

NEW MILFORD BOARD OF EDUCATION

New Milford Public Schools

50 East Street

New Milford, Connecticut 06776

BOARD OF EDUCATION
MEETING NOTICE

DATE: June 8, 2010
TIME: 7:30 P.M.
PLACE: Sarah Noble Intermediate School – Library Media Center

GEORGE C. BUCKBEE
TOWN CLERK

2010 JUN -4 P 3:53

NEW MILFORD, CT

AGENDA

1. CALL TO ORDER

A. Pledge of Allegiance

2. PUBLIC COMMENT

The Board welcomes Public Participation and asks that speakers please limit their comments to three minutes. Speakers may offer objective comments of items on this agenda. The Board will not permit any expression of personal complaints or defamatory comments about Board of Education personnel and students, nor against any person connected with the New Milford Public School System.

3. PTO REPORT

4. STUDENT REPRESENTATIVES' REPORT

5. APPROVAL OF MINUTES

A. Approval of the following Board of Education Meeting Minutes

1. Special Meeting Minutes June 7, 2010

2. Regular Meeting Minutes May 11, 2010

6. SUPERINTENDENT'S REPORT

7. BOARD CHAIRMAN'S REPORT

A. Recognition of Student Representative, Daniel Holland

8. COMMITTEE REPORTS

A. Facilities Sub-Committee – Mr. Nichols

B. Operations Sub-Committee – Mr. McSherry

C. Policy-Sub-Committee - Mrs. Tarascio-Latour

D. Committee on Learning – Mrs. Thomas

9. DISCUSSION AND POSSIBLE ACTION

A. Revised Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence

B. Monthly Reports

1. Request for Budget Transfers

2. Purchase Resolution D-627

3. Budget Position as of 5/31/10

C. Award Bids

1. Athletic Trainer

2. Milk & Frozen Food Products

3. Special Education Transportation

4. Occupational/Physical Therapists

D. Gifts & Donations

1. Exhibit B: PTO Gifts & Donations

E. Grant Approval

1. Card D. Perkins Vocational & Applied Technology Education Act Grant
2. IDEA Grant
3. Adult Ed Transition Grant
4. English Language Civics Grant

F. Strategic Plan 2010 - 2015

G. Policies Recommended for Approval:

1. 5000 Equal Educational Opportunity
2. 5010 Concepts and Roles in Student Policies
3. 5113 Admission/Excuses/Dismissal/Truancy
4. 5121 Examination/Grading/Rating
5. 5123 Promotion/Acceleration/Retention
6. 6000 Concepts & Roles in Instruction
7. 6010 Goals & Objectives
8. 6011 School Calendar
9. 6114.1 Fire and Crisis Response Drills
10. 6121.1 Educational Opportunities to Promote Awareness of Diversity
11. 6140 Curriculum
12. 6141.11 Curriculum Research/Experimental Projects
13. 6141.42 Student Volunteers and Community Services
14. 6142.1 Exemption from Instruction
15. 6145.2 Interscholastic/Intramural Athletics
16. 6145.22 Interscholastic/Intramural Athletics – Sportsmanship
17. 6145.5 Organizations/Associations
18. 6146 Graduation Requirements
19. 6146.2 Statewide Mastery Examinations
20. 6153 Field Trips
21. 6153.1 Educational Tours
22. 6159 Special Education
23. 6161 Textbooks and other Learning Resource Materials – Selection and Adoption
24. 6161.7 Use of Proprietary Software Products
25. 6162.51 Protection of Student Privacy – Surveys, Certain Physical Examinations, and Parental Access to Information
26. 6162.6 Use of Copying Devices
27. 6172.41 Title I Programs
28. 6173 Homebound Instruction
29. 6174 Summer School
30. 6200 Adult Education

H. Policies Recommended for Deletion:

1. 6114 Emergencies and Disaster Preparedness
2. 6114.7 Safe Schools
3. 6145.71 Social Events/Meetings
4. 6146.1 Grading/Assessment Systems
5. 6146.13 Early Graduation
6. 6161.3 Comparability of Services
7. 6162.4 School Volunteers
8. 6164 Individual Services & Diagnostic Counseling
9. 6164.11 Drugs, Tobacco, Alcohol
10. 6164.2 Guidance Services
11. 6164.4 Identification of Special Needs & Abilities

- I. End-of-Year Projects
- J. Ad Hoc Advisory Committee for Efficiency and Cost Savings Ideas
- K. End-of-Year Balance

10. ITEMS FOR DISCUSSIONS

- A. Field Trip Report – June 2010
- B. Textbook Preview
- C. Liaison Report from Education Connection

11. ADJOURN

ITEMS OF INFORMATION

- 1. Policy Sub-Committee Minutes – May 18, 2010
- 2. Committee on Learning Minutes – May 18, 2010
- 3. Facilities Sub-Committee Meeting Minutes – June 1, 2010
- 4. Operations Sub-Committee Minutes – June 1, 2010
- 5. Regulation 5113 Admission and Excuses
- 6. Regulation 5000 Equal Educational Opportunity

Board of Education Special Meeting June 15, 2010 – 7:30 p.m. Sarah Noble Intermediate School - LMC	Board of Education Meeting September 14, 2010 – 7:30 p.m. Sarah Noble Intermediate School – LMC
Facilities Sub-Committee Meeting September 7, 2010 – 6:30 p.m. Lillis Administration Bldg., Room 2	Policy Sub-Committee Meeting September 21, 2009 – 6:30 p.m. Lillis Administration Bldg., Room 2
Operations Sub-Committee Meeting September 7, 2010 – 7:30 p.m. Lillis Administration Bldg., Room 2	Committee on Learning September 21, 2010 – 7:30 p.m. Lillis Administration Bldg., Room 2

**New Milford Board of Education
Regular Meeting Minutes
May 11, 2010
Sarah Noble Intermediate School Library Media Center**

GEORGE C. BUCKBEE
TOWN CLERK

gm

2010 MAY 14 A 8:58

NEW MILFORD, CT

Present:	Mrs. Wendy Faulenbach, Chairperson Ms. Lynette Rigdon Mr. David Lawson Mr. Thomas McSherry Mr. William Wellman Ms. Alexandra Thomas Mr. Rodney Weinberg Mr. Daniel Nichols
Absent:	Mrs. Nancy Tarascio-Latour

Also Present:	Dr. JeanAnn C. Paddyfote, Superintendent of Schools Dr. Maureen McLaughlin, Assistant Superintendent Mr. Gregg Miller, Accounting Manager Mr. John Calhoun, Facilities Manager Mr. David Elmore, Director of Information Technology Ms. Ellamae Baldelli, Director of Human Resources Mr. Greg Shugrue, New Milford High School Principal Josh Jugler, Student Representative Daniel Holland, Student Representative
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1.	Call to Order A. Pledge of Allegiance The meeting of the New Milford Board of Education was called to order at 7:30 pm. The Pledge of Allegiance immediately followed the call to order.	Call to Order Pledge of Allegiance
2.	Student Recognition A. High School Students: Northern Regional Music Festival <ul style="list-style-type: none"> Dr. Paddyfote introduced Jonathan Grauer who gave an overview of the selection process for students selected for the Northern Regional Music Festival. Sixteen students were selected from New Milford High School for this honor. Mrs. Faulenbach presented each student with an award on behalf of the New Milford Board of Education. B. High School Students: Wrestlers 2010 Southwest Conference Champions <ul style="list-style-type: none"> Dr. Paddyfote called on Mr. Shugrue to provide an overview regarding the successful season of the high school wrestling team. Mr. Shugrue noted that three 	Student Recognition Northern Regional Music Festival Students—NMHS Wrestlers 2010 Southwest Conference Champions

	<p>of the wrestlers were also State Champions.</p> <ul style="list-style-type: none"> Mrs. Faulenbach presented each student with a special award on behalf of the New Milford Board of Education. 	
	<p>Reception and Recognition</p> <p>A brief recess started at 7:44 pm for a reception honoring the award recipients.</p> <p>The meeting reconvened at 8:02 pm.</p>	Reception
3.	<p>Presentation: Energy Education</p> <p>Mr. Palmer, Energy Education President—Northeast Division--Marketing, said New Milford has an outstanding program which has produced excellent results. He said Bill Knipple does a very good job of coordinating this program and as a result \$1.2 million has been saved over four years, less expenses of fees to Energy Education, the cost of Mr. Knipple's salary and software the total savings has been \$800,000. Mr. Palmer said, however, that we have had several warm winters and the Board needs to be careful of budgeting for continued warm winters. He also suggested that the staff continue to be commended for their efforts to help save money through energy cost reductions.</p>	Energy Education
4.	<p>Public Comment</p> <ul style="list-style-type: none"> Wendy DelMonte said she wanted to commend the Board on the transparency of the budget process. She noted that when she has had questions they have been answered quickly and thoroughly. She thanked the Board for volunteering and reminded everyone to get out and vote. Mary Boland said she was disturbed by the recent events in California where some students were threatened with expulsion for not changing their patriotic clothing. She asked if this Board had a policy on this issue and if not, she asked when it might be written. <ul style="list-style-type: none"> Mrs. Faulenbach noted that the Board does not usually do a give and take during public comment but she did want Ms. Boland to know that there is a policy in place and it could be accessed on the website. 	Public Comment
5.	<p>PTO Report</p> <ul style="list-style-type: none"> The school year is winding down and all schools have had their teacher appreciation days. 	PTO Report

	<ul style="list-style-type: none"> The 24th annual bus driver appreciation breakfast was held on May 3rd. May 15th there will be a fundraising tag sale at Schaghticoke with 30 families participating. The PTO wants to thank the Board for their efforts and time, especially on the budget, and urges everyone to vote on Tuesday. 	
6.	Student Representatives' Report <ul style="list-style-type: none"> May 1st was the Senior art show. May 3rd – 12th has been the AP testing. German honor society induction will be May 12th. Spanish honor society induction will be May 24th. The Junior prom is May 14th. The Senior prom will be May 22nd. Freshman and sophomore awards will be May 17th. Junior and senior awards will be May 26th. Most improved people breakfast will be May 18th. Band and chorus concerts will be May 20th and 27th. 	Student Representatives' Report
7.	Approval of Minutes <p>A. Approval of the following Board of Education Meeting Minutes 1. Regular Meeting Minutes — April 13, 2010</p> <p>Mr. Nichols moved to approve the Regular Meeting Minutes of the New Milford Board of Education of April 13, 2010, seconded by Mr. McSherry. Motion passed: 7-0-1 Aye: Mr. McSherry, Mr. Weinberg, Mr. Nichols, Mr. Lawson, Mrs. Faulenbach, Mrs. Rigdon, Mr. Wellman Abstain: Mrs. Thomas.</p>	Approval of Minutes Motion made and passed to approve the Regular Meeting Minutes of the NMBOE of April 13, 2010
8.	Superintendent's Report <ul style="list-style-type: none"> Dr. Paddyfote said on April 29th twenty-seven members of the Strategic Planning team met and completed the draft of the updated plan. The Board will hold a workshop in June to receive the update with a vote to approve the updated plan at the June 8th Board meeting. The superintendent attended the Bus Driver Appreciation Breakfast on May 3rd and said it is an honor to be present and recognize the drivers. The June 8th Board meeting is the last for this school year and there will be a special staff and student recognition program starting at 6 pm. Dr. Paddyfote encouraged Board members to attend the program to honor the 2010 retirees, staff and students. 	Superintendent's Report

9.	<p>Board Chairman's Report</p> <ul style="list-style-type: none"> • Mrs. Faulenbach said this is a busy time of year and she asked Board members to hold June 7th for a special Board meeting to discuss the strategic plan. • The Board of Finance audit report will be presented May 12th. • The Town Council has asked Boards and commissions to come together to better communicate – this will appear on the June 8th Board agenda. • There have been several awards' ceremonies and graduation will be June 19th. • The town budget vote will be May 18th. 	Board Chairman's Report
10.	<p>Committee Reports</p> <p>A. Facilities Sub-Committee</p> <p>Mr. Nichols said the facilities committee meeting was postponed to June 1st.</p> <ul style="list-style-type: none"> • Mr. Wellman raised a point of order about the issue of consolidating the administrative offices out of East Street. Mrs. Faulenbach said the facilities committee report had been given. • Mr. Wellman said he had a question about the report. • Mr. Lawson asked what Mr. Wellman's point of order was. • Mr. Wellman said he wanted to understand the communications between members of the Board and the staff versus through the committee chairman. • Mrs. Faulenbach said the committee report was given and that the information Mr. Wellman was seeking would be brought to the June 1st meeting. • Mr. Wellman raised a point of privilege and said he was disappointed the information he was seeking would not be available to the town when they were considering their budget vote. <p>B. Operations Sub-Committee</p> <p>Mrs. Thomas said most of the items discussed at operations are on the agenda for tonight's meeting. The special education transportation bid would be discussed at a future meeting.</p> <p>C. Policy Sub-Committee</p> <p>Mrs. Faulenbach said the next meeting would be May 18th</p>	<p>Committee Reports</p> <p>Facilities Sub-Committee</p> <p>Operations Sub-Committee</p> <p>Policy Sub-Committee</p>

	<p>but on tonight's agenda were the policies for a second review.</p> <p>D. Committee on Learning</p> <p>Mrs. Thomas said the next meeting would be May 18th and the agenda would include TEAM update, SRBI update, the State Board resolution regarding tracking, nutrition and physical activity discussion, computer assisted instruction and more.</p>	Committee on Learning
11.	<p>Discussion and Possible Action</p> <p>A. Revised Exhibit A: Personnel — Certified, Non-Certified Appointments, Resignations and Leaves of Absence</p> <p>Mrs. Thomas moved to approve Revised Exhibit A: Personnel – Certified and Non-Certified Appointments, Resignations and Leaves of Absence as recommended by the Superintendent, seconded by Mr. Nichols and passed unanimously.</p> <p>B. Monthly Reports</p> <ol style="list-style-type: none"> 1. Request for Budget Transfers 2. Revised Budget Position as of 4/30/10 <p>Mrs. Thomas moved to approve the monthly reports: request for budget transfers and revised budget position as of 4/30/10, seconded by Mr. McSherry.</p> <ul style="list-style-type: none"> Mrs. Rigdon asked if the transfers were for budgeted items. Mr. Miller said the items required a transfer. Mrs. Thomas said the majority of these transfers were because there were more students and so more workbooks were needed or more classroom materials were needed. Nothing was added in and the biggest transfer was to correct the retirement line. Mr. Weinberg asked if the increase in art supplies was a bid item. Mr. Miller said it would not have been bid based on the dollar amount. Mr. Weinberg asked if this kind of thing happened often and Mr. Miller said there is a process in place to note differences on purchase orders. 	<p>Discussion and Possible Action</p> <p>Revised Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence</p> <p>Motion made and approved to approve Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence</p> <p>Monthly Reports</p> <ol style="list-style-type: none"> 1. Request for Budget Transfers 2. Revised Budget Position as of 4/30/10

- Mr. Wellman said he would be voting no on the transfer request because he feels it is critical that the Board revise the way the budget transfers are presented. They should be more understandable to the general public.
- Mr. Lawson asked if the Board was on target with the budget position. Mr. Miller said compared the 4/30/09 the Board is approximately \$425,000 favorable this year. The big item still outstanding is the excess cost revenue from the State which should be in mid-June.
- Mrs. Rigdon asked if the excess cost grant were in would the Board be approximately \$700,000 favorable and Mr. Miller said that it would be.
- Mrs. Rigdon asked about account 1110, physical education and the negative balance. Dr. Paddyfote said it could be from a change in personnel or a degree change which would mean an increase.
- Mr. Weinberg asked if the lines that had percentages over budget could eventually eradicate the \$425,000. Mr. Miller said the best way to answer that question was to go back over the last five years of audited information which has ranged from approximately \$1,000 left to close to \$740,000 left – it is hard to determine where the Board will end up because there are so many variables to the budget.
- Mr. Weinberg noted that there was no way to prevent a catastrophe and wipe out this budget. Mr. Miller said the Board cannot budget on a contingency basis and there are no contingencies in this budget.
- Mr. McSherry said the Board budget is a \$60 million budget and if at the end of the year there is a \$600,000 surplus that is only 1%, that seems like good budgeting on the Board's part.
- Mrs. Rigdon asked why account 2980, pension non-certified employees is in the red by \$98,000. Mr. Miller said the original budget did not account for a drop in the value of the pension due to the stock market fluctuation. The actual number from the town came two months after the budget was established.

The motion passed 7-1.

Aye: Mr. McSherry, Mr. Weinberg, Mr. Nichols,
Mr. Lawson, Mrs. Faulenbach, Mrs. Rigdon,
Mrs. Thomas.

No: Mr. Wellman

**Motion made and passed to
approve monthly reports:
request for budget transfers
and revised budget position
as of 4/30/10.**

