

NEW MILFORD BOARD OF EDUCATION
New Milford Public Schools
50 East Street
New Milford, Connecticut 06776

OPERATIONS SUB-COMMITTEE
MEETING NOTICE

DATE: November 2, 2010
TIME: 7:30 P.M.
PLACE: Lillis Administration Building – Room 2

GEORGE C. BUCKBEE
TOWN CLERK

2010 OCT 29 A 11: 26

NEW MILFORD, CT

AGENDA

New Milford Public Schools Mission Statement

The mission of the New Milford Public Schools, a collaborative partnership of students, educators, family, and community, is to prepare each and every student to compete and excel in an ever-changing world, embrace challenges with vigor, respect and appreciate the worth of every human being, and contribute to society by providing effective instruction and dynamic curriculum, offering a wide range of valuable experiences, and inspiring students to pursue their dreams and aspirations.

1. Call to Order
2. Public Comment

The Board welcomes Public Participation and asks that speakers please limit their comments to three minutes. Speakers may offer objective comments of items on this agenda. The Board will not permit any expression of personal complaints or defamatory comments about Board of Education personnel and students, nor against any person connected with the New Milford Public School System.

3. Discussion and Possible Action
 - A. Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence
 - B. Monthly Reports
 1. Purchase Resolution D-630
 2. Budget Position as of 10/29/10
 - C. Mobile Dental Unit
 - D. Budget Development for 2011-12
 - E. Gifts & Donations
 1. Exhibit B: PTO
4. Adjourn

Sub-Committee Members: Mr. Tom McSherry, Chairman
Mrs. Alexandra Thomas
Mr. Rodney Weinberg
Mr. Bill Wellman

Alternates: Mr. David A. Lawson
Mrs. Lynette Rigdon

NEW MILFORD PUBLIC SCHOOLS

EXHIBIT A

Regular Meeting of the Board of Education
Sarah Noble Intermediate School
New Milford, Connecticut
November 9, 2010

As of October 29, 2010

ACTION ITEMS

A. Personnel

1. CERTIFIED STAFF

a. RESIGNATIONS

1. None currently

2. CERTIFIED STAFF

b. APPOINTMENTS

1. None currently

3. NON-CERTIFIED STAFF

a. RESIGNATIONS

1. None currently

4. NON-CERTIFIED STAFF

b. APPOINTMENTS

1. None currently

5. SUBSTITUTES

a. APPOINTMENTS

1. **Ms. Patricia McCarthy**, Substitute Teacher
Move that the Board of Education appoint **Ms. Patricia McCarthy** as a Substitute Teacher effective November 10, 2010.

2. **Ms. Marni Trompetter**, Substitute Teacher
Move that the Board of Education appoint **Ms. Marni Trompetter** as a Substitute Teacher effective November 10, 2010.

Education History:
BA: WCSU
Major: American Studies
MS: Univ. of Bridgeport
Major: Elementary Education

Education History:
BS: Plymouth State Univ.
Major: Childhood Studies

6. BAND STAFF

a. RESIGNATIONS

1. None currently

7. BAND STAFF

b. APPOINTMENTS

1. **Mr. David Alley**, Music/Visual Tech, Band, New Milford High School
Move that the Board of Education appoint **Mr. David Alley** as Music/Visual Tech for Band at New Milford High School effective November 10, 2010.

2010-2011 Stipend: \$947
2. **Mr. Robert Carlucci**, Drumline Assistant, Band, New Milford High School
Move that the Board of Education appoint **Mr. Robert Carlucci** as Drumline Assistant for Band at New Milford High School effective November 10, 2010.

2010-2011 Stipend: \$1419
3. **Mr. Matthew Curley**, Pit Instructor/Arranger, Band, New Milford High School
Move that the Board of Education appoint **Mr. Matthew Curley** as Pit Instructor/Arranger for Band at New Milford High School effective November 10, 2010.

2010-2011 Stipend: \$1419
4. **Ms. Laura D'Averso**, Guard Assistant - Fall-Winter, Band, New Milford High School
Move that the Board of Education appoint **Ms. Laura D'Averso** as Guard Assistant – Fall-Winter for Band at New Milford High School effective November 10, 2010.

2010-2011 Stipend:
\$1895 – Fall Season
\$1895 – Winter Season
5. **Mr. Salvador Flores**, Visual Caption Head, Band, New Milford High School
Move that the Board of Education appoint **Mr. Salvador Flores** as Visual Caption Head for Band at New Milford High School effective November 10, 2010.

2010-2011 Stipend: \$1895
6. **Ms. Christa Laukevicz**, Music/Visual Tech, Band, New Milford High School
Move that the Board of Education appoint **Ms. Christa Laukevicz** as Music/Visual Tech for Band at New Milford High School effective November 10, 2010.

