

VERNONIA SCHOOL DISTRICT 47J  
1201 TEXAS AVENUE  
VERNONIA OR 97064

BOARD OF DIRECTORS REGULAR MEETING MINUTES

June 11, 2020

- 1.0 CALL TO ORDER:** A Regular Meeting of the Directors of Administrative School District 47J, Columbia County, Oregon was called to order at 6:05 p.m. by Greg Kintz. This meeting was held virtually. **MEETING CALLED TO ORDER**
- Board Present:** Greg Kintz, Stacey Pelster, Jeana Gump and Susan Wagner. Brittanie Roberts joined the call at 6:33 p.m. **BOARD PRESENT**
- Board Absent:** Steve Whiteman and the Vacant position **BOARD ABSENT**
- Staff Present:** Aaron Miller, Superintendent; Nate Underwood, Middle/High School Principal; Michelle Eagleson, Elementary Principal; Marie Knight, Business Manager; Barb Carr, Administrative Assistant; Ashley Ward, Juliet Safier, Gienah Cheney, Joanie Jones, Olivia Keister, Teresa Gore, Claire Youngberg, Robin Manning, teachers; and Dan Gentry, Brandi Abney, Beth Kintz, Stacy Adams, and Traci Wolf, Classified Staff. **STAFF PRESENT**
- Visitors Present:** Scott Laird, Katie Busch, and Jennifer Gentry. **VISITORS PRESENT**
- 1.1** The Pledge of Allegiance was recited. **PLEDGE OF ALLEGIANCE**
- 2.0 AGENDA REVIEW:** Add Action Item 8.4 Out of State Travel, Adjust sample motion on Action Item 8.1 to reflect the correct date, Add Recess to Budget Hearing after 5.1, Change 5.2.1 to 5.2.2. Jeana Gump moved to accept the agenda as amended. Stacey Pelster seconded the agenda. Motion passed unanimously by roll call. **AGENDA REVIEW**
- 3.0 SHOWCASING OF SCHOOLS:** **SHOWCASING OF SCHOOLS**
- 3.1 Student Reports:** **STUDENT REPORTS**
- Ashley Ward shared a sample of the virtual assemblies she has been putting together for the VMS and VHS students. Included in the assemblies are announcements, educational links, scholarship opportunities, mental health resources, teacher challenges, doodle activities, and information for the Class of 2020. Aaron Miller commented that this is a good example of how hard staff have worked to stay connected with our students. The Board expressed their appreciation and was glad to hear that it will continue into the 2020-21 school year.
- 3.2 Principal Reports:** **PRINCIPAL REPORTS**
- Nate Underwood reported that having just completed the first approach to Distance Learning, there are many things that can be done differently and improved upon. VMS and VHS teachers have been doing some awesome things and he thanked all his teachers. He went on further to highlight a couple items from his written report. Seven out of ten students in Mr. Bunke's AP Language Arts class elected to take the exam and follow through with what they started. Results of the test are pending until July. Four students also elected to take the National German exam. Three students, two of which are 9<sup>th</sup> graders received over 70% on the exam and another student got over 92%. This is exciting for the students and our German teacher, Ms. Keister. Nate also shared that the staff miss the students.
- Student comments about distance learning were both positive and negative. Positive comments were students had better concentration, they can work at their own pace, they can work in their PJ's all day, they realize the value of what teachers do in the

live interaction and instruction. Negative comments were not having sports, no social interaction, no motivation, no personal help from a teacher, no teacher notes, and not having the same learning experience.

- Mrs. Eagleson shared that for her written report this month she asked staff to share what has been positive with Distance Learning. The number one comment received was the building and enhancing of relationships with students and their families. They are looking forward to carrying this forward. The second most noted comment was the collaboration between staff, creating consistency and relevancy for students. Michelle shared that her staff always rise above and deliver the best education for our students. Everyone is looking forward to sleeping in, no computers, and no phone calls. They have all worked hard and deserve time off.

Aaron Miller thanked everyone for working hard. On his drive home recently he noticed two of our teachers making a home visit to a Kindergarten student on their last day of school. He reiterated the great job our staff have done during the pandemic.

- 3.3 **Distance Learning For All:** Updates provided during the Principial Reports. DISTANCE LEARNING FOR ALL
- 3.4 **Social Emotional Learning (SEL) Team Update:** Rachel Wilcoxon provided a written report updating the work surrounding SEL. There were no questions from the Board. SOCIAL EMOTIONAL LEARNING (SEL) TEAM REPORT
- 3.5 **Special Education Update:** Gienah Cheney reported that she has been very thankful to work with wonderful staff. There was initial panic but they all figured out how to teach Special Education remotely. Good things have come from this. Students are using the Read and Write program to access general education curriculum more. SPECIAL EDUCATION UPDATE
- 3.6 **Food Service / Meal Update:** Aaron Miller shared that during the month of May (17 days) a total of 12,184 meals were served. Today was last day of the regular school meal program. Next Monday, the Summer Meals program will start. Everything will run the same with the exception of delivery. There will be no bus delivery. Pick-up time will be from 11:00 a.m. to 12:00 noon Monday - Thursday. A special you was given to Marilyn Landers and Dianne Weller, who put in lots of hours and work to have all components in place and provide a healthy meal for our students. Liz White will operate as the Head Cook during the Summer Meals program with two assistants and two prepare and distribute meal workers. There is also three employees available to use as a sub if needed. FOOD SERVICE / MEAL UPDATE