<p>C. Gifts & Donations</p> <p>1. Exhibit B: PTO Gifts & Donations</p> <p>Mr. Lawson moved to accept Exhibit B: PTO Gifts & Donations, seconded by Mrs. Thomas.</p> <ul style="list-style-type: none"> Mrs. Faulenbach and Mr. Lawson thanked the PTO for all their support throughout the year. <p>The motion passed unanimously.</p> <p>D. Award of Bid</p> <p>1. Workstations</p> <p>Mrs. Thomas moved to award the workstation bid to Dell Marketing L.P. as recommended by the Operations Sub-Committee and the quantity is non-binding, seconded by Mr. Nichols</p> <ul style="list-style-type: none"> Mrs. Rigdon asked if this was already in the budget for 2009 and Mr. Elmore said it was. <p>The motion passed unanimously.</p> <p>E. Healthy Food Certification</p> <p>Mrs. Thomas moved that the New Milford Board of Education vote to continue its participation in the National School Lunch Program and pursuant to section 10-215f of the CT General Statutes certify that all food items offered for sale to students meet the CT Nutrition Standards for the period of July 1, 2010 through June 30, 2011. The Board of Education will allow exemptions for the sale of food items that do not meet the CT Nutrition Standards provided that 1.) the sale is in connection with an event occurring after the end of the regular school day or on the weekend, 2.) the sale is at the location of the event, and 3.) the food is not sold from a vending machine or school store, seconded by Mrs. Rigdon.</p> <ul style="list-style-type: none"> Mr. Lawson asked if this included private vendors on school property and Dr. Paddyfote said the vending machines are not available during the school day. <p>The motion passed unanimously.</p>	<p>Gifts & Donations</p> <p>Exhibit B: PTO Gifts & Donations</p> <p>Motion made and passed unanimously to accept Exhibit B: PTO Gifts & Donations.</p> <p>Award of Bid</p> <p>1. Workstations</p> <p>Motion made and passed unanimously to award the workstation bid to Dell Marketing L.P. as recommended by the Operations Sub-Committee and the quantity is non-binding.</p> <p>Healthy Food Certification</p> <p>Motion made and passed unanimously continue its participation in the National School Lunch Program and pursuant to section 10-215f of the CT General Statutes certify that all food items offered for sale to students meet the CT Nutrition Standards for the period of July 1, 2010 through June 30, 2011. The Board of Education will allow exemptions for the sale of food items that do not meet the CT Nutrition Standards provided that 1.) the sale is in connection with an event occurring after the end of the regular school day or on the weekend, 2.) the sale is at the location of the event, and 3.) the food is not sold from</p>
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	<p>F. Second Review of Policies Recommended for Revision:</p> <ol style="list-style-type: none"> 1. 5121 Examination/Grading/Rating 2. 5123 Promotion/Acceleration/Retention 3. 6000 Concepts & Roles in Instruction 4. 6010 Goals & Objectives 5. 6111 School Calendar 6. 6114.1 Fire and Crisis Response Drills 7. 6121.1 Educational Opportunities to Promote Awareness of Diversity 8. 6140 Curriculum 9. 6141.11 Curriculum Research/Experimental Projects 10. 6141.42 Student Volunteers and Community Service 11. 6142.1 Exemption from Instruction 12. 6145.2 Interscholastic/Intramural Athletics 13. 6145.22 Interscholastic/Intramural Athletics – Sportsmanship 14. 6145.5 Organizations/Associations 15. 6146 Graduation Requirements 16. 6146.2 Statewide Mastery Examinations 17. 6153 Field Trips 18. 6153.1 Educational Tours 19. 6159 Special Education 20. 6161 Textbooks and other Learning Resource Materials - Selection and Adoption 21. 6161.7 Use of Proprietary Software Products 22. 6162.51 Protection of Student Privacy - Surveys, Certain Physical Examinations, and Parental Access to Information 23. 6162.6 Use of Copying Devices 24. 6172.41 Title I Programs 25. 6173 Homebound Instruction 26. 6174 Summer School 27. 6200 Adult Education <p>Mrs. Faulenbach noted that this was the Board's second review of these policies.</p> <ul style="list-style-type: none"> • Mr. Wellman asked if the policies that are being recommended for deletion are really being deleted or just incorporated other places. Dr. Paddyfote said some are being incorporated other places. 	<p>a vending machine or school store.</p> <p>Second Review of Policies Recommended for Revision</p>
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	<p>G. Second Review of Policies Recommended for Deletion</p> <ol style="list-style-type: none"> 1. 6114 Emergencies and Disaster Preparedness 2. 6114.7 Safe Schools 3. 6145.71 Social Events/Meetings 4. 6146.1 Grading/Assessment Systems 5. 6146.13 Early Graduation 6. 6161.3 Comparability of Services 7. 6162.4 School Volunteers 8. 6164 Individual Services & Diagnostic Counseling 9. 6164.11 Drugs, Tobacco, Alcohol 10. 6164.2 Guidance Services 11. 6164.4 Identification of Special Needs & Abilities <p>H. Appointment of Legal Counsel for the Board of Education for the 2010-2011 school year in accordance with Policy 9125</p> <p>Mr. Lawson moved to appoint Sullivan, Schoen, Campane & Connon, LLC as New Milford's Board of Education legal counsel for the 2010-2011 school year, seconded by Mr. Nichols and passed 7-1.</p> <p>Aye: Mr. McSherry, Mr. Nichols, Mr. Weinberg, Mr. Lawson, Mrs. Faulenbach, Mrs. Rigdon, Mrs. Thomas</p> <p>Abstain: Mr. Wellman</p> <p>I. Textbook Approval – Grade 12</p> <p>Mrs. Thomas moved to approve a Grade 12 Textbook, seconded by Mr. McSherry and passed unanimously.</p> <p>J. Race to the Top Grant Application</p> <p>Mrs. Thomas moved to approve the Race to the Top Grant Application and to authorize the Board Chair to sign the memorandum of understanding, seconded by Mr. Nichols.</p> <ul style="list-style-type: none"> • Mrs. Rigdon asked what the incentive was to participate in this grant. Dr. Paddyfote said this grant seems to be a work in progress from the State. She said Connecticut did not receive the first round of grants because not enough districts participated and she expects that it will become an obligation to participate. New Milford will receive \$140,000 and if 	<p>Second Review of Policies Recommended for Deletion</p> <p>Appointment of Legal Counsel for the Board of Education for the 2010-2011 school year in accordance with Policy 9125</p> <p>Motion made and approved to appoint Sullivan, Schoen, Campane & Connon, LLC as New Milford's Board of Education legal counsel for the 2010-2011 school year</p> <p>Textbook Approval Grade 12</p> <p>Motion made and passed unanimously to approve a Grade 12 Textbook.</p> <p>Race to the Top Grant Application</p>
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	<p>New Milford does not sign on it could potentially lose the Title 1 grant in the future.</p> <ul style="list-style-type: none"> Mr. Wellman said he felt this grant was obligating New Milford to do additional tasks. <p>The motion passed 7-1.</p> <p>Aye: Mr. McSherry, Mr. Weinberg, Mr. Nichols, Mr. Lawson, Mrs. Faulenbach, Mrs. Rigdon, Mrs. Thomas</p> <p>No: Mr. Wellman</p>	<p>Motion made and passed to approve the Race to the Top Grant Application.</p>
12.	<p>Executive Session</p> <p>A. Discussion of Superintendent's Performance, Employment, and Contract</p> <p>Mr. Nichols moved to enter into executive session at 8:52 pm to discuss the Superintendent's Performance, Employment, and Contract and to invite in Dr. JeanAnn C. Paddyfote, seconded by Mrs. Rigdon and passed unanimously.</p> <p>Dr. Paddyfote entered Executive Session at 9:10 p.m.</p> <p>The Board returned to Public Session at 9:20 p.m.</p>	<p>Executive Session</p> <p>Discussion of Superintendent's Performance, Employment, and Contract</p> <p>Motion made and approved to enter into executive session at 8:52 pm to discuss the Superintendent's Performance, Employment, and Contract and to invite in Dr. Paddyfote.</p>
13.	<p>Discussion and Possible Action</p> <p>A. Discussion of Superintendent's Performance, Employment, and Contract</p> <p>Mr. McSherry moved that the Board of Education approve the Superintendent's evaluation summary for the 2009-2010 school year, and to further move that the Board authorize the Board Chair and its legal counsel to negotiate with the Superintendent a new three-year contract, seconded by Mr. Nichols and passed unanimously.</p>	<p>Discussion and Possible Action</p> <p>Discussion of Superintendent's Performance, Employment, and Contract</p> <p>Motion made and passed unanimously to approve the Superintendent's evaluation summary for the 2009-2010 school year, and to further move that the Board authorize the Board Chair and its legal counsel to negotiate with the Superintendent a new three-year contract</p>
14.	<p>Items for Discussion</p> <p>A. Field Trip Report—May 2010</p>	<p>Items for Discussion</p> <p>Field Trip Report—May 2010</p>

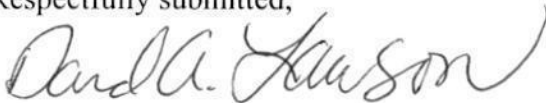
Regular Meeting Minutes

May 11, 2010

Sarah Noble Intermediate School Library Media Center

	B. Education Connection Board Liaison Report <ul style="list-style-type: none">• Mrs. Rigdon said she was unable to get to the last meeting but she did receive an e-mail from Dr. Thibodeau a list of districts entered into the budget.• Mr. Lawson said Education Connection did send students to the Danbury Film Festival.• The next meeting will be June 3rd.• Mrs. Thomas reminded the Board that the Committee on Learning would meet May 18th.• Mrs. Faulenbach also said Policy would meet May 18th as well.	Education Connection Board Liaison Report
15.	Adjourn <p>Mr. Nichols moved to adjourn the meeting at 9:23 pm, seconded by Mrs. Thomas and passed unanimously.</p>	Adjourn <p>Motion made and passed unanimously to adjourn the meeting at 9:23 pm.</p>

Respectfully submitted,

David A. Lawson, Secretary
New Milford Board of Education

NEW MILFORD PUBLIC SCHOOLS

EXHIBIT A

Regular Meeting of the Board of Education
Sarah Noble Intermediate School
New Milford, Connecticut
June 8, 2010

REVISED 6/4/10

ACTION ITEMS

A. Personnel

1. CERTIFIED STAFF

a. RESIGNATIONS

- | | |
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| 1. Mrs. Katherine Ellsworth , Elementary Teacher, Hill and Plain School | Personal Reason |
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Move that the Board of Education accept the resignation of **Mrs. Katherine Ellsworth** as an Elementary Teacher at Hill and Plain School effective June 30, 2010.

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| 2. **Mr. Walter Kellogg , Social Studies Teacher, New Milford High School | Retirement |
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Move that the Board of Education accept the resignation, due to retirement, of **Mr. Walter Kellogg** as a Social Studies Teacher at New Milford High School effective June 30, 2010.

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| 3. Mrs. Kathleen Maguire , Elementary Teacher, John Pettibone School | Retirement |
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Move that the Board of Education accept the resignation, due to retirement, of **Mrs. Kathleen Maguire** as an Elementary Teacher at John Pettibone School effective June 15, 2010.

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| 4. Mr. Brock Putnam , Social Studies Teacher, New Milford High School | Retirement |
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Move that the Board of Education accept the resignation, due to retirement, of **Mr. Brock Putnam** as a Social Studies Teacher at New Milford High School effective June 30, 2010.

2. CERTIFIED STAFF

b. APPOINTMENTS

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| 1. Mr. Gregg Miller , Accounting Manager and Interim Director of Fiscal Services | |
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Move that the Board of Education appoint **Mr. Gregg Miller** as Director of Fiscal Services effective July 1, 2010.

Education History:
AS: Post College
Major: Accounting
BBA: WCSU
Major: Accounting
SDE Cert: 085 Business Mgr.
Replacing John Turk's
2009-10 salary of \$94,368 at
salary of \$85,000

3. NON-CERTIFIED STAFF

a. RESIGNATIONS

1. ****Mrs. Cheryle Esposito**, Custodian, New Milford High School
Move that the Board of Education accept the resignation, due to retirement, of **Mrs. Cheryle Esposito** as a Custodian at New Milford High School effective May 31, 2010.

Retirement

4. NON-CERTIFIED STAFF

b. APPOINTMENTS

1. **Mrs. Debra Socotch**, Accounting/Data Specialist and Interim Accounting Manager
Move that the Board of Education appoint **Mrs. Debra Socotch** as Accounting Manager effective July 1, 2010.

Education History:
BBA: West VA State Univ.
Major: Accounting
Minor: Bus. Mgmt.
Replacing Gregg Miller's
2009-10 salary of \$60,776 at
salary of \$59,234

5. SUBSTITUTES

a. APPOINTMENTS

1. **Ms. Nicole Holland**, Substitute Teacher
Move that the Board of Education appoint **Ms. Nicole Holland** as a Substitute Teacher effective June 9, 2010.

Education History:
BS: UConn
Major: Elementary Education
MA: UConn
Major: Curriculum &
Instruction

6. COACHING STAFF

a. RESIGNATIONS

1. none currently

7. COACHING STAFF

b. APPOINTMENTS

1. none currently

8. LEAVES OF ABSENCE

1. **Mrs. Heather Badaracco**, Special Education Teacher, John Pettibone School
Move that the Board of Education approve the request of **Mrs. Heather Badaracco** for a child-bearing leave of absence from August 26, 2010 through November 19, 2010.
2. **Mrs. Alicia Getz**, School Social Worker, Sarah Noble Intermediate School/John Pettibone School
Move that the Board of Education approve the request of **Mrs. Alicia Getz** for a child-bearing leave of absence from approximately September 7, 2010 through October 15, 2010.

Paid leave of absence
8/26/10-9/29/10
Unpaid leave of absence
9/30/10-11/19/10

Paid leave of absence
9/7/10-10/15/10

3. **Mrs. Beth-Anne Kiernan**, Special Education Teacher, New Milford High School
Move that the Board of Education approve the request of **Mrs. Beth-Anne Kiernan** for a child-bearing leave of absence from August 26, 2010 through September 8, 2010.

Unpaid leave of absence
8/26/10-9/8/10

** Items revised since 6/1/10

**NEW MILFORD PUBLIC SCHOOLS
BUDGET TRANSFER REQUESTS – RECOMMENDED
BOE MEETING DATE: 06/8/10**

Transfer #	Description	From: Account#	Amount	To: Account #	Amount
HPS 001	WB Mason – Ink Cartridges for Printing Pictures of 3rd Grade Students	01-550-2410	\$210.00	01-612-2410	\$210.00
SMS 001	School Specialty – Large White Marker Boards for Use With Mimio in Library	04-612-2223	\$391.00	04-734-2223	\$391.00
SMS 002	RNB Enterprises – Speaker to Use With Laptop in Library.	04-612-2223	\$177.00	04-734-2223	\$177.00
NMHS 001	ESL Texts Were More Expensive Than Budgeted	05-642-1121	\$142.00	05-643-1123	\$142.00
NMHS 002	To Cover Athletic Transportation Pursuant to Post Season Sports	05-432-3210	\$2,000.00	05-515-3210	\$2,000.00
NMHS 003	To Cover Athletic Transportation Pursuant to Post Season Sports	05-442-3210	\$2,600.00	05-515-3210	\$2,600.00
NMHS 004	To Cover Athletic Transportation Pursuant to Post Season Sports	05-339-3210	\$7,000.00	05-515-3210	\$7,000.00
NMHS 005	To Make Up for Additional Athletic Trainer Costs	05-339-3210	\$1,500.00	05-333-3210	\$1,500.00
SNIS 001	NASCO – Portfolio Cabinets for Art Work	05-611-1128	\$870.00	05-733-1127	\$870.00

NEW MILFORD PUBLIC SCHOOLS
PURCHASE RESOLUTION D-627
BOE MEETING DATE: 06/8/10

Page 1/1

WHEREAS, the equipment, supplies and/or services for which the following Purchase Orders have been issued and deemed necessary by the Superintendent of Schools, and the cost, thereof, are within the budget appropriations approved by the voters of the Town, NOW, BE IT RESOLVED, that the said purchase orders and all disbursements in connection, thereof, are hereby approved.

<u>PO #</u>	<u>VENDOR/DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCOUNT #</u>
37763	Bridgeport Board of Education – Tuition for 1 Student 26 Days at \$200.00 per Day for 3/3/10-4/12/10	\$5,200.00	12-561-6110
37764	Kinney and Associates – Annual License Fee for Ksystems. Online Tracking System to Capture Medicaid Reimbursable and Excess Costs.	\$11,639.00	1000-002-0001
38081	Elan Publishing – Printing Handbooks for the High School	\$6,280.00	05-550-2120
38102	Dell Marketing – 148 Desktop Computers. Bid Previously Approved by Board.	\$98,499.92	15-733-7002
38103	AV Presentation – 23 Projectors. Bid Previously Approved by Board.	\$ 2,916.00 \$ 1,764.00 \$ 2,916.00 \$ 3,024.00 <u>\$ 2,880.00</u> \$13,500.00	01-731-7002 02-731-7002 03-731-7002 04-731-7002 06-731-7002
38223	CX Tec – APC Smart UPS Battery Back for Servers and Network Equipment	\$5,787.00	15-734-7002
38227	RNB Enterprises – Electric White Boards & Slates to Integrate Technology Into Instruction. Purchased in Conjunction With PO #38103 Above.	\$13,402.00 <u>\$ 1,495.00</u> \$14,897.00	06-731-7002 04-731-7002
38229	Tangent – DataCove 500. Email Archive System to Meet State Requirements for Document Retention	\$8,010.00	15-734-7002
38233	Advanced Corp Networking – Relocate Network Hub From Central Office to Sarah Noble. Which Has More Space and Is Climate Controlled	\$11,200.00	15-339-2840

FUND 001 000

Prog	Description	Approved	Adjusted	Expended	Encumbered	Balance	Pct. Used
1101	KINDERGARTEN	634,371.00	652,192.00	526,535.14	125,435.44	221.42	100.0 %
1102	NON DEPT INSTRUCT GR 1-5	6,803,029.00	6,802,406.00	5,340,736.31	1,201,513.12	260,156.57	96.2 %
1103	BUSINESS EDUCATION	295,309.00	295,309.00	239,987.47	36,019.91	19,301.62	93.5 %
1104	ENGLISH/LANGUAGE ARTS	1,975,402.00	1,950,814.00	1,493,731.80	306,547.00	150,535.20	92.3 %
1105	FOREIGN LANGUAGE	1,103,001.00	1,089,001.00	789,477.63	171,506.91	128,016.46	88.2 %
1106	HOME ECONOMICS	174,859.00	174,859.00	151,808.51	22,648.44	402.05	99.8 %
1107	INDUSTRIAL ARTS	335,367.00	326,367.00	256,314.55	33,576.30	36,476.15	88.8 %
1108	MATHEMATICS	1,643,078.00	1,659,263.00	1,340,585.11	259,584.77	59,093.12	96.4 %
1109	MUSIC	811,524.00	806,152.00	645,891.89	167,199.79	6,939.68	100.9 %
1110	PHYSICAL EDUCATION	960,018.00	941,553.00	773,181.14	180,934.88	12,563.02	101.3 %
1111	SCIENCE	1,706,869.00	1,706,869.00	1,410,508.42	286,664.76	9,695.82	99.4 %
1112	SOCIAL STUDIES	1,562,000.00	1,562,091.00	1,308,179.47	247,091.52	6,820.01	99.6 %
1113	PATIENT CARE TECHNOLOGY	16,345.00	16,345.00	13,446.11	2,869.00	29.89	99.8 %
1116	HEALTH AND SAFETY	329,994.00	318,794.00	210,940.08	51,778.28	56,075.64	82.4 %
1118	CAREER EDUCATION	34,245.00	34,245.00	24,416.31	2,133.26	7,695.43	77.5 %
1119	COMPUTER EDUCATION	361,557.00	361,557.00	285,454.05	54,413.22	21,689.73	94.0 %
1120	DRIVER EDUCATION	9,000.00	9,000.00	11,347.10	1,080.45	1,266.65	.0 %
1121	REMEDIAL READING	835,238.00	821,096.00	674,767.60	136,172.15	10,156.25	98.8 %
1123	ENGLISH AS A SECOND LANG	135,880.00	136,022.00	85,917.56	27,510.63	22,593.81	83.4 %
1124	DISTRIBUTIVE EDUCATION	89,348.00	75,348.00	43,196.00	10,674.00	21,478.00	71.5 %
1127	ART	806,014.00	807,093.00	662,287.39	144,152.28	653.33	99.9 %
1128	GENERAL INSTRUCT SUPPLIES	338,505.00	335,870.00	291,502.69	49,136.45	4,769.14	101.4 %
1129	SUBSTITUTE TEACHERS	380,009.00	380,009.00	354,457.89	4,200.00	21,351.11	94.4 %
1130	INSTRUCTIONAL TESTING	96,858.00	111,858.00	99,191.02	16,652.00	3,985.02	103.6 %
1131	NON DEPT INSTRUCT GR 6-12	134,836.00	134,836.00	119,379.33	8,234.72	7,221.95	94.6 %
1210	GIFTED TALENTED/ENRICHMNT	110,460.00	110,460.00	88,556.34	17,560.00	4,343.66	96.1 %
1211	EXCEL-EXPER. CTR EARLY MAN	375,943.00	375,943.00	317,044.72	68,770.83	9,872.55	102.6 %
1212	SPECIAL ED-NON CATEGORICL	4,707,542.00	4,696,064.00	4,051,180.37	804,759.71	159,876.08	103.4 %
1213	COMMUNITY BASED DEVELOPMT	.00	.00	.00	.00	.00	.0 %
1214	LEARN DISABLE/EMOT.HANDCP	.00	.00	.00	.00	.00	.0 %
1215	TRANSITION 18-21 PROGRAM (LHTC)	171,033.00	171,033.00	132,708.65	27,308.34	11,016.01	93.6 %
1230	PHYSICALLY HANDICAPPED	.00	.00	.00	.00	.00	.0 %
1260	LEARNING DISABLED	.00	.00	.00	.00	.00	.0 %
1270	TUTORIAL	210,779.00	210,779.00	183,826.26	.00	26,952.74	87.2 %
1271	HOMEBOUND INSTRUCTION	72,000.00	72,000.00	47,365.10	.00	24,634.90	65.8 %
1290	OTHER SPECIAL EDUCATION	291,873.00	291,873.00	267,428.19	26,286.54	1,841.73	100.6 %
1291	SPEC ED PARA SUBSTITUTES	69,026.00	69,026.00	88,531.85	.00	19,505.85	128.3 %
1310	ADULT ED-BASIC PROGRAM	100,175.00	100,175.00	93,034.45	608.00	6,532.55	93.5 %
1311	ADULT ED-HIGH SCHL EQUIV	4,970.00	4,970.00	2,873.25	244.35	1,852.40	62.7 %
1410	SUMMER SCHOOL-REMEDIAL	37,400.00	37,400.00	38,318.34	.00	918.34	102.5 %
2113	SOCIAL WORK SERVICES	235,962.00	235,962.00	198,402.41	36,147.27	1,412.32	99.4 %
2120	GUIDANCE SERVICES	906,199.00	906,199.00	747,067.10	155,112.26	4,019.64	99.6 %
2130	HEALTH SERVICES	922,317.00	937,149.00	801,770.90	112,465.46	22,912.64	97.6 %
2140	PSYCHOLOGICAL SERVICES	442,770.00	442,770.00	373,146.62	63,878.10	5,745.28	98.7 %
2150	SPEECH AND HEARING	796,887.00	778,733.00	634,361.85	109,195.42	35,175.73	95.5 %
2211	STAFF DEVELOPMENT & TRAIN	59,800.00	59,800.00	38,408.34	13,932.66	7,459.00	87.5 %
2212	CURRICULUM DEVELOPMENT	123,657.00	123,657.00	104,542.98	9,206.76	9,907.26	92.0 %
2222	LIBRARY SERVICES	689,907.00	669,720.00	536,613.65	119,806.90	13,299.45	98.0 %
2223	AUDIO-VISUAL SERVICES	18,626.00	20,025.00	9,738.33	2,548.74	7,737.93	61.4 %
2224	EDUCATIONAL TELEVISION	2,500.00	2,500.00	1,080.38	966.90	452.72	81.9 %
2310	BOARD OF EDUCATION	152,250.00	152,250.00	132,713.04	8,033.50	11,503.46	92.4 %
2320	CENTRAL ADMINISTRATION	342,714.00	342,714.00	303,932.09	32,712.16	6,069.75	98.2 %
2410	OFFICE OF THE PRINCIPAL	2,568,291.00	2,606,492.00	2,324,947.94	225,437.12	56,106.94	97.8 %

