

**RANDOLPH COUNTY BOARD OF EDUCATION**  
**Regular Monthly Session**

**Monday, October 19, 2015**  
**Minutes**

The Randolph County Board of Education met for their regular monthly meeting on Monday, October 19, 2015 at 6:30 p.m. in the Central Services Boardroom at the 2222 S. Fayetteville Street Office in Asheboro. Board Members in attendance were as follows: Board Chair, Todd Cutler, Vice Chair, Gary Cook, Tracy Boyles, Brian Biggs, Fred Burgess, Emily T. Coltrane, and Matthew Lambeth. Also present, Superintendent Dr. Stephen Gainey, Leadership Team members, and Jill Wilson, Board Attorney.

**Call to Order**

Board Chairman, Todd Cutler, called the meeting to order at 6:30 p.m. and welcomed those in attendance.

**Moment of Silence**

The board observed a moment of silence.

**Pledge of Allegiance**

The pledge of allegiance was led by the Board of Education members.

**Comments by Superintendent**

1. September 22---first assistant principal meeting
2. September 23---visited Ramseur Elementary School and read to the 5<sup>th</sup> grade classes
3. September 23---attended the District 5 Regional meeting. Board members were recognized for each board member receiving their required annual training hours.
4. September 24—first meeting of the school year for the “Randolph Teacher Leaders” group
5. September 25---visited Southwestern Randolph Middle School to see the “Choice Bus” sponsored by Communities in Schools
6. September 29---visited Trindale Elementary School for the “Muffins for Moms” event. The superintendent thanked the school’s principal, Mr. Henderson and the Trindale staff.
7. October 6---attended the Randolph Community College President’s Advisory Meeting at AVS
8. October 8---guest reader at Franklinville Elementary School at the school’s “Literacy Night.” There were 129 students and 142 parents in attendance. Dr. Gainey thanked the principal, Ms. Wallace and her staff.
9. October 16—visited Farmer Elementary School to read to the 2<sup>nd</sup> grade class of Ms. Nelson and 4<sup>th</sup> grade class of Ms. Davis.
10. October 15---attended the cART Wheels John Brown Jazz Orchestra concert with several groups of 3<sup>rd</sup> grade classes.

In the superintendent’s final comments, he shared the Board of Education meeting scheduled for November 16 had been moved to November 23.

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**Approval of Minutes**

Brian Biggs made a motion and the motion was seconded by Matthew Lambeth to approve the minutes for the meeting held on September 21, 2015. Motion passed unanimously.

**Recognitions**

1. Randolph County Board of Education members recognized from NCSBA District 5 Meeting  
Tim Moody Public Information Officer turned it over to Dr. Gainey for the presentation. The superintendent thanked the board as a parent, staff member, and the superintendent. All board members were recognized at the NCSBA District 5 Meeting for receiving the special achievement award for obtaining their required hours of training during the 2014-2015 school as required in General Statue. Mr. Cutler, Board Chairman shared his appreciation to the board members.
2. Exceptional Children “Teacher of Excellence” award--Ms. Melanie Parson from Uwharrie Middle School was recognized as the 2015-2016 recipient.
3. Randleman High Coach Shane Handy was recognized for being selected to coach in the 2015 Shrine Bowl
4. The following STAR<sup>3</sup> students were recognized:
  - Franklinville Elementary School – Colin Smith – 5<sup>th</sup> Grade
  - Grays Chapel Elementary School – Laurel Maynor – 4<sup>th</sup> Grade
  - Level Cross Elementary School – Hunter Rose – 5<sup>th</sup> Grade
  - Liberty Elementary School – Dylan Clark – 5<sup>th</sup> Grade
  - Northeastern Randolph Middle School – Dawson Lee – 8<sup>th</sup> Grade
  - Providence Grove High School – Jorge Martinez – 12<sup>th</sup> Grade
  - Ramseur Elementary School – Ethan Frye – 5<sup>th</sup> Grade
  - Randleman Elementary School – Aden Frazier – 4<sup>th</sup> Grade
  - Randleman High School – Austin Liechti – 9<sup>th</sup> Grade
  - Randleman Middle School – Jordan Stacy – 8<sup>th</sup> Grade

**Public Comments (G.S. 115C-51)**

There were no public comments.

