

NEW MILFORD BOARD OF EDUCATION

New Milford Public Schools

50 East Street

New Milford, Connecticut 06776

**OPERATIONS SUB-COMMITTEE
MEETING NOTICE**

GEORGE C. BUCKBEE
TOWN CLERK

2011 MAR 31 A 9:32

NEW MILFORD, CT

DATE: April 5, 2011
TIME: 7:30 P.M.
PLACE: Lillis Administration Building – Room 2

AGENDA

New Milford Public Schools Mission Statement

The mission of the New Milford Public Schools, a collaborative partnership of students, educators, family, and community, is to prepare each and every student to compete and excel in an ever-changing world, embrace challenges with vigor, respect and appreciate the worth of every human being, and contribute to society by providing effective instruction and dynamic curriculum, offering a wide range of valuable experiences, and inspiring students to pursue their dreams and aspirations.

- 1. Call to Order**
- 2. Public Comment**

The Board welcomes Public Participation and asks that speakers please limit their comments to three minutes. Speakers may offer objective comments of items on this agenda. The Board will not permit any expression of personal complaints or defamatory comments about Board of Education personnel and students, nor against any person connected with the New Milford Public School System.

- 3. Discussion and Possible Action**
 - A. Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence**
 - B. Monthly Reports**
 1. Purchase Resolution D-635
 2. Budget Position as of 3/31/11
 3. Request for Budget Transfers
 - C. Status of Town's Insurance Bid Request**
 - D. Audit Report**
 - E. Gifts/Donations**
 1. Exhibit B: PTO Gifts/Donations
 - F. Retirement Incentive Program for Clerical Employees**
- 4. Adjourn**

Sub-Committee Members: Mr. Tom McSherry, Chairman
Mrs. Alexandra Thomas
Mr. Rodney Weinberg
Mr. Bill Wellman

Alternates: Mr. David A. Lawson
Mrs. Lynette Rigdon

NEW MILFORD PUBLIC SCHOOLS

EXHIBIT A

Regular Meeting of the Board of Education
Sarah Noble Intermediate School
New Milford, Connecticut
April 12, 2011

As of April 1, 2011
ACTION ITEMS

A. Personnel

1. CERTIFIED STAFF

a. RESIGNATIONS

1. None currently

2. CERTIFIED STAFF

b. APPOINTMENTS

1. None currently

3. NON-CERTIFIED STAFF

a. RESIGNATIONS

1. **Ms. Deborah Sweet**, Laboratory Assistant, New Milford High School

Move that the Board of Education accept the resignation of **Ms. Deborah Sweet** as a Laboratory Assistant at New Milford High School effective June 9, 2011.

Personal Reasons

4. NON-CERTIFIED STAFF

b. APPOINTMENTS

1. None currently

5. SUBSTITUTES

a. APPOINTMENTS

1. **Mr. Christopher Dzurka**, Substitute Teacher

Move that the Board of Education appoint **Mr. Christopher Dzurka** as a Substitute Teacher effective April 13, 2011.

Education History:

BS: West Virginia University
Major: Physical Education

2. **Ms. Mary Gernert**, Substitute Teacher

Move that the Board of Education appoint **Ms. Mary Gernert** as a Substitute Teacher effective April 13, 2011, pending interview.

Education History:

BS: Pace University
Major: Elementary Education

3. **Mrs. Kimberly Graham-Rosenberg**, Substitute Teacher

Move that the Board of Education appoint **Mrs. Kimberly Graham-Rosenberg** as a Substitute Teacher effective April 13, 2011, pending interview.

Education History:

BA: University @ Buffalo
Major: Psychology
MAT: School of Visual Arts
Major: Art Education

<p>4. Ms. Christine Heinlein, Substitute Teacher <u>Move</u> that the Board of Education appoint Ms. Christine Heinlein as a Substitute Teacher effective April 13, 2011, pending interview.</p>	<p><i>Education History:</i> BS: CCSU Major: English</p>
<p>5. Ms. Gail Kaufman, Substitute Teacher <u>Move</u> that the Board of Education appoint Ms. Gail Kaufman as a Substitute Teacher effective April 13, 2011, pending interview.</p>	<p><i>Education History:</i> BA: Bernard Baruch College Major: Business Administration</p>
<p>6. BAND STAFF a. RESIGNATIONS 1. None currently</p>	
<p>7. BAND STAFF b. APPOINTMENTS 1. None currently.</p>	
<p>7. COACHING STAFF a. RESIGNATIONS 1. Ms. Jaime Katusha, Girls' JV Coach for Volleyball, New Milford High School <u>Move</u> that the Board of Education accept the resignation of Ms. Jaime Katusha as Girls' JV Coach for Volleyball at New Milford High School effective February 22, 2011.</p>	<p>Personal Reasons</p>
<p>7. COACHING STAFF b. APPOINTMENTS 1. Mr. Patrick Hendricks, Volunteer Boys' Varsity Baseball Coach, New Milford High School <u>Move</u> that the Board of Education appoint Mr. Patrick Hendricks as Volunteer Boys' Varsity Baseball Coach at New Milford High School effective April 13, 2011, pending coaching permit, current CPR and First Aid and concussion and head injury course.</p>	<p>Volunteer</p>
<p>2. Ms. Dawn Hough, Girls' JV Outdoor Track Coach, New Milford High School <u>Move</u> that the Board of Education appoint Ms. Dawn Hough as Girls' JV Outdoor Track Coach at New Milford High School effective April 13, 2011.</p>	<p>2010-2011 Stipend: \$3028</p>

