**Paulsboro Public Schools**

**Monday, June 25, 2018**

**Minutes**

**regular meeting**

As required by the Open Public Meetings Act as Vice President, I announce that adequate notice of this special meeting has been provided by mailing on Thursday, January 4, 2018 to the Paulsboro Clerk, Greenwich Township Clerk, Courier Post, South Jersey Times and Secretary of Greenwich Township Board of Education the approved 2018 Board of Education meeting calendar adopted by the Board of Education at the Reorganization Meeting on January 3, 2018 and by posting the revised schedule of meetings in a public place reserved for such announcements by the Board of Education.

The meeting was called to order at approximately 7:00 PM by pledging allegiance to the flag with the following members present: Crystal Henderson, Joseph L. Lisa, Lisa L. Lozada-Shaw, William S. MacKenzie, Irma R. Stevenson, James J. Walter, II, Barbara Dunn. Marvin Hamilton, John Hughes, Greenwich Township Representative and Thomas C. Ridinger were absent. Also present were Mr. Paul Bracciante, Assistant Superintendent, Ms. Jennifer Johnson, Business Administrator/Board Secretary and Dr. Laurie Bandlow, Superintendent.

**Presentation**

1. Alternative Education Program – Presented by Paulsboro High School Vice Principal, Mr. James Pandolfo and Gloucester County Special Education Supervisor, Mr. James McBee.

Discussion and questions took place at the end of the presentation with the public present.

**Public Comments on Agenda**

The following taxpayers inquired about the status of the track repairs; Cheryl Brown and Robert Davis.

The Business Administrator explained when all ROD projects are complete the track will be repaired. The $3m raised by the bond referendum is being used to pay for the districts share of the ROD projects. Following reimbursement of the ROD projects by the School Development Authority the NON ROD projects will begin. The track is part of the NON ROD projects. During the 2019-2020 budget discussions, options to complete these projects will be discussed.

Rhonda Sharper, *Paulsboro Resident,* expressed concern that our high school principal is also a coach, and is approved for an athletic workshop in Florida and our students are not passing state tests.

**Correspondence**

Motion by Walter, seconded by Lozada-Shaw to accept Correspondence

1. Thank you letter dated June 8, 2018 from Paulsboro Guidance Secretary, Ms. Janet Montemore, thanking the Board of Education for her retirement gift.

*Roll Call Vote:* Mrs. Henderson, Mr. Lisa, Ms. Lozada-Shaw, Mr. MacKenzie, Mrs. Stevenson, Mr. Walter II and Mrs. Dunn voting 7 YES; Mr. Hamilton, Mr. Hughes and Mr. Ridinger 3 ABSENT

Motion Carried

**New Business**

**Save The Date – NJSBA 2018 Conference**

*Engaging Every Child* is Monday, October 22, 2018 to Thursday, October 25, 2018.

Harrah’s Marina is the headquarters hotel

**Board Business:**

1. **2018 Election November Offices open for general election**

Term of Office Incumbents

Three (3) three year terms Tom Ridinger, Irma Stevenson, James Walter, II

Election petitions are available through the Gloucester County Board of Elections office located at 550 Grove Road, West Deptford, New Jersey.

Petition submission deadline to the County Board of Elections Office is Monday, July 31, 2018.

1. **Committee Of The Whole: Negotiations**

The Paulsboro Board of Education Negotiation Team: Mr. William Scott MacKenzie, Chairperson, Members: Mr. Joseph Lisa, Mrs. Irma Stevenson and Mr. James Walter, II held their first meeting on December 11, 2017. The Superintendent met with the Paulsboro Board of Education Negotiation Team on Wednesday, May 9, 2018 and Wednesday, May 30, 2018.

The second meeting with the PAA, originally scheduled for February 28, 2018, was held on Wednesday, May 23, 2018 at 5:00 p.m. in the Administration Building. The last meeting with the PAA was held on June 11, 2018 at 6:00 p.m. in the Administration Building.

Update: The Paulsboro Board of Education Negotiation Team will be meeting with the PAA on Tuesday, July 17, 2018 at 6:00 p.m. in the Administration Building.

1. **Committee Of The Whole: Construction**

At the last Board of Education meeting on May 21, 2018, Chairperson, Mr. Joseph Lisa and Administration met with the engineers, T&M, to review completed designs and discussed the plan for the Paulsboro Junior / Senior High School boilers. T&M’s completed design included three new boilers to replace the two boilers currently supplying heat to the school. Extensive discussion took place with the engineers and it is the recommendation of the committee to perform repairs (not to exceed $10,000.00) on the boilers and review alternative plan designs before going out to bid.

Procurement through a shared service agreement with Newfield Board of Education to remove the insulation and replace with a new drop ceiling was quoted at $300,000. The Business Administrator explained if the buildings, grounds, and maintenance (BGM) budget absorbed the cost of this project, minimal future projects for this school year could be completed. She further asked if approved, any additional aid “if” received would replenish the BGM budget.

Motion by Lozada-Shaw, seconded by Walter to approve repairs to Paulsboro Junior/Senior High School Auditorium through a shared service agreement with Newfield Board of Education not to exceed $300,000.00.

*Roll Call Vote:* Mr. Lisa and Mrs. Dunn voting 2 YES; Ms. Lozada-Shaw, Mr. Walter, Mrs. Stevenson, Mr. MacKenzie voting 4 NO Motion Failed

No ROD (Regular Operating District) Grant Projects will be completed this summer. During the 2019 - 2020 budget process, beginning with the Three Year Comprehensive Maintenance Plan, options for projects and funding will be presented to the Board.

**Report of The Board Secretary/Business Administrator**

**Recommend Approval of A – D:** The Greenwich Township Representative may vote on items in this section of the agenda.

Informational: The Report of the Treasurer of School Monies and Report of Secretary to the Board of Education as well as associated accounts are available by contacting the Business Administrator Jennifer Johnson.

1. Approval of Minutes (**Attachment**) Regular Meeting May 21, 2018

Executive Session May 21, 2018

1. Approval of the April 2018 Cash Receipts Report (**Attachment**)
2. Approval for payment of bills that are duly signed and authorized. (**Attachment**)
3. Resolution: Be It Resolved, pursuant to NJAC 6A:23-2-11(c)4, we, the members of the Paulsboro Board of Education, certify that as of April 30, 2018, after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of NJAC 6A:23-2.11(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.



Informational: The Board may approve the above reports with a single motion. The Report of the Treasurer of School Monies and Report of Secretary to the Board of Education as well as associated accounts will be available at the meeting or in advance by contacting the Business Administrator, Jennifer Johnson.