FUND 001 000 GENERAL FUND

Prog	Description	Approved	Adjusted	Expended	Encumbered	Balance	Pct. Used
2490	OTHER SCHOOL ADMINISTRATN	121,288.00	121,715.00	87,903.06	23,382.31	10,429.63	91.4 %
2510	FISCAL SERVICES	448,131.00	446,631.00	396,459.79	27,984.01	22,187.20	95.0 %
2590	OTHER BUSINESS SUPPRT SERV	407,202.00	407,202.00	346,987.00	.00	60,215.00	85.2 %
2610	CUSTODIAL & HOUSEKEEPING	1,944,478.00	1,932,258.00	1,870,372.45	25,996.74	35,888.81	98.1 %
2620	MAINTENANCE & REPAIR	3,310,887.00	3,307,965.00	2,699,149.71	491,356.42	117,458.87	96.4 %
2630	BUILDING USE ADMINISTRATION	20,675.00	20,675.00	5,263.00	942.00	26,880.00	.0 %
2660	SECURITY	.00	62,101.00	.00	62,101.00	.00	100.0 %
2710	REIMBURSABLE TRANSPORT	4,224,776.00	4,077,099.00	3,342,370.19	497,977.03	236,751.78	94.2 %
2790	NON-REIMBURSABLE TRANSPRT	.00	.00	8,665.94	.00	8,665.94	.0 %
2810	PLANNING & EVALUATION	43,675.00	43,675.00	17,955.03	.00	25,719.97	41.1 %
2820	COMMUNITY/STAFF RELATIONS	14,100.00	14,100.00	90.00	1,596.00	12,414.00	12.0 %
2830	RECRUITING/PERSONNEL SERV	190,111.00	196,111.00	167,961.18	14,513.58	13,636.24	93.0 %
2840	DATA PROCESSING	210,097.00	210,097.00	184,942.76	11,744.99	13,409.25	93.6 %
2910	SOCIAL SECURITY	589,267.00	589,267.00	576,132.99	.00	13,134.01	97.8 %
2920	MEDICARE	387,590.00	387,590.00	416,856.40	.00	29,266.40	107.6 %
2930	LIFE INSURANCE	97,348.00	97,348.00	103,666.05	.00	6,318.05	106.5 %
2940	DISABILITY INSURANCE	183,351.00	142,236.00	95,729.61	12,970.60	33,535.79	76.4 %
2950	MEDICAL INSURANCE	6,611,309.00	6,611,309.00	6,611,304.00	.00	5.00	100.0 %
2960	UNEMPLOYMENT INSURANCE	82,610.00	82,610.00	26,865.68	7,811.82	47,932.50	42.0 %
2970	OTHER BENEFITS	425,492.00	621,492.00	650,953.00	.00	29,461.00	104.7 %
2980	PENSION-NON CERTIFIED EMPLOYEES	344,200.00	344,200.00	442,341.00	.00	98,141.00	128.5 %
3210	INTERSCHOLASTIC SPORTS	672,407.00	672,407.00	577,407.85	56,572.74	38,426.41	94.3 %
3211	INTRAMURAL SPORTS	29,968.00	29,968.00	18,908.00	.00	11,060.00	63.1 %
3212	OTHER STUDENT ACTIVITIES	194,814.00	194,814.00	173,045.93	1,010.00	20,758.07	89.3 %
6110	TUITION-CONN PUB SCHL DIS	532,157.00	532,157.00	610,194.57	53,404.34	131,441.91	124.7 %
6130	TUITION-NON PUBLIC SCHL	636,210.00	636,210.00	803,349.53	237,288.70	404,428.23	163.6 %
7001	CAPITAL-FACILITIES	61,605.00	61,605.00	42,028.42	19,575.00	1.58	100.0 %
7002	CAPITAL-TECHNOLOGY	194,642.00	194,642.00	27,491.06	168,957.58	1,806.64	100.9 %
7003	CAPITAL-OTHER	40,434.00	40,434.00	18,413.41	6,695.65	15,324.94	62.1 %
** FINAL TOTAL **		56,945,211.00		48,970,947.13		869,673.06	
			56,945,211.00		7,104,590.81		98.5 %
"FINAL TOTAL"		56,945,211.00		48,655,871.34		262,968.10	
5/31/2009			56,945,211.00		8,026,371.56		99.5%
Variance		0.00	0.00	315,075.79	-921,780.75	606,704.96	1.0%

Obj.	Description	Approved	Adjusted	Expended	Encumbered	Balance	Pct. Used
111	SALARY-CERTIFIED	27,734,764.00	27,688,612.00	22,677,989.83	4,389,009.92	621,612.25	97.8 %
112	SALARY-NON-CERTIFIED	7,755,665.00	7,784,663.00	7,163,694.47	520,215.77	100,752.76	98.7 %
200	EMPLOYEE BENEFITS	8,721,167.00	8,876,052.00	8,923,848.73	20,782.42	68,579.15-	100.8 %
321	INSTRUCTIONAL PROGRAMS	50,080.00	42,248.00	26,368.00	200.00	15,680.00	62.9 %
322	PROGRAM IMPROVEMENT	60,750.00	60,750.00	36,859.65	1,198.00	22,692.35	62.6 %
323	PUPIL SERV. (COUNSEL, GUID)	542,139.00	543,339.00	469,493.58	84,132.75	10,287.33-	101.9 %
324	STAFF SERVICES (TRAINING)	92,836.00	91,346.00	53,043.45	24,031.79	14,270.76	84.4 %
331	AUDIT SERVICES	10,000.00	10,000.00	10,000.00	.00	.00	100.0 %
332	LEGAL SERVICES	97,000.00	97,000.00	96,626.63	7,321.50	6,948.13-	107.2 %
333	MEDICAL SERVICES	23,500.00	25,000.00	25,000.00	.00	.00	100.0 %
336	INSURANCE SERVICES	9,000.00	9,000.00	1,250.50	469.50	7,280.00	19.1 %
339	PURCH. SERVICES-OTHER	1,777,347.00	1,748,528.00	1,352,128.13	281,723.07	114,676.80	93.4 %
411	WATER	65,160.00	65,160.00	52,746.94	12,402.54	10.52	100.0 %
412	SEWAGE	34,080.00	34,080.00	29,721.52	.00	4,358.48	87.2 %
413	FIRE DISTRICT	1,321.00	2,811.00	1,939.81	870.46	.73	100.0 %
414	ALARM MONITORING	3,129.00	.00	420.00	.00	420.00-	.0 %
421	GARBAGE AND REFUSE	71,886.00	74,386.00	68,192.51	11,531.25	5,337.76-	107.2 %
431	INSTRUCT EQUIPMENT REPAIR	21,465.00	20,690.00	9,055.55	3,269.95	8,364.50	59.6 %
432	NON-INSTRUCT EQUIPMENT REPAIR	81,707.00	89,711.00	46,047.69	13,775.01	29,888.30	66.7 %
433	BUILD & GROUNDS-REPAIR	254,639.00	252,139.00	255,233.68	21,478.03	24,572.71-	109.7 %
442	NON-INSTRUCT EQUIPMENT-RENT	182,023.00	179,423.00	159,352.59	49,243.92	29,173.51-	116.3 %
511	PUPIL TRANSPORTATION-CONTRACT	4,411,117.00	4,263,440.00	3,541,857.57	497,206.99	224,375.44	94.7 %
513	PUPIL TRANSPORTATION-OTHER	2,500.00	2,500.00	250.00	.00	2,250.00	10.0 %
515	FIELD TRIPS	103,950.00	114,283.00	96,191.98	16,158.81	1,932.21	98.3 %
521	PROPERTY/LIABILITY INS	346,987.00	346,987.00	346,987.00	.00	.00	100.0 %
523	MEDICAL INSURANCE-SPORTS PROGRAM	20,000.00	20,000.00	13,660.00	.00	6,340.00	68.3 %
531	TELEPHONES	111,830.00	113,165.00	80,918.25	7,535.47	24,711.28	78.2 %
532	POSTAGE	59,747.00	59,747.00	33,580.75	10,656.43	15,509.82	74.0 %
540	ADVERTISING EXPENSE	22,000.00	22,000.00	2,821.10	204.80	18,974.10	13.8 %
550	PRINTING EXPENSE	88,573.00	86,390.00	49,147.77	12,004.00	25,238.23	70.8 %
560	TUITION EXPENSE	3,000.00	3,000.00	219.00	.00	2,781.00	7.3 %
561	TUITION-CONN LEA	630,449.00	630,449.00	709,648.57	53,404.34	132,603.91-	121.0 %
563	TUITION-PRIVATE FACILITY	1,051,693.00	1,051,693.00	1,223,742.53	237,288.70	409,338.23-	138.9 %
580	TRAVEL EXPENSES	30,840.00	37,333.00	23,329.87	1,571.52	12,431.61	66.7 %
611	INSTRUCTIONAL SUPPLIES	513,126.00	518,264.00	393,600.63	76,741.12	47,922.25	90.8 %
612	NON-INSTRUCTIONAL SUPPLIES	189,289.00	180,541.00	137,130.41	39,960.71	3,449.88	98.1 %
613	MAINTENANCE SUPPLIES	183,506.00	181,006.00	167,294.93	11,287.16	2,423.91	98.7 %
614	MAINTENANCE COMPONENTS	37,653.00	26,438.00	20,189.65	4,950.68	1,297.67	95.1 %
619	GROUNDKEEPING SUPPLIES	6,355.00	6,355.00	5,335.07	464.07	555.86	91.3 %
622	ELECTRICITY	1,252,310.00	1,210,983.00	748,400.13	237,545.64	225,037.23	81.4 %
623	BOTTLED GAS	1,150.00	3,650.00	1,377.87	922.13	1,350.00	63.0 %
624	OIL	305,706.00	305,706.00	135,616.77	120,089.23	50,000.00	83.6 %
625	NATURAL GAS	389,923.00	414,923.00	346,220.00	68,703.00	.00	100.0 %
626	GASOLINE	27,131.00	27,131.00	26,433.64	1,773.15	1,075.79-	104.0 %
641	TEXTS-NEW/NON-CONSUMABLE	117,866.00	123,024.00	109,920.70	12,642.62	460.68	99.6 %
642	TEXTS-REP/ADD NON-CONSUMABLE	56,831.00	77,059.00	60,251.45	11,867.85	4,939.70	93.6 %
643	TEXTS-NEW CONSUMABLE	1,587.00	1,687.00	1,686.97	.00	.03	100.0 %
644	TEXTS-REP/ADD CONSUMABLE	56,936.00	62,621.00	61,373.85	646.00	601.15	99.0 %
645	LIBRARY BOOKS	105,511.00	108,568.00	79,715.30	17,262.65	11,590.05	89.3 %
646	WORKBOOKS	44,455.00	41,622.00	32,580.89	7,091.05	1,950.06	95.3 %
647	PERIODICALS	26,250.00	26,327.00	21,967.85	1,836.25	2,522.90	90.4 %
720	BUILDINGS & IMPROVEMENTS	60,100.00	60,100.00	39,398.90	20,700.00	1.10	100.0 %
731	INSTRUCTIONAL EQUIPMENT-NEW	80,641.00	89,224.00	33,968.86	48,548.16	6,706.98	92.5 %

GL2041R 5/28/2010
7:30:07
FUND 001 000 GENERAL FUND

New Milford Board of Education
APPROPRIATIONS BY OBJECT REPORT AS OF 5/31/2010

Page 2
USER - BARBARA

Obj.	Description	Approved	Adjusted	Expended	Encumbered	Balance	Pct. Used
732	INSTRUCTIONAL EQUIPMENT-REPLACEM	30,766.00	34,572.00	12,676.27	5,941.70	15,954.03	53.9 %
733	NON-INSTRUCTIONAL EQUIPMENT-NEW	204,813.00	213,316.00	137,552.01	104,960.42	29,196.43-	113.7 %
734	NON-INSTRUCTION EQUIPMENT-REPLACEM	65,098.00	70,405.00	37,983.71	27,346.28	5,075.01	92.8 %
810	DUES & FEES	80,625.00	80,525.00	62,480.33	5,624.00	12,420.67	84.6 %
900	FEE REVENUE	116,927.00-	116,927.00-	99,986.75-	.00	16,940.25-	.0 %
910	TUITION REVENUE	95,200.00-	95,200.00-	85,164.00-	.00	10,036.00-	.0 %
920	GRANT REVENUE STATE	938,934.00-	938,934.00-	950,032.00-	.00	11,098.00	.0 %
960	MEDICAID REIMBURSEMENT	45,000.00-	45,000.00-	87,006.25-	.00	42,006.25	.0 %
965	VENDOR REBATE REVENUE	168,700.00-	168,700.00-	46,120.21-	.00	122,579.79-	.0 %
998	TRANSFER IN	.00	.00	15,267.50-	.00	15,267.50	.0 %
** FINAL TOTAL **		56,945,211.00		48,970,947.13		869,673.06	
			56,945,211.00		7,104,590.81		98.5 %
"FINAL TOTAL" 5/31/2009		56,945,211.00		48,655,871.34		262,968.10	
			56,945,211.00		8,026,371.56		99.5%
Variance		0.00	0.00	315,075.79	-921,780.75	606,704.96	1.0%



NEW MILFORD PUBLIC SCHOOLS

BUSINESS OFFICE

50 EAST STREET
NEW MILFORD, CT. 06776

John O. Turk

Director of Fiscal Services

Telephone : (860) 354 -8726

Fax : (860) 355-4966

17 May 2010

Dr. JeanAnn C. Paddyfote
Superintendent of Schools
New Milford, CT
50 East Street
New Milford, CT 06776

Dear Dr. Paddyfote,

This is to advise you that Requests for Proposals (RFPs) for the services of an Athletic Trainer for New Milford High School were sent out to four (4) potential vendors. Two responses were received. It was requested that annual bids be submitted for three (3) years and that an hourly rate be included for Additional Services beyond the scope of normal season activities. These additional services would cover activities such as wrestling tournaments, playoffs, CIAC tournaments and the like.

Gregg Miller and I opened the Athletic Trainer bids on Monday, 17 May, 2010. It is our recommendation that Select Physical Therapy be awarded the bid for three (3) years on the basis of being the lower annual bidder and based on the district's experience (14 years) with them. Although Select Physical Therapy will charge \$5.00/hour more each of the three (3) years for the "Additional Services", it would take over 620 hours/year to equalize those services with the annual rate.

	<u>Year 1</u>	<u>Year 2</u>	<u>Year 3</u>
Select Physical Therapy - Annual Fee	\$26,900	\$26,900	\$26,900
Hourly Rate	\$40/hour	\$40/hour	\$40/hour
Edge Performance Training – Annual Rate	\$30,000	\$30,000	\$35,000
Hourly Rate	\$35/hour	\$35/hour	\$35/hour

I have discussed this recommendation with the Athletic Director and he concurs.

John Turk

Cc: Gregg Miller
Ted Oczkowski
Greg Shugrue



NEW MILFORD PUBLIC SCHOOLS

BUSINESS OFFICE

50 EAST STREET
NEW MILFORD, CT. 06776

John O. Turk
Director of Fiscal Services

Telephone : (860) 354 -8726
Fax : (860) 355-4966

24 May 2010

Dr. JeanAnn C. Paddyfote
Superintendent of Schools
New Milford, CT
50 East Street
New Milford, CT 06776

Dear Dr. Paddyfote,

This is to advise you that Requests for Bids for the Milk and Frozen Products were solicited by the Food and Nutrition Services Department for 2010 - 2011. Bids were opened at 9:00 AM Wednesday 19 May 2010 by Sandra Sullivan, Director, and bids were recorded by Gregg Miller and reviewed by John Turk. Bids were received from three (3) vendors for Milk products and from only one (1) vendor for Frozen products. Two letters of declination were received from two (2) frozen products vendors. These are one (1) year bids with the BOE reserving the right to extend the contract for an additional one (1) year by providing written notice to the vendor(s).

Price, volume and ingredients were all considered in determining the bid recommendation. After review, Wade's Dairy was selected to provide Milk products. The other vendors were Guida Dairy and Marcus Dairy. The only vendor submitting a bid for Frozen products was New England Ice Cream. Dari Farms and Garelick Farms did thank us for the opportunity, but did not bid. New England Ice Cream, therefore, receives the recommendation.

John Turk

Cc: Gregg Miller
Sandra Sullivan



NEW MILFORD PUBLIC SCHOOLS

BUSINESS OFFICE

50 EAST STREET
NEW MILFORD, CT. 06776

John O. Turk
Director of Fiscal Services

Telephone : (860) 354 -8726
Fax : (860) 355-4966

26 May 2010

Dr. JeanAnn Paddyfote
Superintendent
New Milford Public Schools
50 East St.
New Milford, CT 06776

Dear Dr. Paddyfote,

This is to advise you that bids were opened for Pupil Transportation Services for Special Education Students placed out of district at 3:00 PM 21 April 2010. Bids were opened and logged by Debbie Socotch and John Turk. Requests for Proposals were sent to eight (8) potential contractors of whom six (6) responded. One of the six (6) respondents declined to bid. Proposals were requested for a three (3) year term.

The bids were reviewed in detail by Adele Johnson and John Turk. Listed below is a summary of the recommended bidders, the number of bids they were awarded, and the dollar value for the 2010 – 2011 school year.

<u>Vendor</u>	<u># of Bids</u>	<u>2010 - 2011 Estimated Annual Cost</u>
Education Connections	5	\$165,435.00
CT Transportation Solutions	5	\$214,341.00
Cardinal Driving Service	4	\$247,325.00
Totals	14	\$627,101.00

Cc: Adele Johnson
Debbie Socotch



NEW MILFORD PUBLIC SCHOOLS
BUSINESS OFFICE
50 EAST STREET
NEW MILFORD, CT. 06776

John O. Turk
Director of Fiscal Services

Telephone : (860) 354 -8726
Fax : (860) 355-4966

1 June, 2009

Dr. JeanAnn Paddyfote
Superintendent of Schools
50 East St.
New Milford, CT 06776

Subject: Bid Awards OT and PT Services for SPED-3 Year Term

This is to inform you that formal bids were opened for OT and PT Services for the Special Education Department.

PT

Bids were sent out to fourteen (14) vendors for Physical Therapy Services. Eight (8) bids were received and reviewed by the Director, Adele Johnson, and me. It is our recommendation to award the bid as follows:

Ms. Debra Myhill
15 Heritage Drive
New Milford, CT 06776
7 hours/day for 4 days/week
\$55.00/hour

Ms. Jeannette Kirrane
400 Washington Drive
Middlebury, CT 06762
7 hours/day for 2 days/week
\$50.00/hour

OT

Twelve bids were issued for Occupational Therapy Services. Seven (7) bids were received and reviewed by the Director, Adele Johnson, and me. It is our recommendation to award the bid to:

Integrated Pediatric Services
P.O. Box 1833
New Milford, CT 06776
1.8 FTE OTR 7 hours/day for 181 days
\$59.50/hour years 1 & 2; \$65.00/hour year 3 and thereafter, if continued to be used
1.0 FTE COTA 7 hours/day for 181 days
\$51.50/hour years 1 & 2; \$55.00 year 3 and thereafter, if continued to be used

Should you have any questions, please let us know.

Sincerely,

John O. Turk
Director of Fiscal Services

New Milford PTO

Parent Teacher Organization

New Milford PTO

P.O. Box 1343

New Milford, CT 06776

April 20, 2010

Dr. Jean Ann Paddyfote
Superintendent
50 East Street
New Milford, CT 06776

Dear Dr. Paddyfote:

The New Milford PTO is pleased to present the following gifts to the Board of Education for approval. Please arrange for these gifts to be placed on the agenda at the next Board of Education meeting.

NES Requests the following:

\$1510.00 for the entire first grade to go to the Action Wildlife in Goshen, CT. This trip will give the students the opportunity to observe wild and farm animals and learn about their habitats and diets.

Sincerely,

Gail Dawson
TW PTO Secretary

NEW MILFORD HIGH SCHOOL
MEMORANDUM
Office of the Assistant Principal

To: Dr. JeanAnn Paddyfote, Superintendent
From: Gerry Robinson
Date: 5/26/2010
Re: Perkins Grant 2010-2011

New Milford High School has again applied for monies for the Perkins Grant for the next school year. Perkins monies are targeted for Business and Vocational Education programs. The many programs under this umbrella include the following:

- Medical Technology which includes Allied Health, Sports Medicine, Medical Careers
- Media Productions
- Desktop Publishing (Cut, Paste & Copy)
- Business Computer Applications along with Web Design and Accounting II
- Child Development
- Marketing, Marketing II
- Internship Program
- Projects Unlimited
- AutoCAD

This past year we were given approximately \$32,000 for our various Business/Vocational Education and Enterprise programs. We were able to purchase new laptops for Accounting II and the Business Computer Application classes. The monies also contributed to new equipment for the Medical Careers program as well as computer and camera equipment for CP & C and for Media Productions.

This new grant, with our request for approximately \$35,000 includes requests for funds to purchase new computers for AutoCAD and new equipment for Woodshop, replacing equipment that is at least 10 years old. We are also continuing to equip the CP&C area with mini Mac computers as we have funds available. We have continued to include requests for professional development and subject are related conferences for teachers. We are also testing the AutoCAD and Projects Unlimited students for the first time in 2010-2011 in the Connecticut Technology Exam.

