**Paulsboro Public Schools**

**Monday, August 27, 2018**

**Minutes**

**Executive Session**

The Paulsboro Board of Education adjourned to Executive Session from 6:00pm to 6:17pm to discuss a personnel matter, the results of which may be made known upon return to regular session or when conditions warrant. Notification of this meeting was included in the July 30, 2018 agenda and every agenda, Board Business Item A.

**regular meeting**

As required by the Open Public Meetings Act as Board Secretary, I announce that adequate notice of this special meeting has been provided by mailing on Thursday, January 4, 2018 to the Paulsboro Clerk, Greenwich Township Clerk, Courier Post, South Jersey Times and Secretary of Greenwich Township Board of Education the approved 2018 Board of Education meeting calendar adopted by the Board of Education at the Reorganization Meeting on January 3, 2018 and by posting the revised schedule of meetings in a public place reserved for such announcements by the Board of Education.

The meeting was called to order at approximately 7:00 PM by pledging allegiance to the flag with the following members present: Barbara Dunn, Marvin Hamilton, Crystal Henderson, Joseph L. Lisa, Lisa L. Lozada-Shaw, William S. MacKenzie, Thomas C. Ridinger, Irma R. Stevenson, and James J. Walter, II. John Hughes, Greenwich Township Representative was absent. Also present were Stephen Edelstein, Attorney, Mr. Paul Bracciante, Assistant Superintendent, Ms. Jennifer Johnson, Business Administrator/Board Secretary and Dr. Laurie Bandlow, Superintendent.

**Moment of Silence**

President Ridinger requested a moment of silence in honor of Davontae Randall, a former student.

**Upcoming Scheduled Events**

***Staff Opening In-Service:*** 8:30 a.m. on Tuesday, September 4, 2018 Building Based

Welcome Back Luncheon 11:45 a.m. - 12:45 p.m. at

Paulsboro Junior / Senior High School Cafeteria

***Paulsboro Day:*** Saturday, September 8, 2018.

***Back to School Nights***: 7:00 p.m. on Thursday, September 13, 2018 at

Billingsport Early Childhood Center

7:00 p.m. on Thursday, September 27, 2018 at

Loudenslager Elementary School

7:00 p.m. on Thursday, October 4, 2018 at

Paulsboro Junior / Senior High School

**Public Comments and Petitions on agenda items**

None

**New Business**

**NJSBA 2018 Conference**

*Engaging Every Child* is Monday, October 22, 2018 to Thursday, October 25, 2018. Harrah’s Marina is the headquarters hotel. Save the date.

**Board Business:**

1. **Committee Of The Whole: Negotiations**

The Paulsboro Board of Education Negotiation Team: Mr. William Scott MacKenzie, Chairperson, Members: Mr. Joseph Lisa, Mrs. Irma Stevenson and Mr. James Walter, II held their first meeting on December 11, 2017. The Superintendent met with the Paulsboro Board of Education Negotiation Team on Wednesday, May 9, 2018 and Wednesday, May 30, 2018.

The second meeting with the PAA, originally scheduled for February 28, 2018, was held on Wednesday, May 23, 2018 at 5:00 p.m. in the Administration Building. The last meeting with the PAA was held on June 11, 2018 at 6:00 p.m. in the Administration Building. The Paulsboro Board of Education Negotiation Team met with the PAA on Tuesday, July 24, 2018 at 6:00 p.m. in the Administration Building.

Update: The Paulsboro Board of Education Negotiation Team met on Wednesday, August 15, 2018 at 6:00 p.m. in the Administration Building. The Paulsboro Board of Education Negotiation Team will be meeting with the PAA on Wednesday, September 19, 2018 at 6:00 p.m. in the Administration Building.

1. **Committee Of The Whole:**

**Facilities:** Board of Education, Vice President and Chairman of the Facilities Committee, Mr. Joseph Lisa updated the Board and public on the following:

***Sports Fields***:

Vision Greenworks, LLC has assisted Mr. Jack Henderson in a plan to correct the divots in the football field caused by the paint used to line the fields. Mr. Hamilton joined Mr. Lisa in talking with Administration and Vision Greenworks, LLC to come up with this plan:

1. Seed will be put down to determine if growth of new grass is possible.
2. Additional seed will be put down, watered, and monitored to grow new grass.
3. No one will be permitted to play on the football field until the first game scheduled for September 22, 2018.
4. Soccer games will be played on the soccer field from this point forward. Only football games will be played on the football field.

***Paulsboro High School Floors***:

Barton Carpets is beginning installation of the main floor of the High School. The installer will sand the main floor, which did not happen with the top floor, and daily inspections by both administration and Mr. Lisa will take place.

The cove (baseboards) of the top and main floor are in discussion. The issues are the height of the baseboard and final color selection. The cove should be finalized soon.