**Adoption of Agenda**

The superintendent requested an addendum to the agenda by removing Board Policies 7100, 7350, and 7351 from the consent agenda items. Matthew Lambeth made a motion and the motion was seconded by Gary Cook to adopt the agenda and remove the policies as presented. Motion passed unanimously.

**Information Items**

*Superintendent’s Office/Board of Education*

1. Discussion about the school system’s use of corporal punishment

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Dr. Gainey presented as an informational item for discussion and the board's direction. He shared that a report is submitted each year. Reporting started in 2010-2011. The Randolph County School System (RCSS) has not used corporal punishment during the reporting time period. The superintendent also presented Board Policy 4355-Corporal Punishment and discussed the opt-out procedure. The board had discussion with the attorney who spoke of the potential for liability.

Operations

1. Providence Grove High School concession stand

Marty Trotter, Assistant Superintendent for Operations presented a proposal received from the Providence Grove High School Athletic Booster Club requesting to name the concession stand/bathroom facility at the softball/baseball field. A copy of Board Policy 9300-Naming Facilities was also presented. Based on the Board Policy, the request will be brought to the board as an action item at the November Board of Education meeting.

Curriculum and Instruction

1. Preliminary plan for improvement for low-performing schools

Catherine Berry, Assistant Superintendent for Curriculum and Instruction, shared with the board that on October 1, leadership was notified that five (5) schools were identified as low-performing schools. The schools are Ramseur Elementary School, Randleman Middle School, Southeastern Randolph Middle School, Southwestern Randolph Middle School, and Uwharrie Middle School. Ms. Berry shared the involvement that took place in webinars on October 2 and October 5. Letters will go home to all parents and posted on the district's website. A final plan will be presented to the board at the November Board of Education meeting. There also were positive comments expressed by the Chairman, board members, and superintendent in support of the leadership and staff at these schools.

**Consent Items**

Tracy Boyles made a motion; motion was seconded by Brian Biggs to approve the consent items as presented. Motion passed unanimously. The consent items approved are as follows:

Superintendent's Office/Board of Education

1. Approved to revise Board Policy 5027/7275-Weapons and Explosives Prohibited (First Reading)
2. Approved to adopt Board Policy 7410-Teacher Contracts (First Reading)
3. Approved to delete Board Policy 7415-Professional Personnel Contracts (First Reading)
4. Approved to revise Board Policy 7420-Superintendent Contract (First Reading)
5. Approved to adopt Board Policy 7422-Deputy/Associate/Assistant Superintendent Contracts (First Reading)
6. Approved to revise Board Policy 7425-School Administrator Contracts (First Reading)
7. Approved to revise Board Policy 7440-Assignments/Reassignments/Transfers (First Reading)
8. Approved to revise Board Policy 7500-Workday and Overtime (First Reading)
9. Approved to delete Board Policy 7505-Duty Free Period (First Reading)

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10. Approved to adopt Board Policy 7505-Compliance with State Board of Education Employment Policies (First Reading)
11. Approved to revise Board Policy 7510-Leave (First Reading)
12. Approved to revise Board Policy 7530-Military Leave (First Reading)
13. Approved to revise Board Policy 7540-Voluntary Shared Leave (First Reading)
14. Approved to delete Board Policy 7140-Criminal History Checks (Second Reading)
15. Approved to revise Board Policy 7210-Staff Involvement in Decision Making (Second Reading)
16. Approved to revise Board Policy 5026/7250-Smoking and Tobacco Products (Second Reading)
17. Approved to revise Board Policy 7260-Occupational Exposure to Bloodborne Pathogens (Second Reading)
18. Approved to revise Board Policy 7262-Communicable Diseases-Employees (Second Reading)
19. Approved to revise Board Policy 7265-Occupational Exposure to Hazardous Chemicals (Second Reading)
20. Approved to revise Board Policy 5024/6127/7266-Emergency Epinephrine Auto-Injector Devices (Second Reading)
21. Approved to adopt Board Policy 5028/6130/7267-Automated External Defibrillator (Second Reading)
22. Approved to revise Board Policy 7300-Staff Responsibilities (Second Reading)
23. Approved to revise Board Policy 2125/7315-Confidential Information (Second Reading)
24. Approved to revise Board Policy 7340-Employee Dress and Appearance (Second Reading)