2010-2011 Stipend: \$947
7. **Mr. Tim Pearson**, Visual Caption Head, Band, New Milford High School
Move that the Board of Education appoint **Mr. Tim Pearson** as Visual Caption Head for Band at New Milford High School effective November 10, 2010.

2010-2011 Stipend: \$1419
8. **Ms. Seema Soni**, Guard Director - Fall-Winter, Band, New Milford High School
Move that the Board of Education appoint **Ms. Seema Soni** as Guard Director – Fall-Winter for Band at New Milford High School effective November 10, 2010.

2010-2011 Stipend:
\$3749 – Fall Season
\$3749 – Winter Season

- | | | |
|--|---|---|
| <p>9. Ms. Rebekah Sutter, Guard Tech - Fall-Winter, Band, New Milford High School
Move that the Board of Education appoint Ms. Rebekah Sutter as Guard Tech – Fall-Winter for Band at New Milford High School effective November 10, 2010.</p> | <p>2010-2011 Stipend:
\$1419 – Fall Season
\$1419 – Winter Season</p> | |
| <p>10. Mr. Zachary Whitlock, Visual Tech, Band, New Milford High School
Move that the Board of Education appoint Mr. Zachary Whitlock as Visual Tech for Band at New Milford High School effective November 10, 2010.</p> | <p>2010-2011 Stipend: \$1419</p> | |
| <p>11. Mr. Barry Zhou, Music/Visual Tech, Band, New Milford High School
Move that the Board of Education appoint Mr. Barry Zhou as Music/Visual Tech for Band at New Milford High School effective November 10, 2010.</p> | <p>2010-2011 Stipend: \$947</p> | |
| <p>7. COACHING STAFF</p> <p>a. RESIGNATIONS</p> <p>1. None currently</p> | | |
| <p>7. COACHING STAFF</p> <p>b. APPOINTMENTS</p> <p>1. Mr. Andrew DePalma, Boys’ Assistant Ice Hockey Coach, New Milford High School
Move that the Board of Education appoint Mr. Andrew DePalma as Boys’ Assistant Ice Hockey Coach at New Milford High School effective November 10, 2010, pending receipt of coaching permit.</p> | | <p>2010-2011 Stipend: \$2428</p> |
| <p>8. LEAVES OF ABSENCE</p> <p>1. Mrs. Bethany Arnauckas, Elementary Teacher, Sarah Noble Intermediate School
Move that the Board of Education approve the request of Mrs. Bethany Arnauckas to extend a leave of absence, due to medical reasons, through approximately the end of the 2010-2011 school year.</p> | | <p>Paid leave through 2/4/11
Unpaid leave 2/7/11 through end of school year</p> |

NEW MILFORD PUBLIC SCHOOLS
PURCHASE RESOLUTION D-630
BOE MEETING DATE: 11/9/10

WHEREAS, the equipment, supplies and/or services for which the following Purchase Orders have been issued and deemed necessary by the Superintendent of Schools, and the cost, thereof, are within the budget appropriations approved by the voters of the Town, NOW, BE IT RESOLVED, that the said purchase orders and all disbursements in connection, thereof, are hereby approved.

<u>PO #</u>	<u>VENDOR/DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCOUNT #</u>
40228	All Star Transportation-Van Lease SPED	\$12,000.00	5-442-1212
		<u>\$1,000.00</u>	12-511-2710
		\$13,000.00	
40289	Devereux Foundation-1 School Year Tuition	\$35,619.00	12-563-5130
40290	Rushford Academy-1 School Year Tuition	\$55,864.80	12-563-6130

