

**Board of Directors Meeting
Minutes - APPROVED**

Date:	Time:	Roles & Attendees
09.13.17	Meeting opened at 5:32 pm Meeting adjourned at 6:08 pm	<u>Facilitator</u> – Chris <u>Minutes</u> – Russell <u>Norms</u> – Karen <u>Timekeeper</u> - Kyle
Attendance: Russell L., Chris J., Kyle G., Richard M., Barbara C., Karen R., Sue L., Lee M. Guests: Kevin Booker, Chris Baxter, Christine Pemberton		
ISAAC Mission Statement: We inspire our students through the arts, communication, and exploration in a collaborative, multicultural community to be courageous citizens who are difference makers.		

Norm	Description
Find joy in the work.	We will find joy in the work by communicating positively and using humor as appropriate to help us work better together.
Be productive and present (phones, technology).	We will be productive and present by becoming familiar with materials before we arrive and by being attentive to behaviors which affect physical and mental engagement.
Maintain a growth mindset even in disagreement.	We will maintain a growth mindset by pushing ourselves to be learners, probing for deeper understanding, and taking risks and time for reflection.
Actively and respectfully listen to all perspectives	We will invite and welcome the contributions of every member and listen to each other by attending to the “7 P’s of Collaboration:” promoting a spirit of inquiry, pausing, paraphrasing, probing, putting ideas on the table, paying attention to self and others, and presuming positive intentions.
Give kind, specific, and helpful feedback.	We will communicate in a collegial and honest atmosphere by pushing each other’s practice, being pro-active, and grounding our thoughts, feelings, and opinions in evidence in order to find solutions.

Agenda:	Time (min)	Notes
Welcome: Agenda review, norms, roles, Mission statement, approve minutes for previous meeting (July)	5	July Meeting Minutes: Rich made the motion, Barbara seconded, motion carried
Public Comment	5	No public comment
Student Report	5	No student report
Executive Director Report	15	<ul style="list-style-type: none"> • Report given by Chris Baxter in David’s absence • First few weeks have gone very well • Technology has been working with no issues • Chris gave thanks to Willie and his team in getting the building ready for school. • Front office staff has done a getting questions answered.

		<ul style="list-style-type: none"> • New ILT (Chris Blackshaw, Amy Taylor, Jen Mitchell and Grace Rupe) group worked very hard getting ready for the school year • Chris B. has been accepted for the Yale Changemaker Fellowship program-a one week program to teach CT educators how to work in the area of emotional intelligence. • We have purchased more Chromebooks and now have enough for every student
Academic Excellence	10	No report this month
Development	10	<p>Kyle presented</p> <ul style="list-style-type: none"> • Grant update: Awarded a grant from Dime Savings Bank to support the Writer's Block Program • Annual appeal letter was handed out • Reviewed partnership opportunities • 1 hour fundraising training at Board retreat
Finance	-	No report available
Governance	10	<p>Russell & Rich presented</p> <ul style="list-style-type: none"> • Board retreat is Monday, October 2nd, 2017 • We are still working on finding a Parent Director • We are also considering future board members
Executive Committee	10	<p>Chris presented</p> <ul style="list-style-type: none"> • Mentioned the teacher union negotiations will begin at the beginning in October
New Business	10	<ul style="list-style-type: none"> • United Way brought donated school supplies • Karen made the motion to create an Executive Director Review Committee, Barbara seconded, motion carried.

Next Step	Responsible Party
Board Retreat - October 2 6:00pm - 8:00pm	Governance/Development

Next Meeting Date:	10.11.17	Next Meeting Time:	5:30pm
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