Curriculum and Instruction

1. Approved waiver request to exceed class size limit at Grays Chapel Elementary
2. Approved waiver request to exceed class size limit at Liberty Elementary

Human Resources

1. Approved revision of “Qualified Observers List” for the Randolph County School System

**Action Items**

Curriculum and Instruction

1. Randolph County School System School Improvement Plans for low-performing schools  
Catherine Berry, Assistant Superintendent for Curriculum and Instruction presented the School Improvement Plans for the five (5) low-performing schools. The School Improvement Plans for all other schools will be brought to the board in November.

Superintendent’s Office/Board of Education

1. Selection of voting delegates from the Randolph County Board of Education at the 46<sup>th</sup> Annual North Carolina School Boards Association (NCSBA) Conference in November 2015

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Emily T. Coltrane made a motion and the motion was seconded by Matthew Lambeth to approve Gary Cook, Tracy Boyles, Fred Burgess, and Matthew Lambeth as the voting delegates and Brian Biggs as an alternate at the 46<sup>th</sup> Annual NCSBA Conference. Motion passed unanimously.

Finance and Budget

1. Recommendation to approve the “Superintendent’s 2015-2016 Final Budget”

Todd Lowe, Finance Officer, presented the “Superintendent’s 2015-2016 Final Budget.” After review, Tracy Boyles made a motion; motion was seconded by Brian Biggs to approve the final budget as presented. Motion passed unanimously. The following is the budget resolution approved by the Board of Education:

Budget Resolution  
2015-2016

BE IT RESOLVED by the Randolph County Board of Education:

Section 1: The following amount is hereby appropriated for the operation of the school administrative unit in the Current Expense Fund for the fiscal year beginning July 1, 2015 and ending June 30, 2016:

TOTAL CURRENT EXPENSE FUND APPROPRIATION	\$23,404,891.00
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Section 2: The following revenues are estimated to be available to the Current Expense Fund for the fiscal year beginning July 1, 2015 and ending June 30, 2016.

COUNTY APPROPRIATIONS	\$17,482,995.00
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OTHER SOURCES	\$2,017,000.00
(Fines & Forfeitures, Indirect Cost, Etc)	

ARCHDALE/TRINITY FUND	\$2,236,696.00
(Taxes, Tuition, Interest, Fund Balance)	

FUND 8	\$1,668,200.00
(Partnership, JROTC, Nurse, E-Rate)	

TOTAL CURRENT EXPENSE FUND REVENUE	\$23,404,891.00
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Section 3: The following amount is hereby appropriated for the operation of the school administrative unit in the State Public School Fund for the fiscal year beginning July 1, 2015 and ending June 30, 2016:

TOTAL STATE PUBLIC SCHOOL FUND APPROPRIATION	\$97,965,017.00
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Section 4: The following revenues are estimated to be available to the State Public School Fund for the fiscal year beginning July 1, 2015 and ending June 30, 2016:

TOTAL STATE PUBLIC SCHOOL FUND REVENUE	\$97,965,017.00
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Section 5: The following amount is hereby appropriated for the operation of the school administrative unit in the Federal Grant Fund for the fiscal year beginning July 1, 2015 and ending June 30, 2016:

TOTAL FEDERAL GRANT FUND APPROPRIATION	\$12,430,751.00
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Section 6: The following revenues are estimated to be available to the Federal Grant Fund for the fiscal year beginning July 1, 2015 and ending June 30, 2016:

VOCATIONAL EDUCATION "017"	\$227,258.00
IDEA PRESCHOOL "049"	\$130,188.00
IASA TITLE I - BASIC "050"	\$5,466,848.00
IDEA VI-B HANDICAPPED "060"	\$5,298,080.00
IMPROVING TEACHER QUALITY "103"	\$880,747.00
LANGUAGE ACQUISITION "104"	\$122,771.00
MATH & SCIENCE PARTNERSHIP "112"	\$291,859.00
IDEA VI-B SPECIAL NEEDS TARGETED ASSISTANCE "118"	\$12,000.00
IDEA PRESCHOOL TARGETED ASSISTANCE "119"	\$1,000.00
 TOTAL FEDERAL GRANT FUND REVENUES	 \$12,430,751.00

Section 7: The following amount is hereby appropriated for the operation of the school administrative unit in the Child Nutrition Fund for the fiscal year beginning July 1, 2015 and ending June 30, 2016:



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codes of the same fund with a report on such transfers being required at the next meeting of the Board of Education.

- c. He may not transfer any amounts between funds.

Section 13: Copies of the Budget Resolution shall be immediately furnished to the Superintendent and Finance Officer for direction in carrying out their duties.

TOTAL 2015-2016 BUDGET \$148,889,042.00

ADOPTED THIS 19th DAY OF OCTOBER, 2015.

*Operations*

1. Recommendation to revise the requirement of classified employees to obtain a bus license and drive a bus as a substitute

Marty Trotter presented the recommendation to revise the requirement to obtain a bus license and drive a bus as a substitute. After review and discussion, Gary Cook made a motion; motion was seconded by Matthew Lambeth to approve the recommendation to authorize the superintendent to set reasonable requirements for classified employees to obtain a bus license and to drive a bus as a substitute as needed. Motion passed unanimously.

2. Recommendation to authorize the Superintendent and staff to grant a deed that will correct the inadvertent omission of a portion of the original parcel

Matthew Lambeth made a motion in order to correct the inadvertent omission of a 0.034 acre parcel of property (the "Omitted Parcel") from the description in a Deed granted by the Randolph County Board of Education in 1960 and recorded at Book 760 at Page 354 (the "1960 Deed") with the Randolph County Register of Deeds, the Randolph County Board of Education authorizes the Superintendent and staff to grant a deed of the Omitted Parcel to the successors in interest to the original Grantee of the 1960 Deed. Motion was seconded by Gary Cook and the motion passed unanimously.

**Closed Session**

Gary Cook made a motion and the motion was seconded by Brian Biggs to enter into closed session to preserve the attorney-client privilege to discuss confidential personnel matters protected by state law; and to discuss student safety plans specifically provided in state statute as provided in North Carolina General Statute §143.318.11.



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**Return to Open Session**

The board returned to open session at 8:50 p.m.

Operations

1. Action items

Tracy Boyles made a motion and the motion was seconded by Emily T. Coltrane to approve the School Improvement Plans as presented. Motion passed unanimously

Human Resources

1. Action items

Certified Personnel Report

Tracy Boyles made a motion and the motion was seconded by Matthew Lambeth to approve the certified personnel report as presented. The motion passed unanimously. The following is the certified personnel report approved by the Board of Education:

Name	Position	Work Location	Date Effective
<u>Employment</u>			
Gail Meyer	Kindergarten Teacher	Farmer	10/19/15
Angela Reynolds	Kindergarten Teacher	Lawrence	10/28/15
Wendy Forshee	EC FSC Teacher	Ramseur	11/02/15
Stephanie Davis	Grade 3 Teacher	RES	10/05/15
John Freshwater	Science Teacher	SERMS	10/07/15
Kenneth Chase Willard	Interventionist	SERMS	10/01/15
Amy Parris	Guidance Counselor	Southmont	10/14/15
Britney Fulp	Grade 3 Teacher	Tabernacle	10/14/15
Elisabeth Borowicz	Media Specialist	TES	11/01/15

Additional Employment

Matthew Kendall	Remediation/Tutor	RHS	09/12/15- 05/28/16
Karen Johnson	Remediation/Tutor	RHS	09/12/15- 05/28/16