**Construction:** Superintendent Dr. Bandlow provided an update on the meeting held with the School Development Authority on August 14, 2018:

Attendees Administration: Dr. Bandlow, Ms. Johnson, Mr. Henderson

Attendees School Development Authority: Karen Schaffer, Grant Analyst and Kathleen Alexander, Deputy Director

The districts current open projects for each school were reviewed, the scope discussed, and a plan working together to complete the remaining projects was discussed. Any issues regarding questioned scopes of projects would need to be resolved between the district and the New Jersey Department of Education. The Administration is working on resolving open items related to scope and will provide updates if anything changes.

**Report of The Board Secretary/Business Administrator**

Motion made by Walter, seconded by Stevenson to approve A-E which The Greenwich Township Representative may vote on.

Informational: The Report of the Treasurer of School Monies and Report of Secretary to the Board of Education as well as associated accounts are available by contacting the Business Administrator Jennifer Johnson.

1. Approval of Minutes (will be delivered on Friday) Regular Meeting July 30, 2018

Executive Session July 30, 2018

1. Approval of the June 2018 Cash Receipts Report (Hand Carried In)
2. Approval of the June 2018 budget transfers (Hand Carried In)
3. Approval for payment of bills that are duly signed and authorized. (Hand Carried In)
4. Resolution: Be It Resolved, pursuant to NJAC 6A:23-2-11(c)4, we, the members of the Paulsboro Board of Education, certify that as of June 30, 2018, after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of NJAC 6A:23-2.11(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.(Hand Carried In)

Informational: The Board may approve the above reports with a single motion. The Report of the Treasurer of School Monies and Report of Secretary to the Board of Education as well as associated accounts will be available at the meeting or in advance by contacting the Business Administrator, Jennifer Johnson.



**Business Administrator Certifications**

***Pursuant to NJAC 6A:23-2.ll (c)3***, I Jennifer Johnson, Business Administrator to the Board of Education, certify that as of June 30, 2018, no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district Board of Education pursuant to NJAC 6A:23-2-2.11(a).



Monday, August 27, 2018

***Pursuant to NJAC 6A:23A-16.10(c)2***, I, Jennifer Johnson, Business Administrator to the Board of Education certify that anticipated revenue is as follows as of June 30, 2018. (Hand Carried In)





Monday, August 27, 2018

*Roll Call Vote*: Mrs. Dunn, Mr. MacKenzie, Mrs. Stevenson, Mr. Walter, Mr. Hamilton, Mrs. Henderson, Ms. Lozada-Shaw, Mr. Lisa, Mr. Ridinger voting 9 yes, Mr. Hughes absent.

Motion carried

**Report of The Superintendent**

**personnel:** Motion made by Walter, seconded by Hamilton to approve items B-Y. The Greenwich Township Representative may vote on items B-N.

1. Informational: All people being recommended for employment must have completed a Criminal History Background Review and met certificate / license requirements along with all necessary paperwork prior to board action unless otherwise noted.
2. Recommend approval of the substitute teachers on the attached list from Source 4

Teachers. (**Attachment)**

Informational: The Board of Education has a contract with Source 4 Teachers to provide substitute teachers for the district. Source 4 Teachers verifies proper certification, Criminal History Background checks, etc. The Paulsboro Board of Education must then approve the names of the substitute teachers in order for them to work within the district.

1. Recommend approval to continue the suspension without pay of Employee # 644.
2. Recommend approval of the Superintendent’s Goals for the 2018-2019 school year and Professional Development Plan. (**Attachments)**

Informational: The Superintendent’s Goals for 2017-2018 was an attachment and updated for the Board of Education meeting on June 25, 2018.

1. Recommend approval for all Paulsboro High School Teachers to serve as Breakfast Monitors during the 2018 - 2019 school year at a rate of $20.00 per day.

Acct# 11-000-262-107-01-004

1. Recommend approval for Mr. Earl McEwen, Maintenance Worker, to be a Substitute Bus Aide on as need basis at his regular salary for the 2018 - 2019 school year.

Acct# 11-000-270-107-00-998

1. Recommend approval (via letter of intent issued by the Board of Education on April 30, 2018) to appoint Ms. JessicaRose Johnson to the position of Child Study Team, School Psychologist effective September 1, 2018. Ms. Johnson will earn Step A – M.A.+30 - $49,247.00 as per agreement with the Paulsboro Education Association.

Acct# 11-000-219-104-00-999

Informational: Interviews were conducted and references checked by Assistant Superintendent, Mr. Paul Bracciante.

1. Recommend approval for all Paulsboro Senior High School employees who hold a valid certificate to teach in New Jersey be approved for Teacher Coverage on an as needed basis for the 2018-2019 school year.

Informational: The preparation period will be used for planning for upcoming lessons. In some cases, however, as a result of a shortage of substitutes or sudden teacher emergencies, it becomes necessary to use teachers as substitutes during their non-teaching time. A teacher may, in this situation, be assigned to serve as a substitute for up to two (2) free covers per year. After having covered two (2) times, teachers shall be paid $32.00 per class period the remainder of the school year. Such covers shall be arranged by an administrator of the school in question and shall be distributed as equitably as possible.