*Roll Call Vote:* Mr. MacKenzie, Mrs. Dunn, Mrs. Stevenson, Mr. Walter, Ms. Lozada-Shaw, Mr. Lisa voting 6 YES, Mrs. Henderson, Mr. Hamilton, Mr. Hughes and Mr. Ridinger 3 ABSENT

Motion Carried

**Business Administrator Certifications**

***Pursuant to NJAC 6A:23-2.ll (c)3***, I Jennifer Johnson, Business Administrator to the Board of Education, certify that as of April 30, 2018, no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district Board of Education pursuant to NJAC 6A:23-2-2.11(a).



Monday, June 25, 2018

***Pursuant to NJAC 6A:23A-16.10(c)2***, I, Jennifer Johnson, Business Administrator to the Board of Education certify that anticipated revenue is as follows as of April 30, 2018.





Monday, June 25, 2018

**Report of The Superintendent**

Motion by Walter, seconded by Lozada-Shaw to approve items B-M.

**Personnel B - M:** The Greenwich Township Representative may vote on items in this section of the agenda.

1. Informational: All people being recommended for employment must have completed a Criminal History Background Review and met certificate / license requirements along with all necessary paperwork prior to board action unless otherwise noted.
2. Recommend approval of the substitute teachers on the attached list from Source 4

Teachers. (**Attachment)**

Informational: The Board of Education has a contract with Source 4 Teachers to provide substitute teachers for the district. Source 4 Teachers verifies proper certification, Criminal History Background checks, etc. The Paulsboro Board of Education must then approve the names of the substitute teachers in order for them to work within the district.

1. Recommend approval of a contract for Ms. Jennifer Johnson, to the position of Business Administrator / Secretary to the Board of Education for the contract period of July 1, 2018 – June 30, 2019.
2. Recommend approval of a contract for Mr. Paul Bracciante, to the position of Assistant Superintendent for the contract period of July 1, 2018 – June 30, 2019.
3. Recommend appointment of Mr. Marc Kamp to do photography work at the Paulsboro Board of Education meetings at a rate of $25.00 / hour not to exceed $300.00 for the 2018-2019 school year.
4. Recommend approval (via letter of intent issued by the Board of Education on April 30, 2018) to appointment Mr. Tahje Thomas to the position of Part Time Paulsboro Junior / Senior High School Principal's Secretary for the 2018-2019 school year effective September 10, 2018 – June 30, 2019. Mr. Thomas will earn $10.00 per hour not to exceed 20 hours per week for the 2018-2019 school year.
5. Recommend approval to approve Part Time Paulsboro Junior / Senior High School Principal's Secretary, Mr. Tahje Thomas to work 20 days in the summer in order to assist with tasks required for the opening of the 2018-2019 school year. Mr. Thomas will work 6 hours per day at $10.00 per hour.
6. Recommend approval to approve Athletic / Junior High Vice Principal Secretary, Ms. Adina Giovannitti to work 5 days in the summer for the Athletic Department for 6 hours per day at $21.00 per hour.

Informational: The athletic office needs to be in operation on a regular basis all 12 months of the calendar year.

1. Recommend approval of summer bus drivers and bus aides on an as needed basis:

Account Number 11-000-270-161-000-03 Bus Drivers; Account Number 11-000-270-107-000-03 Bus Aides.

**Bus Drivers - $21.11 / hour Bus Aides – $9.00 / hour**

Donna Alestra Mary Bailey

Marie Polimeni Theodore Garretson

Adam Miskiewicz Kelli Emerich

Laurie Richman Lilly Ann Wood

Ann Aspell Veronica Holloway

Genieve Stuart

Informational: These are the same rates as last summer.

1. Recommend approval (via letter of intent issued by the Board of Education on April 30, 2018) of the following teachers for the Paulsboro High School Completion Program at Loudenslager Elementary School. These appointments are contingent on enrollments. The program will begin on Monday, June 25, 2018 through Wednesday, August 1, 2018 (22 days) with two sessions. Summer School is conducted on Mondays – Thursdays. Depending on specific course needs, the following teachers may also instruct other subjects in their field of certification

**Credit Completion Program Hours**

Student Hours – 7:30 a.m. – 10:15 a.m. Session 1

10:30 a.m. – 1:15 p.m. Session 2

Teacher Hours – 3 Hours per Course (2.75 Instruction Hours – 0.25 Prep Hours)

**Hourly Rate**

Teachers - $32.00 per hour

• CP English III / IV Teacher – Ms. Holly Klein

• Biology / Chemistry Teacher – Mr. Joseph Benne

• U.S. History I / II Teacher – Ms. Chelsea Brown

• Health / Physical Education Teacher – Mr. Thomas Hampel

• Floating Substitute Teacher – Ms. Lisa Kuhnel-Morrison

Informational: Teachers (11-422-100-101-01-003) - Not to exceed $21,120.00.

1. Recommend approval (via letter of intent issued by the Board of Education on April 30, 2018) of the following staff as On-Call substitutes for the Paulsboro High School Credit Completion Program:

• On-Call Substitute Teacher – Mr. Joseph Duca

• On-Call Substitute Teacher – Mr. Todd Palmisano

1. Recommend approval to appoint the following Educational Consultants to complete the following per case evaluations:

Learning Disabilities Teacher Consultant – Ms. Karen Noble at the rate of $600.00 per evaluation.

School Psychologist – Ms. Carol Huddy at the rate of $650.00 per evaluation.

Informational: The evaluations need to be conducted using American Sign Language (ASL). We are unable to provide that service by any members of our Child Study Team. This is a onetime cost. Account Number 11-000-216-320.

1. Recommend approval to approve all teachers and Child Study Team members approved to attend initial classification and transfer placement meetings during the months of July and August. Teachers and team members are paid $32.00 per hour; meetings are a minimum of one hour. (Budget Account #11-000-219-104-00-053) - Not to exceed $10,304.00.

Informational: General Education and Special Education Teachers are required by New Jersey code to attend meetings to discuss academic programs. The Child Study Team members are required to review incoming students, new transfers, and Individual Education Plans (IEP’s) with parents, team members, administrators, to finalize a placement in and out of district. General Education and Special Education Teachers are required by New Jersey code to attend meetings to discuss academic programs.

*Roll Call Vote:* Mr. MacKenzie, Mrs. Dunn, Mrs. Stevenson, Mr. Walter, Ms. Lozada-Shaw, Mr. Lisa voting 6 YES, Mrs. Henderson (abstained c,d,f,g), Mr. Hamilton, Mr. Hughes and Mr. Ridinger 3 ABSENT

Motion Carried

**Report of The Superintendent**

Motion by Lozada-Shaw, seconded by Walter to approve items N-U

**Personnel N - U:**

1. Recommend approval (via letter of intent issued by the Board of Education on April 30, 2018) of the following teachers to provide a Special Education Summer School Program for students grades PreK-6 funded by IDEA Basic. The program will begin Monday, June 25, 2018 through Wednesday, August 1, 2018. The program runs from Monday to Thursday. Staffing is contingent upon student enrollment. The program will take place at Loudenslager Elementary School.

