**QUITMAN COUNTY BOARD OF EDUCATION**

**GEORGETOWN, GEORGIA**

**MINUTES OF JUNE 4, 2019**

**REGULAR MEETING**

The Quitman County Board of Education met in a regular session on June 4, 2019, at 7:00 p.m. in the Boardroom of the Administrative Office, 215 Kaigler Road. Mr. Willie J. Anderson, Chairman, presided.

**PRESENT:** Mr. Willie J. Anderson, Chairman; Mr. Billy Shirah, Sr., Vice Chairman, Mr. Jimmy Eleby, Mrs. Christi Green, and Mr. Larry Wilborn; Board members; and Mrs. Victoria Harris, School Superintendent.

**ABSENT:** None.

**CALL TO ORDER AND OPENING CEREMONY**

The meeting was called to order by Chairman Anderson with a moment of silence followed by the Pledge.

**AGENDA APPROVAL**

On a motion by Mr. Wilborn and a second by Mr. Eleby, the Board voted unanimously (5, 0), to accept the Agenda as printed. The motion passed.

**APPROVAL OF MINUTES**

The Superintendent recommended approval of May 7, 2019 Regular Board Minutes. On a motion by Mr. Shirah and a second by Mr. Eleby, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. The motion passed.

The Superintendent recommended approval of May 20, 2019 Called Board Minutes. On a motion by Mr. Wilborn and a second by Mr. Shirah, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. The motion passed.

**SUPERINTENDENT’S REPORTS & UPDATES**

Principal Jones updated the Board on recent events that have taken place in the school.

Superintendent Harris recognized Mrs. Karen Espy on her retirement. She also announced that Mrs. Joanne Dunsmore was retiring and was unable to attend the meeting.

Superintendent Harris gave a report on the District Leadership Retreat.

Superintendent Harris shared newspaper articles that appeared in the newspaper.

**PERSONNEL (EXECUTIVE SESSION)**

The Superintendent recommended entering executive session for the purpose of discussing personnel. On a motion by Mr. Shirah and a second by Mr. Wilborn, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. The motion passed.

On a motion by Mr. Shirah and a second by Mr. Wilborn, the Board voted unanimously (5, 0), to resume regular session. The motion passed.

Chairman Anderson stated that the Board had met in executive session for the purpose of discussing personnel. No decisions were made and no votes were taken; only discussion took place. However, the Superintendent may have some recommendations resulting from the Executive Session.

The Superintendent recommended approval to rescind Mrs. Kathy Hayes from the Summer SOAR program. On a motion by Mr. Shirah and a second by Mr. Wilborn, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. The motion passed.

The Superintendent recommended approval to hire Ms. Tiffany Hill as a teacher in the Summer SOAR program. On a motion by Mr. Wilborn and a second by Mr. Eleby, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. The motion passed.

The Superintendent recommended approval of Ms. Niyatiben Thomas (Rhythmz & Motion Dance Studio) of Columbus, Georgia as the Dance Instructor for Summer SOAR. On a motion by Mr. Wilborn and a second by Mr. Eleby, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. The motion passed.

The Superintendent recommended approval of Mr. Greg Manning (L & G Camp of Champs) of Leesburg, GA for the Character Education and Physical Education Camp for Summer SOAR. On a motion by Mr. Shirah and a second by Mrs. Green, the Board voted (5, 0), to accept the Superintendent’s recommendation. The motion passed.

The Superintendent recommended approval of Mrs. Gabriel Johnson-Simmons as a 1st Grade Teacher (GATAPP) for the 2019-2020 school year. On a motion by Mr. Wilborn and a second by Mr. Shirah, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. The motion passed.

The Superintendent recommended approval of Mr. Larry Franklin as the Middle Grades Math teacher (GATAPP) for the 2019-2020 school year. On a motion by Mr. Shirah and a second by Mr. Wilborn, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. The motion passed.

**FINANCE**

The Superintendent recommended approval of the Financial Report for May 2019. On a motion by Mr. Shirah and a second by Mr. Wilborn, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. The motion passed.

The Superintendent recommended approval of the Tax Collections for April 2019. On a motion by Mr. Wilborn and a second by Mr. Eleby, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. The motion passed.

The Superintendent and Board set a Called Budget Meeting for Monday, June 10, 2019 at 5:30 p.m.