Acct# 11-140-100-101-01-151

1. Recommend approval for Paulsboro High School Teacher, Ms. Barbara Thomson to provide English Language Learner (ELL) services for the 2018 - 2019 school year. Ms. Thomson will earn $32.00 per hour. Each student is entitled to 2 hours of service per week. In most cases, instruction is provided in small groups.

Informational: Ms. Thompson provides the mandated English Language Learner (ELL) tutoring for students with Limited English Proficiency.

Acct# 11-240-100-101-01-055

Acct# 11-240-100-101-04-055

1. Recommend approval to appoint Ms. Barbara Thomson to the position of Parent Academy Coordinator for the 2018 – 2019 school year. Ms. Thomson will earn $32.00 per hour.

Informational: The Parent Academy will bridge the gap between home and school.

Account # 20-231-200-173-01-998

Account # 20-231-200-173-02-998

Account # 20-231-200-173-03-998

Account # 20-231-200-173-04-998

1. Recommend approval for the following personnel to hang their boiler licenses for the 2018 - 2019 school year with a stipend of $694.00.

|  |  |  |
| --- | --- | --- |
| Cindy Anderson | Wayne Farrow | Thomas Gouse |
| Jack Henderson | Paul Johnston | Earl McEwen |
| Kathleen Moran | Nancy O’Brien | John Ponter |
| Patrick Relation | Dietra Roane | Michael Robinson |

Account # 11-000-261-110-00-997

Account # 11-000-262-110-00-997

1. Recommend approval of a medical leave of absence for Paulsboro High School Custodian, Thomas Gouse as follows:

Dates of Leave Terms and Conditions of Leave

Monday, July 16, 2018 – Thursday, July 26, 2018 With pay and benefits by use of

accumulated sick days as well as the

concurrent use of Federal Family Leave.

1. Recommend approval of the following athletic coaches for Paulsboro Senior High School for the 2018 - 2019 school year with stipends as per agreement with the Paulsboro Education Association.

| **Position** | **Staff Member** | **2018-2019 Salary** | **Step** |
| --- | --- | --- | --- |
| Head Boys Soccer Coach | Bryan Nastase | $4,925.00 | 1 |
| Asst. Boys Soccer Coach | Tahje Thomas | $3,653.00 | 1 |

Account # 11-402-100-100-06-997

1. Recommend approval (via letter of intent issued by the Board of Education on April 30, 2018) to appoint Ms. Katelyn Dilks to the position of Child Study Team, School Social Worker effective September 1, 2018. Ms. Dilks will earn Step B – M.A. - $48,247.00 as per agreement with the Paulsboro Education Association.

Acct# 11-000-219-104-00-999

1. Recommend approval for the following job description:
2. Basic Skills Teacher to be funded through Every Student Succeeds Act (ESSA) – Title I **(Attachment)**
3. Recommend approval (via letter of intent issued by the Board of Education on April 30, 2018) to contract with Ms. Patricia Applegate to the position of Part Time Student Support Services Interventionist (Funding through Every Student Succeeds Act (ESSA) Title I – School Improvement Act (SIA) for the Junior High School. Ms. Applegate will earn $8,500.00 for the 2018 -2019 school year. This recommendation is contingent on successful completion of criminal history background review.

Informational: Interviews were conducted and references checked by Paulsboro Junior / Senior High School Principal, Mr. Paul Morina.

1. Recommend approval (via letter of intent issued by the Board of Education on April 30, 2018) to appoint Mr. Norman Scott to the position of Playground / Lunch Aide Loudenslager Elementary School. Mr. Scott will earn $8.60 per hour not to exceed 2 hours per day. This recommendation is contingent on successful completion of criminal history background review.

Informational: Interviews were conducted and references checked by Loudenslager Elementary School Principal, Mr. Matthew Browne.

Account # 11-000-262-107-03-999

1. Recommend approval (via letter of intent issued by the Board of Education on April 30, 2018) to appoint Ms. Arrie Jean Davis to the position of Playground / Lunch Aide Loudenslager Elementary School. Ms. Davis will earn $8.60 per hour not to exceed 2 hours per day. This recommendation is contingent on successful completion of criminal history background review.

Informational: Interviews were conducted and references checked by Loudenslager Elementary School Principal, Mr. Matthew Browne.