**Extended School Year Program Hours**

Student Hours – 8:30 a.m. – 11:30 a.m.

Teacher Hours – 8:00 a.m. – 11:30 a.m.

Aide Hours – 3 Hours per day

**Hourly Rate**

Teachers - $32.00 per hour

• Kindergarten Teacher – Ms. Erica Haase

• 1st Grade Teacher – Ms. Ann Giovannitti

• 2nd Grade Teacher – Ms. Caitlyn Cusack

• 3rd / 4th Grade Teacher – Ms. Amber Berry

• 5th / 6th Grade Teacher – Mr. Corey Hoffman

• Floating Substitute Teacher – Ms. Lindsay Walsh

**Hourly Rate**

Aides - $15.00 per hour

• Kindergarten Instructional Aide – Ms. Dottie Palmisano

• 1st Grade Instructional Aide – Ms. Alison Hoehn

• 2nd Grade Instructional Aide – Ms. Cheryl Sierocinski

• 3rd / 4th Grade Instructional Aide – Ms. Gloria Melchiore

• 5th / 6th Grade Instructional Aide – Ms. Erica Scott

Informational: Billingsport Teachers (20-250-100-101-02-003) Grades K-2

Loudenslager Teachers (20-250-100-101-03-003) Grades 3-6

Aides (20-250-100-106-02-003) Grades K-2

Aides (20-250-100-106-03-003) Grades 3-6

|  |  |
| --- | --- |
| **Additional Summer School Staff** | |
| Nurse | Ms. Janice Esters |
| Guidance Counselor | Ms. Charisse Generette |
| Speech Therapist\* | Ms. Addie Shmuel / Ms. Kristen Shute\* |
| Secretary | Ms. Joann Hoehn |

\*Shared position

**Additional Staff Hours**

Secretary 7:30 a.m. – 1:15 p.m.

Nurse 7:30 a.m. – 1:15 p.m.

Guidance Counselor 4 Hours per day

Speech Therapist 8:30 a.m. – 11:30 a.m. (2 Days per Week)

**Hourly Rate**

Secretary $21.00 per hour

Guidance Counselor $32.00 per hour

Speech Therapist $32.00 per hour

Nurse $32.00 per hour

Informational: Nurse (20-250-200-104N-00-003)

Guidance Counselor (20-253-200-104C-02-003) PreK

Guidance Counselor (20-250-200-104C-00-003) Grade K-6

Secretary (20-250-200-105-00-003)

Speech Therapist (20-250-200-104S-00-003)

1. Recommend approval (via letter of intent issued by the Board of Education on April 30, 2018) of the following staff as On-Call substitutes for the Paulsboro High School and the Elementary summer school programs:

• On-Call Substitute Teacher – Ms. Gina Mariano

• On-Call Substitute Teacher – Ms. Maria Phillips

• On-Call Substitute Instructional Aide – Ms. Leonne Brennan

1. Recommend approval to accept the resignation with the intent to retire of Billingsport Early Childhood Center Principal, Ms. Mildred Tolbert effective November 1, 2018.

Informational: Ms. Mildred Tolbert has served our district for 15 years.

1. Recommend approval to accept the resignation of Loudenslager Elementary School Playground/Cafeteria Aide, Ms. Anna Kavanaugh effective June 30, 2018.

Informational: Ms. Anna Kavanaugh has served our district for 16 years.

1. Recommend approval to accept the resignation of Billingsport Early Childhood Center Second Grade Teacher, Ms. Caitlin Cusack effective June 21, 2018.

Informational: Ms. Caitlin Cusack has served our district for 4 years.

1. Recommend approval of a medical leave of absence for Billingsport Early Childhood Center Teacher, Prudence Hanly as follows:

Dates of Leave Terms and Conditions of Leave

Thursday, May 3, 2018 – Friday, May 25, 2018 With pay and benefits by use of

accumulated sick days as well as the

concurrent use of Federal Family Leave.

1. Recommend approval for Loudenslager Elementary School Secretary, Ms. Lisa Phillips to work up to 10 days in order to assist with tasks required for the opening of the 2018 - 2019 school year. Ms. Phillips will work 6 hours per day at $21.00 per hour. (11-000-240-105-03-003)

Informational: This is the same number of days/hours of work as was authorized by the Board of Education in the past.

1. Recommend approval for Billingsport Early Childhood Center Secretary, Joann Hoehn to work up to 10 days in order to assist with tasks required for the opening of the 2018-2019 school year. Ms. Hoehn will work 6 hours per day at $21.00 per hour. (11-000-240-105-03-003)

Informational: This is the same number of days/hours of work as was authorized by the Board of Education in the past.

*Roll Call Vote:* Mr. MacKenzie, Mrs. Stevenson, Mr. Walter, Mrs. Henderson, Ms. Lozada-Shaw and Mr. Lisa voting 6 YES, Mrs. Dunn voting 1 NO, Mr. Hamilton, Mr. Hughes and Mr. Ridinger 3 ABSENT

Motion Carried

1. Informational: The Superintendent will review her Goals for the 2017-2018 School Year and Professional Development Plan. The Superintendent’s goals must fall under the umbrella of the Five Year District Strategic Plan. Goals for the 2018-2019 school year will be provided at the July 30, 2018 Board of Education Meeting.**(Attachments)**

**Report Of The Superintendent**

Motion by Walter, seconded by Lozada-Shaw to approve items A-B.

**Staff and Curriculum Development:** **A - B:** The Greenwich Township Representative may vote on items in this section of the agenda.

1. Recommend approval for Paulsboro Junior / Senior Principal, Mr. Paul Morina to attend the National Wrestling Coaches Association Convention on Thursday, August 2, 2018 to Sunday, August 5, 2018 at Daytona Beach, Florida.

Cost to the Board of Education:



1. Recommend approval to have the 2018 - 2019 District Activities Calendar printed by Paulsboro Printers at a cost of $1,382.00 for 1,900 copies.

Informational: Copies of the District Activities Calendar are distributed to parents by sending them home with their children. Members of the school staff also receive copies of the calendar. Copies of the calendar are placed in Borough Hall, the Paulsboro Senior Citizens Center as well as sent to the Greenwich Township Board of Education. Calendars are also available in each of the district’s schools and administration building. Quotes were solicited from Paulsboro Printers and Bellia.