Prog	Description	Approved	Adjusted	Expended	Encumbered	Balance	Pct. Used
1101	KINDERGARTEN	677,818.00	648,490.00	133,583.37	515,000.74	94.11-	100.0 %
1102	NON DEPT INSTRUCT GR 1-5	6,754,724.00	6,770,176.00	1,359,407.37	5,186,873.16	223,895.47	96.7 %
1103	BUSINESS EDUCATION	239,565.00	281,191.00	61,263.55	213,927.45	6,000.00	97.9 %
1104	ENGLISH/LANGUAGE ARTS	1,774,274.00	1,787,229.00	382,998.72	1,306,981.67	97,248.61	94.6 %
1105	FOREIGN LANGUAGE	964,977.00	971,123.00	203,643.10	756,919.29	10,560.61	98.9 %
1106	HOME ECONOMICS	177,803.00	177,803.00	39,359.68	137,717.33	725.99	99.6 %
1107	INDUSTRIAL ARTS	298,649.00	298,649.00	60,400.15	228,396.21	9,852.64	96.7 %
1108	MATHEMATICS	1,538,736.00	1,520,095.00	395,061.09	1,100,606.91	24,427.00	98.4 %
1109	MUSIC	787,177.00	773,735.00	151,513.51	584,957.50	37,263.99	95.2 %
1110	PHYSICAL EDUCATION	917,745.00	942,516.00	191,824.83	741,460.15	9,231.02	99.0 %
1111	SCIENCE	1,551,417.00	1,609,264.00	337,207.85	1,238,321.69	33,734.46	97.9 %
1112	SOCIAL STUDIES	1,519,815.00	1,407,214.00	311,716.63	1,082,942.56	12,554.81	99.1 %
1113	PATIENT CARE TECHNOLOGY	16,635.00	16,635.00	2,868.05	11,472.15	2,294.80	86.2 %
1116	HEALTH AND SAFETY	305,547.00	281,441.00	54,729.23	216,568.83	10,142.94	96.4 %
1118	CAREER EDUCATION	27,712.00	27,712.00	5,849.20	21,575.80	287.00	99.0 %
1119	COMPUTER EDUCATION	371,551.00	371,551.00	55,480.05	164,107.48	151,963.47	59.1 %
1120	DRIVER EDUCATION	58.00	58.00	3,540.48-	3,540.31	58.17	.3-%
1121	REMEDIAL READING	849,633.00	849,633.00	181,214.96	657,318.51	11,099.53	98.7 %
1123	ENGLISH AS A SECOND LANG	133,407.00	133,407.00	23,946.17	94,196.54	15,264.29	88.6 %
1124	DISTRIBUTIVE EDUCATION	56,012.00	56,012.00	11,202.40	44,809.60	.00	100.0 %
1127	ART	837,878.00	837,878.00	179,849.80	647,247.56	10,780.64	98.7 %
1128	GENERAL INSTRUCT SUPPLIES	376,140.00	376,140.00	96,853.59	96,362.00	182,924.41	51.4 %
1129	SUBSTITUTE TEACHERS	340,909.00	340,909.00	61,560.73	.00	279,348.27	18.1 %
1130	INSTRUCTIONAL TESTING	106,330.00	106,330.00	33,382.74	59,021.93	13,925.33	86.9 %
1131	NON DEPT INSTRUCT GR 6-12	111,610.00	111,610.00	19,898.96	27,116.66	64,594.38	42.1 %
1210	GIFTED TALENTED/ENRICHMNT	109,200.00	109,200.00	19,558.00	81,012.00	8,630.00	92.1 %
1211	EXCEL-EXPER. CTR EARLY MAN	390,429.00	390,429.00	71,372.92	356,323.72	37,267.64-	109.5 %
1212	SPECIAL ED-NON CATEGORICL	4,853,210.00	4,853,210.00	929,186.08	3,999,504.31	75,480.39-	101.6 %
1215	TRANSITION 18-21 PROGRAM (LHTC)	177,413.00	177,413.00	32,665.72	134,119.41	10,627.87	94.0 %
1270	TUTORIAL	210,779.00	210,779.00	28,477.21	.00	182,301.79	13.5 %
1271	HOMEBOUND INSTRUCTION	57,050.00	57,050.00	10,366.05	.00	46,683.95	18.2 %
1290	OTHER SPECIAL EDUCATION	292,163.00	292,163.00	96,757.36	190,331.19	5,074.45	98.3 %
1291	SPEC ED PARA SUBSTITUTES	69,026.00	58,510.00	13,094.50	.00	45,415.50	22.4 %
1310	ADULT ED-BASIC PROGRAM	86,441.00	86,441.00	16,670.70	3,300.00	66,470.30	23.1 %
1311	ADULT ED-HIGH SCHL EQUIV	5,191.00	5,191.00	.00	.00	5,191.00	.0 %
2113	SOCIAL WORK SERVICES	249,202.00	249,202.00	57,933.01	194,997.29	3,728.30-	101.5 %
2120	GUIDANCE SERVICES	952,641.00	941,248.00	196,575.53	722,711.44	21,961.03	97.7 %
2130	HEALTH SERVICES	906,171.00	906,171.00	223,714.00	647,707.62	34,749.38	96.2 %
2140	PSYCHOLOGICAL SERVICES	453,299.00	453,299.00	92,994.21	346,643.85	13,660.94	97.0 %
2150	SPEECH AND HEARING	765,201.00	765,201.00	172,773.75	572,547.46	19,879.79	97.4 %
2211	STAFF DEVELOPMENT & TRAIN	55,600.00	55,600.00	22,705.50	234.77	32,659.73	41.3 %
2212	CURRICULUM DEVELOPMENT	118,625.00	118,625.00	51,701.34	59,022.02	7,901.64	93.3 %
2222	LIBRARY SERVICES	654,776.00	654,776.00	132,442.42	461,130.30	61,203.28	90.7 %
2223	AUDIO-VISUAL SERVICES	21,428.00	21,428.00	331.84	132.30	20,963.86	2.2 %
2224	EDUCATIONAL TELEVISION	1,600.00	1,600.00	.00	404.28	1,195.72	25.3 %
2310	BOARD OF EDUCATION	151,750.00	151,750.00	111,914.00	5,943.00	33,893.00	77.7 %
2320	CENTRAL ADMINISTRATION	339,912.00	345,428.00	122,264.04	197,890.31	25,273.65	92.7 %
2410	OFFICE OF THE PRINCIPAL	2,563,684.00	2,546,507.00	828,601.52	1,639,218.69	78,686.79	96.9 %
2490	OTHER SCHOOL ADMINSTRATN	81,983.00	81,983.00	14,212.08-	74,465.02	21,730.06	73.5 %
2510	FISCAL SERVICES	448,845.00	448,845.00	146,570.57	247,890.33	54,384.33	87.9 %
2590	OTHER BUSINESS SUPPRT SERV	474,633.00	542,524.00	361,180.07	.00	181,343.93	66.6 %
2610	CUSTODIAL & HOUSEKEEPING	1,905,243.00	1,905,243.00	691,697.98	121,206.10	1,092,338.92	42.7 %
2620	MAINTENANCE & REPAIR	3,048,024.00	3,048,024.00	768,492.31	1,638,557.66	640,974.03	79.0 %

