

Agenda in Brief
Wyoming Area School District
Work Session of the Wyoming Area Board of Education
20 Memorial Street, Exeter, Pennsylvania, 18643
Tuesday, April 16, 2013. 7:00 p.m.

Agenda

Communications Report

New Business

Finance Report

Education Report

Activities Report

Building Report

Bids Report

Open Discussion

Adjournment

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Communications Report

1. Luzerne Intermediate Unit submitting minutes of their regular meeting of February 27, 2013.
2. Barbara Bullions, Secondary Center Teacher, submitting her letter of intent to retire on the last scheduled day of the 2012-2013 school year.
3. Joseph Gillespie, Secondary Center Teacher, submitting his letter of intent to retire effective July 24, 2013.
4. Correspondence from John Kaschak, CPA, Commonwealth of Pennsylvania, Office of the Budget, Comptroller Operations, notification of receiving the single audit report of Wyoming Area School District for the year ended 6/30/11. The audit report contains the required elements of a single audit report package as required by OMB Circular A-133 and Commonwealth policy and contains no findings related to federal awards passed through commonwealth funding agencies.
5. Correspondence from David Holl, Governor's Authorized Representative, Pennsylvania Emergency Management Agency, notification of payment received under the Public Assistance Program for Disaster 4030, FEMA-4030-DR in the amount of \$128,373.18.
6. Thomas Campenni, Vice President of Wyoming Area Football Alumni Association, requesting permission to update and renovate the weight training facility. The Alumni will assume responsibility for this project, including hiring and paying vendors and paying for necessary supplies and equipment. If, however, the Wyoming Area Maintenance Staff would prefer or is required to perform the renovations, the Alumni will still pay for supplies and equipment necessary to complete the project.
7. Ron Musto, General Manager of the Greater Pittston Legion Program, requesting permission to use the Atlas Field for practices and games during the 2013 summer.
8. Ann Marie Taggart, President of the West Pittston Rams, requesting permission for the Rams to use the football field, practice fields and cafeteria fields for practice and games.

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9. Ann Marie Taggart, President of the West Pittston Rams, requesting permission for the Rams to use the Secondary Center cafeteria/kitchen for the Rams Awards Banquet Ceremony.
10. Judy Buckman, Wyoming Area Boys Soccer Parents, requesting permission to use the Secondary Center cafeteria for "Meet the Warriors Soccer Team."
11. Received Right to Know Request from John Bonin, Harding, for a breakdown of board members who voted to approve the district budget for school years 9-10, 10-11, 11-12, 12-13, and for each year what the total dollar tax increase was to the taxpayers.
12. Received Right to Know Request from John Bonin, Harding, for a breakdown by dollar, for all school board approved donations, including the organization for the school years 9-10, 10-11, 11-12 and 12-13 year to date.
13. Received Right to Know Request from John Bonin, Harding, for a breakdown by dollar, for all district facility or building fee charges that were waived or not charged for school years 9-10, 10-11, 11-12, and 12-13 to date and a copy of the rental fees or guide sheet that the district currently uses.
14. Received Right to Know Request from Bob Borzell of Wyoming, for a breakdown of all out of house motor vehicles and equipment repair costs for the year (fuel, tune ups and repair costs) for vehicles and equipment and what service stations are used for upkeep of the vehicles and equipment.
15. Received Right to Know Request for the number of days an employee has worked from September 1, 2012 to April 5, 2013.
16. Received Right to Know Request from Melissa Dolman for the total amount of salary paid to Mr. John Dean, Negotiations Lawyer, beginning in June 2010 to present day.
17. Received Right to Know Request from Melissa Dolman for the hourly wage charged by Mr. John Dean, Negotiations Lawyer.
18. Letters of interest for summer cleaning from Judy Henson, Shyloe McDonald, Annette Gentile, Graceann Tokar, Carol Gamble, Abby Smetana, Deborah Lamoreaux, Gina Steve, Jackie Vasquez, John Letoski, Marilyn Fitzgerald, Nancy Anderson, Carol Cotter-Dente.

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19. Correspondence dated March 11, 2013 from Mr. John Dean, Elliott Greenleaf, notifying the Superintendent that the Wyoming Area Education Association agreed to withdraw the foregoing grievance Wyoming Area Education Association vs. Wyoming Area School District, (Non-Resident Staff Children).
20. Correspondence dated March 20, 2013 from Mr. John Dean, Elliott Greenleaf, enclosing correspondence to the Superintendent, from Jeffrey Husisian, Esq., PSEA Staff Attorney, cancelling the April 4, 2013 hearing, Wyoming Area Education Association vs. Wyoming Area School District Association/ULP-Non Resident Staff Children/PSEA Case #12/1066 PERA-C-12-302-E.
21. Janet Serino, Assistant Superintendent, requesting permission to attend the Pennsylvania Association Federal Program Coordinators Annual Conference (PAFPC) in Pittsburgh.
22. Juel Anne Klepadlo, Key Club Advisor, requesting permission to use the Secondary Center gym, gym hallway and multipurpose room for a Volleyball Tournament to raise money for the Mark Dushok Memorial Key Club Scholarship.
23. Molly Kearns, Secondary Center Teacher, requesting permission to attend the Pennsylvania Academic Competition, along with five students, in Harrisburg.
24. Frank Parenti, Teacher at Montgomery Avenue School, requesting permission to use the girls' softball field for practices for their U14 Travel Softball Team.
25. Nichole Duffy, Department of Education, notifying the Superintendent the referendum exceptions submitted by the District were reviewed by the Department of Education. The referendum exceptions totaling \$227,512.00 meet the requirements of section 333(f)(2).

