

Wyoming Area School District
Combined Work Session/Regular Meeting
Wyoming Area Board of Education
252 Memorial Street, Exeter, Pennsylvania, 18643
Tuesday, August 22, 2017, 7:00 p.m.

Agenda

Pledge of Allegiance

Roll Call

Communications Report

Approval of Minutes: Regular Meeting of June 27, 2017
Special Meeting of July 18, 2017

Superintendent's Report

Treasurer's Report

New Business

Finance Report

Education Report

Activities Report

Building Report

Policy Report

Police Report

Open Discussion

Adjournment

Wyoming Area School District
Combined Work Session/Regular Meeting
Wyoming Area Board of Education
252 Memorial Street, Exeter, Pennsylvania, 18643
Tuesday, August 22, 2017, 7:00 p.m.
Communications Report

1. Luzerne Intermediate Unit's minutes of regular meeting May 24, 2017.
2. Lisa Nardell, Wyoming Area Boys Basketball Parents Association, requesting permission to use the Secondary Center gym and lobby area for elementary basketball league.
3. Lisa Nardell, Wyoming Area Boys Basketball Parents Association, requesting permission to use the Secondary Center cafeteria for Meet the Warriors.
4. Lisa Nardell, Wyoming Area Boys Basketball Parents Association, requesting permission to hold various fundraisers.
5. Juel Anne Klepadlo, Key Club Co-Advisor, requesting permission to use the Secondary Center cafeteria for Breakfast with Santa.
6. Shea Riley, Marching Band Director, requesting permission to use the cafeteria/practice field and stadium for Band Camp.
7. Craig Robertson, President of the West Pittston High School Alumni Association, requesting permission for former students to tour the Intermediate Center.
8. Charlie Jones, Vice President of F.N.B. Equipment Finance, requesting permission to use the stadium for Flag Day 5k.
9. Richard Rava, Assistant Director/Principal of West Side Career and Technology Center, expressing his appreciation to Mrs. Janet Serino, Superintendent, for her dedication, support and concern for the faculty, students and staff of the WSC&TC. Mrs. Serino served as Superintendent of Record for the 2016-2017 school year.
10. Right to Know Request submitted by Simon Campbell for information between the Wyoming Area School District and the PSBA.
11. Rosella Fedor, Consultant/Chair Scholarship Celebration 2018, requesting to hold various educational activities.

Wyoming Area School District
Combined Work Session/Regular Meeting
Wyoming Area Board of Education
252 Memorial Street, Exeter, Pennsylvania, 18643
Tuesday, August 22, 2017, 7:00 p.m.
Communications Report

12. John Alaimo, Committee Member, Wyoming Area High School Class of 1967, requesting permission to plant a tree at the Wyoming Area Primary Center.
13. Mary Fino requesting permission for the graduating class of 1967 to tour the Primary Center for their 50 year reunion.
14. Christina Donati, Fifth Grade Learning Support Teacher at the Intermediate Center, submitting her letter of resignation.
15. Andrea Horton, Special Education Aide, requesting permission to take a leave of absence.
16. Nicole Gashi, Wyoming Area Football Parents Association, requesting permission to use the football field, press box and cordless microphone for Meet the Warriors.
17. Frank DeAngelo, Wyoming Area Class of 1983, requesting permission to livestream the home football games for the 2017 season.
18. Courtney Pentka, Learning Support Teacher at Primary Center, requesting permission to take a maternity leave.
19. Edward Collins, Cleaner, submitting his letter of resignation.

Summary of Applications Received

Elementary (PK-4) - 17
Elementary (PK-6) - 8
Special Education (PK-8) – 19
Special Education (PK-12) - 5
Social Studies – 2
Middle Math – 1
Business Computer Tech – 1
Social Worker – 9
Spanish – 2
Reading Specialist – 4
English - 1

WYOMING AREA SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF EDUCATION

TUESDAY, AUGUST 22, 2017 7:00 P.M.

SUPERINTENDENT'S REPORT

1. On August 31st, our teachers will be returning for the 2017-2018 school year. They will attend a full day in-service for Professional Development. Our students will return on September 5.

2. Kindergarten Orientation with parents and students will be held starting at 6:15 pm at the Kindergarten Center on August 28, 29, 30 and 31st.