*Roll Call Vote:* Mr. MacKenzie, Mrs. Dunn, Mrs. Stevenson, Mr. Walter, Mrs. Henderson, Ms. Lozada-Shaw, Mr. Lisa voting 7 YES, Mr. Hamilton, Mr. Hughes and Mr. Ridinger 3 ABSENT

Motion Carried

1. Informational:
2. The following are class enrollments for Paulsboro Senior High School:

|  |  |
| --- | --- |
| **Month of June 2018** | |
| **Grade** | **Enrollment** |
| 9 | 92 |
| 10 | 78 |
| 11 | 66 |
| 12 | 83 |
| **Total** | **319** |

1. The following are class enrollments for Paulsboro Junior High School:

|  |  |
| --- | --- |
| **Month of June 2018** | |
| **Grade** | **Enrollment** |
| 7 | 92 |
| 8 | 66 |
| **Total** | **158** |

1. The following are class enrollments for Billingsport Early Childhood Center and Loudenslager Elementary School - Month of June:

|  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Grade** | **Enrollment Per Class**  **Billingsport Early**  **Childhood Center** | | | | | | **Grade** | **Enrollment Per Class**  **Loudenslager**  **Elementary School** | | | | |
| Pre-School Disabled | 2 |  |  |  |  | 2 | 3 | 28 | 23 | 25 | 25 | 101 |
| Pre-School | 15 | 14 | 14 | 15 |  | 58 | 4 | 17 | 22 | 17 |  | 56 |
| K | 19 | 18 | 19 | 17 | 18 | 91 | 5 | 23 | 26 | 24 |  | 73 |
| 1 | 23 | 22 | 22 | 20 |  | 87 | 6 | 19 | 20 | 18 |  | 57 |
| 2 | 21 | 20 | 19 | 20 |  | 80 |  |  |  |  |  |  |
| Special Education |  | 10 | 4 | 6 |  | 20 | Special Education | 7 |  |  |  | 7 |
| **Total** | | | | | **338** | | **Total** | | | | | **294** |

**Report Of The Superintendent**

Motion by Walter, seconded by Lozada-Shaw to approve items A-D.

**Tuition A - D**: The Greenwich Township Representative may vote on items in this section of the agenda.

1. Recommend approval for 20 ninth through twelfth grade students in out of district placements for the 2017 summer school tuition, for $91,747.73 and for the 2017 – 2018 school year tuition, for $1,093,912.80.
2. Recommend approval for 3 ninth through twelfth grade homeless students in out of district placements for the 2017 – 2018 school year tuition, for $11,402.02.
3. Recommend approval for 3 ninth through twelfth grade state facilities students in out of district placements for the 2017 – 2018 school year tuition, for $62,227.00.
4. Recommend approval for 32 ninth through twelfth grade students accepted for the 2017-2018 school year to attend Gloucester County Institute of Technology for $80,320.50.
5. Informational A-D above: Information is cumulative through May 31, 2018.

*Roll Call Vote:* Mr. MacKenzie, Mrs. Dunn, Mrs. Stevenson, Mr. Walter, Mrs. Henderson, Ms. Lozada-Shaw, Mr. Lisa voting 7 YES, Mr. Hamilton, Mr. Hughes and Mr. Ridinger 3 ABSENT

Motion Carried

**Tuition F - G**:

Motion by Walter, seconded by Lozada-Shaw to approve items F-G

1. Recommend approval of 47 preschool through eighth grade students in out of district placements for 2017 summer school for $192,191.50 and for the 2017 – 2018 school year tuition, for $1,293,374.49.
2. Recommend approval of 16 Preschool through eighth grade homeless students in out of district placements for the 2017 – 2018 school year tuition, for $70,632.49.
3. Informational F - G above: Information is cumulative through May 31, 2018.

*Roll Call Vote:* Mr. MacKenzie, Mrs. Dunn, Mrs. Stevenson, Mr. Walter, Mrs. Henderson, Mr. Lisa voting 6 YES, Ms. Lozada-Shaw (abstained f), Mr. Hamilton, Mr. Hughes and Mr. Ridinger 3 ABSENT

Motion Carried

**Report Of The Superintendent**

Motion by Walter, seconded by Lozada-Shaw to approve items A-D

**Instructional Services A - D**: The Greenwich Township Representative may vote on items in this section of the agenda.

1. Recommend approval in accordance with Part B of the IDEA and N.J.A.C. 6A:14-1.1, N.J.A. and the district Board of Education shall adopt policies and procedures for eligibility under Part B of the IDEA Statement of Assurances for the 2018 - 2019 school year.
2. Recommend approval to provide homebound instruction for the following students

Grades 9-12:

| **Case #** | **Grade:** | **Hours of Instruction** |
| --- | --- | --- |
| 212264 | 9 | Student was placed on home instruction. This student will receive home instruction from Paulsboro Public Schools for a minimum of 5 hours a week. Start date was May 14, 2018. |
| 210251 | 9 | Student is receiving home instruction for a minimum of 5 hours/week at $32.00/hour. Student is attending Meadowwood Behavioral Health in New Castle, Delaware. Start date was 5/25/2018. |

Informational: Students who are hospitalized, at home but too ill to attend school, or who are awaiting evaluation by the Child Study Team receive homebound instruction. General Education students receive 10 hours per week of instruction. Special Education students receive 10 hours of instruction per week. In some cases, facilities or a company under contract to the facility, provide the instruction then bill the home district. It is not unusual for the facility to provide 10 hours of education to all students on homebound instruction.

1. Recommend approval for Gloucester County Special Services School District to provide the following services for the 2018 - 2019 school year. Account Number 11-000-216-320.

|  |  |  |  |
| --- | --- | --- | --- |
| **Gloucester County Special Services** | **Number of Hours** | **Per Hour Cost** | **Total** |
| Occupational Therapy not to exceed | 468 | $85.00 | $69,552.00 |
| Physical Therapy not to exceed | 216 | $85.00 | $18,144.00 |
| Education Consultant – Teacher of the Deaf / Hard of Hearing | 288 | $113.00 | $32,544.00 |
| **Total** | | | **$90,684.00** |

Informational: This amount is based on 36 weeks of service (one day of service equals 6.5 hours).

1. Recommendation approval for the following to provide home instruction for the 2018 - 2019 school year:

Professional Education Services, Gloucester County Special Services School District, Brookfield Schools / Inspira Memorial Hospital, Inspira Medical Center, Shelter of Hope / Ranch Hope, The Children’s Hospital of Philadelphia, Daytop Village of New Jersey, and EI US, LLC.