Account # 11-000-262-107-03-999

1. Recommend approval to pay each of the following up to six hours at their contracted hourly rate in order to provide time for them to complete the online Safe School Training mandated by the New Jersey Department of Education.

|  |  |  |  |
| --- | --- | --- | --- |
| **Aide** | **School** | **Position** | **Salary/Hour**  **2018-2019** |
| Traci Dyess | B | Playground/Cafeteria | $8.89 |
| Theresa Santos | B | Playground/Cafeteria | $8.77 |
| Helen Kidd | B | Playground/Cafeteria | $8.77 |
| Julie Perry | B | Playground/Cafeteria | $8.77 |
| Christin Goss | B | Playground/Cafeteria | $8.77 |
| Mary Bailey | L | Playground/Cafeteria | $8.77 |
| Chandaler Bevans | L | Playground/Cafeteria | $8.77 |
| Natascia Powell | L | Playground/Cafeteria | $8.77 |
| Norman Scott\* | L | Playground/Cafeteria | $8.60 |
| Arrie Jean Davis\* | L | Playground/Cafeteria | $8.60 |

\* Contingent on successful completion of criminal history background review.

B – Billingsport Early Childhood Center Account # 11-000-262-107-02-910

L – Loudenslager Elementary School Account # 11-000-262-107-03-910

1. Recommend approval for Elementary School Teacher, Ms. Triana Hernandez to provide English Language Learner (ELL) services for the 2018 - 2019 school year. Ms. Hernandez will earn $32.00 per hour. Each student is entitled to 2 hours of service per week. In most cases, instruction is provided in small groups.

Informational: Ms. Hernandez provides the mandated English Language Learner (ELL) tutoring for students with Limited English Proficiency.

Acct# 11-240-100-101-02-055

Acct# 11-240-100-101-03-055

1. Recommend approval of the following pay rates for substitutes during the 2018 - 2019 school year:

**Substitute Category 2018 - 2019**

Custodians

Regular $ 8.60

After 10 years service $10.00

Cafeteria Workers $ 8.60

Classroom and Playground/Cafeteria Aides $ 8.60

Bus Drivers $12.00

Teachers

Daily rates $80/day

After 10 consecutive days in the same position $85/day

After 20 consecutive days in the same position $90/day

1. Recommend approval of the following staff member to serve as Lunch Detention Monitor at Billingsport Early Childhood Center for the 2018-2019 school year.

|  |  |  |  |
| --- | --- | --- | --- |
| **Position** | **Staff Member** | **2018-2019**  **Salary** | **Account**  **Number** |
| Lunch Detention Monitor | Cheryl Sierocinski | $18.87 / hr. | 11-000-262-107-02-012 |

Informational: The Lunch Detention Monitor hours do not exceed 2 periods daily x 45 minutes/period x 180 days = 270 hours for the 2018 - 2019 school year.

1. Recommend approval for all Billingsport Early Childhood Center, Loudenslager Elementary and Paulsboro Junior High School employees who hold a valid certificate to teach in New Jersey be approved for Teacher Coverage on an as needed basis for the 2018-2019 school year.

Informational: The preparation period will be used for planning for upcoming lessons. In some cases, however, as a result of a shortage of substitutes or sudden teacher emergencies, it becomes necessary to use teachers as substitutes during their non-teaching time. A teacher may, in this situation, be assigned to serve as a substitute for up to two (2) free covers per year. After having covered two (2) times, teachers shall be paid $32.00 per class period the remainder of the school year. Such covers shall be arranged by an administrator of the school in question and shall be distributed as equitably as possible.

Acct# 11-130-100-101-04-151 Grade 7 & 8

Acct# 11-130-100-101-03-151 Grade 6

Acct# 11-120-100-101-03-151 Grade 3 – 5

Acct# 11-120-100-101-02-151 Grade 1 & 2

Acct# 11-110-100-101-02-151 Kindergarten

1. Recommend approval to transfer Ms. Lisa Kuhnel-Morrison from Paulsboro Junior High School, Special Education Teacher to the position of Billingsport Early Childhood Center, Grade 2, Special Education Teacher.
2. Recommend approval (via letter of intent issued by the Board of Education on April 30, 2018) to appoint Ms. Catherine Brettman to the position of Loudenslager Elementary School Nurse. Ms. Brettman will earn Step A – MA - $48,047.00. This recommendation is contingent on successful completion of criminal history background review.

Informational: Interviews were conducted and references checked by Loudenslager Elementary School Principal, Mr. Matthew Browne.

Account # 11-000-213-104-03-999

*Roll Call Vote*: Mrs. Dunn, Mr. MacKenzie, Mrs. Stevenson, Mr. Walter, Mr. Hamilton, Mrs. Henderson *abstained K&M*, Ms. Lozada-Shaw, Mr. Lisa, Mr. Ridinger voting 9 yes, Mr. Hughes absent.

Motion carried

**Report Of The Superintendent**

**Staff and curriculum:** Motion by Walter seconded by Hamilton to approve items A-J. The Greenwich Township Representative may vote on items A-H.

1. Recommend approval for Billingsport Early Childhood Center School Nurse, Ms. Janice Esters to provide Cardiopulmonary Resuscitation (CPR) training for Paulsboro staff during the 2018-2019 school year. Mrs. Ester will provide six (6) hours at $32.00 per hour for six (6) training sessions totaling, $1,152.00.

Account # 11-000-223-102-00-910

Informational: Ms. Esters is certified to provide the CPR training, in the past we have contracted this service to an outside vendor.