ED 114 FISCAL YEAR 2011

BUDGET FORM

FUNDING STATUS:

GRANTEE NAME: New Milford High School		VENDOR CODE:
GRANT TITLE: CARL D. PERKINS CAREER AND TECHNICAL EDUCATIONAL IMPROVEMENT ACT OF 2006		
PROJECT TITLE: SECONDARY BASIC GRANT		
CORE-CT CLASSIFICATION: FUND: 12060	SPID: 20742	PROGRAM: 84010
BUDGET REFERENCE: 2011	CHARTFIELD1: 170002 CHARTFIELD2:	
GRANT PERIOD: 7/1/2010 - 6/30/2011	AUTHORIZED AMOUNT: \$35174.00	
AUTHORIZED AMOUNT by SOURCE:		
LOCAL BALANCE: \$	CARRY-OVER DUE: \$	CURRENT DUE: \$
CODES	DESCRIPTIONS	BUDGET
111A	ADMINISTRATOR/SUPERVISOR SALARIES	
111B	TEACHERS	3000.00
112A	EDUCATION AIDES	
112B	CLERICAL	300.00
119	OTHERS	
200	PERSONAL SERVICES-EMPLOYEE BENEFITS	
321	TUTORS	
322	IN SERVICE	3000.00
323	PUPIL SERVICES	
330	OTHER PROFESSIONAL TECHNICAL SERVICES	
510	PUPIL TRANSPORTATION	1000.00
580	TRAVEL	2500.00
590	OTHER PURCHASED SERVICES	
611	INSTRUCTIONAL SUPPLIES	1718.00
641	TEXTBOOKS	200.00
700	PROPERTY	23456.00
940	INDIRECT COSTS	
	TOTAL	
XANR	AGRICULTURE AND NATURAL RESOURCES	
XAVC	ARTS, AUDIO VIDEO TECH, AND COMM. SERVICES	
XBAS	BUSINESS AND ADMIN. SERVICES	
XCON	CONSTRUCTION	21210.00
XETS	EDUCATION AND TRAINING SERVICES	
XFS	FINANCIAL SERVICES	2245.00
XHS	HEALTH SERVICES	
XHSS	HUMAN SERVICES	
XHT	HOSPITALITY & TOURISM	
XITS	INFO. TECH. TELECOM. SERVICES	8579.00
XLP	LEGAL AND PROTECTIVE SERVICES	
XMAN	MANUFACTURING	
XPAG	PUBLIC ADMINISTRATION/GOVERNMENT SERVICES	
XSRT	SCIENTIFIC RESEARCH, ENGR. AND TECH SVCS.	
XTDL	TRANSPORTATION, DIST. AND LOGISTICS SVCS.	
XWRS	WHOLESALE/RETAIL SALES AND SERVICES	3140.00

ORIGINAL REQUEST DATE_____
REVISED REQUEST DATE_____
STATE DEPARTMENT OF EDUCATION
PROGRAM MANAGER AUTHORIZATION_____
DATE OF
APPROVAL



NEW MILFORD PUBLIC SCHOOLS
Office for Student Affairs
50 East Street
New Milford, Connecticut 06776

MEMORANDUM

TO: Operations Committee Members
FROM: Adele S. Johnson
DATE: May 25, 2010
RE: IDEA Grant

Attached you will find the Budget Narrative and State Budget pages for the IDEA, Part B, Section 611 and Section 619 grants. These are entitlement grants, not competitive grants, and funds must be spent on activities that support district goals for special education students. IDEA-611 is for students 3-21 years old and IDEA-619 is solely for activities supporting children 3-5 years old. The major expenditures for each of these grants are on staffing. The budget narrative pages explain the full-time equivalents and the actual expenditure line for each category. The IDEA- 611 grant is \$886,942 and IDEA-619 is \$34,999.

District Goals supporting the grants:

1. To increase opportunities for all students with disabilities meaningful learning time with nondisabled peers.
2. To increase parent partnerships in the participation of their child's educational program.
3. To increase opportunities for students with disabilities to access technology, to promote communication, access to general curriculum and learning.
4. To provide appropriate instruction for students with specific learning needs
5. To increase the proficiency and accuracy of paperwork, written goals and data related to special education.
6. To enhance preschool programming addressing state Preschool Curriculum and other best practices.
6. To promote best practices for transition planning.

ED114 FISCAL YEAR 2011

BUDGET FORM

FUNDING STATUS:

GRANTEE NAME: New Milford Public Schools

TOWN CODE: 00096

GRANT TITLE: IDEA, PART B, SECTION 611

PROJECT TITLE: IDEA, PART B, Section 611 ENTITLEMENT GRANT

CORE-CT CLASSIFICATION:

FUND: 12060 SPID: 20977 PROGRAM: 82032

BUDGET REFERENCE: 2011

CHARTFIELD1: 170002

CHARTFIELD2:

GRANT PERIOD: 7/01/10 - 6/30/12

AUTHORIZED AMOUNT:\$886,942

AUTHORIZED AMOUNT by SOURCE: CURRENT DUE:\$

LOCAL BALANCE:\$

CARRY-OVER DUE:\$

CODES	DESCRIPTIONS	PUBLIC	NON PUBLIC	TOTAL
111A	ADMINISTRATOR/SUPERVISOR SALARIES	66,336		66,336
111B	TEACHERS	641,456	11,619	653,075
112A	EDUCATION AIDES	133,464		133,464
112B	CLERICAL			
119	OTHERS	3,456		3456
200	PERSONAL SERVICES-EMPLOYEE BENEFITS			
321	TUTORS			
322	IN SERVICE	2,000		2,000
323	PUPIL SERVICES	15,162		15,162
324	FIELD TRIPS	420		420
325	PARENT ACTIVITIES	500		500
330	OTHER PROFESSIONAL/TECHNICAL SERVICES	12,529		12,529
331	AUDIT			
400	PURCHASED PROPERTY SERVICES			
510	PUPIL TRANSPORTATION			
530	COMMUNICATIONS			
560	TUITION			
580	TRAVEL			
590	OTHER PURCHASED SERVICES			
611	INSTRUCTIONAL SUPPLIES			
612	ADMINISTRATIVE SUPPLIES			
690	OTHER SUPPLIES			
700	PROPERTY			
890	OTHER OBJECTS			
940	INDIRECT COSTS			
	TOTAL	875,323	11,619	886,942

ED114 FISCAL YEAR 2011

BUDGET FORM

FUNDING STATUS:

GRANTEE NAME: New Milford Public Schools

TOWN CODE: 00096

GRANT TITLE: IDEA, PART B, SECTION 619

PROJECT TITLE: IDEA, PART B, Section 619 Preschool Entitlement

CORE-CT CLASSIFICATION:

FUND: 12060 SPID: 20983 PROGRAM: 82032

BUDGET REFERENCE: 2011

CHARTFIELD1: 170002

CHARTFIELD2:

GRANT PERIOD: 7/01/10 - 6/30/12

AUTHORIZED AMOUNT:\$ 34,999

AUTHORIZED AMOUNT by SOURCE: CURRENT DUE:\$

LOCAL BALANCE:\$

CARRY-OVER DUE:\$

CODES	DESCRIPTIONS	PUBLIC	NON PUBLIC	TOTAL
111A	ADMINISTRATOR/SUPERVISOR SALARIES			
111B	TEACHERS	34,999		34,999
112A	EDUCATION AIDES			
112B	CLERICAL			
119	OTHERS			
200	PERSONAL SERVICES-EMPLOYEE BENEFITS			
321	TUTORS			
322	IN SERVICE			
323	PUPIL SERVICES			
324	FIELD TRIPS			
325	PARENT ACTIVITIES			
330	OTHER PROFESSIONAL TECHNICAL SERVICES			
331	AUDIT			
510	PUPIL TRANSPORTATION			
530	COMMUNICATIONS			
560	TUITION			
580	TRAVEL			
600	SUPPLIES			
700	PROPERTY			
940	INDIRECT COSTS			
	TOTAL	34,999		34,999



NEW MILFORD ADULT EDUCATION

John Lee, *Director*
Joe Neff, *School Counselor*
Christy Martin, *Facilitator*

388 Danbury Road, New Milford, CT 06776
(860) 350-6647 ext 1176 Fax (860) 210-2256
web address: www.adulted@newmilfordps.org

May 17, 2010

The New Milford Adult Education Program has submitted the third year of two continuous improvement grants to the state adult education department of education. This is the third year for the Transitions grant and the English Language Civics grant. The Transitions grant is for \$45,000 and the English Language Civics grant is for \$35,000. I am requesting the board's approval for the continuation of this program.

This current year we were fortunate enough to have the original amount of \$35,000. for the English Language Civics but to also apply for and receive another \$20,000 for this grant. Our total improvement grant award for this current year was \$100,000.

Sincerely,

John H. Lee, Jr.

Director

FOR 2010 –11 ADULT EDUCATION PROGRAM IMPROVEMENT PROJECTS
Bureau of Health/Nutrition, Family Services and Adult Education

Title Of Grant: Transition to the future ESL language and community learning

Applicant Organization: New Milford Adult Education
 388 Danbury Rd.
 New Milford, Ct. 06776

Initiated By: John H. Lee, Jr., Director 860-350-6647 X1170
 New Milford Adult Education leej@newmilfordps.org
 388 Danbury Rd.
 New Milford, Ct. 06776

Project Director: Christy Martin, Facilitator 860-350-6674 X1170
 New Milford Adult Education martinc@newmilfordps.org
 388 Danbury Rd.

Submitted By: Dr. Jean Ann Paddyfote 860-355-8406
 Superintendent of Schools
 New Milford, Ct. 06776

Signature of Superintendent of Schools or Chief Executive Officer of Agency: * Contingent upon Board of Education approval

Priority Area	Code	Funds Requested	Matching Funds
Preparing the 21 st Century Workforce – Elementary ESL and ABE/GED	AE-09-1E		
Preparing the 21 st Century Workforce - Secondary	AE-09-1S		
Family Literacy – Elementary ESL and ABE/GED	AE-09-2E		
Family Literacy- Secondary	AE-09-2S		
Nontraditional Adult Education Instruction and Services	AE-09-3		
Expansion of the National External Diploma Program	AE-09-4		
Transition to Post-Secondary Education and Training	AE-09-5	\$45,000	\$11,250
English Language Acquisition/ Civics Education	AE-09-6	\$35,000	\$8,750
Workplace Education	AE-09-7		
CT Adult Virtual High School	AE-09-8		
Total Funds Requested		\$80,000	\$20,000
Date Submitted:	Date of Board/Agency Approval:		

RECOMMENDED FOR ADOPTION

5000

Students

Equal Educational Opportunity

It is the policy of the New Milford Board of Education that students shall be provided an equal opportunity to participate in and benefit from the activities, programs, and courses of study offered by the school district without discrimination on account of race, color, national origin, sex, disability, religion, sexual orientation, marital status, parenthood, pregnancy, alienage or any other basis prohibited by local, state and federal law. Additionally, pursuant to Title IX and relevant state law, no individual shall, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any education program or activity receiving federal financial assistance.

The New Milford Board of Education complies with all laws pertaining to student disabilities, including but not limited to Section 504 and the Rehabilitation Act of 1973, as amended from time to time, and the Individuals with Disabilities Educational Act, as amended from time to time (IDEA), and applicable state laws and federal and state regulations.

Any student or other individual who feels he or she has been denied an equal opportunity in violation of this policy should immediately bring his or her complaint to the attention of the Building Principal or Assistant Principal, Guidance Counselor or the Title IX Coordinator, unless the Title IX Coordinator is the subject of the complaint in which case it may be brought to the Superintendent of Schools. The Title IX Coordinator may be reached at the Office of the Assistant Superintendent, 50 East Street, New Milford, CT 06776, 860-354-3235.

Legal References: Connecticut General Statutes
 10-15c (Discrimination in public schools prohibited)
 46a-58 (Deprivation of rights)
 United States Code
 20 U.S.C. 1400 (Individuals with Disabilities Education Act)
 20 U.S.C. 1681 (Title IX of the Education Amendments of 1972)
 29 U.S.C. 794 (Section 504 of the Rehabilitation Act of 1973)
 42 U.S.C. 2000d (Title VI of the Civil Rights Act of 1964)
 42 U.S.C. 12101 (Americans with Disabilities Act)

Policy adopted:

NEW MILFORD PUBLIC SCHOOLS
New Milford, Connecticut

Students

Concepts and Roles in Student Policies

The focus of the school system is on the learner, the student. The educational development of each student in the New Milford Public Schools is the central concern of the Board of Education's policies and the administrator's regulations.

Legal Reference: Connecticut General Statutes

10-15 Towns to maintain schools.

10-15c Discrimination in public schools prohibited. School attendance by five-year olds.

10-76d Duties and powers of boards of education to provide special education programs and services.

10-184 Duties of parents. (re mandatory schooling of children seven years of age and over and under eighteen)

10-186 Duties of local and regional boards of education re school attendance. Hearings. Appeals to state board. Establishment of hearing board.

10-226a Pupils of racial minorities.

United States Code

Section 504, The Rehabilitation Act of 1973, 29 U.S.C. § 794

Title IX of the Education Amendments of 1972, 20 U.S.C. §§1681 et seq

Individuals with Disabilities Education Improvement Act of 2004, 20 U.S.C. §§1400 et seq.

Policy adopted: June 12, 2001
Policy revised: June 12, 2007
Policy revised:

NEW MILFORD PUBLIC SCHOOLS
New Milford, Connecticut

RECOMMENDED FOR APPROVAL

5113(a)

Students

Admission/Excuses/Dismissal/Truancy

Attendance

Classroom learning experiences are the basis for public school education. Time lost from class is lost instructional opportunity. The attendance policy is intended to promote student success.

The New Milford Board of Education requires parents to ensure that their children attend school regularly during the hours and terms the public schools are in session.

Regular attendance at school is not only required by state law, but is an integral component in student success and a matter of self-discipline which will prove important later in life. Class time is an invaluable opportunity for students and teachers to interact with each other and exchange ideas. It is also the forum for a wide range of learning opportunities which cannot be duplicated outside of the classroom. Therefore, in order to avail themselves of the maximum opportunity for learning, students need to be present in each and every class.

The success of a student is determined by the cooperative effort of the student, parents, school, and the community. Failure of these groups to live up to their responsibilities can result in failure for the student. For this reason, responsibilities must be clearly defined and followed.

The procedures and regulations shall be in accordance with Board policy and Connecticut State law. The Superintendent shall insure that administrative procedures and disciplinary actions for student attendance will be contained in each student/parent handbook.

Procedures and regulations shall be maintained and implemented for the schools to provide age-appropriate measures which promote regular and punctual attendance. Schools that share the same grade levels shall have the same procedures and regulations. The procedures and regulations shall clearly define the responsibilities of parents and students regarding attendance in class and school, tardiness, early dismissal, completion of missed work, and other areas which affect the classroom learning experience.

The Principal will give annual written notice to parents/guardian of their obligations according to Connecticut General Statute 10-184. At the beginning of each academic year -- or, in the case of students who enroll during the school year, at the time of enrollment -- the school district will require from the parents/guardians a telephone number where they can be contacted during the school day (i.e. from first bell to dismissal).

The official school day, during which all students are the responsibility of the high school, begins when the student either boards a school bus to come to school or otherwise when the student arrives on campus for the day. Students may neither get off the bus prior to arrival at school nor may they leave campus once they have arrived, without prior approval of the Principal or the Principal's designee.

Students

Admission/Excuses/Dismissal/Truancy

Standards

A. Student Responsibilities

1. To attend all classes except for reasons stated under “Excused Absence” and to be punctual.
2. To report directly to the Attendance Office or School Office when tardy to school, in accordance with school procedures.
3. To notify teachers of anticipated absence and to make arrangements to make up work promptly upon return from an excused absence. In the case of an extended absence, to seek faculty assistance if needed and to make up work in a reasonable time frame.
4. To communicate with parents, teachers, and/or school administrators any problems related to lack of attendance and/or tardiness to school or any class.
5. To report one’s own absences from school or class in accordance with school procedures if one is legally emancipated.

B. Parent Responsibilities:

1. To communicate and work cooperatively with the school for the benefit of the student.
2. To emphasize the importance of regular attendance and punctuality. To authorize only those absences that are included under “Excused Absence.” Also, to make every effort to schedule appointments and vacations outside of school hours.
3. To contact the school regarding an absence or tardy the morning of that absence or tardy.
4. To assist students with arrangements to seek faculty assistance and make up missed work resulting from an absence.

Students

Admission/Excuses/Dismissal/Truancy

Standards (continued)

C. School Responsibilities:

1. To take all actions necessary to ensure the success of the student, including parent conferences, counseling, and interaction with the community in making use of community services.
2. To keep accurate attendance records.
3. To notify parents promptly (when parents have not called the school) of all absences whether, for one class or the entire school day.
4. To arrange opportunities for the students to make up missed tests, quizzes and assignments resulting from absences, upon their return to school. In the case of extended absence, to prepare with the student a plan for faculty assistance and an opportunity to make up work in a reasonable time frame.

D. Community Responsibilities:

1. To realize that the success of students contributes to the success of the community.
2. To encourage regular school attendance as a prerequisite for student employment.
3. To encourage area businesses to refrain from allowing students to congregate during school hours.
4. To encourage medical and dental offices to arrange student appointments outside of school hours.
5. To do all that is possible under current state law to ensure that all students attend school regularly.

Definitions

1. **Truant** - Shall mean a student age 5 – 18 inclusive who has four unexcused absences in any one month or ten unexcused absences in once school year.

Students

Admission/Excuses/Dismissal/Truancy

Definitions (continued)

2. **Tardy** - A student shall be considered tardy if he/she arrives at class after classes have begun.
3. **Excused Absences** - An absence shall be considered “excused” when a child does not attend school due to illness or injury, death in the immediate family, religious obligation, court appearance, school-related activity, an emergency, or other exceptional circumstances. Written excuse for such absences should be submitted to school officials by the child’s parent or guardian. All other absences, with or without written explanation, shall be considered unexcused.

Students who plan to be absent for reasons other than those listed above, should seek approval by presenting a note from home to the Principal. Responsibility for completion of missed class work lies with the student, not the teacher. Unless a student has an extended illness, all make-up work will be complete within five days after the student returns to school.

4. **Dismissal** - No school, grade, or class may be dismissed before the regularly scheduled dismissal time without the approval of the Superintendent or his/her designee.

No teacher may permit any individual student to leave school prior to the regular hour of dismissal without the permission of the Principal.

No student may be permitted to leave school at any time other than at regular dismissal without the approval of the student’s parent/guardian. If a court official with legal permission to take custody of a child, or if a police officer arrests a student, the parent/guardian should be notified of these situations by the administration.

Attendance

Connecticut state law requires parents to cause their children, ages five through eighteen inclusive, to attend school regularly during the hours and terms the public school is in session. Parents or persons having control of a child five years of age have the option of not sending the child to school until age six or seven. The parent or person having control of a child of age five or six shall exercise such option by personally appearing at the school district office and signing an option form. At such time, school personnel shall provide the parent or person with information on the educational opportunities available in the school system. Mandatory attendance terminates upon graduation or withdrawal with written parent/guardian consent at age sixteen or seventeen.

Students

Admission/Excuses/Dismissal/Truancy

Classroom learning experiences are the basis for public school education. Time lost from class is lost instructional opportunity. The Board of Education requires that accurate records be kept of the attendance of each child, and students should not be absent from school without parental knowledge and consent.

Excessive Absences/Truancy

It is the policy of the Board of Education to monitor school attendance so as to identify students who are truant, and to enlist the cooperation of parents and, when necessary, the juvenile justice system, in order to address the problem when it arises. The following truancy procedures are hereby adopted:

For purpose of these procedures, "Parent" means the parent, guardian or other person having control of a child.

1. When a student is identified as a truant, the Superintendent or his/her designee will conduct a meeting with the parent, the student, if appropriate, and with such school personnel where involvement is determined appropriate. The meeting will occur not later than ten (10) school days after the child's fourth (4th) unexcused absence in a month or the tenth (10th) unexcused absences in a school year and will be for the purpose of reviewing and evaluating the reasons for truancy.
2. If the parent of a child who is a truant fails to attend the meeting held pursuant to paragraph 1 above, or fails to otherwise cooperate with the school in attempting to solve the truancy problem, the Superintendent will file a written complaint with the Superior Court pursuant to Connecticut General Statutes §46b-149, alleging that the acts or omissions of the child are such that his/her family is a family with service needs.

Legal Reference: Connecticut General Statutes
 10-184 Duties of parents
 10-185 Penalty
 10-198a through 10-202 Attendance, truancy - in general

Policy adopted: June 12, 2001
 Policy revised: June 24, 2004
 Policy revised: June 12, 2007
 Policy revised:

NEW MILFORD PUBLIC SCHOOLS
 New Milford, Connecticut

NEW MILFORD PUBLIC SCHOOLS
New Milford, Connecticut

ANNUAL NOTIFICATION OF PARENTAL OBLIGATIONS
UNDER C.G.S. 10-184

Dear (Parent Name),

Connecticut law requires that annually the school district provide you a written notice of your obligations under Connecticut General Statute 10-184. This law requires each parent or guardian of a child five years of age and older and under eighteen years of age to ensure that the child attends school regularly when school is in session — unless such parent or other person shows that the child is receiving equivalent instruction elsewhere, or that the child has graduated from high school. Parents or persons having control of a child five or six years of age have the option of not sending the child to school until age six or seven by personally appearing at the school district office and signing an option form. The parent or person having control of a child sixteen or seventeen years of age may consent to such child's withdrawal from school by signing a withdrawal form at the school district office.