<p>3. Mr. Gregory Lacava, Volunteer Boys' Varsity Lacrosse Coach, New Milford High School <u>Move</u> that the Board of Education appoint Mr. Patrick Hendricks as Volunteer Boys' Varsity Baseball Coach at New Milford High School effective April 13, 2011, pending coaching permit, current CPR and First Aid and concussion and head injury course.</p>	Volunteer
<p>4. Mr. Anthony Nocera, Volunteer Girls' Varsity Softball Coach, New Milford High School <u>Move</u> that the Board of Education appoint Mr. Anthony Nocera as Volunteer Girls' Varsity Softball Coach at New Milford High School effective April 13, 2011.</p>	Volunteer
<p>5. Mr. Ryan Rebstock, Volunteer Girls' and Boys' Outdoor Track Coach, New Milford High School <u>Move</u> that the Board of Education appoint Ryan Rebstock as Volunteer Girls' and Boys' Outdoor Track Coach at New Milford High School effective April 13, 2011, pending receipt of current CPR and First Aid.</p>	Volunteer
<p>6. Ms. Linda Scoralick, Volunteer Girls' JV Softball Coach, New Milford High School <u>Move</u> that the Board of Education appoint Ms. Linda Scoralick as Volunteer Girls' JV Softball Coach at New Milford High School effective April 13, 2011, pending receipt of current CPR.</p>	Volunteer
<p>7. Ms. Nicole Tremmel, Volunteer Girls' Freshmen Softball Coach, New Milford High School <u>Move</u> that the Board of Education appoint Ms. Nicole Tremmel as Volunteer Girls' Freshmen Softball Coach at New Milford High School effective April 13, 2011.</p>	Volunteer
<p>8. Ms. Julia Wullen, Girls' Freshmen Softball Coach, New Milford High School <u>Move</u> that the Board of Education appoint Ms. Julia Wullen as Girls' Freshmen Softball Coach at New Milford High School effective April 13, 2011, pending coaching permit, current CPR and First Aid and concussion and head injury course.</p>	2010-2011 Stipend: \$2361
8. LEAVES OF ABSENCE	
<p>1. Mrs. Jane Harrison, School Nurse, Schaghticoke Middle School <u>Move</u> that the Board of Education approve the request of Mrs. Jane Harrison for a medical leave of absence beginning June 2, 2011 through the end of the school year, currently June 23, 2011.</p>	FMLA/Paid Leave: 6/2/11-6/23/11

2. **Mrs. Erin Lucia**, Science Teacher, New Milford High School
Move that the Board of Education approve the request of **Mrs. Erin Lucia** for a child-bearing leave of absence beginning the first day of school through approximately November 15, 2011.

FMLA/Paid Leave:
First six weeks, unpaid for
remainder of leave

NEW MILFORD PUBLIC SCHOOLS
PURCHASE RESOLUTION D-635
BOE MEETING DATE: 04/12/11

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WHEREAS, the equipment, supplies and/or services for which the following Purchase Orders have been issued and deemed necessary by the Superintendent of Schools, and the cost, thereof, are within the budget appropriations approved by the voters of the Town, NOW, BE IT RESOLVED, that the said purchase orders and all disbursements in connection, thereof, are hereby approved.

<u>PO #</u>	<u>VENDOR/DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCOUNT #</u>
41852	New Hope Manor – Out of District Tuition	\$21,193.00	12-563-6130
41853	CREC – Out of District Tuition	\$8,300.00	12-561-6110
41909	Adams Book Co. – Text Books for English/Language Arts	\$3,003.78 <u>\$2,198.20</u> \$5,201.98	05-641-1104 05-642-1104
42060	Norbert E. Mitchell Co. – re: Fuel for Facilities	\$7,742.36	14-626-2620
42077	Norbert E. Mitchell Co. – re: Fuel for School Buses	\$50,000.00	15-511-2710
42078	New Milford Hospital – re: Behavioral Health Services	\$10,000.00	05-323-1116
42079	BGE Financial – Musical Instrument Lease	\$21,292.88	05-442-1109
42202	Manchester Board of Education – Out of District Tuition	\$21,114.24	12-561-6110
42203	Maplebrook School – Out of District Tuition	\$63,100.00	12-563-6130
42204	Access Transportation Solutions – Out of District Transportation	\$8,400.00	12-511-2710

