

Exhibit Code: 5030-E(2) Community Use of Facilities – Rules Governing Use of School Facilities

The following rules shall govern the use of school facilities by non-school groups. The user shall:

1. Be responsible for the supervision of the activity it sponsors including the maintenance of order and the safety of the people present
2. Not drive nails, tacks, or screws into the floors, walls ceiling, desks or any other property
3. Not paint, wallpaper, mark, or deface any school property
4. Not wire or connect electrical equipment, such as stage lighting equipment, or adjust the heat or air conditioning controls without advance approval by the appropriate school official
5. Wear appropriate athletic shoes when using gymnasium or tennis courts
6. Remove its property, such as decorations, theatre props, and equipment for the school and return all school property, such as tables, chairs, cafeteria utensils, etc. to their proper locations promptly after the completion of the use
7. Not unplug and electrical equipment or disconnect any breakers in the electrical panels in dining rooms or kitchens
8. Not use food and/or supplies from cafeteria stock without prior arrangements with cafeteria manager
9. Leave the school premises promptly when its leased term has expired
10. Leave the school premises, including parking lots, in a secure, clean and orderly manner
11. Know and comply with fire codes in effect at the location of the facility
12. Protect all floors when moving furniture and/or equipment
13. Not make long distance telephone calls from school telephones
14. Not permit the possession, use or sale of alcoholic beverages or controlled substances as defined in the North Carolina Controlled Substances Act (unless authorized by a doctor's prescription)
15. Not permit gambling, except raffles, conducted in accordance with G.S. 14-309.5 et seq.
16. Not permit the possession of weapons, i.e.: knives, guns, etc. (See G.S 14-239.1)
17. Not permit any tobacco products be used in any indoor school facility. (All school properties will become tobacco free 8/1/08)
18. Not permit the use of the facility after 12:00 midnight without prior special permission
19. Not permit any activity which in the opinion of school officials would cause, or be substantially likely to cause damage to school property. For example, use of playing fields during inclement weather or when their use will render this condition unfit for school purposes

20. Not permit any activity which is in violation of Local, State or Federal laws (Including Copyright laws)
21. Be required to add the school and its employees to the organization's liability insurance policies as additional insured as respects to use of the facilities. Assume responsibility for all loss or damage to any equipment or parts of the facility

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Randolph County Board of Education

Regulation Code: 5030-R Community Use of Facilities

HOURLY FEE SCHEDULE

Room	Category 1	Category 2	Category 3	Category 4
Classroom/Media Center	NC	\$ 6.00	\$12.00	\$25.00
Gym/Cafeteria/Auditorium	NC	\$10.00	\$20.00	\$40.00

	Four Hours or Less	Each Hour over Four	Maintenance Fee
Lighted Athletic Fields	\$30.00	\$10.00	\$15.00

Rental fees do not include custodial services. These services will be billed separately when such services are required by the principal of the school.

Rental fees do not include use of kitchen equipment. Kitchen equipment is to be operated only by food service personnel under catering contract with the Child Nutrition Department.

ELIGIBILITY TO USE FACILITIES

There are four categories of groups who may use school facilities. They are:

Category 1 - School sponsored, school-related and school affiliated groups, including student organizations, organizations formed to support the school in some manner, such as PTA, PTO, teachers and principals organizations and Booster clubs.

Category 2 – Governmental entities and public agencies supported by tax funds of the community.

Category 3 – Private, non-profit organizations and agencies. The term “non-profit organization” shall mean any civic, service, political, fraternal, governmental, religious, charitable, or recreational agency, association, organization, corporation, partnership or person which is not engaged in a business or enterprise to produce income or a financial gain for its members, its directors or officers. This definition is not intended to preclude a non-profit organization from engaging in fundraising activities or charging fees for services to defray the organizations costs of for charitable purposes. Any question or dispute concerning the application of this definition to a particular organization shall be referred to and resolved by the principal of the school where the facility is located.

Category 4 – All private, for-profit organizations whose activities do not include either actual sales or solicitations on school premises or the exploitation of children. The term “for-profit organization” shall mean any person, partnership, association, organization or corporation engaged in a business for profit which desires to use a school facility to engage in a profit making enterprise for its owners, members, officers, directors or stockholders. The term does not include the recreational use of school facilities by employees of for-profit enterprises. Any question or dispute concerning the application of this definition to a particular organization shall be referred to and resolved by the principal of the school where the facility is located.