Regular student attendance is essential to the educational process. So that we can inform you if your child is absent without a previous explanation, Connecticut laws also require that we obtain from you a telephone number or other means of contacting you during the school day. Please complete and return the form attached.

Thanks for your cooperation.

Sincerely,

Principal

Policies listed for
Approval on agenda
item # 9.G.4-30 and
9.H are found in the
April 13, 2010 BOE
Meeting.



TOWN OF NEW MILFORD

Town Hall
10 Main Street
New Milford, Connecticut 06776
Telephone (860) 355-6010 • Fax (860) 355-6002

Office of Patricia Murphy, Mayor

May 13, 2010

Wendy A. Faulenbach, Chairman
Board of Education
50 East Street
New Milford, CT 06776

Dear Wendy,

At their regularly scheduled meeting on May 10, 2010; the New Milford Town Council created an Ad Hoc Advisory Committee for Efficiency and Cost Savings Ideas. The membership of this Committee will be by Mayoral appointment, with the approval of the Town Council, and will be comprised of 3 members of the New Milford Town Council, 3 members of the New Milford Board of Education, and 1 member of the Board of Finance. The Committee shall determine the time and place of its meetings as well as post and warn the meeting agendas and minutes.

The purpose of the Committee shall be to facilitate effective communication among municipal boards and commissions so as to promote a full knowledge about sources of revenue and revenue projections, expenditure priorities and to evaluate costs, consolidation and protocols to achieve maximum efficiency and savings. The Committee shall terminate on December 31, 2010 and shall periodically report its findings and advice to the Town Council, Board of Education, and Board of Finance. A final report shall be submitted at the first Town Council meeting in January 2011.

Please forward the names recommended by the Board of Education to the Mayor's Office prior to Friday June 11, 2010.

Sincerely,

Patricia Murphy, Mayor

APPROVED FIELD TRIPS

June 2010

<u>Class</u>	<u>Trip Date</u>	<u># of Students</u>	<u># of Adults</u>	<u>Destination</u>	<u>Subs</u>	<u>Cost</u>
NMHS 9-12	5/20/10	47	3	SMS - New Milford, CT	No	\$0.00
SMS 7-8	5/25/10	12	2	All Aboard - New Milford, CT	Yes-1	\$0.00
LHTC	6/4/10	6	4	Quassy Amusement Park - Middlebury, CT	No	\$14.00
SNIS - 6	6/8/10	9	4	SMS - New Milford, CT	No	\$0.00
NES 2-3	6/10/10	8	2	SNIS - New Milford, CT	No	\$0.00



Office of the
Assistant Superintendent

MEMORANDUM

TO: Dr. JeanAnn Paddyfote, Superintendent
FROM: Dr. Maureen E. McLaughlin, Assistant Superintendent
DATE: 6/3/2010
SUBJECT: Textbook Preview – Grade 12

The textbook listed below will be brought before the Board of Education for adoption at the September meeting. Board members may review this book, which is located in the Assistant Superintendent's office, between the hours of 8:00 a.m. and 4:00 p.m.

China's Son: Growing Up in the Cultural Revolution – Da Chen
Delacorte Press

This book provides a personal memoir in which the author recounts his boyhood as the grandson of a landlord in Communist China and his desire to go to school and enter college.

New Milford Board of Education
Policy Sub-committee Minutes
May 18, 2010
Lillis Administration Building, Rm. 2

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GEORGE C. BUCKBEE
TOWN CLERK

Present:	Mrs. Nancy C. Tarascio-Latour, Chairperson Mr. David Lawson Mrs. Alexandra Thomas Mrs. Lynette Rigdon
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Also Present:	Dr. JeanAnn C. Paddyfote, Superintendent of Schools Dr. Maureen McLaughlin, Assistant Superintendent
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1.	Call to Order The meeting of the New Milford Board of Education Policy Sub-committee was called to order at 6:30 pm.	Call to Order
2.	Public Comment <ul style="list-style-type: none"> There was none. 	Public Comment
3. A.	Discussion and Possible Action Items Policy 5113 Admission/Excuses/Dismissal/Tuancy <ul style="list-style-type: none"> Dr. Paddyfote explained this was recommended for revision because of new language on how a parent must submit a form to opt out of sending a child to school. This will also need to be revised next year when the law changes to include 17 year olds. Mrs. Thomas asked if the "attendance office" reference was correct since not all the schools had an attendance office. Dr. Paddyfote said the wording "or school office" should be added. Mrs. Thomas said the community section of this policy should be better publicized because often businesses and doctors make it difficult for students to come in after school. Mrs. Thomas asked if the letter in appendix A should also be signed by the Superintendent and Chairman of the Board. Dr. Paddyfote said the annual notifications come from the principal of the school. Mrs. Tarascio-Latour asked how the schools could let the businesses know about the community responsibilities. Dr. Paddyfote said these policies are really for the parents who need to know that if a child gets in late or leaves early they are marked tardy for that day. 	Discussion and Possible Action Items Policy 5113 Admission/Excuses/Dismissal/Tuancy

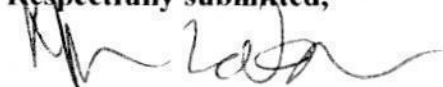
	<p>Parents should advocate for after school appointments with physicians as they are the individuals making the arrangements for their children.</p> <p>The Chair took up item 3.C next and re-ordered the agenda.</p>	
C.	Policy 5000 Equal Educational Opportunity	Policy 5000 Equal Educational Opportunity
D.	Policy 5010 Concepts and Roles in Student Policies <ul style="list-style-type: none"> Dr. Paddyfote said the Board Attorney looked at the language related to discrimination in Policy 5000 Concept and Roles and thought it should be a separate policy—Equal Educational Opportunity. This new language proposed in policy 5000, as recommended by the Board's attorney, now encompasses all the legal references pertaining to protected rights of students. Policy 5000 which was Concepts and Roles in Student Policies will now become Policy 5010. 	Policy 5010 Concepts and Roles in Student Policies
4.	Items of Information	Items of Information
A.	Regulation 5113 Admission and Excuses <ul style="list-style-type: none"> Dr. Paddyfote said that this is the companion regulation to Policy 5113. Regulations are the administrative procedures to implement the policies. Mrs. Rigdon asked about the policy on tardiness as it relates to evening activities. Dr. Paddyfote said that technically if a student misses a day of school they are not allowed to participate in an evening activity. However, she cautioned there are some circumstances that have to be considered on a case-by-case basis. 	Regulation 5113 Admission and Excuses
3.	Policy 9130 Board Committees	Policy 9130 Board Committees
B.	<ul style="list-style-type: none"> Dr. Paddyfote noted that this policy needs a change based on 9121 Role of the Chairperson and said it is a Board decision how they want to handle the membership of standing committees. Policy 9130 Board Committees, contradicts 9121 because it says there will be four members on the committee and the Chair 	

serves as ex-officio. Under the new FOIA laws if this is the case, then the committees will have a quorum and would need to notify the public of a Board meeting and a sub-committee meeting.

- Dr. Paddyfote further explained that when the size of the Board went from twelve to nine members the committee sizes were condensed and policy 9121 was not reviewed at that time.
- Mrs. Thomas noted that at the moment the committees could be in violation if the Board Chair served as ex-officio member at the sub-committee.
- Mrs. Thomas said if this policy were changed all the committees would have to be reworked. Dr. Paddyfote suggested that the change take effect at a natural break – such as the next Chair election.
- Mrs. Rigdon said that the current Board Chair is efficient and gets to the meetings but asked if a future Chair would have that kind of time. Mr. Lawson said it is the Chair's prerogative to attend or not.
- Mrs. Thomas said it is sometimes good to have the Chair be part of the dialogue because they often have the big picture and connections with outside groups. She also said she likes to have more people on the sub-committee rather than less.
- Mr. Lawson agreed that four was better and asked if the Chair were not present if an alternate could be seated.
- Mrs. Tarascio-Latour asked if the Chair of the Sub-committee and the Chair of the Board could have a conversation prior to the meeting. Mr. Lawson said that could not be mandated.
- Dr. Paddyfote said she would ask the Board Attorney to explore language allowing an alternate to participate when one of the members was not present, including the Board Chair.

	<p>Mrs. Thomas moved to bring Policy 5113 Admission/Excuses/Dismissal/Truancy, Policy 5000 Equal Educational Opportunity, and Policy 5010 Concepts and Roles in Student Policies to the full Board for approval at the June 8, 2010 meeting, Mrs. Rigdon seconded and the motion passed unanimously.</p> <p>Mr. Lawson suggested a motion to table Policy 9130 until the September meeting.</p> <p>Mrs. Thomas moved to table Policy 9130 Board Committees until the September Policy Sub-committee meeting, seconded by Mr. Lawson and passed unanimously.</p>	<p>Motion made and approved to bring Policy 5113 Admission/ Excuses/ Dismissal/Truancy, Policy 5000 Equal Educational Opportunity, and Policy 5010 Concepts and Roles in Student Policies to the full Board for approval at the June 8, 2010 meeting.</p> <p>Motion made and passed unanimously to table Policy 9130 Board Committees until the September Policy Sub-committee meeting</p>
6.	<p>Adjourn</p> <p>Mrs. Thomas moved to adjourn the meeting at 7:06 pm seconded by Mr. Lawson and passed unanimously.</p>	<p>Adjourn</p> <p>Motion made and passed unanimously to adjourn the meeting at 7:06 pm.</p>

Respectfully submitted,



Nancy C. Tarascio-Latour, Chairman
Policy Sub-committee

**New Milford Board of Education
Committee on Learning Meeting Minutes
May 18, 2010
Lillis Administration Building, Rm. 2**

Present:	Mrs. Alexandra Thomas, Committee Chairperson Mr. David Lawson Mrs. Nancy Tarascio-Latour Mrs. Lynette Rigdon
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Also Present:	Dr. JeanAnn C. Paddyfote, Superintendent of Schools Dr. Maureen McLaughlin, Assistant Superintendent Mr. Greg Shugrue, Principal, New Milford High School
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A.	The meeting of the New Milford Board of Education Committee on Learning was called to order at 7:30 PM.	Call to Order
B.	Public Comment There was none.	Public Comment
C.	<p>Items for Discussion</p> <p>1. New England Association of Schools and Colleges (NEASC)</p> <p>Mrs. Thomas opened the meeting referencing the NEASC letter of April 26, 2010, with the good news that our high school will continue to be accredited.</p> <p>Mr. Shugrue noted that last August the high school received a letter from NEASC asking the school to investigate implementing an advisory program and to evaluate our leveling practices. Meetings were held with the department chairs and teachers to discuss these topics. Approximately thirty teachers attended a meeting on advisory programs and visited schools including Danbury, Bethel, Brookfield, Masuk, and Oxford to look at their advisory programs. An advisory program plan has been put in place that will go into effect next year. Students will be assigned an advisor, so that there is more adult to student contact.</p> <p>On the tracking issue, Mr. Shugrue said the department heads read the book <u>Detracking with Excellence and Equity</u>. They looked at the number of students in general classes and realized there were not that many in some content areas; therefore, some</p>	Items for Discussion

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TOWN CLERK
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NEW MILFORD, CT

general level courses have been eliminated for next year. Those students will be assimilated into the academic level courses. The honors and AP courses will not change. Next year the following general level courses have been eliminated: US history, English III, plant science, fall and spring ecology, vocational math, and conversational Spanish.

- Dr. McLaughlin noted that Ed Connection will be coming on June 3rd to talk to the high school department heads about tracking. NEASC wants the school to provide rigorous curriculum for all students.
- Mr. Lawson said with the changes made in the programming, he would have liked the Board to have been made aware of the scheduling changes. He said he misses the five-year curriculum plan, so he can see the big picture. Dr. McLaughlin will present a five-year plan in September as has been past practice.
- Several questioned if this meant that these courses would be eliminated all together, and Mr. Shugrue clarified that it was just the general levels of these courses.
- Mrs. Tarascio-Latour asked why a child would be in general level versus academic level courses. Mr. Shugrue said it is based on ability and not on grades. He said the general level students would have a harder time being eligible for college, and the mission statement of the school talks of getting kids to "aspire" to higher things.
- Dr. McLaughlin said K-12 curriculum mapping in language arts will begin this June.
- Next year's professional development will focus on SRBI.
- Dr. McLaughlin noted with SRBI there are different tiers of intervention for students who are struggling. Mrs. Rigdon said pushing a child academically is good and that being in a class with kids that are pushing them along will be good as well.

- Mr. Shugrue said tracking is a self-fulfilling prophecy. If you tell a child s/he cannot learn, then they probably will not learn.
- Mr. Lawson asked if the curriculum in place would be used, and Mr. Shugrue said that was correct.
- Mr. Lawson asked if there were support services proposed under SRBI, and Dr. McLaughlin said the specifics of intervention have not been worked out, but the supports will be there.
- Mr. Lawson said he was not happy that conversational Spanish was being eliminated and said there are so few electives as it is.
- Mrs. Thomas asked Mr. Shugrue what he was most proud of, and Mr. Shugrue said he was proud of the work of the teachers and the administrative team. He said the tracking issue has challenged some philosophical beliefs, and the candid dialogue has been good. This is a multi-year plan which is being done with quite a bit of thought, and the students will be better off as a result.

2. Teacher Education and Mentoring Program (TEAM) - Update

Dr. McLaughlin said a draft plan of TEAM has been written. TEAM is the Teacher Education and Mentoring Program which replaces BEST. The mentoring program takes beginning teachers (BT) from their initial certification to their provisional certification with an experienced teacher as mentor. The plan will be submitted to the state after the core team has had a chance to review it.

- Mrs. Thomas said this program allows for on-the-job training stretched over two years.
- Dr. McLaughlin said there are five modules to be completed in the TEAM approach: two in the first year and three in the second. Each teacher can only mentor two BT's a year. The state will give \$250 per year/per teacher

	<p>to be a mentor.</p> <ul style="list-style-type: none">• Mrs. Tarascio-Latour said people don't realize the cost of training that goes into a teacher, so if one is laid off, there is an associated cost.• Mr. Lawson said that was a good point. In New Milford, if a teacher is laid off there, has been time invested in BEST, SRBI, the strategic plan, NEASC, etc. <p>3. Scientific Research Based Intervention (SRBI) - Update</p> <p>Dr. McLaughlin said that every other week, she meets with the six principals to discuss SRBI initiatives. They are working on a draft of the SRBI plan having collected plans from other districts. They are discussing the types of interventions that will be offered in the different tiers.</p> <ul style="list-style-type: none">• Mrs. Rigdon asked what tier a student with an IEP would be in. Dr. McLaughlin said the SRBI approach is for the general education program, and the purpose of SRBI is to try all methods of interventions before recommending special education. <p>4. State Board of Education Resolution Regarding Tracking</p> <ul style="list-style-type: none">• Mr. Lawson said he felt tracking is okay because New Milford has honors, AP, and academic levels. He said the key part is not to make the track permanent. He noted, however, that a parent always has the option of advancing his/her child in the classes.• Dr. Paddyfote said the tracking issue has arisen out of the No Child Left Behind legislation where it was determined that students with disabilities and those economically disadvantaged did not achieve as well as their white counterparts. In addition, many of those parents do not know	
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how to use the system to benefit their child, so they are at a disadvantage.

5. State Board of Education Position Statements

- **Student Support Services**
- **Nutrition and Physical Activity**

Dr. McLaughlin said the student support services suggest looking at the whole child and using outcome-based data to communicate to the schools, parents, and community. She also noted that the Wellness Committee already is working on the nutrition and physical activity area.

6. Curriculum Mapping

- **K-8 Language Arts**
- **9-12 English**

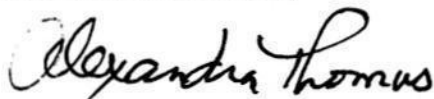
Dr. McLaughlin said she is planning to work with the high school English department in July on 9-12 curricula. Work on the language arts curriculum in grades K-6 will begin in June. Both groups will begin with curriculum maps that will lay out for every grade what will be taught. The CSDE grade level expectations will drive their decisions.

7. Aligning *Saxon* and *Everyday Math* with Grade Level Expectations

Dr. McLaughlin said she went back to the Committee on Learning minutes of April 2006 to learn the original intent of using the two math programs. Somewhere along the way, there was a shift, so that students were placed into either program based on ability, which is not how the two programs were designed to be used. For 2010-2011, K-2 will use Saxon. Beginning in grade three, math will be taught using both programs. Which program to be used will be determined by which one best addresses the GLE's for that particular lesson. The GLE's are new since 2006. Teachers will begin to review the math GLE's in grades K-6 this summer to collect this data. Pacing guides in grades 4-6 have been drafted and

	<p>will be revised this summer to guide the teachers on how much time to spend on each lesson.</p> <ul style="list-style-type: none">• Mr. Lawson said the math program was a huge investment, and he was instrumental in bringing Saxon to the district. He said he was not pleased with how it has been implemented, but is pleased to see that it is being looked at again. He said training costs money, but when this plan was first instituted, math scores did go up.• Dr. McLaughlin said she has contacted <i>Everyday Math</i> for training and will contact <i>Saxon</i>. <p>8. Professional Development Update</p> <p>Dr. McLaughlin said she is working with Ed Connection for plans for next year with a focus on SRBI. She said everyone will hear from day one the same message – SRBI is not going away, and it will help students to be more successful.</p> <ul style="list-style-type: none">• Mrs. Rigdon asked if there was any feedback from this year's professional development day. Dr. McLaughlin said for the most part the feedback was very positive; however, she said that some felt that the presenter for differentiation focused too much on math.	
D.	<p>Adjourn</p> <p>Mr. Lawson moved to adjourn the meeting at 8:34 PM, seconded by Mrs. Rigdon, and passed unanimously.</p>	<p>Adjourn</p> <p>Motion made and approved to adjourn the meeting at 8:34 PM</p>

Respectfully submitted,



Alexandra Thomas, Chairperson
Committee on Learning

New Milford Board of Education
Facilities Sub-Committee
June 1, 2010
Lillis Administration Building, Room 2

Present:	Mr. Daniel Nichols, Chairman
	Mr. Tom McSherry
	Mr. Rod Weinberg
	Mr. Bill Wellman

Also Present:	Dr. JeanAnn C. Paddyfote, Superintendent of Schools
	Mr. John Calhoun, Facilities Manager
	Mr. Leo Rogoza, Assistant Facilities Manager
	Mr. Gregg Miller, Accounting Manager & Interim Director of Finance
	Ms. Ellamae Baldelli, Director of Human Resources
	Mr. David Elmore, Director of Information Technology

1	The meeting of the New Milford Board of Education Facilities Sub-Committee was called to order at 6:30 p.m. by Mr. Nichols.	Call to Order
2	Public Comment	No public comment
3.	Discussion and Possible Action	Discussion and Possible Action
3.A.	<p>East Street Report</p> <ul style="list-style-type: none"> Mr. Calhoun updated the facilities sub-committee members on the history of relocating the Central Office (CO) by referring to the Sevigny Report completed in 2007. The Central Office consists of approximately 10,000 square feet; the Sevigny report looked at four options: renovating the current space, constructing a new building on the Northville property, constructing a new building at Sarah Noble Intermediate School, and renovating existing space at the Richmond Center. The operating costs for the CO at East Street were shown to be just over \$100,000. The potential categories for savings and costs were reviewed. No dollar amount is associated with the categories as certain facets of that move require further study before cost estimates can be determined. In addition to costs for renovations, consideration must be given to the impact on students and instructional programs should the Central Office relocate to one of the schools. 	<p>East Street Report.</p>

