

# **Frazier School District**

## **Board of School Directors Regular Monthly Board Meeting Held On: **Monday, February 24<sup>th</sup>, 2020** Board Room of the Administration Building**

The regular monthly meeting of the members of the Board of School Directors of the Frazier School District was held on Monday, February 24<sup>th</sup>, 2020, and was called to order at 6:40 p.m. by Board President, Thomas Shetterly. The meeting was held in the board room of the Administration Building, located at 142 Constitution Street, Perryopolis, PA.

Present: Rick Adams, Tracy Angelo, Jason Erdely, Stacey Erdely, Angie Ritz, Thomas Shetterly, Stephen Whitehead, Vicki Olexa  
Absent: Jill Devine  
Others: Superintendent: Dr. William R. Henderson  
High School Principal: Mr. Jason Pappas  
Middle School Principal: Mr. Michael Turek  
Elementary Schools Principal: Dr. Kelly Muic Lombard  
Special Education Supervisor: Mrs. Amanda Law / absent  
District Business Manager: Mr. Kevin Mildren /absent  
Director, Technology: Mr. Scott Hazelbaker / absent  
Cafeterias/Transportation Supervisor: Mrs. Suzanne Boni  
Supervisor of Buildings, Grounds & Maintenance: Mr. John M. Phillips  
Solicitor: Attorney Jeremy Davis  
Student Representative: Hattie Lindey  
FEA Representative: Rachel Lindey  
Press: The Herald-Standard – Eric Morrison

At the completion of the roll call, conducted by the Board Secretary, all in attendance recited the Pledge of Allegiance, led by Board President, Thomas Shetterly.

Comments from the Public on the Agenda: None

Ms. Hattie Lindey, Student Representative, highlighted the activities in going on in the high school.

Motion by Olexa, second by Devine, to approve the meeting minutes from the regular monthly meeting on Monday, February 24<sup>th</sup>, 2020, as presented.

Roll Call Vote: Yes – Adams, Angelo, J. Erdely, S. Erdely, Ritz, Shetterly, Whitehead, Olexa  
Absent - Devine

(Summary: Eight yes. One absent. Motion carried.)

Motion by Olexa, second by Adams, to approve the Intermediate Unit One General Operating Budget for 2020-2021 school year with Frazier's contribution of \$10,099.95.

Roll Call Vote: Yes – Adams, Angelo, J. Erdely, S. Erdely, Ritz, Whitehead, Olexa  
Abstain – Shetterly  
Absent - Devine

(Summary: Seven yes. One abstain. One absent. Motion carried.)

Motion by Olexa, second by Adams, to approve Timothy Beggren, Esquire, as special counsel at \$125/hour to conduct an internal investigation.

Roll Call Vote: Yes – Adams, Angelo, J. Erdely, Ritz, Shetterly, Whitehead, Olexa  
No – S. Erdely  
Absent - Devine

(Summary: Seven yes. One no. One absent. Motion carried.)

It was decided to take 6a-6e as one, with one motion, one second and one vote.

Motion by Olexa, second by Whitehead, to approve the financial reports, bills due and payable and additional bills due and payable, as presented. No comments or questions.

Roll Call Vote: Yes – Adams, Angelo, J. Erdely, S. Erdely, Ritz, Shetterly, Whitehead, Olexa



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Absent - Devine  
(Summary: Eight yes. One absent. Motion carried.)

It was decided to take 7a1-7a9 as one, with one motion, one second and one vote.

Motion by Olexa, second by Whitehead, to approve the following field trips/workshops/conferences:

1. Jr. Class Prom (Rachel Lindey, Vince Rafail, Doreen Smith – Sponsors)  
Southpointe Golf Club – Friday, April 24<sup>th</sup>, 2020  
No substitutes needed  
Transportation costs covered by Jr. Class  
**No cost to the district**
2. Zach Keefer, Athletic Director  
PA State Athletic Directors Association Conference  
Tuesday, March 24<sup>th</sup> – March 28<sup>th</sup>, 2020 – Hershey, PA  
Registration Fee: \$ 250.00  
Lodging: \$ 619.00  
Substitute - \$440.00  
Mileage: \$30.00  
Meals: \$100.00  
**Total cost to the district: \$1,439.00**
3. Jodi Madigan and PreK Students  
Children's Museum – Wed., May 6<sup>th</sup>, 2020  
Number in Group – 74  
Registration Costs: \$ 800.00  
Transportation: 550.00  
Substitutes (estimate) 220.00  
**Total cost to the district: \$1,570**
4. Melissa Stairs and HS Student Government Students  
Number in Group – 6  
Waynesburg University - Thursday, March 5<sup>th</sup>, 2020  
Registration cost covered by Student Government Club  
School Van to be used  
(1) Substitute - \$110.00  
**Total cost to the district: \$110.00**
5. Ryan Gerney, Band Director and Frazier Marching Band  
Saturday, March 14<sup>th</sup>, 2020 – Number in Group 50  
Downtown Pittsburgh, St. Patrick's Day Parade  
Two buses - \$550.00  
**Total cost to the district: - \$550.00**
6. Retroactive Approval  
Shari Hohol, HS Guidance and 9<sup>th</sup> grade students  
Central Westmoreland Career and Technology Center  
Monday, Feb. 17<sup>th</sup>, 2020 – Number in Group 74  
Two (2) Buses - \$550.00  
**Total cost to the district: - \$550.00**
7. **Retroactive Approval**
  - a. Nicole Vitalbo (long-term sub for professional staff member)  
Wilson Reading System Introductory Course  
Provident Charter School, Pittsburgh  
January 22 – 24, 2020  
Funding Source – PDE Early Literacy/Dyslexia Grant  
**No cost to the district**



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- b. Dr. Muic Lombard, Anne Stillwagon, Andrea Allen Yolanda Pato,  
and Heather McManus  
IU1 and Zoom Meeting – January 30<sup>th</sup>, 2020  
Substitutes and Mileage - \$520.00  
Funding Source - PDE Early Literacy/Dyslexia Grant  
**No cost to the district**
  - c. Several Elementary Staff Members to Visit Bentworth Elementary  
Observe Foundations and Wilson Reading Program  
Between January 21<sup>st</sup>, and February 6<sup>th</sup>, 2020  
Funding Source – PDE Early Literacy Dyslexia Grant  
**No cost to the district**
  - d. Several Elementary Staff Members to Visit Canon-McMillan School District  
Apple Group for Dyslexia Literacy Intervention Training  
February 25<sup>th</sup> – 28<sup>th</sup>, 2020  
Funding Source – PDE Early Literacy Dyslexia Grant  
**No cost to the district**
8. Dr. Kelly Muic Lombard, Elementary Principal  
Deeper Learning Equity Fellowship – 2<sup>nd</sup> Convening  
San Diego, CA  
Monday, March 30, 2020 through Friday, April 3<sup>rd</sup>, 2020  
**No cost to the district**
9. Laura Kloock, NJHS Sponsor and Vince Rafail, MS Government Sponsor  
and Club Students  
Wednesday, May 20<sup>th</sup>, 2020  
Number in Group – 63  
Nemacolin Woodlands  
Registration costs covered NHJS and MS Government  
Transportation covered by NHJS and MS Government  
Two (2) Substitutes: \$220.00  
**Total cost to the district: \$220.00**

Roll Call Vote: Yes – Adams, Angelo, J. Erdely, S. Erdely, Ritz, Shetterly, Whitehead, Olexa  
Absent - Devine  
(Summary: Eight yes. One absent. Motion carried.)

Motion by Olexa, second by Adams, to approve the request submitted by Kevin Mildren, Business Manager, to award the lawn care service to Superior Lawn Care for the football field (\$1,280), elementary/middle school grounds (\$1,685.55), and the high school complex grounds (\$1,991.55) at a total cost of \$4,959.10  
Roll Call Vote: Yes – Adams, Angelo, J. Erdely, S. Erdely, Ritz, Shetterly, Whitehead, Olexa  
Absent - Devine  
(Summary: Eight yes. One absent. Motion carried.)

Motion by Olexa, second by Whitehead, to approve the request submitted by Jason Pappas, High School Principal, to amend the Freshman Seminar course in the POS for the 2020-2021 school year, as presented.  
Roll Call Vote: Yes – Adams, Angelo, J. Erdely, S. Erdely, Ritz, Shetterly, Whitehead, Olexa  
Absent - Devine  
(Summary: Eight yes. One absent. Motion carried.)