1. Recommend approval for the New Jersey Principal Evaluation for Professional Learning (NJPEPL) process and observation instrument.

Informational: The NJDOE is providing the NJPEPL observation instrument as the practice component of their principal evaluation rubric beginning in 2018 – 2019 school year. The NJPEPL process and observation instrument were developed through broad stakeholder engagement and a two-year pilot process. As an integrated system of principal evaluation, NJPEPL offers a simpler, yet more powerful approach for the evaluation and professional development of school leaders. This assessment tool is an annual requirement.

1. Recommend approval for the continued usage of the McREL evaluation tool for our teachers.

Informational: The intended purpose of McREL’s Teacher Evaluation System is to assess the teacher’s performance in relation to the professional Teaching Standards and to guide professional growth. Adoption of an assessment tool is an annual requirement.

1. Recommend approval for the School Business Administrator, Ms. Jennifer Johnson, to attend monthly meetings of the Gloucester County School Business Officials and meetings called by the New Jersey Department of Education as needed.
2. Recommend approval for School Business Administrator, Ms. Jennifer Johnson to attend a special course offering, Public School Purchasing Course ID: PP-2207-FA18-1, on Wednesday, October 10 & Tuesday, October 16, 2018 from 9:00 a.m. - 4:00 p.m. in New Brunswick. It is presented by the Public School Purchasing Program Center for Government Services at Rutgers State University. This course will provide twelve (12) continuing education contract hours for QPA’s. The cost to the Board of Education will be $453.00.

Informational: This 2-day course addressed issues that school board purchasing personnel deals with regularly. It reviews the Public Contracts Law to enhance the effective purchasing practices of supplies and equipment, cooperative purchasing procedures, change order regulations and certification of funds. The course emphasizes the importance of standardized procedures and effective communication between purchasing personnel and the administration.

1. Recommend approval for Ms. Rebecca Richardson and Ms. Christine Lindenmuth to work on the STEAM Academy proposal on Monday, September 10, 2018. There will be no cost to the Board of Education.

Informational: The STEAM Academy proposal will be presented to the Board of Education for approval at the September 24, 2018 meeting.

1. Recommend approval for the Paulsboro Junior High School, Vice Principal / Athletic Director, Mr. John Giovannitti to attend monthly meetings with the Colonial Conference Athletic Directors at Sterling High School and NJSIAA during the 2018 – 2019 school year.

|  |  |
| --- | --- |
| August 15, 2018 | January 9, 2019 |
| September 12, 2018 | February 6, 2019 |
| September TBD NJSIAA South meeting at Washington Township | March 6, 2019 |
| October 3, 2018 | March 7, 2019 winter workshop at 6:00 pm |
| November 14, 2018 | April 10, 2019 |
| November 15, winter workshop meeting at 6:00 pm | May 1, 2019 |
| December 5, 2018 | June 5, 2019 |

1. Recommend approval for the following employees that attended the Bus Procedure seminar at Rowan College at Gloucester County (RCGC) on August 15, 2018. The seminar was for 2 hours paid at their summer rate:

**Bus Drivers Bus Aides**

Marie Polimeni Mary Bailey

Adam Miskiewicz Kelli Emerich

Laurie Richman Lilly Ann Wood

Ann Aspell Ronica Holloway

Genieve Stuart

Account # 11-000-270-161-00-003 Bus Drivers will be paid $21.11 per hour.

Account # 11-000-270-107-00-003 Bus Aides will be paid $9.00 per hour.

1. Recommend approval to include Preschool Instructional Aide, Ms. Lorraine Oswald to attend Creative Curriculum II Training on August 22nd and August 23rd at Billingsport Early Childhood Center as part of the Preschool Expansion Grant.

Ms. Oswald was not included on the list of Aides on the July 30, 2018 Board of Education Agenda. She will be paid $15.00 an hour, up to six hours per day.

PEG Account # 20-220-100-106-02-910

Informational: The Master Teacher, Cindy Johnson and our State Department of Education liaison for the Grant are conducting this workshop. The topics include the Creative Curriculum, Classroom and Pyramid Training; Strengthening the Family, and Gold Assessment Training. The cost for the training are included in the Preschool Grant. It will be offered to the preschool teachers and their aides.

1. Recommend approval of the District Application for Preschool Education Expansion Aid (PEEA) for a limited Three-Year Old enrollment in our Preschool Program for 2018 - 2019. This recommendation is intended to increase access to high-quality preschool for three- year-old children. This is a competitive grant for funding to increase the number of children served. In addition, it will increase the level of PEA funding received for all partially funded students.

Informational: Due to Paulsboro’s collaboration with the New Jersey Department of Education in its successful application to the United States Department of Education, the offer was extended to participate in this expansion. If successful, we will seek to add fifteen 3 year old students from low income families. The fiscal increase in aid is expected to be $513,555.00.