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TOWN CLERK

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| <ul style="list-style-type: none">• At this point no building can accommodate the Central Office without programmatic moves.• Mr. Turk recently contacted Vin Nolan, Economic Development Director, regarding availability of rental space in the community..• A move of the Central Office would require technical engineering for cost estimates. In 2007 the study cost \$30,000; Sevigny estimates that an update of that study would cost between \$15,000 to \$20,000.• Estimates for construction costs from the 2007 study would increase between 5-8%.• Mr. Calhoun recommended that the move of the Central Office should be studied in further detail with the input of an architect or engineer to evaluate all options for a smooth move. Sevigny would be a logical firm because of their past review, and familiarity with the project.• An attachment to the Sevigny report noted deferred maintenance for this building (Lillis Administration); windows need to be replaced; handicap accessibility is required; boiler needs to be changed to a hot water system; southeast corner needs to be shored up; chimney repairs are critical.• Mr. Weinberg inquired about the cost of deferred maintenance items.• Mr. Calhoun replied the deferred maintenance projects could be between \$500,000 to \$600,000.• Mr. Weinberg was concerned about putting good money after bad. He wondered at what point does the Board cut to the chase and go elsewhere? At what point is the East Street building too costly?• Mr. McSherry noted that more information is needed for a decision to invest in this building. Also, he is not sure what part Sevigny can answer; cost to renovate a space vs. refurbish this space; how long to recoup costs? How long will it take?• Mr. Weinberg commented on hidden issues in any renovation that could increase costs. More | |
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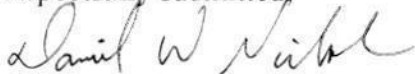
	<p>solid answers are needed.</p> <ul style="list-style-type: none"> • Mr. McSherry commented that Mr. Nolan and the Town need to be part of this equation as to the highest and best use of this property; there may be other factors in this decision. • Mr. Wellman thanked Mr. Calhoun for the thorough overview of the history of the Board's efforts with this issue. He felt responsible for taking up time in doing so. He was not looking for a detailed study, but was trying to understand if we need to move into a facility that exists and what would that move cost. He focused on Schaghticoke with only two grades and nine empty rooms that could be used to accommodate people from the Central Office. He has no idea from this study as to what the cost or savings would be. The report concluded no school building can accommodate the Central Office as in attachment 4. He has no understanding why programmatic moves or investments are precluding that [Schaghticoke] as a consideration. Further, Mr. Wellman is concerned that it is suggested the Central Office staff is not trained for engineering, etc.; he would have thought amongst the staff on Central Office that costs would be available to move offices in this building to some other location. • Mr. Calhoun noted that the Central Office should be segregated from students; parking for Central Office must be provided so as not to interfere with buses; relocating whole grades to other areas where classrooms are available would impact teaming at Schaghticoke. Also, the Central Office cannot abandon this building with the technology in it. It will be necessary to relocate the technology at the time of a move. • Mr. Wellman noted Central Office could be segregated from students by taking one wing of a school building. He questioned the need for additional parking. He added the simplest task is to have an area for the Central Office and other rooms can be used for classes. • Dr. Paddyfote, referring to the floor plans for 	
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	<p>Schaghticoke, noted that visitors to the Central Office should not be walking through the building filled with students as this can be a security issue. A separate entrance is needed, and the CO must be segregated from the student population. Parking can be a problem as there isn't adequate parking when events take place at SMS. The teaching teams are assigned certain areas or pods for effective collaboration and communication. In addition, a staff room is needed for Central Office personnel. She stated the majority of the rooms are on the second floor, and in order to be handicapped accessible, if the Central Office was relocated to SMS, the first floor would be the most logical level without incurring the cost of a second elevator.</p> <ul style="list-style-type: none">• Mr. McSherry asked about the cost to renovate that space; what will it save?• Mr. Calhoun, referring to Schaghticoke, indicated spaces are geared to the school year; Central Office runs all year. There is no air conditioning in certain spaces.• When asked by Mr. Nichols if Schaghticoke could accommodate the 10,000 square feet used by the Central Office, Mr. Calhoun replied in the affirmative with reconfiguration of the rooms; the Central Office would have to be on the first floor to comply with the Americans with Disabilities Act as there is only one elevator in the building.• Mr. McSherry noted East Street costs the Board of Education \$100,000 a year; does the Youth Agency contribute? Mr. Calhoun replied the Board pays most costs.• Mr. McSherry added the Town would have to find some place for the Youth Agency.• Mr. Calhoun noted that Pettibone has potential for accommodating Central Office; Pettibone could segregate the Central Office; some special education classrooms would need to be moved to another building.• Mr. McSherry inquired if anyone on the Town side could help?	
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	<ul style="list-style-type: none"> • Dr. Paddyfote replied that in the past when the Board used the Town Engineer to review a road, the Board was billed for the services. • Mr. Nichols inquired about the adequacy of Pettibone given its age. • Mr. Calhoun replied that heating is adequate for the building now; infrastructure needs to be taken into consideration; electrical needs to be reviewed. The heating system has been looked at for replacement. Also, boilers need to be replaced at Schaghticoke; there is work to be done long-term in all the buildings. • Mr. McSherry noted Pettibone is a much better choice if the Board is looking for options. • Mr. Elmore noted the technology will not necessarily be in any building where offices are relocated; they would be terminated at Sarah Noble; connection will be to Connecticut Education Network provided by the State; the fiber optic line would have to be constructed; there is no difference as to which building; the difference would be if offices were scattered. • Mr. Wellman mentioned that no member of the Board is looking for anything other than ballpark or approximate figures to get a sense as to whether to explore options. • Mr. Weinberg commented that at Pettibone two issues are resolved: central location and parking. What are costs for Pettibone? • Both Mr. Weinberg and Mr. McSherry felt that local contractors could be approached for approximation of what costs would be associated with renovation of 10,000 square feet for a Central Office. 	
3.B.	<p>End-of-Year Projects</p> <ul style="list-style-type: none"> • Mr. Calhoun presented a list of items that could be done in the last few weeks of the year. The list was broken down by schools, Lillis Administration building, Larson Farm and district-wide. Some of the items on the list: carpet replacement to vinyl tile at Hill & Plain and Northville; carpet runners at most locations; LED lighting retrofits at Hill & Plain 	End-of-Year Projects

	and Pettibone; deteriorating concrete replacement at Northville, and High School (safety issues); boiler and mechanical work to be done at several locations; Pettibone replace hot water pump; motion sensors to be installed at High School and Sarah Noble. At Schaghticoke the compressor for the library unit needs to be replaced; outside lighting fixtures at the high school need replacement. Sarah Noble catwalk needs repair; also at Sarah Noble retrofitting hand dryers. East Street (Lillis Administration) chimney is in disrepair; sidewalks need repair (safety issues). Leaking gutters allowed water to enter the technology office. At Larson Farm the smaller barns need re-roofing. Older equipment needs to be replaced; maintenance department and grounds department need leaf blowers.	
4.	Adjourn Mr. Weinberg moved to adjourn the meeting at 7:26 p.m., seconded by Mr. McSherry. Motion passed unanimously.	Adjourn Motion and passed unanimously to adjourn the meeting at 7:26 p.m.

Respectfully submitted,

Daniel Nichols, Chairman
Facilities Sub-committee

**New Milford Board of Education
Operations Sub-Committee
June 1, 2010
Lillis Administration Building, Room 2**

GEORGE C. BUCKBEE
TOWN CLERK *gm*

2010 JUN -4 A 10:12

NEW MILFORD, CT

Present:	Mr. Tom McSherry, Chairman
	Mrs. Alex Thomas
	Mr. Rod Weinberg
	Mr. Bill Wellman
Also Present:	Dr. JeanAnn C. Paddyfote, Superintendent of Schools
	Dr. Maureen McLaughlin, Assistant Superintendent
	Mr. Gregg Miller, Accounting Manager & Interim Director of Finance
	Mrs. Ellamae Baldelli, Director of Human Resources
	Mr. John Calhoun, Facilities Manager
	Mrs. Adele Johnson, Director of Pupil Personnel & Special Services
	Mr. David Elmore, Director of Information Technology

1.	<p>Call to Order</p> <p>The meeting of the New Milford Board of Education Operations Sub-Committee was called to order at 7:30 p.m. by Mr. McSherry.</p> <ul style="list-style-type: none"> Mr. McSherry rearranged the agenda to accommodate guests: item 4, number 1 and Item E, number 2 followed public comment. 	Call to Order
2.	<p>Public Comment</p> <ul style="list-style-type: none"> Mrs. Faulenbach explained that she attended the Town Council meeting of May 10 when the Ad Hoc Advisory Committee for Efficiency and Cost Savings Ideas was discussed. The Town Council voted to create the committee with three Board of Education members, three Town Council members and one Board of Finance member. 	Public Comment
4. 1.	<p>Items of Information—John J. McCarthy Observatory Annual Report</p> <ul style="list-style-type: none"> Mr. Robson asked if the committee members had any questions regarding the Annual Report for the John J. McCarthy Observatory that had been distributed earlier. There being none, he proceeded to present highlights of the ten years of operation for the Observatory. Mr. Robson noted that the dedication ceremony was held on December 2, 2000. Since that dedication the Observatory has gained world-wide recognition. Since the spring of 2001, adult education classes have been held successfully. The planetarium was installed at Sarah Noble in 2001; the installation came in under budget (\$20,000) and ahead of schedule. Asteroids have been discovered by the staff and volunteers at the observatory; in 2008 the observatory 	Items of Information John J. McCarthy Observatory Annual Report

	<p>observed the last image of an asteroid that hit the earth; in 2009 pieces of that asteroid were retrieved. Also, in 2010 the world's greatest scale model of the solar system was erected in Town.</p>	
3.E. 2	<p>Bid Awards: Milk & Frozen Desserts</p> <ul style="list-style-type: none"> • Mrs. Sandra Sullivan, Director of Food Services, reported opening bids on May 19 from three vendors for Milk. She reported that after she analyzed the bids the recommended vendor is Wade's Dairy. • The only vendor submitting a bid for frozen desserts was New England Ice Cream, the current vendor. The district used Guida Dairy in the past, but they have been purchased by the current bidder. New England Ice Cream is a good choice for healthy food certification. Some prices have gone up slightly, but some went down. • Mr. Weinberg inquired about the percent of processed foods in meals. • Mrs. Sullivan replied that processed foods are kept to a minimum; other items used in the lunch program are fruits and vegetables, frozen or fresh. The district participates in the National Lunch Program; the State guidelines are followed; sodium, salt and trans fats are within dietary guidelines, under 35% of the total consumed for the day. The healthy food initiative in Connecticut is above other states' standards. <p>Mr. Wellman moved to award the milk bid to Wade's Dairy and to send the recommendation to the full Board for approval. The motion was seconded by Mrs. Thomas. The motion passed unanimously.</p> <p>Mr. Wellman moved to approve the bid for frozen desserts to New England Ice Cream and to send the recommendation to the full Board for approval. The motion was seconded by Mrs. Thomas. The motion passed unanimously.</p>	<p>Bid Awards Milk & Frozen Desserts</p> <p>Motion made and passed unanimously to award the milk bid to Wade's Dairy and to send the recommendation to the full Board for approval.</p> <p>Motion made and passed unanimously to award the bid for frozen desserts to New England Ice Cream and to send the recommendation to the full Board for approval.</p>
3. 3.A.	<p>Discussion and Possible Action Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence.</p> <ul style="list-style-type: none"> • Ms. Baldelli presented Exhibit A which included a 	<p>Discussion and Possible Action Exhibit A: Personnel – Certified, Non-Certified</p>

	<p>resignation from a long-term teacher. Appointments included Mr. Miller and Mrs. Socotch.</p> <ul style="list-style-type: none"> • Mrs. Thomas commented that long term leaves of absence for special education must create issues. While Ms. Baldelli agreed, she added that it doesn't create more issues than for other teachers. In the past there might have been areas with shortages of teachers, but not now given the current economy. The district is finding qualified teachers in the shortage areas. • Mrs. Thomas asked when candidates will be sought for the long term teacher. Ms. Baldelli indicated that she will begin when the budget is set. Further, Ms. Baldelli reported that long term substitutes are done in a timely fashion; the teacher coming in can transition with the one going on leave. • Mr. Weinberg asked why some long term leaves are paid, and others are unpaid. Ms. Baldelli replied that depends on the individual's accrued sick time. <p>Mrs. Thomas moved to bring Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence to the full Board for approval. Mr. Wellman seconded the motion which passed unanimously.</p>	<p>Appointments, Resignations and Leaves of Absence.</p> <p>Motion made and passed unanimously to bring Exhibit A Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence to the full Board for approval.</p>
<p>B. 1,2,3</p>	<p>Monthly Reports:</p> <ol style="list-style-type: none"> 1. Request for Budget Transfers 2. Purchase Resolution D-627 3. Budget Position as of 5/31/10. <ul style="list-style-type: none"> • Mrs. Thomas asked Mr. Miller if there were areas of concern. Mr. Miller added he is confident that the district has accounted for all the big items. Also, Mr. Miller commented the remaining balance in the budget is running favorable to the same point in time last year. This year \$869,673 available vs. last year \$262,968. • Mr. Miller added there will be expenditures, maybe between \$100,000 to \$200,000 before year-end. • Mr. Miller commented on the object summary report: Certified Salary, Pupil Transportation (most of that is special education), and Electricity—these three items are contributing to the favorable balance. • Mr. Wellman inquired if funds were available for the projects from the Facilities Committee? Mr. Miller 	<p>B. Monthly Reports:</p> <ol style="list-style-type: none"> 1. Request for Budget Transfers; 2. Purchase Resolution D-627; 3. Budget Position as of 5/31/10.

	<p>replied in the affirmative.</p> <ul style="list-style-type: none"> • Mr. Weinberg asked how a favorable balance is handled when the books are closed. Mr. Miller responded that once the audited balance is available it goes to the Town. In the past, the Board has requested that the balance is put in Capital Reserve Fund, but it is up to the Town to grant that request. • Mr. McSherry asked about the employee benefits' line; Mr. Miller replied there had been a \$100,000 hit on the pension line; information was received after the budget was adjusted and the deficit was not covered. • Mrs. Thomas inquired as to the need to adjust any numbers for next year's budget as a result of where we are? Mr. Miller answered that once a budget is approved, the central office will make recommendations for adjustments when the Board adjusts its budget. • Dr. Paddyfote raised the issue of Excess Cost reimbursement from the State Department of Education. Mr. Miller noted that the second installment is usually received in June, but it arrived at the end of May; the anticipated amount was \$316,000, and the district received \$438,000. This has never happened before, and there was no information provided by the State regarding the increase. • Mr. Weinberg asked if the State money stays with the Board? Mr. Miller noted that excess cost dollars are used to cover lines that go over budget, and in particular the special education lines for tuition to CT school districts and out-of-district placements—Programs 6110 and 6130. He added that unexpended funds are returned to the Town at the close of the fiscal year. • Ms. Baldelli explained the retirement incentive program. Last year the Board approved the plan in May, and at the June 8, 2009 Board of Education meeting there were 14 possible participants. No adjustment was made to the 111 account at the June 8 Board meeting when the Board adjusted the 2009-2010 Budget, because participants had seven days to revoke their consent. In addition, several veteran teachers whose salaries were in the 80,000's were replaced with teachers in the mid to high 40,000's. <p>Mrs. Thomas moved to send the Request for Budget Transfers to the Board for approval. Seconded by Mr. Weinberg.</p>	<p>Motion made and passed with one negative vote to bring</p>
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	<ul style="list-style-type: none"> Mr. Weinberg questioned transfers for sports transportation? Mr. Miller explained sports teams had great seasons and are in the post season play. <p>Vote on motion: Aye: Mrs. Thomas, Mr. McSherry and Mr. Weinberg. Nay: Mr. Wellman. The motion passed, 3-1-0</p> <p>Mrs. Thomas moved to bring Purchase Resolution D-627 to the full Board for approval. The motion was seconded by Mr. Weinberg.</p> <ul style="list-style-type: none"> Mr. Wellman inquired about the \$38, 102, Dell Marketing, approved by the Board. Is this now a commitment for purchase of equipment? Mr. Miller replied in the affirmative. <p>The motion passed unanimously.</p> <p>Mrs. Thomas moved to bring the Budget Position as of 5/31/10 to the full Board for approval. Mr. Weinberg seconded the motion which passed unanimously.</p>	<p>Request for Budget Transfers to the full Board for approval.</p> <p>Motion made and passed unanimously to bring Purchase Resolution D-627 to the full Board for approval.</p> <p>Motion made and passed unanimously to bring the Budget Position as of 5/31/10 to the full Board for approval.</p>
3.C. 3.C.1	<p>Gifts & Donations Exhibit B PTO</p> <p>Mrs. Thomas moved to bring Gifts and Donations, Exhibit B: PTO to the full Board for approval. The motion was seconded by Mr. Weinberg and it passed unanimously.</p>	<p>Gifts & Donations Exhibit B: PTO</p> <p>Motion made and passed unanimously to bring Gifts & Donations, Exhibit B: PTO to the full Board for approval.</p>
3.D. 3.D.1	<p>Grants 1. Carl D. Perkins Vocational & Applied Technology Education Act Grant.</p> <ul style="list-style-type: none"> Mrs. Thomas commented these items are not identified in the Board's operating budget. She feels recognition should be given for the hard work done with the result of grants received. <p>Mrs. Thomas moved to bring the Carl D. Perkins Vocational & Applied Technology Education Act grant to the full Board for approval, seconded by Mr. Weinberg. The motion passed unanimously.</p> <p>Mrs. Thomas moved to bring the IDEA Grant to the full Board for approval, seconded by Mr. Weinberg.</p>	<p>Grants 1. Carl D. Perkins Vocational & Applied Technology Education Act Grant.</p> <p>Motion made and passed unanimously to bring the Carl D. Perkins Vocational & Applied Technology Education Act Grant to the full Board for approval.</p> <p>Motion made and passed unanimously to bring the</p>

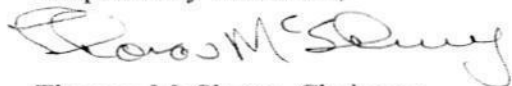
	<p>The motion passed unanimously.</p> <p>Mrs. Thomas moved to bring the Adult Ed Transition Grant to the full Board for approval, seconded by Mr. Weinberg and the motion passed unanimously.</p> <p>Mrs. Thomas moved to bring the English Language Civics Grant to the full Board for approval, seconded by Mr. Weinberg. The motion passed unanimously.</p>	<p>IDEA Grant to the full Board for approval.</p> <p>Motion made and passed unanimously to bring the Adult Ed Transition Grant to the full Board for approval.</p> <p>Motion made and passed unanimously to bring the English Language Civics Grant to the full Board for approval.</p>
<p>3.E. 3.E.1.</p>	<p>Bid Awards</p> <ol style="list-style-type: none"> 1. Athletic trainer 3. Special education transportation 4. Occupational and Physical Therapist. <ul style="list-style-type: none"> • Mr. Wellman asked for an explanation of the Athletic Trainer. Ms. Baldelli replied an athletic trainer works with coaches to help athletes who may be injured. • The trainer is hired through an organization and Dr. Paddyfote stated this is good practice due to the malpractice insurance. • When asked by Mr. Wellman for qualifications, Mr. Baldelli did not provide specifics, but noted trainers have unique certifications. <p>Mrs. Thomas moved to award the bid for three years to Select Physical Therapy for the athletic trainer and to send it the full Board for approval, seconded by Mr. Weinberg. The motion passed unanimously.</p>	<p>Bid Awards</p> <p>Athletic Trainer</p> <p>Motion made and passed unanimously to award the bid for three years to Select Physical Therapy for the athletic trainer and to send it the full Board for approval.</p>
<p>3.E. 3</p>	<p>Special Education Transportation</p> <p>Mrs. Thomas moved to award the special education transportation bid for a three year term to Education Connections, CT Transportation Solutions, and Cardinal Driving Service for multiple bids to each company, and to bring the recommendation to the full Board for approval. Mr. Weinberg seconded the motion which passed unanimously.</p>	<p>Special Education Transportation</p> <p>Motion made and passed unanimously to award the special education transportation bid for a three year term to Education Connections, CT Transportation Solutions, and Cardinal Driving Service for multiple bids to each</p>

		company, and to bring the recommendation to the full Board for approval.
3.E.4.	<p>Occupational & Physical Therapy</p> <p>Mrs. Thomas moved to award the bid for a three year term for occupational therapy services to Integrated Pediatric Services and to send the recommendation to the full Board for approval. Seconded by Mr. Weinberg and passed unanimously.</p> <p>The hourly rate for occupational therapy is \$59.50 for the first two years and then increases to \$65.00 an hour and is capped at that rate. The occupational therapy assistant rate is \$51.50 for two years and third year is \$55.00.</p> <p>Another bid was received from a company that provides speech and language therapy services in other districts. However, to date no district is providing occupational therapy services from this company.</p> <p>Mrs. Johnson commented it is important to keep continuity. Further, Mrs. Johnson added that services provided by occupational and physical therapy generates reimbursements from Medicaid and also from excess costs. OT and PT offer medical services that are eligible under Medicaid; claims are filed for children who are treated and are above the base rate of \$50,000. One hundred fifty (150) students are Medicaid eligible; not all students will accrue excess cost revenues.</p>	<p>Occupational & Physical Therapy</p> <p>Motion made and passed unanimously to award the bid for a three year term for occupational therapy services to Integrated Pediatric Services and to send the recommendation to the full Board for approval.</p>
3.E.4.	<p>Physical Therapy</p> <ul style="list-style-type: none"> Mrs. Johnson reported that these are three year bids, and the recommendation is to award the bids to Debra Myhill and Jeannette Kirrane. Ms. Myhill, a current provider, reduced her rate to \$55.00 per hour, and Mrs. Kirrane will receive \$50.00 per hour. <p>Mrs. Thomas moved to award the physical therapy bids to Ms. Myhill and Ms. Kirrane and to bring the recommendation to the full Board for approval, seconded by Mr. Weinberg.</p> <p>The motion passed unanimously.</p>	<p>Physical Therapy</p> <p>Motion made and passed unanimously to award the physical therapy bids to Ms. Myhill and Ms. Kirrane, and to bring the recommendation to the full Board for approval.</p>
3.F.	<p>Audit Report</p> <ul style="list-style-type: none"> Mr. Miller reported this is the first of three years for a 	Audit Report

	new audit firm, BlumShapiro [correct spelling]. He finds nothing major in the report on both sides [Board and Town].	
3.G.	<p>End-of-Year Projects</p> <ul style="list-style-type: none"> Mr. Calhoun would like to accomplish the projects on the paper he handed out. Items have been categorized to ensure health, safety or to keep up with general maintenance. Money would be encumbered in this year's budget. <p>Mrs. Thomas moved to approve the end-of-year projects as presented by Mr. Calhoun and to send the recommendation for approval to the full Board. Motion was seconded by Mr. Weinberg.</p> <ul style="list-style-type: none"> Mrs. Thomas asked if the projects could be done over the summer. Dr. Paddyfote commented that the school year ends earlier than in other years. Mr. Weinberg asked about spending the money on East Street. Mr. Calhoun replied that some of the repairs are critical. Mrs. Thomas noted that East Street is a Town building and has to be maintained. <p>The vote on the motion was unanimous. Mrs. Thomas amended the motion to include the expenditure of \$260,950 for end-of-year projects. Motion seconded by Mr. Wellman and passed unanimously.</p>	<p>End-of-Year Projects</p> <p>Motion made and passed unanimously to approve the end-of year- projects as presented by Mr. Calhoun and to send the recommendation to the full Board for approval.</p> <p>The motion was amended to include the expenditure of \$260,950 and passed unanimously.</p>
3.H.	<p>Ad Hoc Advisory Committee for Efficiency and Cost Savings Ideas.</p> <p>Mrs. Thomas commented it appears the Town Council and Board of Education are the only two places to look for efficiencies. Will Town Council be speaking for all the rest of the agencies?</p> <p>It is assumed the latter to be true.</p> <p>Mrs. Thomas moved to bring Ad Hoc Advisory Committee for Efficiency and Cost Savings Ideas to the full board for discussion and possible action. Mr. Weinberg seconded the motion which passed unanimously.</p>	<p>Ad Hoc Advisory Committee for Efficiency and Cost Savings Ideas</p> <p>Motion made and passed unanimously to bring Ad Hoc Efficiency and Cost Savings Ideas to the full Board for discussion and possible action.</p>
4.	Items of Information	Items of Information
4. 2.	Wellness Report	Wellness Report

	<ul style="list-style-type: none">• Dr. McLaughlin commented on the Wellness Report; this has been a productive year. The committee is a stable group of people; new members are being sought. New healthy foods will be introduced, different vegetables, humus, wraps, etc. Students will be surveyed. Different fundraising ideas will be considered besides selling candy. The report included projects for next year; it is hoped to have activities be district-wide.• Mrs. Thomas inquired if the library was on board with the committee? Dr. McLaughlin replied no representative from the library is on the committee and she will contact the library.	
5.	Adjourn Mrs. Thomas moved to adjourn the meeting at 8:58 p.m., seconded by Mr. Weinberg and passed unanimously.	Adjourn Motion passed unanimously to adjourn the meeting at 8:58 p.m.