*Roll Call Vote:* Mr. MacKenzie, Mrs. Dunn, Mrs. Stevenson, Mr. Walter, Mrs. Henderson, Ms. Lozada-Shaw, Mr. Lisa voting 7 YES, Mr. Hamilton, Mr. Hughes and Mr. Ridinger 3 ABSENT

Motion Carried

**Report Of The Superintendent**

Motion by Lozada-Shaw, seconded by Walter to approve item E

**Instructional Services E**:

1. Recommend approval to provide homebound instruction for the following students

Grades PK-8:

| **Case #** | **Grade:** | **Hours of Instruction** |
| --- | --- | --- |
| 3014 | 1 | Student is receiving home instruction through Brookfield Schools for a minimum of 10 hours/week at $32.00/hour. Student is attending Inspira Children’s Behavioral Health Center in West Deptford, New Jersey. Start date was 5/18/2018. |
| 251344 | 5 | Student was placed on home instruction. This student will receive home instruction from Paulsboro Public Schools for a minimum of 10 hours a week. Start date was May 25, 2018. |
| 312178 | K | Student is receiving home instruction through Brookfield Schools for a minimum of 5 hours/week at $32.00/hour. Student is attending Inspira Children’s Behavioral Health Center in West Deptford, New Jersey. Start date was 5/23/2018. |
| 303270 | 7 | Student is receiving home instruction for a minimum of 5 hours/week at $32.00/hour. Student is attending Jefferson Hospital in Washington Twp. Start date was 5/21/2018. |
| 282039 | 2 | Student is receiving home instruction through Brookfield Schools for a minimum of 10 hours/week at $32.00/hour. Student is attending Inspira Children’s Behavioral Health Center in West Deptford, New Jersey. Start date was 5/16/2018. |
| 312178 | K | Student was placed on home instruction. This student will receive home instruction from Paulsboro Public Schools for a minimum of 5 hours a week. Start date was May 2, 2018. |
| 301748 | K | Student was placed on home instruction. This student will receive home instruction from Paulsboro Public Schools for a minimum of 5 hours a week. Start date was May 3, 2018. |
| 301748 | K | Student was placed on home instruction. This student will receive home instruction from Paulsboro Public Schools for a minimum of 5 hours a week. Start date was May 14, 2018. |

Informational: Students who are hospitalized, at home but too ill to attend school, or who are awaiting evaluation by the Child Study Team receive homebound instruction. General Education students receive 10 hours per week of instruction. Special Education students receive 10 hours of instruction per week. In some cases, facilities or a company under contract to the facility, provide the instruction then bill the home district. It is not unusual for the facility to provide 10 hours of education to all students on homebound instruction.

*Roll Call Vote:* Mr. MacKenzie, Mrs. Dunn, Mrs. Stevenson, Mr. Walter, Mrs. Henderson, Ms. Lozada-Shaw, Mr. Lisa voting 7 YES, Mr. Hamilton, Mr. Hughes and Mr. Ridinger 3 ABSENT

Motion Carried

**Report Of The Superintendent**

Motion by Walter, seconded by Lozada-Shaw to approve items A-E

**Student Activities A – E:** The Greenwich Township Representative may vote on items in this section of the agenda.

1. Recommend resolution #06-25-18-001 enrolling the Paulsboro High School for the 2018-2019 as a member of the New Jersey State Interscholastic Athletic Association to participate in the approved interschool athletic program sponsored by the NJSIAA. This resolution to continue in effect until or unless rescinded by the Board of Education and shall be included among those policies adopted annually by the Board. Pursuant to N.J.S.A. 18A:11-3 in adopting this resolution, the Board of Education adopts as its own policy and agrees to be governed by the Constitution Bylaws and Rules and Regulations of the NJSIAA.
2. Recommend approval of the following athletic coaches for Paulsboro Senior High School for the 2018 - 2019 school year with stipends as per agreement with the Paulsboro Education Association.

| **Position** | **Staff Member** | **2018-2019 Salary** | **Step** |
| --- | --- | --- | --- |
| Head Football Coach | Glenn Howard | $8,112.00 | 3 |
| Asst. Football Coach | Thomas Richardson | $5,662.00 | 3 |
| Asst. Football Coach | Kevin Harvey | $5,662.00 | 3 |
| Asst. Football Coach | Karron Whitsett | $5,120.00 | 2 |
| Asst. Football Coach | Jonathan Musso | $5,662.00 | 3 |
|  |  |  |  |
| Cross Country Coach | Chris Costenbader | $5,475.00 | 3 |
|  |  |  |  |
| Head Field Hockey Coach | Monica Koraido | $5,713.00 | 3 |
| Asst. Field Hockey Coach | To Be Determined |  |  |
|  |  |  |  |
| Head Girls Soccer Coach | Mandy Thomas | $5,713.00 | 3 |
| Asst. Girls Soccer Coach | Chelsea Brown | $4,002.00 | 2 |
|  |  |  |  |
| Head Boys Soccer Coach | To Be Determined |  |  |
| Asst. Boys Soccer Coach | To Be Determined |  |  |
|  |  |  |  |
| Head Girls Tennis Coach | Thomas Hampel | $3,772.00 | 2 |
| Asst. Girls Tennis | To Be Determined |  |  |
|  |  |  |  |
| Head Cheerleading Coach | Erica Scott | $2,763.00 | 3 |
| Asst. Fall Cheerleading | To Be Determined |  |  |
|  |  |  |  |
| Assistant to the Athletic Director | Mark Vogeding | $5,691.00 | 3 |

1. Recommend approval for all Paulsboro Public School employees who hold a valid certificate to teach in New Jersey be approved for the following services on an as needed basis for the 2018-2019 school year. The pay rate for these positions is $32.00 per hour.

Morning Monitors After School Detention Tutoring / Homebound Instruction

1. Recommend approval for the following students to work home football games as the “grounds crew”.

Each student will be responsible for setting up before the game, and cleaning up after each home game. Each individual will be paid $45.00 per game. Only four students will be used per game.

Caiden Haynes Hunter Zubec

Jakob Oster Lewis Oster

Informational: Students are selected based on them requesting the position via the Athletic Director.

1. Recommend approval of the following student volunteer from Paulsboro High School to assist with technology under the direction of Director of Technology, Mr. Craig Gibson.

Mattson Gray

*Roll Call Vote*: Mr. MacKenzie, Mrs. Dunn, Mrs. Stevenson, Mr. Walter, Mrs. Henderson, Ms. Lozada-Shaw voting 6 YES, Mr. Lisa (abstained d), Mr. Hamilton, Mr. Hughes and Mr. Ridinger 3 ABSENT

Motion Carried

**Report Of The Superintendent**

Motion by Walter, seconded by Lozada-Shaw to approve items F-G

**Student Activities F – G:**

1. Recommend approval of the following athletic coaches for Paulsboro Junior High School for the 2018 - 2019 school year with stipends as per agreement with the Paulsboro Education Association.

|  |  |  |  |
| --- | --- | --- | --- |
| **Position** | **Staff Member** | **2018-2019**  **Salary** | **Step** |
| 7 & 8 Grade Cross Country Coach | Tony Chila | $3,181.00 | 3 |
| 7 & 8 Field Hockey | Stacy Anuszewski | $3,181.00 | 1 |

1. Recommend approval of the YMCA extended school day program (before and after school) at Billingsport Early Childhood Center and Loudenslager Elementary School for the 2018 – 2019 school Year.