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Temporary  
Employment

			10/01/15-
Sue Daughtry	Remediation/Tutor	Coleridge	04/20/16
			01/04/16-
Katie Todd	Remediation/Tutor	Coleridge	04/20/16
			10/01/15-
Marcelle Murray-Rightsel	Remediation/Tutor	Coleridge	04/20/16
			10/01/15-
Amy Roth	Remediation/Tutor	Coleridge	04/20/16
			11/02/15-
Pearl Herndon	Remediation/Tutor	Franklinville	05/20/16
			11/02/15-
Nanci Petruccelli	Remediation/Tutor	Franklinville	05/20/16
			11/02/15-
Patricia Underwood	Remediation/Tutor	Franklinville	05/20/16
			11/02/15-
Rebecca White	Remediation/Tutor	Franklinville	05/20/16
			10/12/15-
Eldora Allen	Remediation/Tutor	Level Cross	04/28/16
			10/20/15-
Dawn Betts	Remediation/Tutor	Level Cross	04/28/16
			10/20/15-
Patti Smith	Remediation/Tutor	Level Cross	04/25/16
			09/29/15-
Meredith Ridge	Substitute for Cross Cat	Level Cross	11/24/15
			10/14/16-
Nancy Cheek	Reading Specialist 25% to 48.8%	Liberty	06/07/16
			10/01/15-
Nancy Gant	Remediation/Tutor	Liberty	06/07/16
			10/01/15-
Jean Brower	Remediation/Tutor	Liberty	06/07/16
			10/09/15-
Patricia Byrd	Remediation/Tutor	New Market	04/25/16
			10/13/15-
Alisa Cashatt	Remediation/Tutor	New Market	04/18/16
			10/09/15-
Cathy Hunt	Remediation/Tutor	New Market	04/25/16

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Jodie Allmon	Instructional Coach	Ramseur	09/22/15- 06/10/15 10/05/15-
Patricia Gurgainus	Remediation/Tutor	Seagrove	04/29/16 10/01/15-
Anita Lahr	Remediation/Tutor	Seagrove	04/29/16 10/01/15-
Robin Trogdon	Remediation/Tutor	Seagrove	04/29/16 10/01/15-
Pamela Maness	Remediation/Tutor	Seagrove	04/29/16 11/01/15-
Annette Bean	Remediation/Tutor	Southmont	04/29/16 10/01/15-
Joan Wilson	Remediation/Tutor	Southmont	05/31/16 10/19/15-
Jessica Servis	Remediation/Tutor	Tabernacle	11/20/15 10/19/15-
Richard Smith	Remediation/Tutor	Tabernacle	11/20/15 10/19/15-
Susan Smith	Remediation/Tutor	Tabernacle	11/20/15 11/14/15-
Teresa Walker	Substitute/Interim Grade 4 Teacher	TES	02/06/16 10/05/15-
Judy Freeman	60% School Counselor	THS	12/18/15 10/05/15-
Diana Mishoe	50% School Counselor	THS	12/17/15
<u>Employment Ending</u>			
Diana Lockett	EC FSC Teacher	ATMS	09/30/15
<u>Temporary Employment Ending</u>			
Jean Martin	Substitute/Interim EC - FSC Teacher	Ramseur	10/30/15
Patricia Smith	Substitute/Interim School Counselor	Southmont	10/13/15

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Transfer

Vanessa Hayes	Substitute to Grade 4 Teacher	Franklinville	08/14/15
Katelyn Kidd	T.A. to EC Resource Teacher	SERMS	10/01/15
Rodney Bennett	Lateral Entry to Sub Pay for Art Teacher	Liberty/Franklinville	09/14/15
Cathy Vecellio	Substitute to EC Teacher	RES	09/19/15
Chase Willard	Substitute to Interventionist	SERMS	10/01/15

Resignation

Niki Meadows	Grade 3 Teacher	Tabernacle	10/13/15
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Retirement

Penny Tostoe	EC Resource Teacher	SWRMS	02/01/16
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Classified Personnel Report

Matthew Lambeth made a motion and the motion was seconded by Brian Biggs to approve the classified personnel report as presented. The motion passed unanimously. The following is the certified personnel report approved by the Board of Education:

Name	Position	Work Location	Date Effective
<u>Employment</u>			
Alden Brown	Textbook Specialist	Central Services	10/05/15
Honey James	School Nutrition Assistant Manager	Grays Chapel	10/12/15
Joshua Dunn	Custodian	Level Cross	10/01/15
Stephanie Yarbrough	PreK Teacher Assistant	Level Cross	09/28/15
Amy Osborne	School Nutrition Assistant	Randleman High	10/12/15
Gail Bennett	School Nutrition/BD	Southmont	10/14/15
James West	Custodian	SWRMS	10/19/15
Kali Wudiga	Bus Driver	Trinity Elementary	09/28/15

Temporary Employment

Melissa Foland	Math Tutor	Coleridge	10/01/15- 04/20/16
Katherine Hinesley	Tutor	Farmer	10/16/15- 06/07/16
Melinda Oakley	Teacher Assistant	Grays Chapel	10/12/15-

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			06/08/16
			10/01/15-
Sunya Junod	Reading Tutor	Grays Chapel	04/29/16
			10/15/15-
Kelly Smith	Math Tutor	Liberty	06/02/16
			10/15/15-
Maidalee Williams	Math Tutor	Liberty	06/02/16
			10/05/15-
Angela Taylor	Math Tutor	New Market	04/05/16
			10/05/15-
Fatina Williard	Math Tutor	New Market	04/05/16
			10/05/15-
Mary Wilson	Math Tutor	New Market	11/04/15
			11/05/15-
Mary Wilson	Math Tutor	New Market	04/05/16
			10/05/15-
Teresa McNeill	Math Tutor	New Market	04/05/16
			10/05/15-
Melanie Neighbors	Teacher Assistant EC	PGHS	06/09/16
			10/01/15-
Creath Brown	Instructional Lab Facilitator	Randleman Middle	06/08/16
			10/14/15-
Natalie Parry	Student Support Assistant	RECHS	05/19/16
			10/01/15-
Jane Braswell	Student Advocate	SWRMS	06/09/16
			10/01/15-
Katherine Allen	Teacher Assistant EC	Tabernacle	06/09/16
			10/05/15-
Berma J McDowell	Teacher Assistant EC	Trinity Elementary	06/09/16
 <u>Transfer</u>			
		Franklinville to	10/26/15-
Dawn Elliott	Teacher Assistant EC	Coleridge	06/09/16
Christina Holt	School Nutrition Assistant	SERMS to ERHS	10/01/15
Frank Norman	Custodian/BD to Custodian	Southmont	10/14/15
Roy Lowder	Custodian to School Nutrition/BD	Wheatmore	10/01/15

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Change of Service

Cindy Haithcock	School Nutrition Assistant Manager 6.5 hours to 7 hours	Franklinville	10/01/15
Teresa Luck	Custodian/BD 12 months to 10 months	Grays Chapel	10/01/15
Jendora Moorefield	Custodian/BD 4.5 hours to 5.25 hours Custodian	Level Cross	08/20/15
Priscilla Hall	School Nutrition/BD 3.75 hours to 3.5 hours SN 4 hours to 4.5 hours BD	PGHS	10/01/15
Margaret Kidd	School Nutrition Assistant Manager 7 hours to 7.25 hours	PGHS	10/01/15
Jeanette Sikes	School Nutrition Assistant Manager 7 hours to 8 hours	Southmont	10/01/15
Carolyn Thompson	After School Care Assistant 3 hours to 4 hours	Trindale	10/12/15
Melissa Bristow	School Nutrition/BD 3 hours to 3.25 hours SN	Trinity High	10/01/15
Jamie Lowe	School Nutrition Assistant Manager 7 hours to 8 hours	Trinity High	10/01/15
Tammy Wolfe	School Nutrition/BD 3 hours to 3.25 hours SN	Trinity High	10/01/15
Sonia Marcum	School Nutrition/BD 3.5 hours to 4 hours SN	Uwharrie	10/01/15

Change of Service (temporary)

Ashley Bunch	School Nutrition Assistant Manager to School Nutrition Manager	Seagrove	09/08/15- 10/19/15
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Resignation

