

Stewartstown School Board							
Meeting Minutes							
Date		June 1, 2020					
Time		4:15 p.m.					
Location		Stewartstown Community School Multi					
Chairperson		Philip Pariseau					
Attendance							
Attendance Legend: P – Present at SCS A – Absent							
School Board Members			Principals		SAU Members		
P	Jamie Boire	P	Philip Pariseau	A	Jennifer Mathieu	P	Bruce Beasley
P	Betsy Gray			P	Dorothy Stebbins Assistant. Principal	P	Cheryl Covill
Public in Attendance: None							

Philip opened the meeting at 4:15 pm. He asked for Adjustments to the Agenda and noted that no members of the public were present.

Adjustments to the Agenda: Summer Meeting Schedule & end of June meeting

Hearing of the Public: None

Reading of the Minutes:

Stewartstown Board Meeting of May 4, 2020

B. Gray/J. Boire: To accept the minutes of May 4, 2020 as presented.

VOTE: UNANIMOUS YES

Special Reports: None

School Administrator's Report:

1. The staff has been working to get ready for the May 29, 2020 final drop-off date. Staff members created checklists of materials that they will expect to have returned on that date. I have reviewed "Best Practices for Returning School Materials during the COVID-19 Pandemic" that was posted on the NHDOE website. Using this document, I set up a plan to make this return of materials as orderly and safe as possible for our staff and families.
2. The lunch delivery is still going very well. Toni and Pam, along with two paras on each drop-off day, still have the preparation and delivery well under control.
3. Dennis has completed summer cleaning of all classrooms and offices. He will not be working from May 28, 2020 to potentially June 19, 2020.
4. The teachers and paras continue to log their parent/student contacts and daily activities.
5. Sierra Saari has notified us that she will not be returning for the 2020-2021 school year. The job opportunity was posted internally on Tuesday, May 19, 2020.
6. John has been working on setting up our remote summer learning. He has proposed that he and Laurel will be working with six students from Monday, July 6, 2020 through Thursday, July 23, 2020, four days a week.

7. A drive-by Graduation/Promotion event is planned for Thursday, June 4, 2020, starting at 5:00 p.m. Eighth grade families have been invited to come to the school at staggered times, to drive up and be handed a gift bag that contains their promotion certificate, any awards they have received, and their cap and tassel. I am requesting that the board would also approve including a gift card, for each promoted student, in the bag.
8. We should all certainly be proud of how our families and staff have handled the remote learning time. Staff has really gone out of their way to help families in any way possible. This pandemic has really shaken up our world, but we have learned some valuable lessons and discovered important tools that we will need to ensure the future success of our students and continue to provide beneficial educational opportunities.

The caps and gowns are being kept a school for the students to put on during the drive-by graduation event. They will be available for photos. Only one student has asked to have their gown in advance so it can be pressed, and photos can be taken at home.

Philip stated that if one student has the gown at home, then all students should have that opportunity if they chose. Otherwise the gowns should be opened and steamed at school so they will look good in their photos. Maybe one of the paras who are working at school can do this.

Bruce said that Dorothy has done a remarkable job during Jen's absence.

Superintendent's Report:

1. Bruce pointed out the banner that had been purchased with all the graduates' names. It will be moved to the front of school for pictures on Thursday, then it will be put in the park for a few weeks.
2. The last day for students will be May 29.
3. Teachers and hourly personnel are working this week and next. Hourly will work four hours per day.
4. Due to building projects, we hope to keep the building clear after June 12.
5. We have a couple of apps for the Coordinator of Special Services' position but would like a deeper pool. Looking at advertising at more places than just School Spring. We will add Ed Jobs New Hampshire.
6. Staff has done a great job.
7. Remote learning is like VLAC. If we had a high school position that we can't fill, we could use remote learning for the students. This will change education. When we open in the fall, temperatures will be taken as everyone enters the building. Subs will be a challenge. They are in a high-risk range. Our pool is going to be shallow.
8. Bruce has been meeting with Debra once a week. She is concerned with the Coordinator's position and wants Bruce to hire before he leaves.