*Roll Call Vote*: Mrs. Dunn, Mr. MacKenzie, Mrs. Stevenson, Mr. Walter, Mr. Hamilton, Mrs. Henderson, Ms. Lozada-Shaw, Mr. Lisa, Mr. Ridinger voting 9 yes, Mr. Hughes absent.

Motion carried

**Report Of The Superintendent**

**Instructional Services:** Motion by Walter seconded by Dunn to approve items A-B. The Greenwich Township Representative may vote on these items.

1. Recommend approval for Dante Onorato as a courtesy student. Dante will attend Paulsboro Junior / Senior High School as a ninth grader for the 2018-2019 school year

Informational: The Paulsboro Board of Education has approved a policy for the acceptance of courtesy students if board approved. The parents will be responsible for transportation to and from school.

1. Recommend approval for Shane Kirca as a courtesy student. Shane will attend Paulsboro Junior / Senior High School as an eleventh grader for the 2018-2019 school year

Informational: The Paulsboro Board of Education has approved a policy for the acceptance of courtesy students if board approved. The parents will be responsible for transportation to and from school.

*Roll Call Vote*: Mrs. Dunn, Mr. MacKenzie, Mrs. Stevenson, Mr. Walter, Mr. Hamilton, Mrs. Henderson, Ms. Lozada-Shaw, Mr. Lisa, Mr. Ridinger voting 9 yes, Mr. Hughes absent.

Motion carried

**Report Of The Superintendent**

**student activities:** Motion by Walter seconded by Dunn to approve items A-G. The Greenwich Township Representative may vote on items A-F.

1. Recommend approval for Irma Stevenson to participate as a volunteer in the Paulsboro High School field trip to the Philadelphia Museum of Art in Philadelphia, Pennsylvania. Mrs. Stevenson will pay the full price for her participation in the trip. She will travel with the group as a volunteer not a chaperone. As a volunteer, she agrees to abide by the same rules as other participants.
2. Recommend approval for Board of Education Member, Ms. Irma Stevenson to ride the bus and serve as a volunteer for Varsity Field Hockey away games for the fall season for the 2018-2019 school year.
3. Recommend approval for the 2018-2019 Paulsboro High School Football Team to attend a Temple University football game this season.

Informational: Paulsboro’s Football Team has attended Temple University’s Football Games in the past. The exact date and time of the game has not been determined yet by Temple personnel. The tickets will be free and the only cost to the district will be the bus, tolls for the bus and parking.

1. Recommend approval for the Paulsboro High School Band to participate in the Woodbury Fall Parade in Woodbury, New Jersey. No date has been set. Cost to the Board of Education includes school bus/van transportation. Band Director, Jenna Ouellette is in charge of the activity.

Informational: The Band participates in this parade annually.

1. Recommend approval for the Homecoming Parade in Paulsboro to be held on Saturday, October 27, 2018 at 10:00 a.m. Cost to the Board of Education includes school bus transportation for the band. Band Director, Ms. Jenna Ouellette and Senior Class Advisor, Ms. Brenda Caltabiano, as well as numerous other members of the staff, chaperone this activity.
2. Recommend approval for the following field trip list for Paulsboro Junior / Senior High School 2018 - 2019 school year:

| **Month** | **Field Trip** |
| --- | --- |
| Monthly Visit | A.B.L.E. |
| October | Gallery Club - Doge Poetry Festival |
| Renaissance Gold Card Luncheon Hometown Deli |
| November | Key Club to Gloucester County Courthouse for Mock Trial |
| December | Junior High Students Walnut Street Theatre |
| January | Annual NJ Association of Student Councils Convention - TCNJ |
| February | Medieval Times Lyndhurst, NJ |
| Jazz band performance at Rowan University's Jazz Festival |
| Renaissance Pasta w the Principal at Sportsman's Club |
| March | Women in STEM Faire - R.C.G.C. |
| SURE Summit |
| April | Renaissance Bowling Trip |
| Jazz Band performance at Greenwich Library |
| Jazz Band performance at Boys and Girls Club |
| Jr. High Trip to Baltimore Aquarium |
| Philadelphia Museum of Art |
| April 29th - May 3rd | Senior Trip - Walt Disney World |
| April or May | Annual Art Class Trip to Philadelphia Art Museum |
| May | Marching Band Trip to Busch Gardens & Historic Jamestown/Williamsburg |
| Renaissance Students Cape May Zoo |
| Annual NJ Association of Student Councils - Six Flags Great Adventure |
| June | Senior Class Trampoline Park |
| Marching Band Performance at Loudenslager for recruitment |
| Senior Band to attend open rehearsal for Philadelphia Orchestra |
| Seniors Bussed to both elementary schools for senior walk |
| A.B.L.E. Students to Hometown Deli |