Jason Anderson	School Nutrition/BD	Hopewell	10/16/15
Kimberly Lyons	Teacher Assistant EC	Hopewell	10/29/15
Gerald Albertson	Head Custodian	John Lawrence	10/08/15
Carol Scott	School Nutrition Assistant	SWRHS	09/30/15
Laura Henderson	Teacher Assistant	Trinity Elementary	10/02/15

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Michael Tucker	Custodian	Wheatmore	10/08/15
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Retirement

Shirley Conrad	School Nutrition Assistant	PGHS	01/01/16
David McIntyre	Head Custodian	PGHS	02/01/16
Deborah Hughes	School Nutrition Assistant	SWRMS	01/01/16

Substitute Teachers

Name	Grades	Schools	Pay Level
		Randleman/Eastern	
Sharon Belk	K-12	Area	Non Certified
Jennifer Boutwell	K-12	AT Area	Certified
Sheryl Buskirk	9-12	Wheatmore	Non Certified
Robin Cox	9-12	ERHS/PGHS	STET
Brian Faircloth	6-8	RMS/SERMS	Non Certified
Donna Fleming	K-12	AT Area	Non Certified
Kristian Gwyn	K-12	AT Area	Non Certified
Elizabeth Haslam	K-5	AT Area	Certified
Dennis Hughes	K-12	AT Area	Certified
Susan Hutchens	6-12	All middle/high	Certified
Emma Jablonski	1-12	AT Area	Non Certified
Kayla King	K-12	Eastern Area	Non Certified
Jeffrey Patterson	K-8	Eastern Area	Non Certified
Hunter Ridge	K-8	Southwestern Area	Non Certified
Tonya Scarboro	6-8	ATMS	Non Certified
Kay Stanley	K-8	Eastern Area	Non Certified
Samantha Strider	K-12	Southwestern Area	Non Certified
Katherine Ward	K-8	Tabernacle/Uwharrie	Non Certified

School Administrators

Brian Biggs made a motion and the motion was seconded by Gary Cook to adopt the superintendent's recommendation as presented regarding the administrators at the low-performing schools. Motion passed unanimously.

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Administrative Contracts

Emily T. Coltrane made a motion and the motion was seconded by Tracy Boyles to approve the recommendation by the superintendent to amend and extend the administrative contracts for Catherine Berry, Assistant Superintendent for Curriculum and Instruction, Marty Trotter, Assistant Superintendent for Operations, and Amy Walker, Assistant Superintendent for Human Resources through June 30, 2019. The motion passed unanimously.

Administrative Appointment

Gary Cook made a motion and the motion was seconded by Tracy Boyles to approve the administrative appointments as presented. The motion passed unanimously. The following are the administrative appointments approved by the Board of Education.

- 1) Dr. Tim Setzer – Retiree to Interim Principal at Trinity High effective 11/5/15-6/30/16
- 2) Anthony Warden–Teacher at John Lawrence Elementary to Assistant Principal at Archdale Elementary (50%)/ New Market Elementary (50%) effective TBD

Administrative Transfers

Matthew Lambeth made a motion and the motion was seconded by Brian Biggs to approve the administrative transfers as presented. The motion passed unanimously. The following are the administrative transfers approved by the Board of Education.

- 1) Larry Chappell –Principal at Trinity High to Director of Middle Schools/AIG/Title II effective 11/5/15
- 2) Maria Broos–Assistant Principal at Archdale Elementary (50%)/ Hopewell Elementary (50%) to Assistant Principal at Hopewell Elementary (100%) effective TBD
- 3) Amy Garner–Assistant Principal at New Market Elementary (50%)/ Southmont Elementary (50%) to Assistant Principal at Southmont Elementary (100%) effective TBD

**Adjournment**

Matthew Lambeth made a motion and the motion was seconded by Tracy Boyles to adjourn the meeting. The motion passed unanimously and the meeting was adjourned at 8:55 p.m.

\_\_\_\_\_  
Board Chair

\_\_\_\_\_  
Board Secretary