

HATCH VALLEY PUBLIC SCHOOLS
P. O. BOX 790
HATCH, NM 87937
Telephone: (575) 267-8200
Fax Number: (575) 267-8202

POSITION: **CUSTODIANS**

MINIMUM QUALIFICATIONS: Must be literate and have High School Diploma or GED
Possess a current/valid New Mexico driver's license
Candidate must be physically capable and willing to perform tasks as required in the custodial and general maintenance fields. The ability to kneel, squat, crawl, bend and walk without limitations is required. Also must be able to lift a minimum of 25 pounds to head level when required.
The ability to work with changing priorities and deadlines and follow directions as given.
The ability to work with all levels and possess positive attitudes towards custodial peers, school staff, school administrations, students and parents.
Must be consistent in adhering to work schedules and in performance of tasks.

REPORTS TO: **Superintendent**

BEGINNING DATE: **ASAP**

APPLICATION PROCEDURE: Access "Physical Plant / Bus Driver Application" on HVPS website: www.hatchschools.net
Current resume with current reference contact information

SUBMIT TO: HATCH VALLEY PUBLIC SCHOOLS
P. O. Box 790
Hatch, NM 87937
eramirez@hatchschools.net

APPLICATION DEADLINE: **Until Filled**

A job description is available upon request. Applicants will be screened based on information submitted, plus a review of work history, strength of references and specific experiences. Those applicants that emerge as the more qualified candidates will be forwarded to the Interview Committee.

A FBI FINGERPRINT BACKGROUND CHECK IS CONDUCTED ON EVERY NEW HIRE IN THE HATCH VALLEY PUBLIC SCHOOLS AT A COST TO THE EMPLOYEE. CONTINUED EMPLOYMENT WILL BE CONTINGENT UPON THE RESULTS OF THE BACKGROUND CHECK.

Hatch Valley Public Schools is an Equal Opportunity Employer

Notice of Non-discrimination

The Hatch Valley Public Schools does not discriminate on the basis of race, color, national origin, sex, disability, or age in its programs and activities and provides equal access to the Boy Scouts and other designated youth groups. The following person has been designated to handle inquiries regarding the non-discrimination policies:

Michael M. Chávez - Superintendent
PO Box 790
Hatch, NM 87937
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