Respectfully submitted,



Thomas McSherry, Chairman
Operations Sub-Committee

Students

Admission and Excuses

Attendance Required

The parent or other person having control of a child five years of age and over and under eighteen years of age shall cause such child to attend a public school regularly during the hours and terms the public school is in session, unless such child is a high school graduate or the parent or person having control of such child is able to show that the child is elsewhere receiving equivalent instruction in the studies taught in the public schools.

The parent or person having control of a child five years of age shall have the option of not sending the child to school until the child is six years of age and the parent or person having control of a child six years of age shall have the option of not sending the child to school until the child is seven years of age. This option may be exercised by personally appearing at the school district office and signing an option form; the school district shall provide that parent or person with information on the educational opportunities available within the school system. (Appendix A)

Entrance Age

The minimum age for admission of any child to kindergarten shall be five years on or before the first day of January of the school year in which admissions is made. A child not less than five years old who has satisfactorily completed a year in a kindergarten which provides instruction equivalent to that of the elementary school may be enrolled in first grade.

School Day

Students are expected to be in school for the full daily schedule. Further commitments, such as after-school activities, special help, or disciplinary detention, may require that a student stay later.

The official school day, during which all students are the responsibility of the school, begins when the student either boards a school bus to come to school or otherwise when the student arrives on campus for the day. Students may neither get off the bus prior to arrival at school nor may they leave campus once they have arrived.

Absences

Parents/guardians must notify the school according to school procedures when their child is absent.

Any requests for excused absences which are not included in the Board of Education policy must be made in writing to the appropriate school official one week before the date of the planned absence so that the request can be reviewed and processed. Parents/guardians are urged to coordinate family vacations with the school calendar for vacation or trips are inappropriate except in unusual circumstances. The mutual goal of all is to keep all such excused absences to a minimum.

Students

Admission and Excuses

Absences (continued)

The parent/guardian of any student eighteen years or older, absent from school for fifteen (15) consecutive days, will be notified in writing by the attendance office to set up an appointment with the Principal to discuss the reasons for the extended absence. If the parent/guardian or student fails to respond within ten (10) days, the student will be withdrawn from the school.

Factors Relating to Attendance

Class Cutting at the Middle School and High School

Students are required to attend all classes, study halls and activity periods. Class cutting is a serious offense, and students violating this rule are subject to the Discipline code. New Milford schools take great pride in the high rate of class attendance and the amount of time we dedicate directly to the learning process.

Tardiness at the Middle School and High School

Students are required to be on time for classes, study halls, and activity periods. Tardiness to classes, study halls, and activity periods will be dealt with by the teacher in charge. Chronic problems in tardiness will be referred to the school administration. Time is a resource, and there is a definite correlation between a student's time spent on learning and academic achievement.

The following regulations apply in cases of tardiness to the middle school and the high school. Failure to comply may result in an in-school suspension.

1. A student arriving at school after beginning of the first class of the day is considered tardy. Any such student must report to the attendance office to be recorded as tardy to school.
2. Arrival after the beginning of the first period will be excused only if a late arrival has been previously arranged by a parent/guardian or majority student by telephone, letter, or conference with the attendance clerk on the preceding school day or, in an emergency, on the day of the occurrence.
3. All other tardies to school will be unexcused. After the first unexcused tardy the student will be given a verbal warning. After the second unexcused tardy the student will receive a half-hour detention. After three unexcused tardies in any marking period, a letter will be sent home to report that the student has a problem with tardiness and, the student will receive a two (2) hour in-school detention. Students will receive a failing grade for all work missed and have no right to make up any work they miss as a result of unexcused tardiness.

Students

Admission and Excuses

Factors Relating to Attendance (continued)

Tardiness at the Middle School and High School (continued)

Note: In order to be recorded as “in attendance” for a school day, each student must be in class on time and have no early dismissal.

Early Dismissal

1. In general, early dismissal should be avoided, particularly if they require a student to miss any instructional time.
2. All requests for early dismissal must be in writing and submitted according to school procedures.
3. If an emergency occurs during the day and an early departure is necessary, an exception may be granted by the school administration.
4. If early dismissal affects any scheduled instructional period and is also an excused absence, the student or parent must follow school procedures for review and approval.
5. Students who have an unexcused early dismissal may receive a failing grade for all work missed and do not have the right to make up any missed work.
6. Students who have an excused early dismissal are eligible to make up work and are eligible thereafter to receive full credit. Each student or parent is responsible for getting missed assignments and submitting them on the next class day.
7. High School students who abuse the regulations concerning early dismissal may be denied permission to leave school early for the remainder of the term.
8. Early dismissal of high school students will be allowed only at the end of a regular class period. All students who have an authorized early dismissal must leave the campus promptly.

Students

Admission and Excuses

Factors Relating to Attendance (continued)

Make-up Work Missed Due to Absence/Tardy at the Middle School and High School

1. Students must provide a re-admission slip from the attendance office indicating the absence was excused in order to be eligible to make up work missed.
2. Students may make up work missed for excused absences.
3. All make-up work will be completed within five (5) days after the student returns to school unless determined otherwise by mutual agreement of the teacher and the student. Students will receive a failing grade (F or zero) for work not made up.
4. It is the responsibility of the student to obtain assignments from the teacher or classmates for absences of up to three (3) days. In the event of a long-term excused absence from four (4) days up to three (3) weeks, a parent/guardian may request in writing that the guidance counselor send assignments home.
5. If any absence is due to an in-school suspension, all makeup work is due on the day of return, and any quizzes or tests owed will be taken on the day of return.
6. If any absence is due to an out-of-school suspension, all work must be made up in the number of days of the suspension.

Homebound Tutoring

1. Homebound or hospital instruction will be provided for either a medical reason or at the direction of the PPT in cases which meet the state and federal mandates for such services.

Participation in School Organizations

A student is eligible to participate as a member of school organizations:

1. If the student is in school on time and remains in school through dismissal with no early dismissal. A student who is absent from school may not participate in any school activities on the day of the absence.

Students

Admission and Excuses

Factors Relating to Attendance (continued)

Participation in School Organizations (continued)

2. If the student has an excused tardiness to school.

This regulation applies to members of athletic teams, cheerleaders, and any other interscholastic athletic or performing groups. It applies to participation in practice, competition, rehearsal, and performance.

Social Events

Various organizations sponsor social events throughout the year as part of the school program. Students are encouraged to attend these events. It should, however, be understood that attendance in class is a necessary prerequisite in social events. Students may attend school social events only if they are present for the normal school day or have an excused tardiness.

Appeals

All appeals regarding the provisions of this regulation should be submitted in writing to the school Principal.

Conclusion

All of the elements of these regulations are intended to establish a common understanding among parent/guardian, students, and school personnel about attendance regulations. These regulations reaffirm our commitment to the cooperative effort necessary to achieve our mutual goals.

Appendix A

**ACKNOWLEDGEMENT OF OPTION TO EXEMPT ATTENDANCE
OF A CHILD FIVE OR SIX YEARS OF AGE FROM SCHOOL**

Pursuant to Section 10-184 of the Connecticut General Statutes,

I _____, of _____
Name of Parent, Guardian or Other **Address**

the parent, guardian or other person charged with the care of the following minor child

_____, of _____
Name of Child **Address**

born on _____ do hereby choose not to send my child to public

school during the _____ school year.
School Year

Furthermore, before signing this form, _____, a
Name of representative from school district

representative of the _____ school district met with me and provided me with
information concerning the educational opportunities and school accommodations
available in the school system.

ACKNOWLEDGED BY:

Signature of Parent, Guardian or Other

Date

Appendix B

**ACKNOWLEDGEMENT OF OPTION TO WITHDRAW STUDENT
SIXTEEN OR SEVENTEEN YEARS OF AGE FROM SCHOOL**

Pursuant to Section 10-184 of the Connecticut General Statutes,

I _____, of _____
Name of Parent, Guardian or Other Address

the parent, guardian or other person charged with the care of the following minor child

_____, of _____
Name of Student Address

born on _____ do hereby elect to withdraw my child from public
Date of birth of student

school. Furthermore, before signing this form, I was provided with information on the
educational opportunities available to my child in the school system and the community.

Signature of Parent, Guardian or Other

Date

ATTESTATION OF GUIDANCE COUNSELOR/SCHOOL ADMINISTRATOR:

I, _____, met with the parent/guardian or other person
Name of guidance counselor or administrator

charged with the care of _____ on _____
Name of student Date of meeting

and provided such parent or person with information on the educational opportunities
available in the school system and in the community.

*Signature of Guidance Counselor or School
Administrator*

Date

5000

Students

Equal Educational Opportunity

A copy of policy 5113 shall be distributed to all employees and students.

Regulation adopted:

NEW MILFORD PUBLIC SCHOOLS
New Milford, Connecticut

New Milford Board of Education
Regular Meeting Minutes
June 8, 2010
Sarah Noble Intermediate School Library Media Center

GEORGE C. BUCKBEE
TOWN CLERK
gm

2010 JUN 11 A 9:07

NEW MILFORD, CT

Present:	Mrs. Wendy Faulenbach, Chairperson Ms. Lynette Rigdon Mr. David Lawson Mr. Thomas McSherry Mr. William Wellman Ms. Alexandra Thomas Mr. Rodney Weinberg Mr. Daniel Nichols Mrs. Nancy Tarascio-Latour
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Also Present:	Dr. JeanAnn C. Paddyfote, Superintendent of Schools Dr. Maureen McLaughlin, Assistant Superintendent Mr. Gregg Miller, Accounting Manager Mr. John Calhoun, Facilities Manager Mr. David Elmore, Director of Information Technology Ms. Ellamae Baldelli, Director of Human Resources Ms. Adele Johnson, Director of Pupil Personnel Services Josh Jugler, Student Representative Daniel Holland, Student Representative
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1.	Call to Order A. Pledge of Allegiance The meeting of the New Milford Board of Education was Called to Order at 7:30 pm. The Pledge of Allegiance immediately followed the Call to Order. William "Billy" Hicks sang the National Anthem.	Call to Order Pledge of Allegiance
2.	Public Comment <ul style="list-style-type: none"> There was none. 	Public Comment
3.	PTO Report <ul style="list-style-type: none"> There was none. 	PTO Report
4.	Student Representatives' Report <ul style="list-style-type: none"> Both the Junior and Senior proms were successful. The Senior banquet was June 3rd at the Candlewood Inn. June 4th was the senior trip to Six Flags. Final exams are currently ongoing. Graduation will be held June 19th. 	Student Representatives' Report
5.	Approval of Minutes A. Approval of the following Board of Education Meeting Minutes 1. Regular Meeting Minutes — May 11, 2010	Approval of Minutes Motion made and passed to approve the Regular Meeting

	Mr. Nichols moved to approve the Regular Meeting Minutes of the New Milford Board of Education of May 11, 2010, seconded by Mrs. Rigdon and passed unanimously.	Minutes of the NMBOE of May 11, 2010.
6.	Superintendent's Report <ul style="list-style-type: none"> • Dr. Paddyfote said the last day of school would be June 15th with graduation set for June 19th. • Dr. Paddyfote noted that William "Billy" Hicks, who sang the national anthem, is a graduating senior. • Dr. Paddyfote pointed out that a number of grants are on the agenda for approval. • Dr. Paddyfote said the strategic plan was on the agenda for approval tonight and would guide decisions over the next three to five years. 	Superintendent's Report
7.	Board Chairman's Report <ul style="list-style-type: none"> • Mrs. Faulenbach recognized Daniel Holland for his service as a student representative to the Board. • Mrs. Faulenbach thanked all members who attended the strategic plan session the night before. • The referendum on the budget was being held today. • This meeting will include an end of year wrap-up discussion. 	Board Chairman's Report
8.	Committee Reports <p>A. Facilities Sub-Committee</p> <p>Mr. Nichols said the facilities committee discussed some options for East Street School as well as year-end projects which were on the agenda for tonight.</p> <p>B. Operations Sub-Committee</p> <p>Mr. McSherry said the majority of items discussed at the operations committee were on the agenda tonight except for the annual report from the McCarthy Observatory.</p> <p>C. Policy Sub-Committee</p> <p>Mrs. Tarascio-Latour said there were many policies for approval and deletion on tonight's agenda.</p> <p>D. Committee on Learning</p> <p>Mrs. Thomas said the committee on learning discussed the high school accreditation progress, the new teacher mentoring program—TEAM, SRBI, and tracking issues.</p>	Committee Reports Facilities Sub-Committee Operations Sub-Committee Policy Sub-Committee Committee on Learning

<p>9.</p>	<p>Discussion and Possible Action</p> <p>A. Revised Exhibit A: Personnel — Certified, Non-Certified Appointments, Resignations and Leaves of Absence</p> <p>Mrs. Thomas moved to approve Revised Exhibit A: Personnel – Certified and Non-Certified Appointments, Resignations and Leaves of Absence as recommended by the Superintendent, seconded by Mr. Nichols.</p> <ul style="list-style-type: none"> Mr. Lawson noted that with all the retirements there was approximately 150 years of experience and training and he felt the Board should be aware of the investment it had made. <p>The motion passed unanimously.</p> <p>B. Monthly Reports</p> <p>1. Request for Budget Transfers</p> <p>Mrs. Thomas moved to approve the Monthly Reports: Request for Budget Transfers, seconded by Mr. Nichols and passed 8-1.</p> <p>Aye: Mr. McSherry, Mr. Weinberg, Mr. Nichols, Mr. Lawson, Mrs. Faulenbach, Mrs. Rigdon, Mrs. Thomas, Mrs. Tarascio-Latour</p> <p>No: Mr. Wellman</p> <p>2. Purchase Resolution D-627</p> <p>Mrs. Thomas moved to approve the Monthly Reports: Purchase Resolution D-627 as recommended by the Operations Sub-Committee, seconded by Mr. Nichols</p> <ul style="list-style-type: none"> Mr. Wellman noted that item 38102 was a pricing agreement with Dell and now the actual order has been placed. <p>The motion passed unanimously.</p> <p>3. Budget Position as of 5/31/10</p> <p>Mrs. Thomas moved to approve the Monthly Reports: Budget Position as of 5/31/10 as recommended by the</p>	<p>Discussion and Possible Action</p> <p>Revised Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence</p> <p>Motion made and passed unanimously to approve Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence</p> <p>Monthly Reports</p> <p>Request for Budget Transfers</p> <p>Motion made and passed to approve Monthly Reports: Request for Budget Transfers.</p> <p>Purchase Resolution D-627</p> <p>Motion made and passed unanimously to approve Monthly Reports: Purchase Resolution D-627.</p> <p>Budget Position as of 5/31/10</p>
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Operations Sub-Committee, seconded by Mrs. Tarascio-Latour.

- Mr. Lawson asked for the status of the budget. Mr. Miller said as of 5/31/10 the available balance was \$869,673.06 versus 5/31/09 which was \$262,968.10 or an approximate favorable difference of \$600,000. The excess costs for June have come in higher than the projected \$316,000 and were actually \$438,550. Mr. Miller said this number may impact other State monies as the State only has one fund from which they draw funds.
- Mr. Lawson asked if there were any unanticipated expenses such as the travel for sports teams, several of which went onto the State tournaments. Mr. Miller said there were no identified items at this time but June is difficult to anticipate especially as the books are being closed for the year.
- Mrs. Faulenbach asked if it was fair to say that the favorable balance in the certified salary account was due in part to the early retirements and Mr. Miller said that was correct.
- Mrs. Faulenbach asked if the savings in special education transportation from not having to send the students out of the district also helped and Mr. Miller said it did.
- Mrs. Rigdon asked for a clarification of the favorable budget position. She asked if the \$438,000 of excess costs was being added to the approximate \$600,000 and Mr. Miller said yes.
- Mrs. Faulenbach asked for clarification on the excess cost expectation of \$316,000 versus the \$438,000 received. Mr. Miller said there has to be something that caused the number to change – he said the State does not have more money, they just adjusted the number based on federal funding so this could impact some other area including funding to the Town.

The motion passed unanimously.

C. Award Bids

1. Athletic Trainer

Mrs. Thomas moved to award the bid for three years to Select Physical Therapy for the Athletic Trainer as

Motion made and passed unanimously to approve the Budget Position as of 5/31/10.

Award Bids Athletic Trainer

Motion made and passed unanimously to award the athletic trainer bid for three years to Select Physical Therapy.

recommended by the Operations Subcommittee, seconded by Mr. McSherry and passed unanimously.

2. Milk & Frozen Food Products

Mrs. Thomas moved to award the Milk bid for the 2010-2011 school year to Wade's Dairy as recommended by the Operations Subcommittee, seconded by Mrs. Rigdon and passed unanimously.

Mrs. Thomas moved to award the Frozen dessert bid to New England Ice Cream, as recommended by the Operations Subcommittee, seconded by Mr. McSherry and passed unanimously.

3. Special Education Transportation

Mrs. Thomas moved to award the Special Education Transportation bid for a three year term to Education Connection, CT Transportation Solutions and Cardinal Driving Service, for multiple bids to each company, as recommended by the Operations Subcommittee, seconded by Mr. McSherry.

- Mrs. Rigdon asked how this bid works for special education when the school does not know if a child will remain in special education. Mrs. Johnson said if a placement changes than that run is discontinued until it is needed again and than it is back on the bid amount.

The motion passed unanimously.

4. Occupational/Physical Therapists

Mrs. Thomas moved to award the Physical Therapy bids for a three year term to Ms. Myhill and Ms. Kirrane as recommended by the Operations Subcommittee, seconded by Mrs. Rigdon and passed unanimously.

D. Gifts & Donations

1. Exhibit B: PTO Gifts & Donations

Milk & Frozen Food Products

Motion made and passed unanimously to award the Milk bid for 2010-2011 to Wade's Dairy.

Motion made and passed unanimously to award the Frozen Dessert bid to New England Ice Cream.

Special Education Transportation

Motion made and passed unanimously to award the Special Education Transportation bid for a three year term to Education Connecticut, CT Transportation Solutions and Cardinal Driving Service, for multiple bids to each company as recommended by the Operations Sub-Committee.

Occupational/Physical Therapists

Motion made and passed unanimously to award the Physical Therapy bids for a three year term to Ms. Myhill and Ms. Kirrane as recommended by the Operations Sub-Committee.

Gifts & Donations Exhibit B: PTO Gifts & Donations

Mr. Lawson moved to accept Exhibit B: PTO Gifts & Donations, seconded by Mr. Nichols.

- Mrs. Faulenbach said the Board could not thank the PTO enough for what it does throughout the year.
- Mr. Lawson said the thanks were heartfelt.

The motion passed unanimously.