FUND 001 000 GENERAL FUND

Prog	Description	Approved	Adjusted	Expended	Encumbered	Balance	Pct. Used
2630	BUILDING USE ADMINISTRATION	26,825.00-	26,825.00-	31,846.06-	1,194.00	3,827.06	114.3 %
2710	REIMBURSABLE TRANSPORT	4,147,256.00	4,147,256.00	923,749.25	3,073,035.85	150,470.90	96.4 %
2790	NON-REIMBURSABLE TRANSPRT	.00	.00	1,307.50	.00	1,307.50-	.0 %
2810	PLANNING & EVALUATION	24,800.00	24,800.00	2,099.20	.00	22,700.80	8.5 %
2820	COMMUNITY/STAFF RELATIONS	14,100.00	14,100.00	90.00	.00	14,010.00	.6 %
2830	RECRUITING/PERSONNEL SERV	172,158.00	177,158.00	61,622.72	95,924.50	19,610.78	88.9 %
2840	DATA PROCESSING	223,204.00	223,204.00	106,093.02	36,262.34	80,848.64	63.8 %
2910	SOCIAL SECURITY	595,826.00	595,826.00	166,450.43	.00	429,375.57	27.9 %
2920	MEDICARE	390,914.00	390,914.00	106,389.43	.00	284,524.57	27.2 %
2930	LIFE INSURANCE	109,714.00	109,714.00	36,499.35	71,500.65	1,714.00	98.4 %
2940	DISABILITY INSURANCE	108,225.00	108,225.00	26,907.66	75,092.34	6,225.00	94.2 %
2950	MEDICAL INSURANCE	7,147,373.00	7,147,373.00	2,382,456.00	.00	4,764,917.00	33.3 %
2960	UNEMPLOYMENT INSURANCE	188,799.00	188,799.00	41,779.71	146,725.00	294.29	99.8 %
2970	OTHER BENEFITS	685,947.00	685,947.00	451,206.00	209,869.00	24,872.00	96.4 %
2980	PENSION-NON CERTIFIED EMPLOYEES	623,143.00	623,143.00	632,834.00	.00	9,691.00-	101.6 %
3210	INTERSCHOLASTIC SPORTS	531,411.00	531,411.00	110,300.80	176,040.55	245,069.65	53.9 %
3211	INTRAMURAL SPORTS	30,786.00	30,786.00	.00	.00	30,786.00	.0 %
3212	OTHER STUDENT ACTIVITIES	191,874.00	191,874.00	6,209.94	3,212.00	182,452.06	4.9 %
6110	TUITION-CONN PUB SCHL DIS	609,060.00	609,060.00	255,438.95	374,304.71	20,683.66-	103.4 %
6130	TUITION-NON PUBLIC SCHL	858,608.00	858,608.00	440,113.02	985,975.34	567,480.36-	166.1 %
7002	CAPITAL-TECHNOLOGY	139,197.00	139,197.00	6,967.52	.00	132,229.48	5.0 %
** FINAL TOTAL **		56,945,211.00		15,263,772.24		9,599,567.38	
			56,945,211.00		32,081,871.38		83.1 %
Final Total 10/31/09		56,945,211.00	56,945,211.00	14,945,360.47	31,502,003.93	10,497,846.60	81.6
Variance		0.00	0.00	318,411.77	579,867.45	-898,279.22	1.5

