

To: Cooperative Board Members
CC: Tim Miller
From: Maggie Nelson
Re: October 25, 2016 Board Meeting Minutes

1. Call to Order by Board Chair Board Chair Bob Moore called the meeting to order at 9:10 am. Attending: Bob Moore, Loyd Rennaker, Carrie Kouba, Bud Scully, Tim Miller, Rachella Moresi and Maggie Nelson.

2. Staff Representative: Rachella Moresi, CSCT Therapist, Victor School

3. Consent Agenda:

- A. Minutes – September 27, 2016 meeting**
- B. Warrants – October 2016**
- C. Financial Report**
- D. Next Meeting – November 22**
- E. New Hires**

4. Public Comment:

A. Rachella Moresi stated they had a North Valley Therapists meeting 2 weeks ago. The meeting is a good time for collaboration among the therapists. She stated that coming to BVEC from Missoula was a big change but one that she is enjoying.

5. Correspondence:

A. Letter of Appreciation to Jovena Marsical.

Tim Miller stated our new Medical Director was found due to a tip from Jovena Mariscal. Without her sharing that a Child Psychiatrist had moved to the area, the likelihood of finding him for BVEC would have been less.

6. Board Action:

A. Contract Amendment – Steve Zieglowsky – Suicide Prevention Grant

Miller asked the Board to increase the number of days in Steve Zieglowsky's contract by 36 days. Zieglowsky applied for and received, from a private foundation, a grant for suicide prevention that will allow him to continue his suicide prevention work in schools. These additional days will be funded by the grant.

Loyd Rennaker moved to approve adding 36 additional contract days to Steve Zieglowsky's contract. Bud Scully seconded. Motion carries, 4-0.

B. Job Description – CSCT Clinical Supervisor – Revised

Miller asked the Board to approve the updated job description for the CSCT Clinical Supervisor position to include a more analytical and systematic approach to supervision.

Scully motioned to approved job description as presented. Carrie Kouba seconded. Motion carries 4-0.

C. Policy Revision – 5.02 Purchasing – 2nd Reading

Miller presented the Board with the 2nd reading of the purchasing policy to add the check signer module.

Rennaker moved to approved 2nd reading of Policy 5.02 as presented. Scully seconded. Motion carries 4-0.

D. Policy Revision – 4.41 Internet Use and Safety – First Reading

Miller discussed the importance ensuring transmittal of personally identifiable, confidential health information that is exchanged electronically be encrypted or password protected.

Rennaker motioned to approve first reading of Policy 4.41 with additional wording. Scully seconded. Motion carries 4-0.

E. 2016-17 Budget – Revisions and Accounting of IDEA Carryover dollars

Miller discussed carryover and district calculations and the separation of carryover funds between district and coop funds for budgeting purposes. These funds are used in preparing the coop budget to off-set service costs and flow-through for district budgets. Miller reviewed the plan to systematically utilize carry-over dollars to replace decreasing IDEA funds. He presented options on how to display the carry-over funds in the budget summary page. After discussion, there was unanimous consent to prohibit individual districts from requesting to access the carryover funds.

Rennaker motioned to change the format of the budget summary to include carryover dollars broke down by district with a strong statement clarifying that funds are not for individual district use. Scully seconded. Motion carries 4-0.

Rennaker moved for a 2nd motion to approve the amended budget showing the increase in carryover funds due to additional grant funding received after initial budget approval. Scully seconded. Motion carries 4-0.

7. Information and Discussion:

A. Update on SITS

Miller updated the Board on communications with Ravalli County Youth Court Probation and the recommendations and requirements for CSCT participation.

B. Suicide Prevention Grant

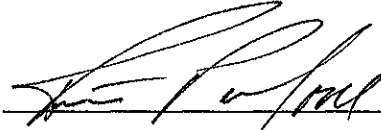
Miller updated the Board on the additional time and duties Steve Zieglowsky will perform for the districts with the suicide prevention grant we received. The additional support will aid in strengthening prevention within our schools.

8. Adjourn

Kouba motioned to adjourn the meeting at 9:58



Clerk's Signature



Board Chair's Signature