E. Grant Approval

1. Carl D. Perkins Vocational & Applied Technology Education Act Grant

Mr. Nichols moved to approve the Carl D. Perkins Vocational and Applied Technology Education Act Grant as recommended by the Operations Subcommittee, seconded by Mrs. Thomas and unanimously approved.

2. IDEA Grant

Mr. Nichols moved to approve the IDEA Grant as recommended by the Operations Subcommittee, seconded by Mrs. Thomas and unanimously approved.

3. Adult Ed Transition Grant

Mr. Nichols moved to approve the Adult Ed Transition Grant as recommended by the Operations Subcommittee, seconded by Mrs. Thomas and unanimously approved.

4. English Language Civics Grant

Mrs. Thomas moved to approve the English Language Civics Grant as recommended by the Operations Subcommittee, seconded by Mr. Nichols.

- Mrs. Thomas acknowledged the work that goes into managing these grants and thanked the people

Motion made and passed unanimously to accept Exhibit B: PTO Gifts & Donations.

Grant Approval

Carl D. Perkins Vocational & Applied Technology Education Act Grant

Motion made and passed unanimously to approve the Carl D. Perkins Vocational and Applied Technology Education Act Grant as recommended by the Operations Sub-Committee.

IDEA Grant

Motion made and passed unanimously to approve the IDEA Grant as recommended by the Operations Sub-Committee.

Adult Ed Transition Grant

Motion made and passed unanimously to approve the Adult Ed Transition Grant as recommended by the Operations Sub-Committee.

English Language Civics Grant

Motion made and passed unanimously to approve the English Language Civics Grant As recommended by the Operations Sub-Committee.

June 8, 2010

Sarah Noble Intermediate School Library Media Center

involved.

- Mr. McSherry noted that the adult education grant will bear fruit at the ceremony June 8th.

The motion passed unanimously.

F. Strategic Plan 2010 – 2015

Mr. Nichols moved to approve the Strategic Plan 2010-2015, seconded by Mrs. Rigdon.

- Mrs. Tarascio-Latour said the strategic plan was very helpful and reminded the Board of its job. She also thought the mission statement should be posted or read before each meeting.
- Mrs. Thomas noted that when the Board meetings were held in the Board room, the mission statement was posted there.
- Mrs. Thomas also noted that the strategic plan helps to keep the Board focused on what they have to do and how to get there.
- Mr. Wellman said that Dr. Paddyfote did a good job with the strategic plan but wondered if the narrow objectives that were imposed upon the Board by the State restricted this Board's goals which might be much greater.
- Mr. McSherry said the specific goals are targeted towards areas that are measurable. He said the Board's goal is to improve everything that is done but there may not be specific measures in all areas.
- Mr. Weinberg said he felt that the awards ceremony held just before this meeting was proof that this Board has requirements far above the minimum.
- Mr. Wellman said the strategic plan should be for the entire school system and not just to address what the Board wants to accomplish.
- Dr. Paddyfote responded that she felt the strategic plan did reach higher through the mission statement and that the one of the strategic objectives focused on state assessments—CMT's & CAPT. She added that the reason the strategic objective addresses the areas assessed by the state is because that is how district's are compared and our district can show improvement in that area. Dr Paddyfote commented that the Mission statement is the highest aspiration for the

Strategic Plan 2010-2015.

**Motion made and passed
unanimously to approve the
Strategic Plan 2010-2015.**

organization, and addresses the total child.

- Mrs. Tarascio-Latour said she did not realize so many people had been working on the plan and was impressed with everyone coming together for education in this town.
- Mrs. Faulenbach said the strategic plan helps everyone realize that every child can learn and it takes a community effort.
- Mr. Weinberg said he was impressed by the number of people, the work, and the dedicated efforts of the planning team. He said it was a good tool for the business of the organization. He congratulated everyone for their hard work.

The motion passed unanimously.

G. Policies Recommended for Approval:

1. 5000 Equal Educational Opportunity
2. 5010 Concepts and Roles in Student Policies
3. 5113 Admission/Excuses/Dismissal/Tuancy
4. 5121 Examination/Grading/Rating
5. 5123 Promotion/Acceleration/Retention
6. 6000 Concepts & Roles in Instruction
7. 6010 Goals & Objectives
8. 6011 School Calendar
9. 6114.1 Fire and Crisis Response Drills
10. 6121.1 Educational Opportunities to Promote Awareness of Diversity
11. 6140 Curriculum
12. 6141.11 Curriculum Research/Experimental Projects
13. 6141.42 Student Volunteers and Community Service
14. 6142.1 Exemption from Instruction
15. 6145.2 Interscholastic/Intramural Athletics
16. 6145.22 Interscholastic/Intramural Athletics – Sportsmanship
17. 6145.5 Organizations/Associations
18. 6146 Graduation Requirements
19. 6146.2 Statewide Mastery Examinations
20. 6153 Field Trips
21. 6153.1 Educational Tours
22. 6159 Special Education
23. 6161 Textbooks and other Learning Resource Materials - Selection and Adoption

Policies Recommended for Approval

24. 6161.7 Use of Proprietary Software Products
25. 6162.51 Protection of Student Privacy - Surveys, Certain Physical Examinations, and Parental Access to Information
26. 6162.6 Use of Copying Devices
27. 6172.41 Title I Programs
28. 6173 Homebound Instruction
29. 6174 Summer School
30. 6200 Adult Education

Mrs. Thomas moved to approve the policies as listed on the June 8th agenda, numbers 1 to 30, seconded by Mrs. Tarascio-Latour.

- Mr. Wellman asked how policy 5113 interacted with the home schooling of children because it does not seem to recognize that possibility. Dr. Paddyfote said she would discuss this policy with the Board attorney.

The motion passed unanimously.

H. Policies Recommended for Deletion

1. 6114 Emergencies and Disaster Preparedness
2. 6114.7 Safe Schools
3. 6145.71 Social Events/Meetings
4. 6146.1 Grading/Assessment Systems
5. 6146.13 Early Graduation
6. 6161.3 Comparability of Services
7. 6162.4 School Volunteers
8. 6164 Individual Services & Diagnostic Counseling
9. 6164.11 Drugs, Tobacco, Alcohol
10. 6164.2 Guidance Services
11. 6164.4 Identification of Special Needs & Abilities

Mrs. Thomas moved to delete the policies as listed for deletion on the June 8th agenda, numbers 1 to 11, seconded by Mrs. Rigdon and passed unanimously.

I. End-of-Year Projects

Mr. Nichols moved to approve the end-of-year projects as discussed at both the Facilities and Operations Sub-Committees, seconded by Mrs. Thomas.

- Mrs. Rigdon asked where the list of projects was from

Motion made and passed unanimously to approve the policies as listed on the June 8th agenda, numbers 1 to 30.

Policies Recommended for Deletion

Motion made and passed unanimously to delete policies as listed for deletion on the June 8th agenda, numbers 1 to 11.

End-of-Year Projects

Motion made and passed unanimously to approve the end-of-year projects as discussed at both the Facilities and Operations Sub-Committees.

and Mrs. Faulenbach said it was discussed at the Facilities and Operations Sub-Committees for security, safety and health related issues.

- Mrs. Tarascio-Latour asked if these items were brought forward due to the favorable balance and Mrs. Faulenbach agreed it was because of the favorable balance.
- Mrs. Tarascio-Latour asked if this list could be added to and Mrs. Faulenbach said there could be other tiers as has been done in the past.
- Mrs. Thomas noted that some of the items on the list are three or four years old and have been on budget lists. The buildings are valuable, physical assets that New Milford own and this Board is responsible for taking care of them.
- Mr. Nichols noted that this list is the bare bones of what needs to be done, these are things that got cut from the budget and should be done. There are other items that can be done and will require more discussion but these are basic needs.
- Mr. Lawson said if there are health and safety issues that are not done, those are liabilities and it is not responsible to not take care of known liabilities.
- Mr. McSherry noted in past years when the Board looks at budget cuts the capital items are typically the first to go. He said this year the Board can take of the facilities and still have some money to request to be put into capital reserve.
- Mrs. Faulenbach agreed that capital items are first to get cut in every budget, but now these are safety and health issues and they need to be addressed.
- Mrs. Rigdon asked if the four wheel drive pickup truck with the plow was the one in the budget for next year that was cut and Mr. Calhoun said it was.
- Mr. McSherry wondered if there were any items in the energy savings area that should be done that would justify themselves over time. Mr. Calhoun said the Siemen's items are bigger ticket items.

The motion passed unanimously.

Mr. Nichols moved to approve the Tier II list of the End of Year Projects, seconded by Mrs. Tarascio-Latour.

- Mrs. Faulenbach noted that some of these items are

Motion made to approve the Tier II list of End of Year Projects.

pricier and asked Mr. Calhoun to explain this list.

- Mr. Calhoun said some of these are bigger projects and some are items that are currently in the 2010-2011 budget request which might get cut once the town budget is approved. He noted the Hill & Plain School parking lot is a severe problem and there are safety concerns associated with the current layout.
- Mrs. Faulenbach asked if the Board approved this money would this parking lot be done this summer and Mr. Calhoun said that would be the goal.
- Mrs. Faulenbach asked if the Hill & Plain parking lot was primarily a safety concern and Mr. Calhoun said without a doubt. He said they have tried to work with the police, but the current parking lot design is not designed for the current volume. He added that this has been a long-term safety concern.
- Mr. Lawson said he did not feel he was prepared to vote tonight but would support any health and safety items.
- Mrs. Tarascio-Latour asked if all the items had to be chosen on the list and Mrs. Faulenbach said the motion could be amended at any time by any Board member.
- Mr. Weinberg said he felt there were too many unknowns including whether the budget would be passed tonight or not. He felt there might be other priorities which could become known before next week.
- Mrs. Faulenbach said the Board is wrapping up the fiscal year and since there are some accounts with a favorable balance and some items that need to be addressed, they should be addressed. She noted that this money could not be used for next years budget.
- Mr. Wellman asked why the second tier list did not go before the Operations or Facilities subcommittees and Dr. Paddyfote said when the administration found out how much excess cost money there was she suggested looking at the next list of items to be worked on. She felt it would be prudent for the Board to look at the list. She also said the Board should at the very least fix the situation at Hill & Plain School. She noted the Board has been served with lawsuits as a result of this situation.
- Mr. Wellman asked how much of tier II would come out of the proposed 2010-2011 budget and Mr.

Calhoun said at least one half of the list.

- Mrs. Rigdon asked what a tympanometer was and Mrs. Johnson said it was used to measure fluid in the middle ear. She said Northville's device failed and they were told it would not be worth repairing. Also, they have been transporting one from Schaghticoke but they are sensitive pieces of equipment and therefore transporting them is not a good thing to do because the devices are very sensitive.
- Mrs. Tarascio-Latour said if the Board did not spend the money now to fix some of these items they may never get the opportunity to do it in the future.
- Mrs. Thomas noted that the money is available because of hard work to save money, retirements and money from the State. She noted this Board needs to take care of this Town's buildings.
- Mr. Lawson reiterated that he would support any health and safety related repair. He also asked what the Siemen's items might cost. Mr. Calhoun said an item such as boiler might cost anywhere from \$300 - \$500,000.
- Mr. Weinberg suggested waiting one week to vote on these items and see what happens with the budget.
- Mrs. Faulenbach said this money was appropriated to the Board of Education, she said even if the tier II list were approved there would still be money that could be put into capital reserve which helps the bond rating of the town.

Mr. Lawson moved to amend the motion to approve only the following items from the tier II list: Hill & Plain: parking lot, access road & playground; Northville: install chain link fence, replace exterior kitchen door; Schaghticoke: replace carpeting with vinyl tile, roof coping & remedial repairs; NM High: turf replacement on soccer field; district wide: portable generator, seconded by Mrs. Thomas.

- Mr. Nichols suggested that Mr. Lawson's motion should add the tympanometer for Northville.

Mr. Lawson reconsidered his motion to add the tympanometer at Northville and Mrs. Thomas agreed to reconsider her second to add this item.

- Mr. Lawson noted again that he was prepared to vote

Motion made and failed to amend the motion to approve only the following items on Tier II list: Hill & Plain: parking lot, access road & playground; Northville: install chain link fence, replace exterior kitchen door; Schaghticoke: replace carpeting with vinyl tile, roof coping & remedial repairs; NM High: turf replacement on soccer field; district wide: portable generator

Reconsideration of the motion and second to add the tympanometer to the list.

- on any health and safety issue repair this evening.
- Mrs. Thomas said one could argue every item on the list was health and safety so she would not support the motion.
- Mrs. Tarascio-Latour said she would not support the motion because this is the time to take care of the buildings.
- Mrs. Rigdon said she would only support the motion as it was amended.
- Mr. McSherry said no matter what the Board does it is a balancing act and the Board's job was to decide priorities. He wondered if it was more prudent to put a boiler in.
- Mr. Calhoun said the boilers have been identified as a need but he felt the Board could go another season with the boilers.
- Mrs. Faulenbach asked how much was in capital reserve and Mr. Miller said it was \$411,725.
- Mr. Lawson asked if the amended motion would allow additional funds to be put in capital reserve and get the number to \$500,000 for a boiler. Mr. Miller suggested that he did not want to guarantee any numbers after all the votes this evening, but he felt there would be enough of a balance to reach that level for capital reserve.
- Mr. Weinberg said he hopes all monies would be added to capital reserve.
- Mrs. Faulenbach said the Board always tries to add to capital reserve as much as possible.
- Dr. Paddyfote noted the process takes some time to designate the money to capital reserve. For instance, last year the Board made a motion in October and the Board of Finance finally voted on the request in May of this year.

Mr. Lawson called the question, seconded by Mr. Weinberg and the motion passed 8-1.

Aye: Mr. McSherry, Mr. Weinberg, Mr. Nichols,
Mr. Lawson, Rigdon, Thomas, Tarascio-Latour,
Mr. Wellman

No: Mrs. Faulenbach

- Mrs. Thomas asked if the amendment failed if the original motion was still on the table and Mrs.

Faulenbach said it was.

The amended motion failed 4-5.

Aye: Mr. McSherry, Mr. Weinberg, Mr. Lawson,
Mrs. Rigdon

No: Mr. Nichols, Mr. Faulenbach, Mr. Thomas,
Mrs. Tarascio-Latour, Mr. Wellman

The main motion passed 6-3.

Aye: Mr. McSherry, Mr. Weinberg, Mrs. Nichols, Mrs.
Faulenbach, Mrs. Thomas, Mrs. Tarascio-Latour

No: Mr. Lawson, Mrs. Rigdon, Mr. Wellman

**J. Ad Hoc Advisory Committee for Efficiency and
Cost Saving Ideas**

Mrs. Rigdon moved to approve the Board of Education's
participation in the Ad Hoc Advisory Committee for
Efficiency and Cost Savings Ideas as presented by the Town
Council, seconded by Mrs. Thomas.

- Mrs. Faulenbach noted that the request was for three volunteers from the Board for this committee which will be meeting until December 2010. She was hoping for tripartisan representation in the spirit of fairness.
- Mrs. Thomas said there should be one member from each party, and she volunteered for her party as she is the only member of the Board from that party. She also said she was concerned with the set up and wondered how the Town Council could properly represent all the agencies from the Town.
- Mr. Lawson said he agreed with Mrs. Thomas and thought the Town Council was shutting the door on voices of other boards and commissions in town.
- Mrs. Faulenbach said there should be representation from a variety of parties. She asked Mr. McSherry to consider serving as he had experience from Operations, Facilities, and he had participated in bargaining unit discussions.
- Mr. McSherry said he would be happy to serve and also thought others should be involved. He said if the idea of combining finance departments or public

**Main motion to approve the
Tier II list of End-of-Year
Projects passed.**

**Ad Hoc Advisory Committee
for Efficiency and Cost Saving
Ideas**

works and facilities comes up, shouldn't they have a say?

- Mrs. Tarascio-Latour said she did not like the tone of the letter and felt it was accusatory. Specifically, she said the line "promote full knowledge of revenue projections" suggested this Board did not do that. She also thought the time frame was too tight with the committee finishing on December 31st and a final report due January 11th. Consolidations, when you have unions, takes far longer. She felt this was just another wedge between the Town and the Board of Education.
- Mrs. Faulenbach acknowledged these remarks, but said this Board tries to work as a team. She said she has some concerns but if this Board does not participate then it closes the door completely. She would also like to see other members of the community be asked to participate.
- Mr. Lawson suggested the three people be Mr. McSherry, Mrs. Faulenbach and Mrs. Thomas, but asked the chair to suggest other commissions be added to the committee.
- Mr. Weinberg said he was concerned with three members of the Town Council and one member of the Board of Finance; that the Board of Education members would have very little say.
- Mr. McSherry noted that this committee has no real power and it is strictly for discussion and possible recommendations.
- Mr. Nichols said he did not like the way the letter was worded and suggested within the first meeting the purpose be outlined.

The motion passed 7-2.

Aye: Mr. McSherry, Mr. Weinberg, Mr. Lawson,
Mrs. Faulenbach, Mrs. Rigdon, Mrs. Thomas,
Mr. Wellman

No: Mr. Nichols, Mrs. Tarascio-Latour

K. End of Year Balance

Mrs. Faulenbach said as the Board wraps up the year, it usually makes a motion as to what to do with any year end balance.

Motion made and passed to approve the Board of Education's participation in the Ad Hoc Advisory Committee for Efficiency and Cost Savings Ideas as presented by the Town Council.

End of Year Balance

Mr. McSherry moved that the Board of Education request the 2009-2010 End of Year Balance be designated to Capital Reserve, seconded by Mr. Lawson.

- Mr. Nichols asked if the money in capital reserve could be earmarked and Mrs. Faulenbach said it could not.
- Mr. Lawson said he is concerned if a major capital project comes up.
- Mrs. Faulenbach said she agreed that money should be put in capital reserve but she thought maybe one half should go to capital reserve and one half to the town.
- Mr. Nichols noted in the audit report that they suggested a fund of 10% and there is not yet a fund with 10% of the budget.
- Mr. Lawson asked what the capital reserve account would be at if this money went into it and Mr. Miller said he could not give a number.
- Mr. Lawson asked if Mr. Miller thought the capital reserve could get the to the \$500,000 threshold and Mr. Miller said he could not say with certainty an exact amount.
- Mrs. Faulenbach said in order to address a difficult financial period all around that she would be open to allocating some monies going back to the town.
- Mrs. Thomas said the capital reserve is money that can be used to maintain the town's assets. She felt the Board was being responsible by putting this money in capital reserve. She said this is not Board of Education money it is Town of New Milford money to be used to maintain Town of New Milford buildings.

Mr. Wellman called the question, seconded by Mr. Lawson and passed unanimously.

The motion passed 8-1.

Aye: Mr. McSherry, Mr. Weinberg, Mr. Nichols,
Mr. Lawson, Mrs. Faulenbach, Mr. Thomas,
Mrs. Tarascio-Latour, Mr. Wellman

No: Mrs. Rigdon

Question called and passed unanimously.

Motion made and passed that the Board of Education request the 2009-2010 End of Year Balance be designated to Capital Reserve.

<p>5.</p>	<p>A. Approval of Minutes 1. Special Meeting Minutes of June 7, 2010</p> <p>Mr. Nichols moved to approve the Special Meeting Minutes of the New Milford Board of Education of June 7, 2010, seconded by Mrs. Tarascio-Latour.</p> <ul style="list-style-type: none"> • Mr. Lawson said he would abstain from the vote. • Mrs. Thomas said she was marked as present but she was not present so she would abstain also. • Mr. Wellman said he would like to correct an item in the minutes where he asked about the cost benefit related to the criteria of adopting new programs or eliminating programs. He said in the minutes that there appeared to be a cost benefit test that the schools used and asked what the test was. <p>The minutes as amended passed 7-0-2.</p> <p>Aye: Mr. McSherry, Mr. Weinberg, Mr. Nichols, Mrs. Faulenbach, Mrs. Rigdon, Mrs. Tarascio-Latour, Mr. Wellman</p> <p>Abstain: Mr. Lawson, Mrs. Thomas</p>	<p>Approval of Minutes Special Meeting Minutes of June 7, 2010</p> <p>Motion made and passed to approve the Special Meeting Minutes of the New Milford Board of Education of June 7, 2010 as amended.</p>
<p>10.</p>	<p>Items for Discussion A. Field Trip Report – June 2010 B. Textbook Previews C. Liaison Report from Education Connection</p> <ul style="list-style-type: none"> • Mrs. Rigdon said at the last meeting they discussed the Head Start Program and asked two volunteers from the Board of Directors to meet with the federal government regarding the Head Start criteria, she will be one of those volunteers. The next meeting will be September 3rd. 	<p>Items for Discussion Field Trip Report—June 2010 Textbook Previews Liaison Report from Education Connection</p>
<p>11.</p>	<p>Adjourn</p> <p>Mr. Nichols moved to adjourn the meeting at 9:55 pm, seconded by Mr. Weinberg and passed unanimously.</p>	<p>Adjourn</p> <p>Motion made and approved to adjourn the meeting at 9:55 pm.</p>

Respectfully submitted:



David A. Lawson, Secretary
New Milford Board of Education