GL2041R 4/01/2011
9:12:58
FUND 001 000 GENERAL FUND

New Milford Board of Education
APPROPRIATIONS BY OBJECT REPORT AS OF 3/31/2011

Page 1
USER - BARBARA

Obj.	Description	Approved	Adjusted	Expended	Encumbered	Balance	Pct. Used
111	SALARY-CERTIFIED	27,172,115.00	27,073,631.00	17,101,892.34	9,624,296.89	347,441.77	98.7 %
112	SALARY-NON-CERTIFIED	7,757,786.00	7,773,825.00	5,392,555.84	1,290,033.10	1,091,236.06	86.0 %
200	EMPLOYEE BENEFITS	9,849,941.00	9,932,386.00	7,586,786.86	165,434.53	2,180,164.61	78.0 %
321	INSTRUCTIONAL PROGRAMS	41,565.00	41,565.00	13,045.00	12,705.00	15,815.00	62.0 %
322	PROGRAM IMPROVEMENT	43,260.00	43,260.00	29,933.01	2,075.00	11,251.99	74.0 %
323	PUPIL SERV. (COUNSEL, GUID)	533,556.00	533,556.00	328,292.90	217,215.09	11,951.99-	102.2 %
324	STAFF SERVICES (TRAINING)	91,100.00	91,100.00	50,931.91	23,487.75	16,680.34	81.7 %
331	AUDIT SERVICES	10,000.00	10,000.00	10,000.00	.00	.00	100.0 %
332	LEGAL SERVICES	97,000.00	97,000.00	135,434.51	38,057.50	76,492.01-	178.9 %
333	MEDICAL SERVICES	25,000.00	25,000.00	18,000.00	7,000.00	.00	100.0 %
336	INSURANCE SERVICES	9,000.00	9,000.00	1,540.00	308.00	7,152.00	20.5 %
339	PURCH. SERVICES-OTHER	1,563,243.00	1,563,243.00	1,107,801.71	341,981.28	113,460.01	92.7 %
411	WATER	65,160.00	65,160.00	51,178.46	15,018.71	1,037.17-	101.6 %
412	SEWAGE	34,080.00	34,080.00	28,901.00	.00	5,179.00	84.8 %
413	FIRE DISTRICT	1,151.00	1,151.00	1,393.18	.00	242.18-	121.0 %
421	GARBAGE AND REFUSE	72,196.00	72,196.00	55,129.33	15,214.15	1,852.52	97.4 %
431	INSTRUCT EQUIPMENT REPAIR	14,472.00	14,472.00	5,986.30	550.15	7,935.55	45.2 %
432	NON-INSTRUCT EQUIPMENT REPAIR	70,799.00	70,799.00	45,578.35	4,015.99	21,204.66	70.0 %
433	BUILD & GROUNDS-REPAIR	253,689.00	253,689.00	264,613.83	21,431.54	32,356.37-	112.8 %
442	NON-INSTRUCT EQUIPMENT-RENT	221,079.00	221,902.00	116,806.42	71,674.14	33,421.44	84.9 %
511	PUPIL TRANSPORTATION-CONTRACT	4,322,827.00	4,322,827.00	2,934,108.26	1,344,625.16	44,093.58	99.0 %
513	PUPIL TRANSPORTATION-OTHER	2,700.00	2,700.00	286.87	265.80	2,147.33	20.5 %
515	FIELD TRIPS	95,357.00	95,357.00	64,833.78	13,639.05	16,884.17	82.3 %
521	PROPERTY/LIABILITY INS	336,987.00	336,987.00	336,220.00	.00	767.00	99.8 %
523	MEDICAL INSURANCE-SPORTS PROGRAM	21,000.00	21,000.00	15,345.00	.00	5,655.00	73.1 %
531	TELEPHONES	106,744.00	106,744.00	60,345.22	27,148.48	19,250.30	82.0 %
532	POSTAGE	50,370.00	50,370.00	24,732.47	14,183.75	11,453.78	77.3 %
540	ADVERTISING EXPENSE	9,541.00	9,541.00	150.00	.00	9,391.00	1.6 %
550	PRINTING EXPENSE	62,080.00	62,080.00	29,782.61	9,618.61	22,678.78	63.5 %
560	TUITION EXPENSE	3,000.00	3,000.00	.00	.00	3,000.00	.0 %
561	TUITION-CONN LEA	697,919.00	697,919.00	581,696.53	88,494.62	27,727.85	96.0 %
563	TUITION-PRIVATE FACILITY	1,234,214.00	1,234,214.00	998,418.74	464,868.37	229,073.11-	118.6 %
580	TRAVEL EXPENSES	34,387.00	34,387.00	15,678.18	4,762.80	13,946.02	59.4 %
611	INSTRUCTIONAL SUPPLIES	561,997.00	556,784.00	343,355.54	42,590.52	170,837.94	69.3 %
612	NON-INSTRUCTIONAL SUPPLIES	187,664.00	187,664.00	89,946.27	26,485.07	71,232.66	62.0 %
613	MAINTENANCE SUPPLIES	181,376.00	181,376.00	148,530.48	16,856.92	15,988.60	91.2 %
614	MAINTENANCE COMPONENTS	36,923.00	36,923.00	15,870.92	2,140.00	18,912.08	48.8 %
619	GROUNDSKEEPING SUPPLIES	6,355.00	6,355.00	2,101.07	2,394.28	1,859.65	70.7 %
622	ELECTRICITY	1,050,126.00	1,050,126.00	547,417.11	239,101.99	263,606.90	74.9 %
623	BOTTLED GAS	1,265.00	1,265.00	1,593.38	149.90	478.28-	137.8 %
624	OIL	246,005.00	246,005.00	174,827.04	52,795.96	18,382.00	92.5 %
625	NATURAL GAS	350,931.00	350,931.00	184,139.42	166,791.58	.00	100.0 %
626	GASOLINE	40,631.00	40,631.00	27,721.90	10,592.10	2,317.00	94.3 %
641	TEXTS-NEW/NON-CONSUMABLE	67,552.00	67,552.00	39,113.14	10,853.74	17,585.12	74.0 %
642	TEXTS-REP/ADD NON-CONSUMABLE	69,464.00	70,391.00	40,306.17	13,582.25	16,502.58	76.6 %
644	TEXTS-REP/ADD CONSUMABLE	69,753.00	69,753.00	65,217.22	797.06	3,738.72	94.6 %
645	LIBRARY BOOKS	70,011.00	70,011.00	47,454.04	13,645.03	8,911.93	87.3 %
646	WORKBOOKS	55,386.00	55,386.00	45,495.65	1,986.08	7,904.27	85.7 %
647	PERIODICALS	29,748.00	29,748.00	23,996.45	1,980.72	3,770.83	87.3 %
720	BUILDINGS & IMPROVEMENTS	2,000.00	2,000.00	738.35	.00	1,261.65	36.9 %
731	INSTRUCTIONAL EQUIPMENT-NEW	109,899.00	113,960.00	16,219.19	55,194.79	42,546.02	62.7 %
732	INSTRUCTIONAL EQUIPMENT-REPLACEMEN	14,562.00	13,964.00	5,676.55	932.19	7,355.26	47.3 %
733	NON-INSTRUCTIONAL EQUIPMENT-NEW	133,325.00	133,325.00	107,075.38	12,962.35	13,287.27	90.0 %