Motion by Olexa, second by Adams, to approve the following use of facilities:

- 1. Lisa Provance on behalf of Wild About Dance Competition, LLC  
Saturday, March 14<sup>th</sup> (and possibly Sunday, March 15<sup>th</sup> based on enrollment)  
High School Auditorium  
**[Group III rental fees, custodial, security and sound booth services]**  
***Estimated cost for use of rental \$2,117 to be paid prior to usage***



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2. Bonnie Kosh on behalf of Bonnie's Dance Studio  
Friday, June 12<sup>th</sup> and Saturday, June 13<sup>th</sup>, 2020  
High School Auditorium  
**[Group III rental fees, custodial, security and sound booth services]**  
***Estimated cost for use of rental \$1,500 to be paid prior to usage.***

3. Permission given for the Relay for Life Committee to utilize school property on  
Friday, May 1<sup>st</sup>, 2020, at no cost to the district.

Roll Call Vote: Yes – Adams, Angelo, J. Erdely, S. Erdely, Ritz, Shetterly, Whitehead, Olexa  
Absent - Devine

(Summary: Eight yes. One absent. Motion carried.)

Motion by Olexa, second by Whitehead, to approve the request submitted by Amanada Law, Supervisor, Special Education, to approve the revisions to the policies below as recommended by State laws:

--Homeless Students – Policy 251

--Educational Stabilities for Children in Foster Care – Policy 255

Roll Call Vote: Yes – Adams, Angelo, J. Erdely, S. Erdely, Ritz, Shetterly, Whitehead, Olexa  
Absent - Devine

(Summary: Eight yes. One absent. Motion carried.)

Motion by Olexa, second by Whitehead, to approve the request submitted by Amanda Law, Supervisor, Special Education, to approve the addition of the McKinney Vento Assistance Program information into all student handbooks, as presented.

Roll Call Vote: Yes – Adams, Angelo, J. Erdely, S. Erdely, Ritz, Shetterly, Whitehead, Olexa  
Absent - Devine

(Summary: Eight yes. One absent. Motion carried.)

Motion by Olexa, second by Adams, to approve request submitted by Mike Turek, Middle School Principal, to approve the Memorandum of Understanding between the Perryopolis Borough Police, Pennsylvania State Police and Frazier School District for law enforcement within our school district, effective March 23, 2020.

Roll Call Vote: Yes – Adams, Angelo, J. Erdely, S. Erdely, Ritz, Shetterly, Whitehead, Olexa  
Absent - Devine

(Summary: Eight yes. One absent. Motion carried.)

Motion by Olexa, second by Whitehead, to approve Full Service Network (FSN) for a five (5) year agreement at a cost of \$13,049.76.

Roll Call Vote: Yes – Adams, Angelo, J. Erdely, S. Erdely, Ritz, Shetterly, Whitehead, Olexa  
Absent - Devine

(Summary: Eight yes. One absent. Motion carried.)

Motion by Olexa, second by Whitehead, to approve the request by Scott Hazelbaker, Director, Technology, to approve the purchase of 380 chrome licenses at a total cost of \$9,120.00 (6-year agreement).

Roll Call Vote: Yes – Adams, Angelo, J. Erdely, S. Erdely, Ritz, Shetterly, Whitehead, Olexa  
Absent - Devine

(Summary: Eight yes. One absent. Motion carried.)

Motion by Olexa, second by Whitehead, to approve the request by Dr. Henderson, Superintendent, to approve the 2020-2021 school calendar, as presented.

Roll Call Vote: Yes – Adams, Angelo, J. Erdely, S. Erdely, Ritz, Shetterly, Whitehead, Olexa  
Absent - Devine

(Summary: Eight yes. One absent. Motion carried.)

Motion by Olexa, second by Whitehead, to approve the request by Dr. Henderson, Superintendent, to approve the Charter School Reform Resolution, as presented.

Roll Call Vote: Yes – Adams, Angelo, J. Erdely, S. Erdely, Ritz, Shetterly, Whitehead, Olexa  
Absent - Devine

(Summary: Eight yes. One absent. Motion carried.)



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Motion by Olexa, second by Whitehead, to approve the list of substitute employees for the month of February, 2020.

Roll Call Vote: Yes – Adams, Angelo, J. Erdely, S. Erdely, Ritz, Shetterly, Whitehead, Olexa  
Absent - Devine

(Summary: Eight yes. One absent. Motion carried.)

