

SOUTHWEST GEORGIA S.T.E.M. CHARTER SCHOOL

Governance Meeting Minutes

Media Center in Main Building

August 12, 2020 - 5:30 PM

CALL TO ORDER - @ 5:32 pm by Chris Weathersby, committee lead

ITEM 1. APPROVAL OF July 2020 minutes:

Motion: _Russell Nuti_ Second: _Lisa Jones_ Vote: all yes

ITEM 2. APPROVAL OF AGENDA FOR August 12, 2020

Motion: _Lisa Jones_ Second: _Russell Nuti_ Vote: all yes

ITEM 3. PUBLIC COMMENT - none

ITEM 4. **Discussion of the Response to SCSC Performance Review** - Please reply to this email with additional information responsive to the following questions:

- Has SOWEGA implemented specific processes or procedures to increase operational compliance in the areas (data collections and legal compliance) identified above? If so, please describe and provide a timeline for the implementation of these changes. **We are providing the SCSC with timelines from each of the departments on campus and the School Leader is monitoring those timelines to ensure proper submission ON TIME.**
- Has SOWEGA been timely in data reporting in the last 6 months? If not, please specify how many deadlines were missed. **No**
- What are the schools processes and procedures for ensuring that spending aligns with the approved budget? Are there instances in which spending fails to align with the approved budget? If so, please explain. **This has been a problem area in the past, but with the new budget - all parties are clear as to the different budget items and the line items within those budgets. We have a new financial policy manual that will drive all of the procedures developed.**

ITEM 5. **Strategic Planning** - We are investigating whether or not the GCSA will provide a new GSS to guide the process of Strategic Planning. If not, we will look for a consultant to guide the process. The Board recognizes the need to get this handled soon as we move into renewal next year.

ITEM 6. **Potential Board Members** - We will have a potential board member come to the August 20, 2020 Board meeting to observe. The Board may ask questions of the candidate during this time.

ITEM 7. **Projects Around the School** - The walkway from the Main Building to the Pre-K/Kindergarten building is almost complete. They will be coming back next week to finish the last piece. Everyone is happy with the results. The painting of the Pre-K/Kindergarten building is complete. The roof repair to the cafeteria is almost complete. They will return soon to complete the final piece. The sign for the school has been delivered and installed out front.

ITEM 8. **Return to School 20-21** - The teachers are receiving extensive amounts of professional development during their three weeks of Pre-Planning. Please see the attached Pre-Planning Schedule. We are planning on beginning both virtual and face-to-face instruction on August 24, 2020. Mrs. Almon has been in constant contact with the DPH to ensure that all procedures and protocols are in place.

ITEM 9. **Comprehensive Performance Frameworks (Operations)** -

- The next 2 categories related to the CPF and what steps we are taking to improve
 - 1) *Is the school protecting the rights of students with disabilities?* On the monitoring we scored a 0 of 5. STEPS TO IMPROVE: We are updating the Special Education manual, as well as the 504 Manual and providing training to all of the staff. The information will also be reviewed before reporting to the state.
 - 2) *Is the school protecting the rights of English Learners?* On the monitoring we scored a 0 of 5. STEPS TO IMPROVE: We are updating the policies and procedures related to EL students. We have purchased software that will address the needs of students identified as EL.
- 2020-2021 Monitoring Cycle - On September 23, 2020, the SCSC staff members will visit Southwest Georgia STEM Charter School. A Monitoring Handbook has been printed and given to the CFO and Mrs. Chandler, the Federal Programs Director, the School Nutrition and Data Collection Clerk, and the Special Education Director.

Adjourn

APPROVAL OF ADJOURNMENT OF MEETING

- Motion: _Lisa Jones_ Second: _Russell Nuti Vote: all yes

TIME ADJOURNED: 6:04 PM