3. The District will hold "Get Acquainted/Parents Night as follows:
 - a. Kindergarten Center - September 11th at 7:00 pm
 - b. Primary Center - September 12th at 7:00 pm
 - c. Intermediate Center -September 13th at 7:00 pm
 - d. Secondary Center - September 14th at 7:00 pm

Wyoming Area School District
Combined Work Session/Regular Meeting
Wyoming Area Board of Education
252 Memorial Street, Exeter, Pennsylvania, 18643
Tuesday, August 22, 2017, 7:00 p.m.
Treasurer's Report

(June)

First National Community Bank	General Fund	5,501,778.47
First National Community Bank	Payroll Account	5,292.04
First National Community Bank	Cafeteria Account	9,843.67
First National Community Bank	Student Activities Account	118,508.29
First National Community Bank	Athletic Fund Account	1,253.81
First National Community Bank	Purchasing Account	500.00
Pennsylvania Local Government Investment Trust	Earned Income Tax Revenue	312,197.32

Wyoming Area School District
Combined Work Session/Regular Meeting
Wyoming Area Board of Education
252 Memorial Street, Exeter, Pennsylvania, 18643
Tuesday, August 22, 2017, 7:00 p.m.
Treasurer's Report

(July)

First National Community Bank	General Fund	4,346,717.84
First National Community Bank	Payroll Account	5,300.26
First National Community Bank	Cafeteria Account	90,639.25
First National Community Bank	Student Activities Account	121,109.95
First National Community Bank	Athletic Fund Account	12,329.57
First National Community Bank	Purchasing Account	500.00
Pennsylvania Local Government Investment Trust	Earned Income Tax Revenue	312,395.69

Wyoming Area School District
 Combined Work Session/Regular Meeting
 Wyoming Area Board of Education
 252 Memorial Street, Exeter, Pennsylvania, 18643
 Tuesday, August 22, 2017, 7:00 p.m.
 Finance Report

1. Received the following checks:

Berkheimer Tax Administrator (June)

Earned Income Tax	45,729.66
Local Services Tax	249.79
Per Capita Tax	916.20
Delinquent Per Capita	<u>693.34</u>
Total:	47,588.99

Berkheimer Tax Administrator (July)

Earned Income Tax	79,977.03
Local Services Tax	997.42
Per Capita Tax	26,515.44
Delinquent Per Capita	<u>2,848.40</u>
Total:	82,583.99

State & Federal Subsidy Payments (June)

Retirement	552,074.24
Title I – Improving Basic Programs	49,852.36
Title II – Education Technology	7,424.04
Section 1305 & 1306	3,481.68
Rental Subsidy	30,215.35
Basic Education Funding	1,961,711.38
School District Special Education	371,897.24
School District Transportation	196,728.42
Non Public Transportation	<u>33,110.00</u>
Total:	3,206,494.71

State & Federal Subsidy Payments (July)

Title I – Improving Basic Programs	49,852.36
Title II – Improving Teacher Quality	7,424.04
School District Special Education	<u>228,559.00</u>
Total:	285,835.40

Delinquent Real Estate Tax

Wyoming County	13,245.93
----------------	-----------

Wyoming Area School District
 Combined Work Session/Regular Meeting
 Wyoming Area Board of Education
 252 Memorial Street, Exeter, Pennsylvania, 18643
 Tuesday, August 22, 2017, 7:00 p.m.
 Finance Report

Local Realty Transfer Tax

Luzerne County (June)	107,797.71
Luzerne County (July)	13,574.68
Wyoming County	<u>708.05</u>
Total:	122,080.44

2017 Real Estate Taxes (Supplemental)

Robert Connors- West Wyoming Borough	480.20
George Miller – West Pittston Borough	<u>125.87</u>
Total:	606.07

2017 Real Estate Taxes

Thomas Pizano – Exeter Borough	300,000.00
Paul Konopka – Wyoming Borough	13,404.03
Wayman Smith – Exeter Township, Luzerne County	<u>900.47</u>
Total:	314,304.50

2. Approve the July payment of \$96,839.19 and August payment of \$96,839.19 to the Luzerne Intermediate Unit in accordance with the terms of the approved contract for programs and services for the 2017-2018 school year.

3. Approve to ratify the July payment of \$47,049.00 to the West Side Career & Technology Center for the 2017-2018 school year.

4. Approve the August payment of \$47,049.00 to the West Side Career & Technology Center for the 2017-2018 school year.

5. Approve to ratify the August payment to Wilmington Trust in the amount of \$200,309.38 for the General Obligation Bond Series of 2012 (energy performance loan) of the Wyoming Area School District.

