

Business/Non-Instructional Operations

Energy Conservation

Building - Heat and Light Control

In view of the need for full cooperation by everyone to help reduce the consumption of energy in the schools, the following policy is to be effective:

1. To the maximum extent possible the district will adopt and comply with energy saving measures agreed between the electric power supplier used by the district, under an energy conservation program.
2. Individual thermostats in all schools shall be set to appropriate levels which provide efficient heating and cooling of the buildings during the school day and optimum energy savings during non-school hours. The use of automatic set-back or other environment control measures shall be implemented and maintained in all buildings.
3. All personnel shall be responsible for turning off unneeded lighting and other electrical equipment, especially during periods of peak demand. Doors and windows should remain closed to conserve heat energy in the winter months.
4. Students and employees shall be responsible for dressing in a manner which is appropriate for the seasonal heating and cooling conditions of the buildings.
5. Students and staff shall not interfere or tamper with the efficient operation of the heating, cooling and lighting systems. Building maintenance or custodial personnel should be alerted when conditions exist which provide an unreasonable level of heating, cooling or lighting. Adjustments or corrections shall only be made by authorized personnel when warranted.
6. The Superintendent or his or her designee shall implement and monitor any energy conservation plan adopted for any school building and comply with the requirements of any federal or state grant to further such conservation.
7. The Superintendent or his or her designee shall maintain records of the maintenance of the heating, ventilation and air conditioning systems of all buildings under its control for a period of not less than five years.

Legal Reference: Conn. General State Section 10-231E

Policy adopted: June 11, 2002
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NEW MILFORD PUBLIC SCHOOLS
New Milford, Connecticut