GL2041R 4/01/2011
9:12:58
FUND 001 000 GENERAL FUND

New Milford Board of Education
APPROPRIATIONS BY OBJECT REPORT AS OF 3/31/2011

Page 2
USER - BARBARA

Obj.	Description	Approved	Adjusted	Expended	Encumbered	Balance	Pct. Used
734	NON-INSTRUCTION EQUIPMENT-REPLACEM	27,729.00	27,729.00	13,013.36	5,109.72	9,605.92	65.4 %
810	DUES & FEES	80,102.00	80,102.00	55,586.50	2,208.95	22,306.55	72.2 %
900	FEE REVENUE	278,116.00-	278,116.00-	187,146.66-	.00	90,969.34-	.0 %
910	TUITION REVENUE	95,200.00-	95,200.00-	81,504.00-	.00	13,696.00-	.0 %
920	GRANT REVENUE STATE	849,895.00-	849,895.00-	756,564.00-	.00	93,331.00-	.0 %
960	MEDICAID REIMBURSEMENT	60,000.00-	60,000.00-	24,943.00-	.00	35,057.00-	.0 %
965	VENDOR REBATE REVENUE	67,700.00-	67,700.00-	36,280.23-	.00	31,419.77-	.0 %
998	TRANSFER IN	.00	.00	17,892.00-	.00	17,892.00	.0 %
** FINAL TOTAL **		56,945,211.00		38,298,463.85		4,149,490.49	
			56,945,211.00		14,497,256.66		92.7 %
"FINAL TOTAL" 3/31/2010		56,945,211.00	56,945,211.00	38,413,572.15	13,927,407.53	4,604,231.32	91.9%
Variance		0.00	0.00	-115,108.30	569,849.13	-454,740.83	0.8%

