

1 **OFFICIAL MINUTES**

2  
3 of the **REGULAR MEETING** of the Greenwich Township Board of Education held  
4 **Monday, September 10, 2018** in the Nehaunsey Middle School library.

5  
6 The meeting was called to order by President Roseanne Lombardo at 6:35 p.m.

7  
8 **Roll Call:**

<input checked="" type="checkbox"/> Mrs. Roseanne Lombardo School Board President	Curriculum/Technology Committee Buildings & Grounds Committee Gloucester County/State Board Association
<input checked="" type="checkbox"/> Mr. Andrew Chapkowski School Board Vice-President	(Chair) Buildings & Grounds Committee Curriculum & Technology Committee
<input type="checkbox"/> Mr. John Hughes <b>Absent</b>	Paulsboro Board of Education Representative Negotiations/Personnel Committee Policy Committee
<input checked="" type="checkbox"/> Mr. Chad Kent	(Chair) Curriculum/Technology Committee Budget & Finance Committee Policy Committee
<input checked="" type="checkbox"/> Mr. Gerald Michael, Jr.	(Chair) Negotiations/Personnel Committee Budget & Finance Committee
<input type="checkbox"/> Mr. Duane Sarmiento <b>Absent</b>	(Chair) Policy Committee Buildings & Grounds Committee
<input checked="" type="checkbox"/> Mrs. Susan Vernacchio	(Chair) Budget & Finance Committee Negotiations Committee Gloucester County/State Board Association

9  
10 Quorum **YES**

11  
12 Also present were Dr. Jennifer Foley-Hindman, Chief School Administrator and Mr.  
13 Scott A. Campbell, School Business Administrator/Board Secretary.

14  
15 As required under the guidelines of the Open Public Meeting Law, notice of this meeting  
16 was sent to **The Courier Post, and The Township Clerk**. It was also posted in the  
17 Greenwich Township School Buildings. (Optional: Videotaping Regulations – “The  
18 proceedings of this meeting are being videotaped and anyone wishing to discuss an  
19 individual child should so note.”)

20  
21 **FLAG SALUTE**

22  
23 **1. MINUTES**

24  
25 Motion: (Kent/Michael) to approve the following minutes:

26  
27 August 15, 2018 – Regular Meeting  
28 August 15, 2018 – Executive Session

1 Roll Call Vote:

- 2  
3 Roseanne Lombardo – Yes  
4 Andrew Chapkowski – Abstained  
5 Chad Kent – Yes  
6 Gerald Michael – Yes  
7 Susan Vernacchio - Abstained  
8

9 **2. ADMINISTRATIVE/PRINCIPAL REPORTS**

10  
11 Motion: (Vernacchio/Chapkowski) to approve the following:

12  
13 A. Enrollment

14

<b>BROAD STREET SCHOOL ENROLLMENT – As of 9/6/18</b>	
Grade PSD	Total: 8
Grade K	Total: 31
Grade 1	Total: 42
Grade 2	Total: 50
Grade 3	Total: 41
Grade 4	Total: 49
Grade 5	Total: 51
<b>TOTAL ENROLLMENT: 272</b>	

15

<b>NEHAUNSEY MIDDLE SCHOOL – As of 9/6/18</b>	
Grade 6	Total: 45
Grade 7	Total: 55
Grade 8	Total: 33
<b>TOTAL ENROLLMENT: 133</b>	

16  
17 Motion carried by unanimous voice vote.

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19 **3. SUPERINTENDENT RECOMMENDATIONS**

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21 Motion: (Chapkowski/Lombardo) to approve the following as one, A-C:

- 22  
23 A. The approval for the appointment of Amy Camp, Nehaunsey Middle  
24 School Nurse, to the School Safety Team Committee for the 2018-2019  
25 school year. If any meetings occur outside of the normal working day, a  
26 stipend of \$30.00 an hour will apply, as per the GTEA Agreement.  
27  
28 B. The approval to appoint Stacy Podolski, Broad Street Guidance  
29 Counselor, as the HIB Specialist for Broad Street School, at a stipend of  
30 \$500.00 for the school year 2018-2019, as per the GTEA Agreement.