*Roll Call Vote*: Mr. MacKenzie, Mrs. Dunn, Mrs. Stevenson, Mr. Walter, Mrs. Henderson, Ms. Lozada-Shaw, Mr. Lisa voting 7 YES, Mr. Hamilton, Mr. Hughes and Mr. Ridinger 3 ABSENT

**Report Of The Superintendent**

Motion by Walter, seconded by Lozada-Shaw to approve item A

**Facilities A** : The Greenwich Township Representative may not vote on items in this section of the agenda.

1. Recommend approval to dispose of the following: **(Attachment)**

| **Quantity** | **Item** | **Reason for Disposal** | **Method of Disposal** |
| --- | --- | --- | --- |
| Multiple | See attached list from  Technology Dept. | Not Using | Trash |
| 1 | Proscan 32” TV | Old – (1994) no longer compatible | Trash |
| 1 | RCA 21” TV / VCR Combo | Old – (1996) no longer compatible | Trash |
| 2 | Sony TV and Cart | Does not work (1994) | Trash |
| 1 | Sony 21” TV | Poor picture quality (2006) | Trash |
| 1 | RCA 21” TV | Does not work | Trash |
| 1 | Elmo Overhead Projector | Does not work | Trash |
| 1 | Magnavox Channel One TV | Does not work (1992) | Trash |
| 1 | AKAI TV | Does not work (2002) | Trash |
| 1 | Sylvania DVD / VCR Player | Does not work | Trash |
| 1 | Panasonic DVD / VCR Player | Does not work | Trash |
| 1 | JBL Speaker | Does not work | Trash |
| 1 | Samsung TV | Does not work | Trash |
| 1 | Qomo Document Camera | Does not work (2008) | Trash |
| 1 | Elmo Document Camera | Does not work (2002) | Trash |
| 1 | Sunsplash / Dukane Overhead Projector | Does not work (1995) | Trash |
| 2 | Hitachi LCD Projectors | Not Safe Catches Fire | Trash |
| 1 | Sony VHS Player | Does not work | Trash |

*Roll Call Vote*: Mr. MacKenzie, Mrs. Dunn, Mrs. Stevenson, Mr. Walter, Mrs. Henderson, Ms. Lozada-Shaw, Mr. Lisa voting 7 YES, Mr. Hamilton, Mr. Hughes and Mr. Ridinger 3 ABSENT

Motion Carried

**Facilities B**:

Motion by Walter, seconded by Lozada-Shaw to approve item B

1. Recommend approval to dispose of the following from Billingsport Early Childhood Center:

|  |  |  |  |
| --- | --- | --- | --- |
| **Quantity** | **Item** | **Reason for Disposal** | **Method of Disposal** |
| 1 | Shelf | Broken - Unsafe | Trash |
| 1 | Computer Table | Good | Donate |

*Roll Call Vote*: Mr. MacKenzie, Mrs. Dunn, Mrs. Stevenson, Mr. Walter, Mrs. Henderson, Ms. Lozada-Shaw, Mr. Lisa voting 7 YES, Mr. Hamilton, Mr. Hughes and Mr. Ridinger 3 ABSENT

Motion Carried

**Report Of The Superintendent**

Motion by Walter, seconded by Lozada-Shaw to approve items A-F

**Finance A - F**: The Greenwich Township Representative may vote on items in this section of the agenda.

1. Recommend resolution #06-25-18-002 binding The Board of Education of the Borough of Paulsboro to purchase natural gas services through the Alliance for Competitive Energy Services (“ACES”) Bid Cooperative Pricing System ID#E8801-ACESCPS **(Attachment)**
2. Recommend resolution #06-25-18-003 binding The Board of Education of the Borough of Paulsboro to purchase electric generation services through the Alliance for Competitive Energy Services (“ACES”) Bid Cooperative Pricing System ID#E8801-ACESCPS **(Attachment)**
3. Recommend resolution #06-25-18-004, Be it resolved that the Paulsboro Board of Education does not require private schools to charge students for reduced and/or paid meals provided as part of their educational program in compliance with the NJ Department of Agriculture’s Child Nutrition Program regulations.
4. Approve transportation jointure agreements with the following local education agencies to transport students throughout the fiscal year 2018-2019. Gateway Regional School District, Gloucester County Special Services, Glassboro Board of Education, Clearview Regional School District, Gateway Regional Board of Education, and Camden County Educational Services Commission. All of the jointure agreements have been used in prior years.
5. Recommend approval to cancel the following outstanding checks over one year old:

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Date Issued | Check Number | Payee |  | Amount | Explanation 5/31/18 |
| 03/27/14 | 8238 | Billingsport Vol Fire | Donation | $100.00 | Never cashed |
| 01/23/15 | 9242 | Clearview H.S. | Dues-P.Morina | $100.00 | Never cashed |

1. Recommend approval of Business Reorganization Items 1 - 4:
2. Appoint professional service contracts for the 2018-2019 school year pursuant to 18A:18A.5a(1)

**Name Position Period Salary**

Weiner Law Group Solicitor SY2018-2019 $165/hour

Horizon Environmental Group Inc. AHERA SY2018-2019 $1,150.

Garrison Architects Architect SY2018-2019 Fee Schedule **(Attachment)**

Anthony Villare, Md. Physician SY2018-2019 $26,010 \*\*

Holman & Frenia, P.C. Auditor SY2018-2019 $24,888\*

\*\*Contract includes the physician to be reimbursed for 10 panel drug tests, PPD tests and Hepatitis B injections.

\* Plus bank reconfirmation expenses.

1. Approve the following nursing service contracts as a professional service contract for the 2018-2019 school year:

**Name Registered Nurse Licensed Practical Nurse Other Service**

Bayada Nurses $58.00/hour $53.00/hour

Preferred Home Health $55.00/hour $45.00/hour

Wright Choice $46.00/hour $39.00/hour

Wright Choice Field Trip $49.00/hour $39.00/hour

Wright Choice Speech $86.00/hour

Wright Choice Substitute $51.00/hour $41.00/hour

Wright Choice Classroom 1 student: $39.00/hour

2 students: $22.00/hour; per student

3 students: $19.00/hour; per student

Wright Choice Transportation Nurse $193.00\*

\*Flat Rate 2 hours each way.

1. Recommend approval of professional services agreement and addendum to the contract for the period July 1, 2018 through June 30, 2019 between the Paulsboro Board of Education and Source 4 Teachers LLC, a Delaware limited liability company doing business as Source 4 Teachers located at 800 North Kings Highway, Cherry Hill, New Jersey. This agreement is for the purpose of providing substitute staffing (primarily teachers). With the following provisions:
   1. Continue to use Source 4 Teachers as the procurer of substitute teachers for the 2018-2019 school year.