GL2042R 4/01/2011
9:04:38
FUND 001 000

New Milford Board of Education
APPROPRIATIONS BY PROGRAM REPORT AS OF 3/31/2011

Page 1
USER - BARBARA

Prog	Description	Approved	Adjusted	Expended	Encumbered	Balance	Pct. Used
1101	KINDERGARTEN	677,818.00	648,508.00	395,676.99	252,831.01	.00	100.0 %
1102	NON DEPT INSTRUCT GR 1-5	6,754,724.00	6,700,904.00	4,099,997.52	2,481,968.27	118,938.21	98.2 %
1103	BUSINESS EDUCATION	239,565.00	281,191.00	189,325.67	91,400.35	464.98	99.8 %
1104	ENGLISH/LANGUAGE ARTS	1,774,274.00	1,789,139.00	1,116,822.85	631,089.99	41,226.16	97.7 %
1105	FOREIGN LANGUAGE	964,977.00	974,706.00	610,031.33	359,398.28	5,276.39	99.5 %
1106	HOME ECONOMICS	177,803.00	177,803.00	115,170.99	61,804.62	827.39	99.5 %
1107	INDUSTRIAL ARTS	298,649.00	298,649.00	195,162.80	101,202.79	2,283.41	99.2 %
1108	MATHEMATICS	1,538,736.00	1,522,469.00	973,978.76	529,655.06	18,835.18	98.8 %
1109	MUSIC	787,177.00	773,735.00	458,588.11	316,886.71	1,739.82	100.2 %
1110	PHYSICAL EDUCATION	917,745.00	946,295.00	571,716.95	369,559.34	5,018.71	99.5 %
1111	SCIENCE	1,551,417.00	1,609,264.00	980,352.13	606,602.31	22,309.56	98.6 %
1112	SOCIAL STUDIES	1,519,815.00	1,413,717.00	907,322.28	498,183.02	8,211.70	99.4 %
1113	PATIENT CARE TECHNOLOGY	16,635.00	16,635.00	11,068.05	5,736.05	169.10	101.0 %
1116	HEALTH AND SAFETY	305,547.00	281,441.00	163,874.45	118,324.71	758.16	100.3 %
1118	CAREER EDUCATION	27,712.00	27,712.00	19,278.57	8,458.44	25.01	100.1 %
1119	COMPUTER EDUCATION	371,551.00	372,310.00	257,075.28	81,810.90	33,423.82	91.0 %
1120	DRIVER EDUCATION	58.00	58.00	995.23	1,053.48	.25	100.4 %
1121	REMEDIAL READING	849,633.00	851,201.00	530,889.95	316,830.74	3,480.31	99.6 %
1123	ENGLISH AS A SECOND LANG	133,407.00	125,907.00	74,785.11	48,077.09	3,044.80	97.6 %
1124	DISTRIBUTIVE EDUCATION	56,012.00	56,012.00	33,607.20	22,404.80	.00	100.0 %
1127	ART	837,878.00	838,498.00	528,587.18	308,910.57	1,000.25	99.9 %
1128	GENERAL INSTRUCT SUPPLIES	376,140.00	375,213.00	210,313.66	46,417.95	118,481.39	68.4 %
1129	SUBSTITUTE TEACHERS	340,909.00	340,909.00	227,838.67	.00	113,070.33	66.8 %
1130	INSTRUCTIONAL TESTING	106,330.00	105,734.00	73,713.87	20,831.14	11,188.99	89.4 %
1131	NON DEPT INSTRUCT GR 6-12	111,610.00	112,414.00	58,608.47	12,592.56	41,212.97	63.3 %
1210	GIFTED TALENTED/ENRICHMNT	109,200.00	109,200.00	58,726.95	45,337.87	5,135.18	95.3 %
1211	EXCEL-EXPER. CTR EARLY MAN	390,429.00	390,779.00	238,479.63	124,926.37	27,373.00	93.0 %
1212	SPECIAL ED-NON CATEGORICL	4,853,210.00	4,872,777.00	3,073,930.69	1,772,828.21	26,018.10	99.5 %
1215	TRANSITION 18-21 PROGRAM (LHCT)	177,413.00	176,172.00	141,279.17	28,696.58	6,196.25	96.5 %
1250	CHAPTER I PROGRAM	.00	.00	.00	.00	.00	.0 %
1270	TUTORIAL	210,779.00	210,779.00	111,088.24	.00	99,690.76	52.7 %
1271	HOMEBOUND INSTRUCTION	57,050.00	57,050.00	59,483.44	.00	2,433.44	104.3 %
1290	OTHER SPECIAL EDUCATION	292,163.00	292,894.00	217,404.22	72,186.83	3,302.95	98.9 %
1291	SPEC ED PARA SUBSTITUTES	69,026.00	58,510.00	64,808.33	.00	6,298.33	110.8 %
1310	ADULT ED-BASIC PROGRAM	86,441.00	86,441.00	61,798.18	.00	24,642.82	71.5 %
1311	ADULT ED-HIGH SCHL EQUIV	5,191.00	5,191.00	1,973.42	.00	3,217.58	38.0 %
2113	SOCIAL WORK SERVICES	249,202.00	249,202.00	157,979.19	90,293.00	929.81	99.6 %
2120	GUIDANCE SERVICES	952,641.00	952,641.00	578,909.82	347,340.14	26,391.04	97.2 %
2130	HEALTH SERVICES	906,171.00	906,420.00	603,298.43	326,357.20	23,235.63	102.6 %
2140	PSYCHOLOGICAL SERVICES	453,299.00	453,299.00	278,000.10	164,689.85	10,609.05	97.7 %
2150	SPEECH AND HEARING	765,201.00	768,467.00	495,734.61	269,064.55	3,667.84	99.5 %
2211	STAFF DEVELOPMENT & TRAIN	55,600.00	55,600.00	36,923.62	2,040.00	16,636.38	70.1 %
2212	CURRICULUM DEVELOPMENT	118,625.00	118,029.00	93,346.94	20,831.34	3,850.72	96.7 %
2222	LIBRARY SERVICES	654,776.00	656,362.00	396,797.08	241,030.00	18,534.92	97.2 %
2223	AUDIO-VISUAL SERVICES	21,428.00	21,428.00	4,179.52	942.22	16,306.26	23.9 %
2224	EDUCATIONAL TELEVISION	1,600.00	1,600.00	462.26	736.56	401.18	74.9 %
2310	BOARD OF EDUCATION	151,750.00	151,750.00	168,423.64	40,946.25	57,619.89	138.0 %
2320	CENTRAL ADMINISTRATION	339,912.00	348,918.00	250,428.64	73,612.64	24,876.72	92.9 %
2410	OFFICE OF THE PRINCIPAL	2,563,684.00	2,553,819.00	1,894,342.20	616,471.24	43,005.56	98.3 %
2490	OTHER SCHOOL ADMINISTRATN	81,983.00	81,983.00	37,707.82	37,043.33	7,231.85	91.2 %
2510	FISCAL SERVICES	448,845.00	448,845.00	318,037.13	87,026.54	43,781.33	90.2 %
2590	OTHER BUSINESS SUPPRT SERV	474,633.00	474,512.00	378,651.30	7,670.25	88,190.45	81.4 %
2610	CUSTODIAL & HOUSEKEEPING	1,905,243.00	1,905,243.00	1,493,408.20	36,064.09	375,770.71	80.3 %

