

**CALIFON BOARD OF EDUCATION  
PUBLIC BUDGET HEARING MINUTES**

April 30, 2019

**\*I. CALL TO ORDER – OPENING STATEMENT**

This meeting is called to order at 6:35 p.m. with the following opening statement read by Mr. Cantagallo:

“I would like to announce and have placed in the minutes that adequate notice of this meeting of the Califon Board of Education has been provided in accordance with the Open Public Meetings Act. Proper notice of this Regular Meeting was provided to Hunterdon County Democrat, the Hunterdon Review and The Express Times. A copy of this notice has also been posted on the public bulletin board in the Municipal Building and filed with the Borough Clerk. The agenda of this meeting has been posted at the Califon School and on the district’s website.

**\*II. THE PLEDGE OF ALLEGIANCE**

\_\_\_\_\_ All in attendance pledged to the flag.

**\*III. ROLL CALL**

Mr. Mark Cantagallo	Present
Mr. Jeffrey Dahl	Present (arrived at 6:43 pm)
Mrs. Nina DeCoster	Present
Mr. Christopher Keiser	Present
Mr. Michael Reaves	Present

**ALSO PRESENT:** Dr. Johanna Ruberto, Interim Superintendent  
Karin Laraway, Interim Board Secretary

**\*IV. EXECUTIVE SESSION**

\_\_\_\_\_ Motion made by Mr. Cantagallo, seconded by Mrs. DeCoster to adjourn to executive session.

Motion approved on a unanimous voice vote.

WHEREAS, Section 6 of the Open Public Meetings Act, Chapter 231, P.L. 1975 (R. S.10:4-13), permits the exclusion of the public from a meeting or portion of a meeting of this public body in certain circumstances, and  
WHEREAS, the Board must consider (see check below), which is/are exempt from public discussion pursuant to the Act;

\_\_\_\_\_ 1. Matter which by express provision of law is rendered confidential

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- 2. Release of information which would impair receipt of federal funds
- 3. Individual Privacy/Student Matters
- 4. Collective Bargaining/Negotiations
- 5. Real estate matters
- 6. Disclosure could impair public safety
- 7. Pending/Anticipated litigation/Contract negotiation
- 8. Terms and conditions of employment
- 9. Deliberations involving imposition of specific civil penalty

NOW THEREFORE BE IT RESOLVED that the Board of Education adjourn to executive session at 6:36 p.m. to discuss the above-mentioned matters to the exclusion of all others. Matters discussed may or may not be made public this evening. Resulting action may or may not be taken following re-entry into regular session.

**\*V. RECONVENE**

           Motion made by Mr. Keiser, seconded by Mr. Dahl, to return to the regular meeting.  
The time was 7:58 pm.

Motion approved on a unanimous voice vote.

**\*VI. PUBLIC COMMENT** (resolutions only; time limits: 3 min. /person)

At this time, comment is invited on any matter relating to the resolutions on tonight's agenda.

Anyone wishing to speak before the Board concerning these resolutions may do so during this public commentary portion of the agenda. The presenter shall give his/her name and address and make the presentation as brief as possible. Unless an extension of time is given, each speaker shall be limited to 3 minutes.

Speakers may offer suggestions or express their concerns. However, in public session, the Board will not discuss concerns about individual students or staff members. Other, more appropriate, channels are available for expressing concerns about individual students or staff members.

The Board President may terminate the remarks of any individual, when they do not adhere to the rules established above.

No comments at this time

**\*VI. APPROVAL OF MINUTES**

**\*VII. WRITTEN COMMUNICATIONS**

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**\*VIII. SUPERINTENDENT'S REPORT**

1. Superintendent Update:

- No HIB incidents
- Website-new look
- School performance report-on state website
- CEP-needs assessment being reviewed
- Eagle Scout Project-Ryan Firko
- Parents Academy Night-informal discussion with Superintendent  
To be scheduled

Dr. Ruberto presented the 2019-2020 District Budget.

**\*IX. BOARD COMMITTEE REPORTS**

Curriculum & Instruction Committee: Meeting to be scheduled

Policy & Legislation Committee: Strauss Esmay reviewing policies.

Finance, Facilities, & Transportation Committee: Discussed security upgrades; will review letter regarding community pool on school property

Personnel Committee: Met April 29 and reviewed non aligned personnel for the 2019-20 school year

Negotiations Committee: Did not meet

Long Range Planning, Shared Services, & School Choice Committee: Would like to establish a regular meeting schedule; will try to meet occasionally with Finance, Facilities & Transportation

Steering Committee: A community meeting was held on April 17 in the school to gather information from the community to make sure that the committee is on the right track. Meetings are scheduled through July.

**\*X. CONSENT AGENDA**

Matters listed within the consent agenda have been referred to members of the Board of Education and/or its standing committees, for reading and study and will be enacted with one motion. The Personnel items on the consent agenda are

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recommended by the Superintendent. If separate discussion is desired, the item may be removed from the consent agenda by Board action.

Motion made by Mr. Cantagallo, seconded by Mrs. DeCoster to discuss the Consent Agenda.

Motion approved on a unanimous voice vote.

Motion made by Mr. Keiser, seconded by Mr. Cantagallo, to approve the Consent Agenda.

Motion approved on a unanimous roll call vote.

***A. Finance/Facilities/Transportation/Personnel***

***Finance:***

1. Motion to adopt the 2019-2020 travel resolution and school district budget as approved by the Hunterdon County Executive Superintendent.

