri clarified the current Flagship Proud Stadium Committee is strictly focused on the current stadium proposal. The new Stadium Ad Hoc Committee will not only look at the current proposal but also look at other options to determine if all of the needs of our athletes are being met. He stated he believes the two committees will be working together.

Mr. Buterbaugh asked for a second for Dr. Torri's motion. A second was made by Mr. Burt.

Dr. Lyman asked for clarification on the motion. He asked if it was a second to Dr. Torri's motion from the floor or a second to forming the Stadium Ad Hoc Committee. He asked if the Board needed to make a motion to form the committee.

Dr. Torri clarified that there should be two motions, one for his motion from the floor and then one to form the committee.

Dr. Lyman asked for clarification on the motion from the floor. He inquired if it included all Flagship Proud projects or just the stadium.

Dr. Torri commented it only includes the stadium.

Dr. Lyman commented on the committee that is already working on the fundraising for the Flagship Proud Stadium Project.

Mr. Buterbaugh commented the proposed Ad Hoc Stadium Committee will look at the proposed project and all other options, not fundraising. He also stated the Stadium Ad Hoc Stadium Committee will want a permanent spot on the agenda under Reports so they can provide updates to the Board and community in order to provide open discussions and transparency and provide everyone with the best option.

Mr. Bard inquired about serving on the Stadium Ad Hoc Committee.

Mr. Buterbaugh stated that having five Board Members would make the committee a quorum.

Mrs. Burg asked about the Stadium Ad Hoc Committee being a Committee of the Whole.

Mr. Bard stated he was ok with not serving on the Stadium Ad Hoc Committee.

Mr. Buterbaugh commented that making the Stadium Ad Hoc Committee a Committee of the Whole would be very difficult.

Mr. Scott inquired if the Athletic Director and Superintendent would be part of the Stadium Ad Hoc Committee.

Mr. Buterbaugh commented that he felt they should be part of the committee. He said his job as Board President is to appoint the Board Members but the committee can include many other members.

Dr. Suppo commented on including some of the members that been integral on the current Flagship Proud Stadium Committee on the Stadium Ad Hoc Committee.

Mr. Buterbaugh stated that is correct and commented on whom the Stadium Ad Hoc Committee members should be talking with such as: Administrators, community members, parents, coaches, athletes, band students, Shippensburg Borough Council, Township Supervisors, State Legislators, etc. with the goal of providing the best facility we can with the data they collect.

Mr. Burt commented that he hopes the Stadium Ad Hoc Committee purpose will be to look at all of the District's needs, report on them, and investigate how those needs can be met on both a short-term and long-term basis. He hopes this process will move the district on the path forward and the best decision making.

Mr. Buterbaugh concurred that he believes this will the Stadium Ad Hoc Committee's goal. He also said there could be a little bit of expenditure from the Stadium Ad Hoc Committee meeting with the current Engineer to see where they are on the project, where they see the project going, etc.

Dr. Torri commented the current Engineer needs to explain the issues and feels it should be looked at in three phases. Phase 1 should be talking to stakeholders to determine the needs. Phase 2 will be taking the needs to organizations for help solving them. Phase 3 will be developing a plan.

Mr. Buterbaugh commented that if a Stadium Ad Hoc Committee is formed, he would implore them to include residents of Park Place in the discussion.

Dr. Goates commented that the current proposed stadium plan had a completion date of the Fall of 2020. He stated this motion will definitely delay this date. He is concerned on what this delay will mean for the resurfacing of the track, which was delayed once already, and noted the District will need to continue the arrangement with the Shippensburg Park Authority on utilizing Veteran's Stadium for the 2020-2021 school year. He commented the resurfacing of the track, at an estimated \$250,000.00, will need addressed separately if the proposed stadium is put on hold due to it's unsafe condition.

Mrs. Burg commented she appreciates more time to discuss this project.

Dr. Lyman feels delaying the project is a step in the wrong direction and feels it was communicated very well the first time.

On motion, from the floor by Torri, seconded by Burt to approve the following:

- “The motion that is about to be made is not intended to illuminate any options for meeting the needs of our athletes. It will permit the review of all available options to this Board, to the Committee, and to our coaches, to our students, and to the community. It is known by this Board and the community that the current stadium does not meet our needs. But the current stadium proposal does not fully address the known needs. So, I am making a motion to suspend the spending on the stadium portion of Flagship Proud and ask the committee to begin a full and complete review of all possible options to meet our athletic needs and report to the Board and the community”.