FUND 001 000 GENERAL FUND

Obj.	Description	Approved	Adjusted	Expended	Encumbered	Balance	Pct. Used
111	SALARY-CERTIFIED	27,172,115.00	27,172,115.00	5,923,612.35	20,557,453.12	691,049.53	97.5 %
112	SALARY-NON-CERTIFIED	7,757,786.00	7,757,786.00	2,068,099.17	3,107,276.12	2,582,410.71	66.7 %
200	EMPLOYEE BENEFITS	9,849,941.00	9,849,941.00	3,844,522.58	503,186.99	5,502,231.43	44.1 %
321	INSTRUCTIONAL PROGRAMS	41,565.00	41,565.00	5,950.00	9,180.00	26,435.00	36.4 %
322	PROGRAM IMPROVEMENT	43,260.00	43,260.00	23,472.44	.00	19,787.56	54.3 %
323	PUPIL SERV. (COUNSEL, GUID)	533,556.00	533,556.00	127,950.75	344,180.50	61,424.75	88.5 %
324	STAFF SERVICES (TRAINING)	91,100.00	91,100.00	10,917.08	49,699.85	30,483.07	66.5 %
331	AUDIT SERVICES	10,000.00	10,000.00	10,000.00	.00	.00	100.0 %
332	LEGAL SERVICES	97,000.00	97,000.00	87,300.00	.00	9,700.00	90.0 %
333	MEDICAL SERVICES	25,000.00	25,000.00	9,000.00	16,000.00	.00	100.0 %
336	INSURANCE SERVICES	9,000.00	9,000.00	660.00	1,188.00	7,152.00	20.5 %
339	PURCH. SERVICES-OTHER	1,563,243.00	1,563,243.00	274,869.06	1,061,454.14	226,919.80	85.5 %
411	WATER	65,160.00	65,160.00	27,466.26	37,693.74	.00	100.0 %
412	SEWAGE	34,080.00	34,080.00	28,901.00	.00	5,179.00	84.8 %
413	FIRE DISTRICT	1,151.00	1,151.00	1,393.18	.00	242.18	121.0 %
421	GARBAGE AND REFUSE	72,196.00	72,196.00	22,353.61	47,579.09	2,263.30	96.9 %
431	INSTRUCT EQUIPMENT REPAIR	14,472.00	14,472.00	1,370.80	1,077.26	11,684.94	19.3 %
432	NON-INSTRUCT EQUIPMENT REPAIR	70,799.00	70,799.00	21,628.47	16,118.85	33,051.68	53.3 %
433	BUILD & GROUNDS-REPAIR	253,689.00	253,689.00	107,584.70	37,730.14	108,374.16	57.3 %
442	NON-INSTRUCT EQUIPMENT-RENT	221,079.00	221,902.00	44,567.42	122,650.38	54,684.20	75.4 %
511	PUPIL TRANSPORTATION-CONTRACT	4,322,827.00	4,322,827.00	917,581.57	3,073,035.85	332,209.58	92.3 %
513	PUPIL TRANSPORTATION-OTHER	2,700.00	2,700.00	.00	.00	2,700.00	.0 %
515	FIELD TRIPS	95,357.00	95,357.00	16,607.09	44,562.31	34,187.60	64.1 %
521	PROPERTY/LIABILITY INS	336,987.00	336,987.00	336,220.00	.00	767.00	99.8 %
523	MEDICAL INSURANCE-SPORTS PROGRAM	21,000.00	21,000.00	15,345.00	.00	5,655.00	73.1 %
531	TELEPHONES	106,744.00	106,744.00	26,783.23	59,605.11	20,355.66	80.9 %
532	POSTAGE	50,370.00	50,370.00	12,303.29	26,187.54	11,879.17	76.4 %
540	ADVERTISING EXPENSE	9,541.00	9,541.00	.00	.00	9,541.00	.0 %
550	PRINTING EXPENSE	62,080.00	62,080.00	15,911.10	8,485.30	37,683.60	39.3 %
560	TUITION EXPENSE	3,000.00	3,000.00	.00	.00	3,000.00	.0 %
561	TUITION-CONN LEA	697,919.00	697,919.00	255,438.95	374,304.71	68,175.34	90.2 %
563	TUITION-PRIVATE FACILITY	1,234,214.00	1,234,214.00	440,113.02	985,975.34	191,874.36	115.5 %
580	TRAVEL EXPENSES	34,387.00	34,387.00	9,486.18	6,990.36	17,910.46	47.9 %
611	INSTRUCTIONAL SUPPLIES	561,997.00	561,007.00	148,669.15	63,921.95	348,415.90	37.9 %
612	NON-INSTRUCTIONAL SUPPLIES	187,664.00	187,664.00	35,558.15	26,380.02	125,725.83	33.0 %
613	MAINTENANCE SUPPLIES	181,376.00	181,376.00	86,612.17	39,714.22	55,049.61	69.6 %
614	MAINTENANCE COMPONENTS	36,923.00	36,923.00	3,596.88	2,512.00	30,814.12	16.5 %
619	GROUNDSKEEPING SUPPLIES	6,355.00	6,355.00	897.58	2,559.77	2,897.58	54.4 %
622	ELECTRICITY	1,050,126.00	1,050,126.00	234,998.70	815,009.40	117.90	100.0 %
623	BOTTLED GAS	1,265.00	1,265.00	673.87	1,139.41	548.28	143.3 %
624	OIL	246,005.00	246,005.00	166.61	238,456.39	7,382.00	97.0 %
625	NATURAL GAS	350,931.00	350,931.00	4,305.91	346,625.09	.00	100.0 %
626	GASOLINE	40,631.00	40,631.00	6,865.58	23,134.42	10,631.00	73.8 %
641	TEXTS-NEW/NON-CONSUMABLE	67,552.00	67,552.00	18,181.50	844.10	48,526.40	28.2 %
642	TEXTS-REP/ADD NON-CONSUMABLE	69,464.00	69,464.00	33,265.89	2,621.25	33,576.86	51.7 %
644	TEXTS-REP/ADD CONSUMABLE	69,753.00	69,753.00	65,015.55	1,129.47	3,607.98	94.8 %
645	LIBRARY BOOKS	70,011.00	70,011.00	8,668.22	3,816.98	57,525.80	17.8 %
646	WORKBOOKS	55,386.00	55,386.00	24,429.16	7,162.33	23,794.51	57.0 %
647	PERIODICALS	29,748.00	29,748.00	13,304.35	8,993.02	7,450.63	75.0 %
720	BUILDINGS & IMPROVEMENTS	2,000.00	2,000.00	738.35	.00	1,261.65	36.9 %
731	INSTRUCTIONAL EQUIPMENT-NEW	109,899.00	110,664.00	357.74	1,390.97	108,915.29	1.6 %
732	INSTRUCTIONAL EQUIPMENT-REPLACEMEN	14,562.00	13,964.00	844.94	2,169.96	10,949.10	21.6 %
733	NON-INSTRUCTIONAL EQUIPMENT-NEW	133,325.00	133,325.00	8,011.33	418.93	124,894.74	6.3 %