**MAINTENANCE & OPERATIONS**

The Superintendent recommended the approval of a bus repair quote for buses 12-1 and 12-2. The quotes are in the amount of $1,400.00 each (not to include taxes and travel fees associated with coming to Quitman County to repair). The total could be slightly higher or lower. On a motion by Mr. Wilborn and a second by Mrs. Green, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. The motion passed.

**NEW & UNFINISHED BUSINESS**

The Superintendent recommended approval to accept Barber’s Dairy to supply milk to the School for the bid price of $0.294 per 8 oz. plastic bottle. Bid price will be good July 1, 2019 through June 30, 2020. On a motion by Mr. Shirah and a second by Mr. Wilborn, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. The motion passed.

The Superintendent recommended approval to accept Flowers Baking Company to supply bread to the School July 1, 2019 through June 30, 2020. On a motion by Mr. Wilborn and a second by Mr. Eleby, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. The motion passed.

The Superintendent recommended approval to purchase food items from ACC Distributors July 1, 2019 through June 30, 2020. On a motion by Mr. Shirah and a second by Mrs. Green, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. The motion passed.

The Superintendent recommended approval to purchase pizzas from Basil Boss, July 1, 2019 through June 30, 2020. On a motion by Mr. Wilborn and a second by Mrs. Green, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. The motion passed.

The Superintendent recommended approval to purchase Ice Cream from Blue Bonnet (Ice Cream Warehouse), July 1, 2019 through June 30, 2020. On a motion by Mr. Shirah and a second by Mrs. Green, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. The motion passed.

The Superintendent recommended approval to purchase juice from Coca-Cola, July 1, 2019 through June 30, 2020. On a motion by Mr. Shirah and a second by Mrs. Green, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. The motion passed.

The Superintendent recommended approval to purchase produce from ACC Distributors July 1, 2019 through June 30, 2020. On a motion by Mr. Wilborn and a second by Mr. Eleby, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. The motion passed.

The Superintendent recommended approval to purchase paper supplies from ACC Distributors, Southeastern Paper, and Interboro, July 1, 2019 through June 30, 2020. The School Food Service Director will order from the lowest bidder when placing an order. On a motion by Mr. Wilborn and a second by Mr. Eleby, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. The motion passed.

The Superintendent recommended approval to purchase chemical products from ACC Distributors, Southeastern Paper, and 5-Star Enterprise, July 1, 2019 through June 30, 2020. The School Food Service Director will order from the lowest bidder when placing an order. On a motion by Mr. Wilborn and a second by Mr. Shirah, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. The motion passed.

The Superintendent recommended approval to utilize Tabor for pest control services July 1, 2019 through June 30, 2020. The bid price is the same as last year. On a motion by Mr. Shirah and a second by Mr. Wilborn, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. The motion passed.

The Superintendent recommended approval to utilize Gala Gas for propane fuel July 1, 2019 through June 30, 2020. Gala was the only company to submit a bid. The bid price is the same as last year ($1.69 per gallon). On a motion by Mr. Shirah and a second by Mr. Eleby, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. The motion passed.

The Superintendent recommended approval to utilize Tonya’s Corner Store to purchase diesel & gas July 1, 2019 through June 30, 2020. This was the only company to submit a bid. The bid price is the same as last year (4 ½ cents off the posted sign on the day of purchase). On a motion by Mr. Shirah and a second by Mrs. Green, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. The motion passed.

The Superintendent shared the LRA notebooks with all of the Board members. She recommended approval for LRA to do the Renovation/Modification projects for Quitman County Schools. On a motion by Mr. Shirah and a second by Mr. Eleby, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. The motion passed.

The Superintendent shared the field trip schedules for the next few weeks.

**ANNOUNCEMENTS**

The Superintendent shared the 4-H Peach Sale with the Board.

The Superintendent shared the updated Delegate Notes with the Board.

The Superintendent shared information for the GSBA Conference with the Board.

The Superintendent shared the Board and Administrator Brochure with the Board.

Board Member Eleby announced that the Recreation Department would be having a Community Volunteer Day at the Baseball Park on June 29th. Refreshments will be served.

**ADJOURNMENT**

With there being no other business to discuss, on a motion by Mr. Shirah and a second by Mrs. Green, the Board voted unanimously (5, 0), to adjourn. (Anderson, Eleby, Green, Shirah, and Wilborn voted yes.) The motion passed.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Chairman Secretary