On roll call, all present voted yes except **Lyman** who voted **no**.

Dr. Torri commented on sections of the current agreement between the District and the Shippensburg Park Authority stating it is a continuous contract and that should make continuing to utilize the facility not a concern.

(Action)

New Business from the Floor

On motion, from the floor, by Scott, seconded by Bard to allow Mr. Buterbaugh to appoint a Stadium Ad Hoc Committee consisting of Mr. Suders, Dr. Lyman, Mr. Scott, and Dr. Torri.

On roll call, all present voted yes.

(Information)

BOARD COMMENTS

Mr. Buterbaugh has requested Administration have a hard copy of Board Policy present at Board Meetings. He is also requested that Administration look into utilizing the Shippensburg Area Senior High School Auditorium to hold the Board Meetings. He feels this will be a great way to show case the improvements done to the auditorium and should improve sound quality for the audience, etc.

Dr. Suppo commented he has already begun to look into holding Board Meetings in the Shippensburg Area Senior High School auditorium and noted there are a few things that need addressed but he hopes the transition can be made in a few months.

Mr. Buterbaugh asked for an update on the Special Education review.

Dr. Suppo commented he hopes to have two dates scheduled in December and up to three dates scheduled in January for the review. The plan will be to have a report in hand in February 2020. He would like to have good information available during the 2020-20201 budget process.

Dr. Lyman asked if they just do assessments or would they be making recommendations.

Dr. Suppo commented the report will include recommendations.

Mr. Buterbaugh commented that as Board President he will continue to visit each PTO twice a year and he extended an invitation to Dr. Suppo to attend with him.

Mr. Buterbaugh commented on the current Flagship Proud projects. He is concerned that they focus only on the senior high school. He would like to see the Flagship Proud projects at all district buildings. He would like the Ad Hoc Committee and Administration to determine what needs are at all of the buildings.

Dr. Suppo commented on the District's Feasibility Study. He stated this was a comprehensive look at each of the district's buildings and approximately three weeks ago the information was provided to us and it has been shared with the Board. He feels the information was presented in a not user friendly format so the district is working with a third party vendor to repackage the information for a more user friendly format. He stated the goal is evaluate the information and prepare a presentation for the Board.

CITIZEN'S COMMENTS REGARDING NON-AGENDA ITEMS

Mr. Forest Myers, resident in the S.A.S.D., congratulated the new Board Members and thanked the Board for the action taken regarding the Flagship Proud proposed stadium project.

INFORMATION

A link was provided for the Board of School Directors to access the District's Feasibility Study.

Date Saver

Holiday Concerts

December 5 - Middle School Choral Concert at 7:00 p.m. in the Middle School Auditorium

December 12 - 7th & 8th grade Middle School Band and Jazz Hounds Concert at 7:00 p.m. in the Middle School Auditorium

December 13 - 1st grade Concert at James Burd Elementary School at 2:15 p.m. in the gym

December 16 - High School Orchestra/Chorus/Sharps Concert at 7:00 p.m. in the High School Auditorium

December 17 - 6th-8th grade Middle School Orchestra Concert at 7:00 p.m. in the Middle School Auditorium

December 19 - 1st grade Concert at Nancy Grayson at 2:00 p.m. in the gym

December 19 - 6th grade Band Concert at 7:00 p.m. in the Middle School Auditorium

December 20 - 1st grade Concert at Nancy Grayson at 9:45 a.m. in the gym

Winter Break

December 20 - Two (2) hour early dismissal

December 23 - January 1, 2020 - District Closed

Next School Board Meeting

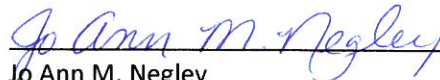
January 13, 2020 at 7:00 p.m. in the Middle School Cafeteria

EXECUTIVE SESSION

Mr. Buterbaugh announced there would be an Executive Session immediately following tonight's Planning/Action Meeting to discuss teacher contract negotiations.

ADJOURNMENT

On motion of Scott, seconded by Suders to adjourn at 8:37 p.m.



Jo Ann M. Negley
Acting Board Secretary