6. Approve Dr. Gerald Gibbons and Dr. Charles Manganiello of Commonwealth Health Physician Network as school and athletic physicians for the 2017-2018 school year at a salary of \$12,500.00.

Wyoming Area School District
 Combined Work Session/Regular Meeting
 Wyoming Area Board of Education
 252 Memorial Street, Exeter, Pennsylvania, 18643
 Tuesday, August 22, 2017, 7:00 p.m.
 Finance Report

7. Approve the Wilkes University Gateway Scholars Program Memorandum of Understanding (MOU) with Wyoming Area School District.
8. Approve the Milford E. Barnes Jr. School Partial Agreement & Therapeutic Educational Agreement with the Children’s Service Center for the 2017-2018 school year. The daily education rate for the Partial Hospitalization Program will be \$125.00 per student per day. The Therapeutic Educational Program will be \$165.00 per student per day.
9. Approve the agreement with NHS Pennsylvania (NHS School) for services to be provided to Wyoming Area School District for the 2017-2018 school year.
10. Approve payment of \$277.00 to Ann Marie Farley, Exeter Township/Wyoming County Tax Collector for services of the Wyoming Area Real Estate Tax bills.
11. Approve to ratify 120 summer hours for Paula Ball, School Nurse.
12. Approve the agreement between New Story and Wyoming Area School District for the 2017-2018 school year. Rates are between \$235.00 and \$500.00 per student per day dependent on the level of service provided to the district.
13. Approve a lease with CDI Computer Dealers, Inc. for Chromebooks and carts to be used throughout the District at a cost of \$59,812.00. This lease is for 3 years at a cost of \$21,438.10 per year.
14. Approve the general ledger sheet:

Bill Listing: July 2017	280,795.16		
Bill Listing: August 2017	546,711.82		
Prepays: June 2017	68,277.03		
Prepays: July 2017	<u>445,126.49</u>	1,340,910.50	
Cafeteria Account: (July)	77,403.95		
Athletic Account: (June)	509.00		
Athletic Account: (July)	<u>9,165.00</u>	<u>87,077.95</u>	
	Total: 1,427,988.45		

Wyoming Area School District
Combined Work Session/Regular Meeting
Wyoming Area Board of Education
252 Memorial Street, Exeter, Pennsylvania, 18643
Tuesday, August 22, 2017, 7:00 p.m.
Finance Report

Motion by _____, second by _____, to accept the
finance report.

Roll Call:

Wyoming Area School District
Combined Work Session/Regular Meeting
Wyoming Area Board of Education
252 Memorial Street, Exeter, Pennsylvania, 18643
Tuesday, August 22, 2017, 7:00 p.m.
Education Report

1. Reporting as per Federal Regulations Requirement that the District's Federal Programs (Title I, Title II, and Drugs and Alcohol) have been planned for the 2017-2018 school year. Anyone desiring information regarding these programs, contact Janet Serino, Superintendent, at the District's Business Office.
2. Approve retroactively the following class changes for the 2017-2018 school year:

Add
(1) 5th grade at Intermediate Center

Collapse
(1) 4th grade at Intermediate Center
3. Approve the resignation of Christina Donati, Fifth Grade Learning Support Teacher at the Intermediate Center effective immediately.
4. Approve the transfer of Jennifer Judge as reading specialist at the Primary Center effective for the 2017-2018 school year.
5. Approve the assignment of Sheila Murtha as first grade teacher at the Primary Center effective for the 2017-2018 school year.
6. Approve the transfer of Heather Dinoski to the Primary Center as second grade teacher effective for the 2017-2018 school year.
7. Approve the transfer of Lisa Bonomo as third grade teacher at the Primary Center effective for the 2017-2018 school year.
8. Approve the transfer of Molly McKenna as fifth grade teacher at the Intermediate Center effective for the 2017-2018 school year.
9. Approve the appointment of _____ as a special education teacher effective for the 2017-2018 school year.