1. Recommend approval for the following field trip list for the 2018 - 2019 school year:

| Grade | Trip | Informational |
| --- | --- | --- |
| Preschool | Duffield's Farm Market, Wash. Twp.  Gill Memorial Library  Gloucester County Library Greenwich Twp.  Garden State Discovery Museum  Pitman Theatre  Lincoln Park | In the Fall and or Spring, Preschool students at Billingsport Early Childhood Center will be attending a field trip to one of the trips listed. Prior to the field trip, students will be learning about animals and their habitats using textbooks, as well as supplemental materials.  **Teachers will select from the list of trips by availability and on a rotating basis.** |
| Kindergarten | Duffield's Farm, Wash. Twp.  Linvilla Orchards or Conte's Farm  Cape May Zoo  Philadelphia Zoo  Creamy Acres Farm  Children's Play at offering venue  Garden State Discovery Museum  Pitman Theatre  Lincoln Park and other walking trips | In the Spring, Kindergarten students at Billingsport Early Childhood Center will be attending a field trip to historical Fort Billings Park. Prior to the field trip, students will be learning about the community (Paulsboro) and recalling information from their textbook, as well as supplemental materials.  **Teachers will select from the list of trips by availability and on a rotating basis.** |
| 1st Grade | Gill Memorial Library  Philadelphia Zoo  New Jersey Aquarium  Lincoln Park  Children's Play - Rowan, Haddonfield, Washington Twp.  Or Pitman Theatre | Going on enriching field trips to cultural institutions makes effective use of all of a community’s resources for teaching children.  **Teachers will select from the list of trips by availability and on a rotating basis.** |
| 2nd Grade | Academy of Natural Sciences  Franklin Institute, Philadelphia  Cape May Zoo  New Jersey Aquarium  Children's Play - Rowan or Haddonfield  Lincoln Park  Pitman Theatre | Field trips to aquariums offer students an incredible opportunity to discover the biodiversity of Planet Earth first hand. Adventure Aquarium in Camden, New Jersey would provide our students with the opportunity to connect with 8,500 amazing aquatic species.  **Teachers will select from the list of trips by availability and on a rotating basis.** |
| 3rd Grade | Philadelphia Zoo | The Philadelphia Zoo in Philadelphia, PA aligns to several units in our new Science curriculum. |
| 4th Grade | Adventure Aquarium in Camden | Field trip to strengthen and enhance the student’s knowledge of Food Chains/Webs, Sharks, and Endangered Species to explore their Science/ELA cross curricular research project. The Aquarium offers packages that contain 30 minute classroom lessons or 45 minute Learning labs that engage students while supporting NJ Science Academic curriculum. |
| 5th Grade | The Broadway Theatre of Pitman | Students who attended live performances of a play are better able to recognize and appreciate what other people think and feel. |
| 6th Grade | United States Constitution Center in Philadelphia, PA | United States Constitution Center in Philadelphia is a historical destination where visitors can explore the history and relevance of the Constitution, celebrate their freedoms, and embrace their role in the story of “We the People”. The 6th grade Social Studies standards correlates with the engaging education museum programs. |
| 7th Grade | Philadelphia Theater | Students who attended live performances of a play are better able to recognize and appreciate what other people think and feel. |
| 8th Grade | Local Historical/Science Trips  (Baltimore Aquarium or the Philadelphia Zoo) | Science centers offer rich, social environments for learning. Most learning takes place in the context of meaningful activity and social interaction. As classes talk together, they usually move from identifying and describing to interpreting and applying their science center experiences. |

*Roll Call Vote*: Mrs. Dunn, Mr. MacKenzie, Mrs. Stevenson *abstained A&B*, Mr. Walter, Mr. Hamilton, Mrs. Henderson, Ms. Lozada-Shaw, Mr. Lisa, Mr. Ridinger voting 9 yes, Mr. Hughes absent.

Motion carried

**Report Of The Superintendent**

**Finance A:** Motion by Walter seconded by Dunn to approve items A-K. The Greenwich Township Representative may vote on these items.

