
QCS

Quitman County Schools

Board of Education
Mr. Willie J. Anderson, Chairman
Dr. Bobby D. Willis, Vice Chairman
Mr. Jimmy Eleby
Mr. Billy Shirah, Sr.
Mr. Larry Wilborn

Quitman County Board of Education
P.O. Box 248
215 Kaigler Road
Georgetown, Georgia 39854
Phone: 229-334-4189 Fax: 229-334-2109

Mrs. Victoria Harris
Superintendent

TO: Suppliers of Propane Fuel
FROM: Victoria Harris, Superintendent
DATE: May 9, 2016
SUBJECT Bid Invitation Propane Fuel

You are invited to bid on propane fuel for the Quitman County School System.

For propane fuel we request bids to meet the following specifications:

1. Price per gallon in our tanks fixed.
2. Fixed price bids must include any delivery or other miscellaneous charges (OPIS, PERC, etc.). Any customer charges other than mandatory state or federal fuel taxes will not be paid as an "add-on" to fuel prices after the bid has been accepted. Any fixed price bids not clearly stated in dollars and cents per gallon will not be accepted.
3. The contract awarded to the lowest bidder will commence upon approval by the QCBOE and will be for a term of one fiscal year. Your bid will be considered providing you agree to the following specifications:
 - a. Agree to repay to the QCBOE all expenses incurred due to supplier negligence in letting fuel tanks become empty.

- b. Agree to the understanding that the QCBOE reserves the right to reject any/or all bids.
- c. Agree to fill all tanks to 80% for the duration of the contract unless instructed otherwise by the QCBOE.

Bids are to be sealed, marked with the bidder's name and address in the upper left-hand corner of the envelope, and marked "Propane Fuel Bid" in the lower left-hand corner of the envelope and delivered or mailed to: Quitman County Board of Education, P.O. Box 248 (mail), 215 Kaigler Road (delivery) Georgetown, GA 39854. Sealed bids must be received no later than 12:00 noon on Monday, June 6, 2016. The bids will be opened at this time and read aloud. Anyone wishing to attend such opening is invited to do so. However, the Board will officially award the bid at their next meeting (6-7-2016 -7:00 p.m.) and you will notified of the results by mail or you may elect to call Mattie Johnson, Superintendent's Administrative Assistant, the following day should you desire the results sooner than your letter of notification. Any inquiries concerning this bid should also be made to the Superintendent's Office at (229) 334-4189. Your bid will be welcomed and appreciated. The Quitman County Board of Education prohibits discrimination in all its programs and activities, as well as employment, on the basis of race, color, sex, religion, creed, national origin, age or disability.

Bid Price (July 1, 2016 through June 30, 2017) _____

Respectfully Submitted By: _____ (Printed)

_____ (Signature)

Company Represented: _____