GL2042R 4/01/2011
9:04:38
FUND 001 000 GENERAL FUND

New Milford Board of Education
APPROPRIATIONS BY PROGRAM REPORT AS OF 3/31/2011

Page 2
USER - BARBARA

Prog	Description	Approved	Adjusted	Expended	Encumbered	Balance	Pct. Used
2620	MAINTENANCE & REPAIR	3,048,024.00	3,048,024.00	2,056,769.23	570,854.12	420,400.65	86.2 %
2630	BUILDING USE ADMINISTRATION	26,825.00-	26,825.00-	24,052.06-	1,370.00	4,142.94-	84.6 %
2710	REIMBURSABLE TRANSPORT	4,147,256.00	4,147,256.00	2,773,128.22	1,344,625.16	29,502.62	99.3 %
2790	NON-REIMBURSABLE TRANSPRT	.00	.00	1,307.50	.00	1,307.50-	.0 %
2810	PLANNING & EVALUATION	24,800.00	24,800.00	2,748.88	6,535.62	15,515.50	37.4 %
2820	COMMUNICATION & COMM/STAFF RELATION	14,100.00	14,100.00	508.45	.00	13,591.55	3.6 %
2830	RECRUITING/PERSONNEL SERV	172,158.00	172,158.00	129,052.05	37,187.25	5,918.70	96.6 %
2840	TECHNOLOGY	223,204.00	223,204.00	174,091.07	17,978.02-	67,090.95	69.9 %
2910	SOCIAL SECURITY	595,826.00	595,826.00	405,861.46	.00	189,964.54	68.1 %
2920	MEDICARE	390,914.00	390,914.00	292,661.22	.00	98,252.78	74.9 %
2930	LIFE INSURANCE	109,714.00	109,714.00	73,642.60	34,357.40	1,714.00	98.4 %
2940	DISABILITY INSURANCE	108,225.00	108,225.00	58,863.87	43,136.13	6,225.00	94.2 %
2950	MEDICAL INSURANCE	7,147,373.00	7,147,373.00	5,360,526.00	.00	1,786,847.00	75.0 %
2960	UNEMPLOYMENT INSURANCE	188,799.00	271,244.00	100,563.71	87,941.00	82,739.29	69.5 %
2970	OTHER BENEFITS	685,947.00	685,947.00	661,214.00	.00	24,733.00	96.4 %
2980	PENSION-NON CERTIFIED EMPLOYEES	623,143.00	623,143.00	633,454.00	.00	10,311.00-	101.7 %
3210	INTERSCHOLASTIC SPORTS	531,411.00	532,248.00	294,708.31	70,082.37	167,457.32	68.5 %
3211	INTRAMURAL SPORTS	30,786.00	30,786.00	10,417.50	.00	20,368.50	33.8 %
3212	OTHER STUDENT ACTIVITIES	191,874.00	191,874.00	80,364.31	1,865.00	109,644.69	42.9 %
6110	TUITION-CONN PUB SCHL DIS	609,060.00	609,060.00	502,595.53	88,494.62	17,969.85	97.0 %
6130	TUITION-NON PUBLIC SCHL	858,608.00	858,608.00	664,058.74	464,868.37	270,319.11-	131.5 %
7002	CAPITAL-TECHNOLOGY	139,197.00	139,197.00	27,584.88	65,752.40	45,859.72	67.1 %
** FINAL TOTAL **		56,945,211.00		38,298,463.85		4,149,490.49	
			56,945,211.00		14,497,256.66		92.7 %
"FINAL TOTAL" 3/31/2010		56,945,211.00		38,413,572.15		4,604,231.32	
			56,945,211.00		13,927,407.53		91.9%
Variance		0.00	0.00	-115,108.30	569,849.13	-454,740.83	0.8%