Motion by Olexa, second by Adams, to elect the following extracurricular staff for the 2019-2020 school year:

- |    |                 |                                 |
|----|-----------------|---------------------------------|
| 1. | Dave Fedor      | Assistant Track and Field Coach |
| 2. | Angela Able     | Assistant Track and Field Coach |
| 3. | Tim Morris      | Volunteer, Track and Field      |
| 4. | Amanda Shaporka | Volunteer, Track and Field      |
| 5. | Laura Petras    | Volunteer, Track and Field      |

Roll Call Vote: Yes – Adams, Angelo, J. Erdely, S. Erdely, Ritz, Shetterly, Whitehead, Olexa  
Absent - Devine

(Summary: Eight yes. One absent. Motion carried.)

Motion by Olexa, second by Whitehead, to approve the request from an elementary professional staff member to take a child bearing leave of absence anticipated on or about March 25<sup>th</sup>, 2020, and is subject to change due to unforeseen circumstances. Return date would be the beginning of the 2020-2021 school year.

Roll Call Vote: Yes – Adams, Angelo, J. Erdely, S. Erdely, Ritz, Shetterly, Whitehead, Olexa  
Absent - Devine

(Summary: Eight yes. One absent. Motion carried.)

Motion by Olexa, second by Adams, to approve the request from Dr. Muic Lombard, Elementary Principal, to elect Peggy Vail, as the long-term substitute during a leave of absence anticipated on or about March 25<sup>th</sup>, 2020, for the remainder of this school year. Rate of pay will be \$110/day with no benefits.

Roll Call Vote: Yes – Adams, Angelo, J. Erdely, S. Erdely, Ritz, Shetterly, Whitehead, Olexa  
Absent - Devine

(Summary: Eight yes. One absent. Motion carried.)

Motion by Olexa, second by Adams, to elect the following staff to run the Camp Commodore Program on June 22<sup>nd</sup> – June 26<sup>th</sup>, 2020. [Instructors will be paid through IU1].

- Rachel Crabtree, Director
- Cindy Marr, Instructor
- Jason Salaway, Instructor
- Jerry Strothers, Instructor
- Katie Victor, Instructor

Roll Call Vote: Yes – Adams, Angelo, J. Erdely, S. Erdely, Ritz, Shetterly, Whitehead, Olexa  
Absent - Devine

(Summary: Eight yes. One absent. Motion carried.)

Motion by Olexa, second by Whitehead, to approve the request to elect Taylor Lindsey as a one-on-one paraprofessional effective Tuesday, February 25<sup>th</sup>, 2020, at the contracted rate of pay for the remainder of the 2019-2020 school year. No benefits associated with this position.

Roll Call Vote: Yes – Adams, Angelo, J. Erdely, S. Erdely, Ritz, Shetterly, Whitehead, Olexa  
Absent - Devine

(Summary: Eight yes. One absent. Motion carried.)

Motion by Olexa, second by Whitehead, to approve the request to elect Ashley Porter as a one-on-one paraprofessional effective Tuesday, February 25<sup>th</sup>, 2020, at the contracted rate of pay for the remainder of the 2019-2020 school year. No benefits associated with this position.

Roll Call Vote: Yes – Adams, Angelo, J. Erdely, S. Erdely, Ritz, Shetterly, Whitehead, Olexa  
Absent - Devine

(Summary: Eight yes. One absent. Motion carried.)

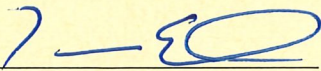
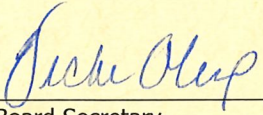
Comments from the Public on Agenda: Ms. Weester asked what the first day of school will be next school year for students.

Motion by Olexa, second by Whitehead, to move for adjournment of the meeting. All in attendance were in agreement. No objections to the motion.



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The regularly scheduled monthly meeting of the members of the Board of School Directors of the Frazier School District held on Monday, February 24<sup>th</sup>, 2020, in the board room of the Administrative Building, 142 Constitution Street, Perryopolis, PA, was adjourned at 7:05 p.m.

  
\_\_\_\_\_  
Board President  
\_\_\_\_\_  
Board Secretary

VO:dts