* 1. Accept Source 4 Teachers offer to continue to eliminate the $12,570.00 administrative fee again for the 2018-2019 school year.
  2. Authorize Source 4 Teachers to obtain one “Floating Substitute” every Monday and Friday during September – February. The “Floating Substitute” will be assigned to a class if enough additional substitutes cannot be obtained to meet the need for a given day. If all classes are covered, the “Floating Substitute” will be assigned to cover the duties of an aide that is absent or provide extra support within a classroom.
  3. Authorize Source 4 Teachers to obtain two “Floating Substitutes” every Monday and Friday during March - May. Please see explanation in “3” above.
  4. Continue the pay rate for substitute teachers with 60 college credits at $85.00 per day. ($80.00 per day FY2014-2015)
  5. Continue the pay rate for substitute teachers who hold teaching certificates (Standard, Provisional, Certificate of Eligibility or Certificate of Eligibility with Advanced Standing) at $90.00 per day. ($80.00 per day FY2014-2015) Estimated cost: $7,530.00.

g. Authorize the following rates for the 2018-2019 school year. These rates apply when Source 4 Teachers fills between greater than 85% but less than 95% of the district requests for substitute teachers in a given month.

|  |  |  |  |
| --- | --- | --- | --- |
| **Certification of the Substitute Teacher** | **Pay Rate to Substitute Teacher** | **Rate Billed by Source 4 Teachers to District** | **Mark-Up %** |
| Substitute Certificate | $85.00 | $115.86 | 36.3% |
| Teaching Certificate | $90.00 | $122.68 | 36.3% |
| Long-Term  Must be certificated in the field in which they are substituting | $125.00 | $170.38 | 36.3% |

h. Authorize the following penalty rates for the 2018-2019 school year. These rates apply when Source 4 Teachers fills 85% or fewer of the district requests for substitute teachers in a given month.

|  |  |  |  |
| --- | --- | --- | --- |
| **Certification of the Substitute Teacher** | **Pay Rate to Substitute Teacher** | **Rate Billed by Source 4 Teachers to District** | **Mark-Up %** |
| Substitute Certificate | $85.00 | $114.16 | 34.3% |
| Teaching Certificate | $90.00 | $120.88 | 34.3% |
| Long-Term  Must be certificated in the Field in which they are substituting | $125.00 | $167.88 | 34.3% |

i. Authorize the following rates for the 2018-2019 school year. These rate apply when Source 4 Teachers fills 95% or greater of the district requests for substitute teachers in a given month.

|  |  |  |  |
| --- | --- | --- | --- |
| **Certification of the Substitute Teacher** | **Pay Rate to Substitute Teacher** | **Rate Billed by Source 4 Teachers to District** | **Mark-Up %** |
| Substitute Certificate | $85.00 | $117.56 | 38.3% |
| Teaching Certificate | $90.00 | $124.48 | 38.3% |
| Long-Term  Must be certificated in the Field in which they are substituting | $125.00 | $172.87 | 38.3% |

Informational:  Obtaining enough substitutes to cover teachers who are absent or assigned to other duties has significantly improved from the prior year. This is still a concern and will be monitored and addressed when needed monthly by administration with Source 4 Teachers. In addition to personal illness and bereavement leave, teachers require substitutes when they are:

On personal leave

Working on Individual Education Programs (IEPs)

Participating in IEP annual reviews

Proctoring the Partnership for Readiness for College and Careers (PARCC) exams

On school business such as professional development, chaperoning trips, etc.

The administration and Board of Education continue to review procedures for all of the above situations with an eye toward reducing the number of times a teacher is removed from their normal duties.

1. Informational:

Intent to Renew, Award or Permit to Expire Contracts

Pursuant to PL 2015, Chapter 47 the Paulsboro Board of Education intends to renew, award, or permit to expire the following contracts previously awarded by the Board of Education. These contracts are, and have been, in full compliance with all state and federal statutes and regulations, in particular, New Jersey Title 18A:18. et.seq, NJAC Chapter 23, and Federal Uniform Administrative Requirements 2CFR, Part 200. Compliance with new contracts, not listed here, will be addressed prior to Board action.

Stewart A Xerox Company

Xerox Financial Services, LLC

KDI, Inc.

On-Tech Consulting (also known as “E-Rate”)

Source 4 Teachers

Horizon Environmental Group, Inc.

Holman Frenia Allison, P.C.

Garrison Architects

Parker McKay

T& M Associates

Steven Anuszewski

Barclay Group

AFLAC via Take Care by Wage Works

Anthony Villare, MD

Phoenix Advisors, LLC

PrimePoint

Nutri-Serv

YMCA of Gloucester County

Visions Greenworks, LLC

Truegreen-Chemlawn

Garden State Dust Control

Tri-County Termite & Pest

TriPlex Alarm Service

Dell Financial Services

Pitney Bowes

Schwartz, Edelstein, Law Group, LLC

Bollinger Specialty Group

Philipp Duvilla

*Roll Call Vote*: Mr. MacKenzie, Mrs. Dunn, Mr. Walter, Mrs. Henderson, Ms. Lozada-Shaw, Mr. Lisa voting 6 YES, Mrs. Stevenson (abstained #2), Mr. Hamilton, Mr. Hughes and Mr. Ridinger 3 ABSENT

Motion Carried

**Report Of The Superintendent**

Motion by Walter, seconded by Lozada-Shaw to approve items G-I

**Finance G -I:**

1. Recommend approval to accept the donation of 5,164 reading books to be dispersed to students at Loudenslager Elementary School and Billingsport Early Childhood Center from Kingsway Regional Middle School. These books were collected as part of a student service project led by Kingsway Regional Middle School teacher. Mrs. Gina Foody.
2. Recommended approval to accept the donation in the amount of $100.00 for the Loudenslager Edible Garden from Mr. and Mrs. Peter Stahl of Gibbstown, New Jersey. Mrs. Tara Stahl is a 4th Grade teacher at Loudenslager Elementary School.
3. Recommended approval to accept the donation in the amount of $50.00 for the Loudenslager Edible Garden from Ms. Joyce Maher of Wenonah, New Jersey.

*Roll Call Vote*: Mr. MacKenzie, Mrs. Dunn, Mrs. Stevenson, Mr. Walter, Mrs. Henderson, Ms. Lozada-Shaw, Mr. Lisa voting 7 YES, Mr. Hamilton, Mr. Hughes and Mr. Ridinger 3 ABSENT

Motion Carried

**Report Of The Superintendent**

**Construction:**

Informational: Reimbursements were submitted for Regular Operating District (ROD) Grants. Receipt of reimbursement is still pending.

|  |  |  |
| --- | --- | --- |
| **School** | **Approved ROD Projects** | **Reimbursement**  **Submitted** |
| PHS | $3,771,750.00 | $2,151,548.02 |
| LES | $2,498,969.00 | $1,425,505.88 |
| BECC | $729,479.00 | $416,122.25 |
| **Total** | $7,000,198.00 | $3,993,176.15 |

**Report Of The Superintendent**

Motion by Walter, seconded by Lozada-Shaw to approve item A

**School Safety A:**

1. Recommend that the Board of Education confirm the decision of the Superintendent

of Schools for the following cases of Harassment, Intimidation and Bullying (HIB) at Paulsboro Junior High School, Loudenslager Elementary School and Billingsport Early Childhood Center.

| **Case Number** | **Date of Incident** | **Status of Investigation** | **Names of Investigators** | **Type and Nature of Discipline Imposed** |
| --- | --- | --- | --- | --- |
| BECC052418001 | 5/24/2018 | Complete | Charisse Generette, Anti-Bullying Specialist | Non-HIB |

Informational: The New Jersey Department of Education requires all suspected cases of HIB to be investigated. Some of these cases are confirmed as HIB incidents. At the end of each investigation, the Superintendent must officially act on the case(s). In general, the Superintendent confirms the findings of those who investigated the incident. Each month, the Superintendent must request that the Board of Education confirm, reject or modify the decision. The Superintendent informs the parents of this decision as well as their rights to appeal.