GL2041R 10/28/2010
 16:26:01
 FUND 001 000 GENERAL FUND

New Milford Board of Education
 APPROPRIATIONS BY OBJECT REPORT AS OF 10/31/2010

Obj.	Description	Approved	Adjusted	Expended	Encumbered	Balance	Pct. Used
734	NON-INSTRUCTION EQUIPMENT-REPLACEM	27,729.00	27,729.00	8,124.89	306.00	19,298.11	30.4 %
810	DUES & FEES	80,102.00	80,102.00	47,241.00	1,951.00	30,910.00	61.4 %
900	FEE REVENUE	278,116.00-	278,116.00-	85,557.45-	.00	192,558.55-	.0 %
910	TUITION REVENUE	95,200.00-	95,200.00-	81,504.00-	.00	13,696.00-	.0 %
920	GRANT REVENUE STATE	849,895.00-	849,895.00-	.00	.00	849,895.00-	.0 %
960	MEDICAID REIMBURSEMENT	60,000.00-	60,000.00-	4,025.00-	.00	55,975.00-	.0 %
965	VENDOR REBATE REVENUE	67,700.00-	67,700.00-	3,416.13-	.00	64,283.87-	.0 %
	** FINAL TOTAL **	56,945,211.00		15,263,772.24		9,599,567.38	
			56,945,211.00		32,081,871.38		83.1 %
	Final Total 10/31/09	56,945,211.00	56,945,211.00	14,945,360.47	31,502,003.93	10,497,846.60	81.6
	Variance	0.00	0.00	318,411.77	579,867.45	-898,279.22	1.5

Exhibit B: PTO Gifts & Donations

**New Milford
PTO**

Parent Teacher Organization

New Milford PTO

P.O. Box 1343

New Milford, CT 06776

October 28, 2010

Dr. Jean Ann Paddyfote
Superintendent
50 East Street
New Milford, CT 06776

Dear Dr. Paddyfote:

The New Milford PTO is pleased to present the following gifts to the Board of Education for approval. Please arrange for these gifts to be placed on the agenda at the next Board of Education meeting.

SNIS Requests the following:

\$1150.00 admission price to Sturbridge Village.
This field trip enhances the study of the American Colonies.

\$1150.00 admission price to Sturbridge Village.
This field trip enhances the study of the American Colonies..

\$1137.50 admission price to Sturbridge Village.
This field trip enhances the study of the American Colonies.