1. Recommend approval to accept the donation of backpacks from the Paulsboro Refinery for students in the Paulsboro Public Schools. The items are valued at approximately $500.00.
2. Recommend approval to accept the donation of a 48 inch digital display unit from the Billingsport Early Childhood Center Parent Association valued at $500.00. This unit will be utilized to display student achievements and to communicate with parents and guardians important dates and events at the school.
3. Recommend approval to accept the donation of 10 book bags from 5th Grade Language Arts Teacher, Ms. Gina Mariano and her family to be given out to students in need over the first several days of school. These items are valued at approximately $100.00.
4. Recommend approval to accept the donation of electronic building blocks and inventors’ kits from Little Bits Electronics, Inc. to be utilized as part of the Gifted & Talented Program at Loudenslager Elementary School and Billingsport Early Childhood Center. These items are valued at approximately $3,000.00.
5. Recommended approval to accept the donation of Lego Station Supplies from Donors Choose to be utilized as part of the Gifted & Talented Program at Loudenslager Elementary School and Billingsport Early Childhood Center. Donors Choose is located in New York City, New York. These items are valued at approximately $500.00.
6. Recommended approval to accept the donation of building kits from GoldiBlox to be utilized as part of the Gifted & Talented Program at Loudenslager Elementary School and Billingsport Early Childhood Center. These items are valued at approximately $100.00.
7. Recommended approval to accept the donation of a $1,000.00 grant from Exxon Mobil to purchase supplies and resources that will be utilized as part of the Gifted & Talented Program at Loudenslager Elementary School and Billingsport Early Childhood Center.
8. Recommended approval to accept the donation of Video Game Design Kits from Bloxels to be utilized as part of the Gifted & Talented Program at Loudenslager Elementary School and Billingsport Early Childhood Center. These items are valued at approximately $50.00.
9. Recommended approval to accept the donation of student kits and resources from Makey Makey to be utilized as part of the Gifted & Talented Program at Loudenslager Elementary School and Billingsport Early Childhood Center. These items are valued at approximately $50.00.
10. Recommended approval to accept the donation of student kits and resources from Vex Robotics to be utilized as part of the Gifted & Talented Program at Loudenslager Elementary School and Billingsport Early Childhood Center. These items are valued at approximately $50.00.
11. Recommended approval to accept the donation of K’nex Building Kits, Little Bits Storage, and various supplies and resources from Gifted & Talented Teacher at Loudenslager Elementary School and Billingsport Early Childhood Development Center, Ms. Rebecca Richardson to be utilized as part of the Gifted & Talented Program at Loudenslager Elementary School. These items are valued at approximately $450.00.

*Roll Call Vote*: Mrs. Dunn, Mr. MacKenzie, Mrs. Stevenson, Mr. Walter, Mr. Hamilton, Mrs. Henderson, Ms. Lozada-Shaw, Mr. Lisa, Mr. Ridinger voting 9 yes, Mr. Hughes absent.

Motion carried

**Report Of The Superintendent**

**School Safety A:** Motion by Walter seconded by Stevenson to approve item A.

1. Semi-Annual Reporting of Harassment, Intimidation and Bullying (HIB) and Violence, Vandalism and Substance Abuse data for the period January 1, 2018 – June 30, 2018 by HIB Coordinator, Mr. John Giovannitti. The HIB grades attached were determined through a self-assessment created by the New Jersey Department of Education and completed by each School Safety Team. Based upon the measures outlined in the Anti-Bullying Bill of Rights, there were eight elements factored into the score of each school. A maximum score of 78 would indicate the school “exceeds” expectations for each element. A score of 52 would indicate a school “meets” all state requirements. Paulsboro Public Schools’ five-year average is 85%. **(Attachment)**

Informational: Individual HIB as well as Violence and Vandalism cases are included in the monthly Board of Education agenda. Semi-annually information is submitted to the New Jersey Department of Education.

*Roll Call Vote*: Mrs. Dunn, Mr. MacKenzie, Mrs. Stevenson, Mr. Walter, Mr. Hamilton, Mrs. Henderson, Ms. Lozada-Shaw, Mr. Lisa, Mr. Ridinger voting 9 yes, Mr. Hughes absent.

Motion carried

**Report Of The Superintendent**

**Policy**: Motion by Walter seconded by Stevenson to approve items A-C. The Greenwich Township Representative may vote on these items.

1. Recommend the second reading of the following Board Policy: **(Attachment)**

-Conduct and Dress – Policy #4119.22 / 4219.22

1. Recommend the second reading of the following Board Policy: **(Attachment)**

-Classroom Parties – Policy #3542.3

1. Recommend the second reading of the following Board Policy: **(Attachment)**

-Student Dress Code – Policy #5132

*Roll Call Vote*: Mrs. Dunn, Mr. MacKenzie voted NO for *C*, Mrs. Stevenson, Mr. Walter, Mr. Hamilton, Mrs. Henderson, Ms. Lozada-Shaw, Mr. Lisa, Mr. Ridinger voting 9 yes, Mr. Hughes absent.

Motion carried

**Public Comments**

# Cheryl Scott, *1645 Swedesboro Avenue*, thanked the Board of Education for listening to the communities concerns, establishing a committee to discuss, and finally for the vote this evening changing the dress code policy.

**Lisa George**, *505 Nassau Avenue*, Ms. George and several other parents came out tonight to support the former dress code policy.

**Theresa Cooper**, *30 W. Buck Street*, Ms. Cooper began discussing her opinions on the prior dress code policy. Dr. Bandlow respectfully began to explain the history leading up to the new policy approved this evening.

**Next Scheduled Meeting**

**Monday, September 24, 2018**

*7:00 p.m. - Regular Meeting – Billingsport Early Childhood Center Multipurpose Room*

•The Board will take official action at this meeting.

•The meeting is open to the public and comments will be solicited from citizens in

attendance.

**Motion To Adjourn**

Motion made by Walter, seconded by Stevenson and unanimously carried (9-0) to adjourn the meeting at 7:27 PM.

Respectfully Submitted,



Business Administrator/Board Secretary