1 C. The approval of the 2018-2019 Statement of Assurance for Use of  
2 Paraprofessionals submission to the County Office of Education.  
3

4 Motion carried by unanimous voice vote.  
5

6 **4. POLICY/REGULATION**  
7

8 Motion: (Kent/Michael) to approve the following:  
9

10 A. The approval of the following Policies and/or Regulations:  
11

Number	Title	1 <sup>st</sup> Reading	2 <sup>nd</sup> Reading
<b>Alert #215</b>			
P & R 1550 (M/R)	Equal Employment/Anti-Discrimination Practices		XX
P 2431 (M/R)	Athletic Competition		XX
R 2431.2 (M/R)	Medical Examination Prior to Participation on a School-Sponsored Interscholastic or Intramural Team or Squad		XX
P & R 5350 (M/R)	Student Suicide Prevention		XX
P 5533 (M/R)	Student Smoking		XX
P 8462 (M/R)	Reporting Potentially Missing or Abused Children		XX
<b>Alert #216</b>			
P & R 1613 (M)	Disclosure and Review of Applicants Employment History		XX
P 5512 (M)	Harassment, Intimidation and Bullying		XX
P & R 5561 (M/R)	Use of Physical Restraint and Seclusion Techniques for Students with Disabilities		XX

12  
13 **Roll Call Vote:**  
14

15 Roseanne Lombardo – Yes  
16 Andrew Chapkowski – Abstained  
17 Chad Kent – Yes  
18 Gerald Michael – Yes  
19 Susan Vernacchio - Yes  
20

21 **5. CURRICULUM & INSTRUCTION**  
22

23 Motion: (Lombardo/Michael) to approve the following:  
24

25 A. The approval for the following individuals to attend out-of-district  
26 workshops:  
27

Name/Position	Workshop/Location/Time	Date	Cost
Sarah Beerley Lauren Ernst Nicole Leach Annelise Walker (Teachers at Broad Street School)	<b>Annual Conference for Reading &amp; Writing</b> Hyatt Regency New Brunswick, NJ Full-Day Conference	10/26/18	\$180.00 each (Total \$720.00) Plus Substitute Plus Mileage

Dr. Jennifer Foley-Hindman	<b>NJASA</b> Two Workshops <b>“Trends &amp; Negotiations”</b> <b>“Board Relations”</b> Trenton, NJ	10/2/18 3/19/19	\$199.00 each (Total \$298.00)
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**Chad Kent** asked if any of the teachers approved for the workshop were in the fourth (4<sup>th</sup>) grade. **Dr. Jennifer Foley-Hindman** responded, “yes”.

Motion carried by unanimous voice vote.

**6. BUDGET & FINANCE**

Motion: (Lombardo/Vernacchio) to approve the following:

- A. The approval of the attached Resolution: Withdraw from Maintenance Reserve regarding the Nehaussey Middle School storm drain repairs. (Attachment)
- B. The approval of the four (4) attached Resolutions in regards to Joint Insurance Fund (JIF) membership effective July 1, 2018. (Attachment)

**Andrew Chapkowski** asked the amount of the Maintenance Reserve resolution since he couldn't see it on the computer. **Scott Campbell** replied \$117,633.00.

Motion carried by unanimous voice vote.

**7. REPORT OF SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY**

Motion: (Lombardo/Michael) to approve the following as one, A & B:

A. Bills Lists

- 1. The bills as presented by the Business Administrator in the following amounts are ordered paid. (Attachment)

Number	Amount
#2	\$3,423.84
#3	\$131,459.62
#4	\$905.51
#5	\$14,799.44
#6	\$178,252.30
#7	\$130,903.66
	<b>TOTAL \$459,744.37</b>

1 Motion carried by unanimous voice vote.

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3 B. Voided Checks

4  
5 Motion: (Vernacchio/Chapkowski) to approve the following:

- 6  
7 1. The approval to void the following checks:

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Check#	Vendor	Amount	Account	Reason
23055	People Admin	\$4,000.00	Current	Incorrect Amount
23080	n/a	\$-0-	Current	Error in printing

9  
10 **Roseanne Lombardo** asked about the new financial software. **Scott Campbell**  
11 *replied that it has been a rough going early on but the hope is to get caught up in*  
12 *the next week or two.*

13  
14 Motion carried by unanimous voice vote.

15  
16 **8. BUILDINGS & GROUNDS**

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18 Motion: (Chapkowski/Kent) to approve the following:

19  
20 A. Use of Facilities

- 21  
22 1. The request from SACC (School-Aged Child Care) to use the Broad  
23 Street School gymnasium, auditorium and playground for their  
24 after-school programs and summer hours. This is *retroactive* to  
25 September 1, 2018 through September 1, 2019. This also includes  
26 Shelter-in-Place from September 1, 2018 through August 31, 2019.  
27  
28 2. The request from Gibbstown Midget Football & Cheerleading  
29 Association (GMFCA) to use the Broad Street School gymnasium  
30 for cheerleading practice from September 11, 2018 through  
31 November 25, 2018, Monday through Thursday from 6:00 p.m. –  
32 9:00 p.m. (This request will only be during inclement weather.)  
33

