

# Excused Absence Form

This form must be completed and turned in one week in advance of any anticipated absence by a band student (excluding extreme emergencies).

Student name \_\_\_\_\_ Today's Date \_\_\_\_\_

Date of anticipated absence \_\_\_\_\_

Reason for absence

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Please be specific! The policy is quite simple-if the school will excuse it, we will excuse it. If the school will not, we will not. Important matters or family matters are not considered excusable by the school.

This high school will excuse any absences for a death in the family, a religious holiday, or illness with a doctor's excuse. The doctor's excuse must be submitted to the school attendance office, and a copy must be placed on file with the band director.

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Student Signature

All forms must be submitted to the director of bands and will remain on file in the band office for a period of one year.

\_\_\_\_\_  
Director's Signature

\_\_\_\_\_  
Date