4.0 **PUBLIC COMMENT ON NON-AGENDA ITEMS:** There were none. PUBLIC COMMENT

5.0 **BUSINESS REPORTS:**

- 5.1 **Superintendent Report:** Aaron. Miller highlighted his report with the following: SUPERINTENDENT REPORT
  - No board questions and correspondence. SDC info will be back on next month's Supt report. He has called and sent an email to City but has received no response yet.
  - Policy Committee: will have updates for July meeting.
  - Enrollment held at 570
  - Survey currently on website to get parent feedback for enrollment for the 2020-21 year.
  - Nothing new on Budget Updates
  - Nothing new for SSA / SIA funding

5.1.1 **Bond Update:** Construction is underway daily on the Art Room. The foundation is in and the metal structure for supports and roofing is in. Roof will be installed in the next couple of weeks. BOND PROJECTS UPDATE  
ART ROOM

Mist Elementary School: Within the next few weeks, all new cement sidewalks and connections should be installed.	MIST ELEM SCHOOL
Playground Equipment: Looks like funding will allow new playground equipment for both Mist and VES.	PLAYGROUND EQUIPMENT
VES – The District is working to resurface and level the playfield. The old goal posts will be put in for the kids to play. There are drainage issues behind the school. The playground area around the swings is constantly very wet. French drains will be installed as well as a water type feature to re-route water to the bio-swale area and away from the playground.	VES PLAY FIELD
Security Cameras – Freya Lewis with the NWRESB was on site today working with Mark Brown changing out all the internal security cameras. After this is complete they will work on getting the external cameras installed. The ground must be dry to rent a lift for the camera installation outside.	SECURITY CAMERAS
Front Door Security – Work will begin on moving the interior set of doors further into building. This will create an environment where there is a camera and a buzz-in system required to enter the outside doors. Once inside the building patrons will have access to both windows. The second set of doors will require buzz-in access as well. Mr. Miller feels this will help with security as well as pandemic concerns.	FRONT DOOR SECURITY / ACCESS
Cross Country Trail: Completion will be done at same time as playground is finished.	CROSS COUNTRY TRAIL
Irrigating the Fields: Currently the hope is to be able to drill a well on the Vernonia campus for the purpose of irrigating the athletic fields and possibly provide water to the greenhouse. This will save the District a good amount on the City water bill.	FIELD IRRIGATION
Classroom Storage: Currently obtaining bids for the installation of storage cabinets under the counters in the classrooms.	CLASSROOM STORAGE
Remaining Funds: Any funds left over after completion will be used as seed money for a stadium at the football field.	REMAINING FUNDS SEED FOR STADIUM
Project Manager: Several items have been added to the scope of work out at Mist. The District is looking into an extension of time for Project Manager, Steve Kragrud.	PROJECT MANAGER TIME EXTENSION
<b>5.1.2 SSA-SIA Update:</b> No updated information from the State is available at this time.	SSA – SIA UPDATE
<b>RECESS to BUDGET HEARING</b> at 6:47 p.m. It was shared that the Budget Committee has completed their work and has approved the Budget. At this time the Board asked for public comment on the approved budget. There was none. The hearing was closed at 6:48 p.m.	BUDGET HEARING OPENS FOR PUBLIC COMMENT
<b>5.2 Financial Report:</b> Marie Knight presented the financial report. With furlough days adjusted in payroll for the remainder of this school year, the ending fund balance increased substantially which was the goal. This report projects the ending fund balance to be \$575,694. June is a busy month, all journal entries are made to close up the year and find out exactly where we will end up and start the next year. There were no questions from the Board.	FINANCIAL REPORT
<b>5.2.1 Resolution #1920-04:</b> Marie Knight shared that adopting the budget is the recommendation of the budget committee. This resolution address that adoption which will be an action item later in the agenda.	RESOLUTION #1920-04
<b>5.2.2 Resolution #1920-05:</b> Marie Knight shared that the pupose of this resolution is to move money around within the current year’s budget. The District had changes during the year that weren’t known during last year’s budget process. This is something that is done each year to make sure we are in compliance with our budget.	RESOLUTION #1920-05