ADOPTION OF THE 2019-2020 BUDGET  
CALIFON BOARD OF EDUCATION

**Travel and Related Expense Reimbursement  
2019-2020**

WHEREAS, the Califon Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23B-1.1 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, travel and related expenses not in compliance with N.J.A.C. 6A:23B-1.1 et seq., but deemed by the Board of Education to be necessary and unavoidable as noted on the Board of Education Out of District Travel and Reimbursement Forms; now

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THEREFORE, BE IT RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23B-1.1 et seq. as being necessary and unavoidable as noted on the Board of Education Out of District Travel and Reimbursement Forms; and

BE IT FURTHER RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23A-7.3 to a maximum expenditure of \$4,100 for all staff and board members.

BE IT RESOLVED that the Califon Board of Education budget be approved for the 2019-20 School Year using the 2019-20 state aid revenue and to request use of \$800 Health Care Cost adjustment and use of \$12,236 banked cap due to the loss of 2019-20 state aid. The need for the use of this banked cap will be completed by the end of the 2019-20 budget year and will not be deferred or incrementally completed over future budget years. Travel and Related Expense Reimbursement for the 2019-20, in accordance with N.J.A.C. 6A:23A-7.3, be approved for a maximum expenditure of \$4,100 for all staff and BOE members. Budget has been approved by the Hunterdon County Executive Superintendent and advertised in the Hunterdon Democrat on April 25, 2019.

	<u>GENERAL</u>	<u>SPECIAL</u>	<u>DEBT</u>	<u>TOTAL</u>
	<u>FUND</u>	<u>FUND</u>	<u>SERVICE</u>	
<b>2018-19 Total Expenditures</b>	2,676,784	44,095	7	172,04 2,892,926

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<b>Less: Anticipated Revenues</b>	425,335	44,095	44,096	513,526
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<b>Taxes to be Raised</b>	2,251,449	0	127,951	2,379,400
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2. Motion to approve the transfers for March 2019.
3. Motion to accept, certify, and file the Treasurer’s and Board Secretary Report March 2019 and note that sufficient funds are available to meet the district’s financial obligations and that no major account has been over-expended in accordance with N.J.A.C. 6A:23A:16.10.

***Facilities:***

***Transportation:***

***Personnel:***

1. Motion to approve the following tenured certificated personnel for the 2019-2020 school year:

Name	FTE	LEVEL	Step	Compensation
Charleston, Kristen	1	MA	9-10	\$61,737
Heuneman, Robin	.56	BA	17	\$37,665
Heyduke, Marie	1	MA	9-10	\$61,737
Hoitsma, Kyle	1	BA	7-8	\$57,179
Kooger, Lisa	1	BA	20	\$73,999
Madson, Lisa	.4	BA	16	\$26,324
Maginnis, Isabel	.5	BA+30	20	\$37,652
Medea, MaryJane	1	BA	7-8	\$57,179
Mitzak, Kelly	1	BA	7-8	\$57,179
Montesion, Lori	1	BA+45	20	\$75,931
Patterson, Linda	1	BA+15	16	\$67,060
Weiss, Leslie	1	MA	17	\$70,384
Zimmerman, Matthew	1	MA+30	7-8	\$62,802

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3. Motion to approve the following non-tenured certificated personnel for the 2019-2020 school year:

<b>Name</b>	<b>FTE</b>	<b>LEVEL</b>	<b>Step</b>	<b>Compensation</b>
Blondina, Bryce	1	MA	6	\$58,876
DeAngelo, Ann Marie	1	BA	7-8	\$57,179
DeMarco, Alison	1	MA	16	\$68,936
Maginnis, Luke	1	MA	3	\$55,848
Ryan-Firko, Jessica	1	BA	11-12	\$60,044
Sullivan, Christine	.2	MA	13	\$12,921

2. Motion to approve the contract of Principal for the 2019-2020 school year:

<b>Name</b>		<b>Compensation</b>
Daniel Patton		To be determined

3. Motion to approve the appointment of the following **certificated** substitute for the 2018-2019 school year:

<b>Name</b>	<b>Position</b>	<b>Compensation</b>
Jeanne Cassano	Substitute	\$80.00 per day

4. Motion to approve the appointment of the following **custodian** substitute for the 2018-2019 school year:

<b>Name</b>	<b>Position</b>	<b>Compensation</b>
Kenya Kaszyk	Substitute	\$15.00 per hour

***B. Curriculum and Instruction***

**\*XI. OLD BUSINESS**

**\*XII. NEW BUSINESS**

Motion made by Mr. Cantagallo, seconded by Mr. Dahl, to accept the resignation of Mr. Cantagallo from the Board of Education.

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Motion approved on a 4-0-1 roll call vote, with Mr. Cantagallo abstaining.

Mrs. DeCoster assumed the role as Board of Education President.

**\*XIII. PUBLIC COMMENT (all school-related topics; 3 min. /person)**

At this time, comment is invited on any matter relating to the school district.

Anyone wishing to speak before the board may do so during the public commentary portion of the agenda. The presenter shall give his/her name and address and make the presentation as brief as possible. Unless an extension of time is given, each speaker shall be limited to 3 minutes.

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Dr. Ruberto commented that it was a pleasure to work with Mr. Cantagallo.

Mr. Kibler thanked Mr. Cantagallo for his service on the Board and Steering Committee.

**\*XIV. ADJOURNMENT**

\_\_\_\_\_ Motion made by Mrs. DeCoster, seconded by Mr. Keiser, to adjourn the meeting.  
The time was 8:58 PM.

Motion approved on a unanimous voice vote.

Respectfully submitted, Karin Laraway, Interim Board Secretary