JPS Requests the following:

\$1,000.00 start up fund for the science cart program including equipment and supplies for the cart and experiments. This will provide students with a hands on science experience.

NES Requests the following:

\$1,335.00 for Crabgrass Puppet Theater to present Jabberwocky based on a poem in "Through the Looking Glass". This funny adventure is a celebration of the imagination.

Sincerely,

Gail Dawson
TW PTO Secretary

**New Milford Board of Education
Operations Sub-Committee
November 2, 2010
Lillis Administration Building, Room 2**

GEORGE C. DUDKIEE
TOWN CLERK
AM
2010 NOV -5 A 9:19

NEW MILFORD, CT

Present:	Mr. Thomas McSherry, Chairman
	Mrs. Alexandra Thomas
	Mr. William Wellman
	Mr. Rodney Weinberg

Also Present:	Dr. JeanAnn C. Paddyfote, Superintendent of Schools
	Dr. Maureen McLaughlin, Assistant Superintendent of Schools
	Mr. Gregg Miller, Director of Fiscal Services
	Mr. John Calhoun, Facilities Manager
	Mr. Leo Rogoza, Assistant Facilities Manager
	Mrs. Adele Johnson, Director of Pupil Personnel & Special Services

1.	Call to Order The meeting of the New Milford Board of Education Operations Sub- Committee was called to order at 7:30 p.m. by Mr. McSherry.	Call to Order
2.	Public Comment <ul style="list-style-type: none"> Mrs. Faulenbach requested consideration be given at the start of budget discussion regarding insurance issues. Perhaps a request should be made to the Town to go out to bid for insurance, and to have the Board be part of the process with numbers available before the Board's budget deliberations. 	Public Comment
3.	Discussion and Possible Action Mr. McSherry moved item C., Mobile Dental Unit, to accommodate Dr. Hack and Mr. Crespan.	Discussion and Possible Action
3.C.	Mobile Dental Unit <ul style="list-style-type: none"> Dr. Hack explained the VNA had initially been approached with this proposal. The mobile unit would be placed in schools with the goal to provide dental care for children uninsured or under insured. The school system would allow dentists to use a room in each of the schools – the unit requires electricity and perhaps water – although the unit is self-contained with its own water. Initially children would be seen by a hygienist for examination and cleaning. Restorative care is done at subsequent visits. Prior to that parents will receive an application and pertinent information. Ten to twelve children can be seen each day the unit is on site. The Board is asked to consider the proposal. Mr. Crespan commented that there is a need for 	Mobile Dental Unit

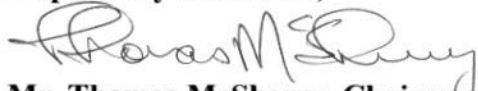
	<p>this dental program. Units need electricity and possibly an internet connection. The schedule for visits would be every six months with a stay for a few days or few weeks depending on need. Efforts will be made to find out about restorative care scheduling.</p> <ul style="list-style-type: none"> • Dr. Hack has spoken with Dr. O’Keefe at the hospital to be sure any questions she has are answered. • The program is funded by federal grants. • Dr. Paddyfote commented that in the 1980s to the early 1990s the district had a hygienist on staff working part time. • Mrs. Thomas asked if any of the sites had been visited that have this program in place. Dr. Hack and Michael Crespan will try to schedule a field trip. • Dr. Paddyfote will ask the Board attorney to review the contract and suggested this be placed on the Operations agenda for December since there is a time lapse of 3 months after signing the contract and the actual start up of the program. 	
<p>3.A.</p>	<p>Exhibit A: Personnel, Certified, Non-Certified Appointments, Resignations and Leaves of Absence</p> <ul style="list-style-type: none"> • Dr. Paddyfote in the absence of Ms. Baldelli explained that band positions that have stipends are being put on annually as are coaches. • A revised list will be presented to the full Board to include a special education teacher. <p>Mrs. Thomas moved to bring Exhibit A to the full Board for discussion and possible action. Mr. Weinberg seconded the motion which passed unanimously.</p>	<p>Discussion and Possible Action: Exhibit A: Personnel, Certified, Non-Certified Appointments, Resignations and Leaves of Absence</p> <p>Motion made and passed unanimously to bring Exhibit A to the full Board for discussion and approval.</p>
<p>3.B.</p>	<p>Monthly reports:</p> <ol style="list-style-type: none"> 1. Purchase resolution D-630; 2. Budget position as of 10/29/10. <ul style="list-style-type: none"> • Mr. Miller reported the available balance of 9.6 million; 1-1/2 unfavorable points ahead of last year including a combination of encumbrances and expenditures. • Mr. Wellman questioned purchase resolution items— were purchase orders issued? Mr. Miller replied in the negative. Mr. Wellman urged a change in the opening paragraph language since he 	<p>Monthly Reports</p> <ol style="list-style-type: none"> 1. Purchase resolution D-630; 2. Budget position as of 10/29/10.