**NEW MILFORD PUBLIC SCHOOLS
BUDGET TRANSFER REQUESTS – RECOMMENDED
BOE MEETING DATE: 04/12/11**

Transfer #	Description	From: Account#	Amount	To: Account #	Amount
C/O 001	Valley Communications –				
	Two 77” Smart Boards	06-611-1111	\$2,144.00	06-731-1111	\$2,144.00
	AV Partner.com – 2				
	Hitachi Projectors	06-611-1111	<u>\$1,152.00</u>	06-731-1111	<u>\$1,152.00</u>
			<u>\$3,296.00</u>		<u>\$3,296.00</u>

New Milford PTO

Parent Teacher Organization

New Milford PTO

P.O. Box 1343

New Milford, CT 06776

March 30, 2011

Dr. Jean Ann Paddyfote
Superintendent
50 East Street
New Milford, CT 06776

Dear Dr. Paddyfote:

The New Milford PTO is pleased to present the following gifts to the Board of Education for approval. Please arrange for these gifts to be placed on the agenda at the next Board of Education meeting.

NES Requests the following:

\$1600 requested by Joan Conn for the first grade field trip to Action Wildlife in Goshen Ct. Children will learn about animals in their natural habitat. This trip will benefit all first graders.

JPS Requests the following:

\$2018.50 by Ann Mueller for author Debbie Dadey to visit and give 4 presentations. Ms. Dadey will discuss the craft of writing books. This will benefit all students in grades 1 – 3.

\$1577.00 by Ann Mueller for author Jeff Nathan to visit and discuss his craft. This will benefit all students in Pre K – 3rd grade.

H&P Requests the following:

\$1577.00 by Nancy Nahley for Jeff Nathan to visit and give presentations during literature week. This will benefit all H&P students.

\$2000.00 by Nancy Nahley for author Debbie Dadey to visit and give presentations. This will benefit all H&P students.

SNIS Requests the following:

\$3861.00 by Carol Allison for the 6th grade field trip to Soundwaters in Stamford, CT. This trip supports the 6th grade science curriculum. All 6th grades will benefit.

\$3952.00 by Justin Mack for the 4th grade field trip to the Bronx Zoo. This trip will enhance the study of habitat & natural resources of the United States. This trip will benefit all 4th grade students.

\$1697.00 by the SNIS PTO for the “Perfection on Wheels” character education assembly. This assembly addresses bullying. This will benefit all SNIS students.

Sincerely,

Christine Zona
TW PTO President

**New Milford Board of Education
Operations Sub-Committee
April 5, 2011
Lillis Administration Building, Room 2**

GEORGE C. BUCKBEE
TOWN CLERK
2011 APR -8 A 8:47

NEW MILFORD, CT

Present:	Mr. Tom McSherry, Chair
	Mrs. Alexandra Thomas
	Mr. Rod Weinberg

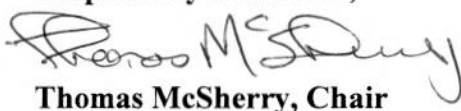
Also Present:	Dr. JeanAnn C. Paddyfote, Superintendent of Schools
	Mr. Gregg Miller, Director of Fiscal Services
	Dr. Maureen McLaughlin, Assistant Superintendent of Schools
	Mrs. Adele Johnson, Director of Pupil Personnel & Special Services

