

**BITTERROOT VALLEY EDUCATION COOPERATIVE
MANAGEMENT BOARD**

Tuesday, December 22, 2020
9:00 a.m.

MINUTES – DRAFT

1. **Call to Order** – Board members in attendance: Mr. DoBell, Mr. Toynebee, and Mr. Rayburn. Board members not in attendance: Mr. Pearson and Mr. Moore. Mr. Rayburn acted as vice chair since Mr. Moore was not in attendance and called the meeting to order at 9:05. BVEC staff in attendance: Rammell, Hughes, Hildebrand. Board clerk: Reynolds. Mr. Moore joined the meeting at 9:20.
2. **Introduce Staff Representative**-Cami Hildebrand-School Psychologist Florence and Lone Rock was introduced. Mr. Rayburn and Mr. DoBell thanked Cami for the work she has done in their Districts. Cami spoke to how much more time everything was taking this year with PPE, sanitizing, etc. It was more than she anticipated it would be.
3. **Consent Agenda** – No questions or issues, consent agenda approved.
 - A. Minutes
 - B. Warrants
 - C. Financial Report
 - D. Resignations,
 1. Jeff Barber, Classified CSCT Stevensville
 - E. New Hires
 1. Michelle Welch, CSCT Florence
 - F. Next Meeting – January 26, 2021
4. **Public Comment** - None
5. **Board Action** - None
6. **Information and Discussion**
 - A. **90 Day CSCT Financial Report and Sign Off** – Reynolds reviewed the Board copy and CSCT performance for the month and YTD. Chris added that we were in a better position at this time than he would have expected and that it was normal that we are unable to cover costs during the school year when we do not have a normal summer program to cover costs. Mr. DoBell spoke to the additional funding to come as communicated by Lance Melton and that mental health services was specifically mentioned in approved expenses. Mr. DoBell stated that this should be reviewed at a future Board meeting. Reynolds added that the Board copy reflects only CSCT billing reimbursements from Medicaid, HMK, and private insurance. It does not include the three grants received that total approximately \$200K and the district support funds we received that total \$130K. With these funds our forecast for the year is that we would end the year with sufficient reserves. Mr. Rayburn agreed we should discuss in the future when the additional funds become available.

B. CSCT hiring process – Hughes asked if there were specific questions he could answer. Mr. Rayburn stated this agenda item was due to his questions at the prior Board meeting, but that his questions had been answered and he did not have any additional questions at this time. Hughes explained that it is always the intention to include District and School administrators in the hiring process. This does become more difficult when we have multiple positions open at one time.

C. Previously Approved Consent Agenda Item- New Hire, Tim Brown

Mr. Brown was unable to submit necessary documentation to fulfill requirements for employment.

7. Adjourn – Meeting was adjourned at 9:25.