	<p>commented that a purchase order is not issued unless it is in the hands of the vendor.</p> <ul style="list-style-type: none">• Mr. Miller explained that two of the purchase orders represent out of district vendors for student placements; calculations are made for costs to the end of the year; if students leave the district the purchase order will be closed.• Mrs. Adele Johnson commented that purchase orders are required when the district cannot provide required services – purchase orders reflect projected costs for the year – the Board is asked to approve those costs.• Dr. Paddyfote noted when students are placed there is a contract, the purchase order is based on that contract, but is not sent to the provider. The contract has a per diem rate and the district only pays for the number of days required by the services.• Mr. McSherry added the purchase order is for internal tracking.• Mr. Wellman suggested that notation should be made in internal records for the potential expenditures; records are not just for the Board members.• Dr. Paddyfote commented that auditors look at purchase orders; Mr. Miller added they may not look at specific language. Dr. Paddyfote will ask the Board attorney to review this concern.• Mr. Weinberg asked about the overage in account 6130. Mrs. Johnson explained the account is for students placed out of district and the district receives a percentage of the expenditure in excess costs received twice a year (February and June) from the State as reimbursement.• Mr. Wellman noted account 1101 is reported as having spent 100%; Mr. Miller replied that account is mostly salaries which are encumbered. He will check and report at the Board meeting.• Mr. Wellman asked about account 2310 which Gregg will review and report at Tuesday's meeting.• Account 2630 was questioned by Mr. Wellman; this account is for building use administration; reimbursements from outside users will be applied against that account.	
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	<p>Mrs. Thomas moved to bring Monthly Reports: Purchase Resolution D-630 and Budget Position as of 10/29/10 to the full Board for discussion and approval. The motion was seconded by Mr. Weinberg and passed unanimously.</p>	<p>Motion made and passed unanimously to send Monthly Reports – Purchase Resolution D-630 and Budget Position as of 10/29/10 to the full Board for discussion and approval.</p>
<p>3.D.</p>	<p>Budget Development for 2011-2012</p> <ul style="list-style-type: none"> • Dr. Paddyfote noted there are drivers of the budget: salaries, benefits, utilities and transportation. Salaries are being held as close to zero as possible with four of the bargaining units. On the teachers' salary schedule people moving horizontally will continue to move on degree steps. Some agreements were reached in arbitration, however, decisions are not ratified. Some bargaining units are in mediation. • Mr. Miller commented that medical insurance is anticipated to increase somewhere between 10-25%. Utilities: slight increase in electricity; attempts will be made to hold costs down on natural gas and oil. Long term disability might see a small increase. • Mr. McSherry inquired about communication with the town for ideas as early as possible regarding insurance costs. • Mrs. Thomas asked if Mr. Jankowski is alone when the insurance costs are reviewed. Gregg Miller replied that Mr. Jankowski has dialog with the brokerage house. Mrs. Thomas commented that Mr. Jankowski should be urged to start the process earlier and include Gregg Miller in the dialog. • Mr. Wellman commented that we are in for a definite change in the health industry with no idea of how that will impact the school system; he suggested the Board needs to find out where to get advice on handling this issue. • Mr. McSherry suggested an option might be to bring in the insurance consultant. • Dr. Paddyfote noted the Board could request the Town to go out to bid for insurance and ask Mr. Jankowski to come to a meeting with an insurance consultant. Mr. McSherry suggested they be invited to the December meeting of this subcommittee. 	<p>Budget Development for 2011-2012</p>

	<p>Town to go out to bid for insurance and ask Mr. Jankowski to come to a meeting with an insurance consultant. Mr. McSherry suggested they be invited to the December meeting of this subcommittee.</p> <ul style="list-style-type: none"> • Mrs. Thomas inquired about transportation costs. Dr. Paddyfote replied the costs evolve around number of buses and pick-ups, no estimate has been generated. 	
3.E.	<p>Gifts and Donations 1. Exhibit B: PTO Gifts</p> <p>Mr. Weinberg moved to accept Exhibit B: PTO Gifts and Donations and send on to the full Board for approval. Mrs. Thomas seconded the motion which passed unanimously.</p>	<p>Gifts and Donations Exhibit B: PTO Gifts</p> <p>Motion made and passed unanimously to accept Exhibit B: PTO Gifts and Donations and send to the full Board for approval.</p>
4.	<p>Adjourn Mr. Wellman moved to adjourn the meeting at 8:35 p.m., motion seconded by Mr. Weinberg and passed unanimously.</p>	<p>Adjourn Motion made and passed unanimously to adjourn at 8:35 p.m.</p>

Respectfully submitted,



**Mr. Thomas McSherry, Chairman
 Operations Sub-Committee**