Wyoming Area School District
Combined Work Session/Regular Meeting
Wyoming Area Board of Education
252 Memorial Street, Exeter, Pennsylvania, 18643
Tuesday, August 22, 2017, 7:00 p.m.
Education Report

10. Approve the appointment of _____ as a special education teacher effective for the 2017-2018 school year.
11. Approve the appointment of _____ as ½ day Spanish teacher effective for the 2017-2018 school year.
12. Approve the appointment of _____ as a social worker effective for the 2017-2018 school year.
13. Approve the professional substitute list for the 2017-2018 school year.
14. Approve the request of Courtney Pentka, Learning Support Teacher at Primary Center, to take a maternity leave approximately September 27th with an approximate return date of March 1, 2018.
15. Approve the appointment of Melissa Dolman as Driver Theory Instructor for the 2017-2018 school year.

Motion by _____, second by _____, to accept the education report.

Roll Call:

Wyoming Area School District
Combined Work Session/Regular Meeting
Wyoming Area Board of Education
252 Memorial Street, Exeter, Pennsylvania, 18643
Tuesday, August 22, 2017, 7:00 p.m.
Activities Report

1. Approve the request of Lisa Nardell, Wyoming Area Boys Basketball Parents Association, to hold the following fundraisers:

- Distribution of Pot Pie Sale in December/January
- Lottery Ticket Fundraiser in February 2018

2. Approve the 2017 Marching Band practice/game/performance schedule submitted by Shea Riley, Marching Band Director.

3. Approve the following assistant coaches and volunteers for the 2017 fall sports season:

Football

David Pacchioni	4,285.00
Russell Herron, Jr.	2,142.50 (1/2 salary of 4,285.00)

Girls Tennis

Tiffany Pizzano	Volunteer
Tony Callaio	Volunteer

Jr. High Field Hockey

Kerryn Redcay	1,690.00
---------------	----------

4. Approve the following winter head coaches for the 2017-2018 winter sports season:

Jason Prokopchak	Wrestling	6,512.00
Chad Lojewski	Girls Basketball	6,512.00
Joe Pizano	Winter Track	1,058.00
Pete Moses	Boys Basketball	6,512.00
Natalie Carr	Swimming	4,713.00

5. Approve the request of Frank DeAngelo, Wyoming Area Class of 1983, to livestream the home football games for the 2017 season.

Motion by _____, second by _____, to accept the activities report.

Roll Call:

Wyoming Area School District
Combined Work Session/Regular Meeting
Wyoming Area Board of Education
252 Memorial Street, Exeter, Pennsylvania, 18643
Tuesday, August 22, 2017, 7:00 p.m.
Building Report

1. Approve the request of Lisa Nardell, Wyoming Area Boys Basketball Parents Association, to use the Secondary Center cafeteria for Meet the Warriors on Wednesday, November 29, 2017, 5:00 p.m. to 9:00 p.m., pending approval by the building principal and food service director. (Class A)
2. Approve the request of Lisa Nardell, Wyoming Area Boys Basketball Parents Association, to use the Secondary Center gym for Boys Basketball Elementary League on Saturdays: 9/23, 9/30, 10/7, 10/21, 11/4, from 9:00 a.m. to 12:00 p.m., with sign ups in the lobby on Monday, September 11th and Tuesday, September 12, 2017, 5:00 p.m. to 8:00 p.m., pending approval by the building principal and athletic director. (Class A)
3. Approve the request of Juel Anne Klepadlo, Key Club Advisor, for use of the Secondary Cafeteria for Breakfast with Santa, sponsored by the Wyoming Area Kiwanis, Key Club and Builders Club, on Sunday, December 3, 2017, 8:30 a.m. to 12:00 p.m., with set up on Saturday, December 2nd, 4:00 p.m. to 7:00 p.m. pending approval by the building principal and food service director. (Class A)
4. Approve the request of Shea Riley, Marching Band Director, requesting permission to use the cafeteria and practice field for Band Camp, Monday, August 21st to Thursday, August 24th, 4:00 p.m. to 9:00 p.m., and stadium on Friday, August 25th, 9:00 a.m. to 3:00 p.m., pending approval by building principal, food service director and athletic director. (Class A)
5. Approve the request of Charlie Jones, Vice President of F.N.B. Equipment Finance, to rent the stadium track at \$40.00 for Flag Day 5k to benefit the Northeastern PA. Boy Scouts of America Two Mountain District on Saturday, June 9, 2018, 7:00 a.m. to 1:00 p.m., pending approval by the building principal and athletic director. A fee of \$25.00 per hour may be charged to your organization if a custodian's services are needed. (Class B)
6. Approve the request of Craig Robertson, President of the West Pittston High School Alumni Association, for former students to tour the Intermediate Center on Saturday, September 23, 2017, 10:00 a.m. to noon, pending approval by the building principal. A fee of \$25.00 per hour may be charged to your organization if a custodian's services are needed. A fee of \$25.00 per hour may be charged if a custodian's services are needed. (Class E)