Summary of Applications Received

Art – 1
School Nurse – 1
Elementary –6
Special Education – 4
Social Studies – 2
Mid Level Science – 2
Biology – 1

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Earth & Space Science - 1
Mid Level Math – 2
Math – 5
Music – 1
English – 1
Reading Specialist - 2
Business, Computers & Instructional Technology - 1
Maintenance – 1
Summer Cleaning – 13

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 Finance Report

1. Received the following checks:

<u>Berkheimer Tax Administrator</u>	
Earned Income Tax	18,209.86
Earned Income Tax	16,363.31
Earned Income Tax	54,395.89
Earned Income Tax	19,920.59
Earned Income Tax	13,435.86
Earned Income Tax	7,721.64
Earned Income Tax	32,612.74
Earned Income Tax	32,537.90
Earned Income Tax	7,049.95
Local Services Tax	864.58
Local Services Tax	544.14
Local Services Tax	544.88
Local Services Tax	272.64
Per Capita Tax	1,937.25
Per Capita Tax	4,376.99
Per Capita Tax	627.68
Per Capita Tax	3,225.55
Per Capita Tax	1,332.31
Per Capita Tax	3,489.88
Per Capita Tax	<u>3,481.02</u>
Total:	223,054.66
<u>Local Realty Transfer Tax</u>	
Luzerne County	13,328.52
Wyoming County	<u>1,225.00</u>
Total:	14,553.52
<u>Berkheimer Tax Administrator</u>	
Collected from Centax (Earned Income Tax)	65,741.50
<u>Reimbursements</u>	
Enerwise Global Technologies	1,155.25
<u>The Luzerne Foundation</u>	
The Earthly Angels Autism Fund	517.00

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Wyoming Area Wrestling Club

Purchase of wrestling mat	4,107.50
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Miscellaneous

Right to Know Request Payment	1.50
District 11-2-01	<u>56.33</u>
Total:	57.83

State & Federal Subsidy Payments

Social Security	42,469.22
Retirement	208,126.55
Title I- Improving Basic Programs	44,569.33
Title II – Improving Teacher Quality	7,327.53
School District Special Education	204,248.00
Out of State Special Education Placements	17,577.00
School District Transportation	<u>293,699.00</u>
Total:	818,016.63

2. Discuss to approve the April payment of \$76,854.35 to the Luzerne Intermediate Unit in accordance with the terms of the approved contract agreement for programs and services for the 2012-2013 school year.

3. Discuss to approve the April payment of \$29,015.25 to the West Side Career and Technology Center for the 2012-2013 school year.

4. Discuss to approve the authorization of Albert B. Melone Company, Business Consultant, to solicit quotes for securing a 2013-2014 Tax Anticipation Note.

5. Discuss to approve the payment to the Luzerne Intermediate Unit 18 for ESL (English as a Second Language) instructional hours for December 12, 2012 to February 28, 2013 as follows:

December (total of 96.5 hours at 48.35)	4,665.78
January (total of 132.5 hours at 48.35)	6,406.38
February (total of 143 hours at 48.35)	<u>6,914.05</u>
Total:	17,986.21

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Finance Report

6. Discuss to approve the following refund of paid property taxes for the year 2011 as requested by The Luzerne County Board of Assessment Appeals and George Miller, West Pittston Tax Collector:

PIN# 65-E11NE1-025-026-000 \$249.96

7. Discuss to approve a settlement in the amount of \$22,500.00 regarding the Special Education Student/Individuals with Disabilities Education Act (IDEA).
8. Discuss to approve the appointment of Bob Dellarte of Golden Photo Studio as school photographer for elementary and high school for the 2013-2014 school year.
9. Discuss to approve that the board authorize the solicitor and business manager to draft the articles of incorporation and bylaws of the Wyoming Area School District Educational Tax Credit Tax Exempt Organization, Inc. which tax exempt organization shall be formed for the purposes of providing extra funds from private citizens by the way of tax deductions and tax credits allowed under applicable law for the purposes of providing and adding to the curriculum of the Wyoming Area School District including the hiring of additional educational personnel, the establishment of additional scholarships and other assistance in improving the quality of education at Wyoming Area School District. The President, secretary, superintendent, solicitor and other appropriate employees and agents of Wyoming Area School District are hereby authorized and empowered to do any and all acts reasonable necessary and proper to carry out the foregoing resolution so as to form a corporation and establish it as a tax exempt organization under section 501(C) 3 of the Internal Revenue Code.