1.	Call to Order The meeting of the New Milford Board of Education Operations Sub- Committee was called to order at 7:30 p.m. by Mr. McSherry.	Call to Order
2.	Public Comment • None	Public Comment
3. 3.A.	Discussion and Possible Action Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence Mrs. Thomas moved to bring Exhibit A to the full Board for approval, motion seconded by Mr. Weinberg and passed unanimously: In favor: Mr. McSherry, Mrs. Thomas, Mr. Weinberg.	Discussion and Possible Action Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence Motion made and passed unanimously to bring Exhibit A to the full Board for approval.
3.B.	Monthly Reports 1. Purchase Resolution D-635 2. Budget position as of 3/31/11 3. Request for budget transfers • Mr. Miller reported the budget is tracking behind last year; he is not concerned as the next couple of months will be time to fine tune the budget items. Last year in May and June there was a surplus. When asked by Mr. McSherry, Mr. Miller guessed that the end of year balance could be between \$250-\$500,000. • Mr. Weinberg questioned the \$50,000 item on the purchase resolution for bus fuel; Mr. Miller noted a purchase order at the beginning of the year had been issued for \$35,000 and there will be a need for the \$50,000 addition. Each tanker is 7500 gallons at \$2.30 (diesel); there is need for 5 more drops.	Monthly reports 1. Purchase resolution D-635; 2. Budget position as of 3/31/11; and 3. Request for budget transfers Motion made and passed unanimously to bring monthly reports: purchase resolution D-635; budget position as of 3/31/11 and request for budget transfers to the full Board for approval.

	<ul style="list-style-type: none"> Mrs. Thomas asked when the heat in schools will be dropped. Mr. Miller replied November 1 to end of April is considered heating season. <p>Mrs. Thomas moved to bring monthly reports: purchase resolution D-635; budget position as of 3/31/11 and request for budget transfers to the full Board for approval. Motion seconded by Mr. Weinberg and passed unanimously.</p> <p>In favor: Mr. McSherry, Mrs. Thomas, Mr. Weinberg.</p>	
3.C.	<p>Status of Town's Insurance Bid Request</p> <ul style="list-style-type: none"> Mr. Miller met with insurance representatives earlier today. Four carriers submitted bids including the existing carrier. A plan has to be in place by July 1; before that date, there will be two more meetings scheduled. The last time insurance was bid was five years ago. The school district is the largest portion of the insurance pool with about 75% of the members. Mr. McSherry noted the decision for carrier is that of the Mayor and Ray Jankowski. 	Status of Town's Insurance Bid Request
3.D.	<p>Audit Report</p> <ul style="list-style-type: none"> Mr. Miller sees no problem with the audit report. This is the second year in a row that the audit could not be finished in a timely fashion; two years to be late is not acceptable. April 6 the Board of Finance deliberates on the budget and April 13th the auditors will present their report to that Board of Finance. Mr. Miller commented in his eight years in the District there have been four different auditors. Different pronouncements have been made which add to his workload. Overall the report was decent as was the management letter. Quick Books has been updated which will give all internal controls that were being requested. An acceptable plan is now in place for reconciliation between the District and the Town. 	Audit Report
3. E.	<p>Gifts and Donations Exhibit B: PTO Gifts/Donations</p> <ul style="list-style-type: none"> Mrs. Thomas inquired if parents have any expense with field trips. Dr. McLaughlin has 	<p>Gifts and Donations: Exhibit B: PTO</p> <p>Motion made and passed unanimously to bring</p>

	<p>not seen the final report.</p> <p>Mrs. Thomas moved to bring Exhibit B: PTO Gifts/Donations to the full Board for approval. Motion seconded by Mr. Weinberg and passed unanimously.</p> <p>In favor: Mr. McSherry, Mrs. Thomas, Mr. Weinberg.</p>	<p>Exhibit B to the full Board for approval.</p>
3. F.	<p>Retirement Incentive Program for Clerical Employees</p> <ul style="list-style-type: none"> Mr. Miller explained the criteria developed for the early retirement plan for clerical employees: eligibility requires 20 years of continuous service; currently there are 16 eligible employees; a cap of six persons is part of the criteria. The payout would be 25% of the annual salary for one time. The net savings for year one of \$5000 per participant after payout; year two, no payout, savings of \$15,000 could be realized. <p>Mrs. Thomas expressed concern about the large number of eligible participants. Dr. Paddyfote noted there are 49 clerical employees in different categories across the six schools, the facilities department and central office.</p> <p>Mr. Weinberg moved to bring the retirement incentive program to the full Board. Motion seconded by Mrs. Thomas. Motion passed unanimously.</p> <p>In favor: Mr. McSherry, Mrs. Thomas, Mr. Weinberg.</p>	<p>Retirement Incentive Program for Clerical Employees</p> <p>Motion made and passed unanimously to bring the retirement incentive program to the full Board for approval.</p>
4.	<p>Adjourn</p> <p>Mrs Thomas moved to adjourn the meeting at 7:52 p.m., seconded by Mr. Weinberg. Motion passed unanimously.</p>	<p>Adjourn</p> <p>Motion made and passed unanimously to adjourn the meeting at 7:52 p.m.</p>

Respectfully submitted,



Thomas McSherry, Chair
 Operations Sub-Committee