Wyoming Area School District
Combined Work Session/Regular Meeting
Wyoming Area Board of Education
252 Memorial Street, Exeter, Pennsylvania, 18643
Tuesday, August 22, 2017, 7:00 p.m.
Building Report

7. Approve the request of Rosella Fedor, Consultant/Chair Scholarship Celebration 2018, to hold various educational activities:
 - New Donors Workshop – Possibly in September- Library
 - Scholarship Information Night – Wednesday, Oct. 11, 2017, Time TBA – Cafeteria
 - English 12 Classes – December
 - Scholarship Interviews – Date TBA – Library or Classroom
 - 9th Annual Scholarship Celebration – Thursday, May 24, 2018 – gymnasium- 5:30 p.m. to 9:00 p.m.
8. Approve the request of John Alaimo, Committee Member, Wyoming Area High School Class of 1967, to plant a Dogwood Tree at the Tenth Street Primary Center in honor of a deceased member on Saturday, August 26th or Sunday, August 27, 2017.
9. Approve the request of Mary Fino and the graduating classes of 1967 to tour the Primary Center for their 50 year reunion on Saturday, September 30, 2017, 11:00 a.m., pending approval by the building principal. A fee of \$25.00 per hour may be charged if a custodian's services are needed. (Class E)
10. Approve the request of Nicole Gashi, Wyoming Area Football Parents Association, to use the football field, press box and cordless microphone for Meet the Warriors on Thursday, August 24, 2017, 5:00 p.m. to 8:00 p.m., pending approval by the building principal and athletic director. The gymnasium or cafeteria is requested in case of inclement weather. (Class A)
11. Approve the appointment of _____ as Personal Care Aide.
12. Approve the appointment of _____ as Personal Care Aide.
13. Approve the appointment of _____ as Paraprofessional Aide.
14. Approve the request of Andrea Horton, Special Education Aide, to take a leave of absence approximately September 11, 2017 to January 3, 2018.
15. Approve the support personnel substitute list for the 2017-2018 school year.

Wyoming Area School District
Combined Work Session/Regular Meeting
Wyoming Area Board of Education
252 Memorial Street, Exeter, Pennsylvania, 18643
Tuesday, August 22, 2017, 7:00 p.m.
Building Report

16. Accept, with regret, Edward Collins' letter of resignation as a (10 month) cleaner effective September 4, 2017. Mr. Collins would like to be placed on support substitute list.

Motion by _____, second by _____, to accept the building report.

Roll Call:

Wyoming Area School District
Combined Work Session/Regular Meeting
Wyoming Area Board of Education
252 Memorial Street, Exeter, Pennsylvania, 18643
Tuesday, August 22, 2017, 7:00 p.m.
Policy Report

1. Approve the second reading and adoption of revised section #100 Programs.
2. Approve the second reading and adoption of revised section #200 Pupils.
3. Approve the second reading and adoption of revised section #300 Employees.
4. Approve the adoption of the Sideline Policy/Procedures for Athletics.

Motion by _____, second by _____, to accept the policy report.
Roll Call:

Wyoming Area School District
 Combined Work Session/Regular Meeting
 Wyoming Area Board of Education
 252 Memorial Street, Exeter, Pennsylvania, 18643
 Tuesday, August 22, 2017, 7:00 p.m.
 Police Report

**Wyoming Area Police Department
 Monthly Report for June, 2017
 Total Calls for Service**

<u>CODE</u>		<u>COUNT</u>
0002	Transport	3
2450	Harassment	1
2811	Curfew Law (Juvenile) – Male	1
3100	Motor Vehicle Accidents	2
3610	Disturbances – Juvenile	1
3800	Service Call – Miscellaneous	1
3900	Traffic & Parking Problems	3
4022	Non-Criminal – Suspicious Person	1
4090	Non-Criminal – Reports	5
7016	Follow Up Information	4
7504	Assist Other Agencies – Other Police	1
TRUA	Compulsory School Attendance	3
	Total	26

Monthly Comparison

May Calls for Service **June Calls for Service** **Plus/Minus Comparison**
 55 26 -29