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Education Report

1. Reporting as per Federal Regulations Requirement that the District's Federal Programs (Title I, Title II, and Drugs and Alcohol) have been planned for the 2012-2013 school year. Anyone desiring information regarding these programs, contact Janet Serino, Assistant Superintendent, at the District's Business Office.
2. Accept, with regret, Barbara Bullion's letter of intent to retire on the last scheduled day of school of the 2012-2013 school year.
3. Accept, with regret, Joseph Gillespie's letter of intent to retire effective July 24, 2013.
4. Discuss to approve the Summer Academy of the Languages to start Monday, June 17, 2013 to Friday, June 21, 2013.
5. Discuss to approve the S.A.T. Verbal/Math Summer Classes to start mid June to mid August 2013.
6. Discuss to approve to ratify the request of Janet Serino, Assistant Superintendent, to attend the Pennsylvania Association Federal Program Coordinators Annual Conference (PAFPC) in Pittsburgh, Monday, April 15th to Wednesday, April 17, 2013. Costs of \$804.00 for registration and lodging to come out of Title II funds.
7. Discuss to approve the appointment of Nicholas Bilski as a long term substitute teacher for Joseph Gillespie retroactive to November 5, 2012 through the end of the 2012-2013 school year, subject to the duration of Mr. Gillespie's leave.
8. Discuss to approve the appointment of Michael Stefanik as a long term substitute teacher for Renee DeAngelo retroactive to November 8, 2012 through April 9, 2013.

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Activities Report

1. Discuss to approve to vacate all extra-curricular positions at the end of the 2012-2013 school year. Positions will be posted as per the Collective Bargaining Agreement.
2. Discuss to approve the request of Molly Kearns to attend the Pennsylvania Academic Competition, along with five students, on Friday, May 3, 2013. The district is asked to cover the cost of lodging at \$462.87. The van is also requested for transportation.

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Building Report

1. Discuss to approve the request of Ann Marie Taggart, President of the West Pittston Rams, for the football Rams and cheerleaders to use the football field, (press box, score board, rest rooms) practice fields and cafeteria fields for practice and games starting in June through November. Games to be held on Sundays, from August 18th through October 27, 2013, pending approval by the building principal and athletic director. The Rams are asking for the board to waive the \$1,000.00 rental fee and a \$25.00 per hour fee if a custodian's services are needed.
2. Discuss to approve the request Ann Marie Taggart, President of the West Pittston Rams, to use the Secondary Center cafeteria/kitchen for the Rams Awards Banquet Ceremony on Sunday, November 24, 2013, 12:00 p.m. to 4:00 p.m., pending approval by the building principal and food service director. A \$25.00 per hour fee will be charged to their organization for a food service worker's services.
3. Discuss to approve the request of Ron Musto, General Manager of the Greater Pittston American Legion Program, to hold practices and games at the Atlas Field at the conclusion of the high school season. Games to be held at 5:30 p.m. on weekdays, 1:00 p.m. on weekends and some Saturdays at 10:00 a.m., pending approval of the building principal and athletic director. Proof of insurance will be provided.
4. Discuss to approve the request of Judy Buckman, Wyoming Area Boys Soccer Parents, to use the Secondary Center cafeteria for "Meet the Warrior Soccer Team" on Monday, August 26, 2013 at 6:00 p.m., pending approval by the building principal and food service director. A \$25.00 per hour fee may be charged if a custodian's services are needed.
5. Discuss to approve the revised support personnel substitute list for the 2012-2013 school year.
6. Discuss to approve the request of Juel Anne Klepadlo, Key Club Advisor, to use the Secondary Center gym, gym hallway and multipurpose room to hold a Volleyball Tournament to raise money for the Mark Dushok Memorial Key Club Scholarship on Saturday, May 11, 2013 from 9:00 a.m. to 1:00 p.m., pending approval by the building principal and athletic director.

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7. Discuss to approve the request of Frank Parenti, Teacher at Montgomery Avenue School, to use the girls' softball field for practices for their U14 Travel Softball Team (nine Wyoming Area girls are on the team) on Tuesdays, Thursdays and some weekends, after the softball season is complete, pending approval by the building principal and athletic director. Proof of insurance will be provided.

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Bids Report

Discuss to approve to award the football bids for supplies and reconditioning advertised on the three dates listed in the following newspapers:

Citizen's Voice/Times Leader

Monday, January 21, 2013
Monday, January 28, 2013
Monday, February 4, 2013

Football Supplies

BSN Sports	5,437.26
Locker Room Sporting Goods	4,817.10
Sportsman's	4,709.02
Anaconda Sports	1,921.50
Metuchen Center, Inc.	<u>260.00</u>
Total:	17,144.88

Football Reconditioning

Anaconda Sports	4,603.75
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