- 5.3 **Maintenance Report:** Mr. Brown’s Maintenance Report was reviewed. There were no questions from the Board. Nate Underwood wanted to thank the maintenance staff, for all the hard work to the campus. It all looks great. MAINTENANCE REPORT
- 6.0 **BOARD REPORTS/BOARD DEVELOPMENT:** BOARD REPORTS / BOARD DEVELOPMENT
- 6.1 **Board Member Reflection:** Greg Kintz shared a quote from “The Word For You Today” Dec.-Feb 2016. BOARD MEMBER REFLECTION  
 “Sometimes an amateur potter limits the potential of clay by seeing it only as a flowerpot. But a master potter sees much more – he or she knows what it can become. Watch them; they don’t merely impose a shape on it, they release the shape that’s already within.”
- 6.2 **Board Member Resignation / Replacement Timeline:** There are three applicants for the vacant position. Greg Kintz received feedback from the Board about reviewing the applications and then at the July meeting have in person interviews followed by their decision to appoint. This was the consensus of the Board. BOARD VACANCY REPLACEMENT TIMELINE DISCUSSED
- 6.3 **OSBA Memorial Scholarship Program:** Greg Kintz shared that the application is finally available. Greg will complete the application and submit to OSBA by the deadline. Barb Carr asked for clarification on if the Board was interested in the full or half program. Brittanie Roberts shared that she felt the full program would be good to have due to getting a new board member. Jeana Gump agreed, she would be interested in the full training. Greg Kintz stated he would like to also do the full program. At the conclusion of the discussion it was the consensus of the full Board for Greg Kintz to submit the application for the full program on behalf of the Vernonia School Board by the application deadline of July 1, 2020. VERNONIA BOARD of DIRECTORS to PARTICIPATE IN THE OSBA DIANE EFSEAFF MEMORIAL SCHOLARSHIP PROGRAM
- Marie Knight spoke to the budgeted dollars the Board has available. With the Fall OSBA conference cancellation, there are funds to cover this. A question was raised regarding any unused funds. These are absorbed within the budget which helps our ending fund balance. Brittanie asked for clarification as to what the budget is used for. Marie provided examples such as the annual conference, board trainings, on-line coursework etc. A request was made to increase this line in the budget next year.
- 7.0 **OTHER INFORMATION and DISCUSSION**
- 7.1 **Staff Resignation:** Aaron Miller shared that Joanie Jones is leaving Mist Elementary at the end of this school year. She will be missed. The District wishes her the very best. Comments were made by multiple Board members that Joanie will be missed. STAFF RESIGNATION SHARED
- 7.2 **2020-21 Out of State Travel:** This is an annual housekeeping item. By providing approval for these out of state trips now, more time for fundraising is allowed for the VMS 8<sup>th</sup> Grade D.C. trip and the Senior Disneyland trip, both to occur in the Spring of 2021. 2020-21 OUT OF STATE TRAVEL REQUESTED
- 8.0 **ACTION ITEMS**
- 8.1 **Resolution #1920-04 – Adopting the 2020-21 Budget:** Jeana Gump moved that the Board of Directors of the Venronia School District hereby adopts the budget for the fiscal year 2020-21 in the total of \$13,010,290 as presented: Brittanie Roberts seconded the motion. Motion passed by roll call. RESOLUTION #1920-04 ADOPTING THE 2020-21 BUDGET APPROVED
- 8.2 **Resolution #1920-05 – Appropriating Funds for 2019-20:** Jeana Gump moved that the Board of Directors of the Vernonia School District approves the appropriation of funds as amended. Brittanie Roberts seconded the motion. Motion passed by roll call. RESOLUTION #1920-05 APPROPRIATING FUNDS IN THE 2019-20 BUDGET APPROVED
- 8.3 **Staff Resignation:** Stacey Pelster moved to accept the resignation of Joan Jones, Mist teacher, effective June 30, 2020. Brittanie Roberts seconded the motion. Motion passed by roll call. JONES RESIGNATIOIN ACCEPTED

8.4 **Out of State Travel:** Jeana Gump moved to approve the out of state travel for the 8<sup>th</sup> Class to D.C and the Senior Class to Disneyland in the Spring of 2021 as discussed. Brittanie Roberts seconded the motion. Motion passed by roll call. 2021 OUT of STATE TRAVEL APPROVED

11.0 **MONITORING BOARD PERFORMANCE:** There was nothing discussed. BOARD PERFORMANCE

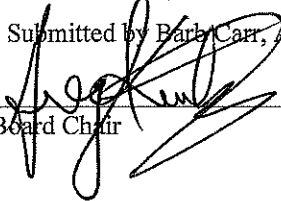
12.0 **CONSENT AGENDA:** CONSENT AGENDA  
12.1 Minutes of 05/14/20 Regular Meeting. MINUTES APPROVED

Brittanie Roberts moved to approve the consent agenda as amended. Jeana Gump seconded the motion. Motion passed by roll call.

13.0 **Other Issues:** Next meeting July 9, 2020 OTHER ISSUES

14.0 **MEETING ADJOURNED** at 7:20 p.m. ADJOURNED

Submitted by Barb Carr, Administrative Assistant

  
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Board Chair

  
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District Clerk