Business Administrator's Report:

1. Summer School will take place
2. Food Service: A survey went out to see if parents want it to continue. If numbers go down, costs will go up. We are planning to continue through the second week of June. Four families pulled out today. "Got Lunch" will pick up in July.
3. Staff appreciation gift bags will go out at the end of the week.
4. Teacher check out will be different this year. They will check out electronically and their final paychecks will be deposited electronically instead of paper checks as in the past.

5. There will be a voucher next week for the last payroll.
6. Cheryl requested permission to replace the computer towers at the SAU and update the software. Stewartstown's share will be \$4-5,000 maximum.
7. We will need to renovate the nurse's office for a student's needs. We may be able to get funding to help with this renovation. This needs Board approval.
8. We haven't decided on what thermometer to purchase yet, but it will need to be a good one. Covid-19 and Homeland Security has recommended a "no touch".
9. Transportation on buses will be a big issue. We may have several parents who will transport their own children.

Unfinished Business: None.

New Business:

1. Bruce gave a Corona virus update. CE/CA is still set up as a secondary site for the hospital. The hospital doesn't believe we are out of the woods yet.
2. A lot of time has been spent on high school graduations. They will be held outside.
3. Gift certificates for 8th grade grads

B. Gray/J. Boire: To give each grad a \$20 give certificate to the Spa in lieu of the annual luncheon that they could not have this year.

VOTE: UNANIMOUS YES

4. Sierra Saari as resigned to accept a position in Canaan

B. Gray/J. Boire: To accept the resignation of Sierra Saari.

VOTE: UNANIMOUS YES

5. Update on Cares Funding: There is an additional \$60,000 in funding through Cares Act. We do not have any private schools currently so do not have to share any of the funds. We do not have any clarity yet on what these funds can be used for. Stewartstown does have a little more leeway than our other schools because we have a Schoolwide Title I program.
6. Justin Falconer has been hired as the IT person. Clint is no longer working. We may need to extend Chris's vacation into next school year.
7. Policy ADB/GBEC Drug-Free Schools
The model policy had a statement that school could arrange for a syringe exchange. We took that out. We can put it back if Board wants it there. By Consensus – No

B. Gray/J. Boire: To accept the Policy ADB/GBEC for a second reading and adoption.

VOTE: UNANIMOUS YES

8. Policies #3 were reviewed for a first reading.
9. Food Service Bid: Only one bid received from Abbey Group.

B. Gray/J. Boire: To accept the Food Service bid from Abbey Group.

VOTE: UNANIMOUS YES

10. Windows RFP and Flooring RFP: None received. The flooring proposal may come in tomorrow along with Colebrook's. Should we reach out to local window suppliers? Cheryl asked the Board to give her and Bruce permission to award the flooring bid if it is one day late.

B. Gray/J. Boire: In anticipation of a flooring bid being received one day late, waive policy on late bids and give Bruce and Cheryl permission to award the bid if it is within the budgeted amount.

VOTE: UNANIMOUS YES

Cheryl wants to talk to larger contractors about the 16 windows on the back of the building. She doesn't see any point in rebidding. She will talk to Dan Hebert, Inc. to see if they are interested.

Regional Committee

Bruce reported that the committee would be meeting on June 11 rather than June 4. The subcommittee is working on models. One member wanted to do just one model. The committee plans to propose two models for review. Regionalization work is built on inefficiencies. Sierra leaving SCS creates a void.

A regional high school would have about 200 students. Comparable to Woodsville and Littleton. Would be two or three teachers in each department. Now we have four and a half to five between the three area high schools.

He hopes that people keep looking at Regional School. This will prevent the staff from moving around.

Other Business

By consensus, the Board agreed to have a meeting on June 29 at 4:15 pm. Bruce will attend via Zoom.

Bruce recommended that the Board keep the July 6 meeting at 4:15 pm because Dr. Taylor will be on board then.

B. Gray/J. Boire: To approve Stewartstown's Share of the towers and software for SAU 7 Office.

VOTE: UNANIMOUS YES

B. Gray/J. Boire: To purchase a good quality thermometer for checking body temperatures for use at Stewartstown Community School.

VOTE: UNANIMOUS YES

B. Gray/J. Boire: To adjourn at 6:12 pm.

VOTE: UNANIMOUS YES

Respectfully submitted,

Patricia E. Grover
Minutes Taker

Adopted 06/24/2020