*Roll Call Vote*: Mr. MacKenzie, Mrs. Dunn, Mrs. Stevenson, Mr. Walter, Mrs. Henderson, Ms. Lozada-Shaw, Mr. Lisa voting 7 YES, Mr. Hamilton, Mr. Hughes and Mr. Ridinger 3 ABSENT

Motion Carried

1. Informational: Report of School Security Drills

| **Report of Paulsboro Public Schools Security Drills** | | | | |
| --- | --- | --- | --- | --- |
| **Type of Drill** | **Notation** | **Schools** | | |
| **Paulsboro Junior / Senior High** | **Loudenslager Elementary** | **Billingsport Early Childhood Center** |
| Fire Evacuation | Each school must conduct one per month | 9/15/17  10/20/17  11/17/17  12/15/17  1/23/18  2/23/18  3/16/18  4/26/18  5/21/18  6/19/18 | 9/11/17  10/2/17  11/16/17  12/12/17  1/22/18  2/15/18  3/19/18  4/10/18  5/29/18  6/11/18 | 9/14/17  10/23/17  11/21/17  12/1/17  1/17/17  2/20/18  3/14/18  4/13/18  5/15/18  6/5/18 |
| Evacuation  (Non-Fire) | Each school must conduct two annually | 11/22/17  6/19/18 | 11/3/17  4/13/18 | 5/17/18  6/8/18 |
| Lockdown | Each school must conduct two annually | 9/19/17  12/21/17  1/12/18 | 12/7/17  3/8/18 | 9/15/17  11/22/17 |
| Bomb Threat | Each school must conduct two annually | 3/14/18  4/19/18 | 2/20/18  6/6/18 | 12/14/17  2/22/18 |
| Active Shooter | Each school must conduct two annually | 3/19/18  5/17/18 | 9/14/17  1/24/18 | 1/24/18  3/12/18 |
| Shelter In Place | Each school must conduct two annually | 10/27/17  2/26/18 | 10/27/17  5/10/18 | 10/27/17  4/18/18 |
| **Other Drills** | | | | |
| Bus Evacuation | School District (Annually) | 9/11/17  9/12/17 | 10/11/17 | 11/3/17 |
| Bus Evacuation | School Routes  (2 Annually) | Bankbridge Dev. 11/15/17 |  |  |
| Test of Emergency Communication System | Not required but conducted as an extra safety measure | Conducted Monthly | Conducted Monthly | Conducted Monthly |

**Addendum**

**Report Of The Superintendent**

**Finance:**

1. Recommend approval to award the food service management bid to Nutri-Serve Food Management, Inc. for the 2018-2019 school year for break-even guarantee up to the management fee in the amount of $40,500.00.

Informational: Nutri-Serve was the only bid submitted. This contract is renewable at CPI (consumer price index) each year for the next four years before requiring rebidding.

1. Recommend approval to submit a grant application for No Child Left Behind (NCLB) funding to the New Jersey Department of Education for the 2018-2019 school year as follows. This recommendation also includes approval to accept the grant funds when approved by the New Jersey Department of Education.

|  |  |  |
| --- | --- | --- |
| **NCLB Component** | **Grant**  **Amount**  **2017-2018** | **Grant**  **Amount**  **2018-2019** |
| Title IA | $883,144.00 | $888,883.00 |
| Title IIA | $ 78,465.00 | $79,598.00 |
| Title III | $ 2,185.00 | $2,682.00 |
| Title IV | $ 12,019.00 | $53,422.00 |

1. Recommend approval to submit a grant application for Individuals with Disabilities Education Act (IDEA) Basic and Pre-kindergarten funding to the New Jersey Department of Education for the 2018-2019 school year as follows. This recommendation also includes approval to accept the grant funds when approved by the New Jersey Department of Education:

|  |  |  |
| --- | --- | --- |
| **NCLB Component** | **Grant**  **Amount**  **2017-2018** | **Grant**  **Amount**  **2018-2019** |
| Basic | $360,848.00 | $357,799.00 |
| Preschool | $13,371.00 | 13,603.00 |

1. Recommend resolution 06-25-18-05 **WHEREAS,** N.J.S.A. 18A:21-2 and N.J.S.A. 18A:7G-13 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

**WHEREAS,** the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution; and

**WHEREAS,** the Paulsboro Board of Education wishes to deposit anticipated current year surplus into the Capital Reserve account at year end; and

**WHEREAS,** the Paulsboro Board of Education has determined that an amount not to exceed $500,000.00 is available for such purpose of transfer;

**NOW THEREFORE, BE IT RESOLVED,** by the Paulsboro Board of Education that it hereby authorizes the district’s School Business Administrator to make this transfer consistent with all applicable laws and regulations.

*Roll Call Vote*: Mr. MacKenzie, Mrs. Dunn, Mrs. Stevenson, Mr. Walter, Mrs. Henderson, Ms. Lozada-Shaw, Mr. Lisa voting 7 YES, Mr. Hamilton, Mr. Hughes and Mr. Ridinger 3 ABSENT

**Public Comments**

At this time, the public may address the Board of Education. Please record your name, address, and contact information in the red book on the table.

The following Paulsboro residents addressed their concerns about school uniforms; Danielle Scott, Cheryl Scott, Theresa Cooper, and Cheryl Brown.

The Superintendent invited all present to be included in the committee to review the dress code policy and make recommendations to the Board of Education for revisions.

Norman Scott, *642 Billings Avenue*, Paulsboro, NJ 08066 asked to be invited to every and any committee so he is aware and can chose which committee to participate in.

Robert Davis, *Paulsboro Resident*, inquired about the number of students on athletic teams and whether assist coaches were needed.

**Next Scheduled Meetings**

**Monday, July 30, 2018**

*7:00 p.m. - Regular Meeting – Billingsport Early Childhood Center Multipurpose Room*

•The Board will take official action at this meeting.

•The meeting is open to the public and comments will be solicited from citizens in

attendance.

**Motion To Adjourn**

Meeting adjourn at 8:26 PM.

Respectfully Submitted,



Jennifer Johnson

Business Administrator/Board Secretary