34 Motion carried by unanimous voice vote.

35  
36 **9. OLD BUSINESS**

37  
38 **Scott Campbell** spoke briefly about moving the transformer in front of the  
39 *Nehaunsey School. Mr. Campbell said the site work has already been done;*  
40 *they just need to move the transformer about 10 feet from where it is now and it*  
41 *will be at no cost to us. We may incur a cost to move the propane tank if it isn't*  
42 *up to code. Johnny Batista has a call into the township code official.*

1 **Susan Vernacchio** asked if the work was being done during off-hours to which  
2 **Mr. Campbell** replied, "most definitely". **Andrew Chapkowski** asked if the  
3 township is going to release the other easement? **Mr. Campbell** said he didn't  
4 ask them. **Mr. Chapkowski** then asked if we would need additional money for  
5 the lines? **Mr. Campbell** said we don't have to run additional lines.

6  
7 Motion: (Lombardo/Vernacchio) to approve the following:

8  
9 A. The approval for the Utility Easement Agreement.

10  
11 Motion carried by unanimous voice vote.

12  
13 **10. NEW BUSINESS**

14  
15 **Chad Kent** asked if both phases of the cabling were done to which **Scott**  
16 **Campbell** answered that they were with no problems.

17  
18 **11. COMMITTEE REPORTS**

19  
20 None at this time.

21  
22 **12. CORRESPONDENCE**

23  
24 Strategic Action Letter to the community from **Mr. John Tirico**, Director of  
25 Special Services, Anti-Bullying Coordinator and School Safety Specialist,  
26 explaining the new procedures to having visitors at the school. (Attachment)

27  
28 **13. PUBLIC – AGENDA/NON-AGENDA ITEMS**

29  
30 This is the time when anyone from the public who wishes to speak to the Board  
31 may do so. Please state your name, address and phone number. The Board will  
32 hear your concerns. The Board may or may not take action this evening. You  
33 will be notified either at this meeting, by letter or telephone of any action the  
34 Board does take.

35  
36 In accordance with Board policy and procedures, speakers are not permitted to  
37 publicly speak of personal issues involving school personnel, or against any  
38 person connected to the school system. Any such concern should be presented  
39 to the school or district-level administration so that a proper response may be  
40 given.

41  
42 No public comment at this time.

1 **13. EXECUTIVE SESSION**

2  
3 Pursuant to certain requirements of the *Open Public Meetings Act, N.J.S.A. 10:4-*  
4 *6, et seq.*, which provides that an Executive Session, not open to the public, may  
5 be held for certain specified purposes when authorized by Resolution. The  
6 Board of Education for Greenwich Township, assembled in public session on  
7 **September 10, 2018**, hereby resolves that an Executive Session closed to the  
8 public shall be held on **September 10, 2018** at **7:03 p.m.** in the Nehaunsey  
9 Middle School library, located at 415 Swedesboro Road, Gibbstown, New Jersey,  
10 for discussion of certain matters which relate to items authorized by *Open Public*  
11 *Meetings Act, (N.J.S.A. 10:4-12b)* to be discussed in closed session.

12  
13 Motion: (Chapkowski/Michael) to enter into Executive Session at 7:03 p.m.  
14 to discuss the following:  
15

<input type="checkbox"/>	Matters of personal confidentiality rights, including but not limited to, staff and/or student discipline matters, and specifically:
<input type="checkbox"/>	Matters in which the release of information would impair the right to receive government funds, and specifically:
<input type="checkbox"/>	Matters which, if publicly disclosed, would constitute an unwarranted invasion of individual privacy, and specifically:
<input checked="" type="checkbox"/>	Matters concerning negotiations, and specifically <b>Upcoming Negotiations</b>
<input type="checkbox"/>	Matters involving the purchase of real property and/or the investment of public funds, and specifically
<input type="checkbox"/>	Matters involving the real tactics and techniques utilized in protecting the safety and property of the public, and specifically
<input type="checkbox"/>	Matters involving anticipated or pending litigation, including matters of attorney-client privilege, and specifically
<input checked="" type="checkbox"/>	Matters involving personnel issues, including but not limited to, the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or discipline of any public officer or employee, and specifically <b>Superintendent's Evaluation</b>
<input type="checkbox"/>	Matters involving quasi-judicial deliberations, and specifically

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17 It is anticipated that such matters may be disclosed to the public upon the  
18 determination of the Board that applicable exception no longer applies and the  
19 public interest will no longer be served by such confidentiality.

20  
21 Motion: (Lombardo/Michael) to adjourn the Executive Session and return to  
22 the Regular Meeting at 7:42 p.m.

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24 Motion carried by unanimous voice vote.  
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1 **14. COMMITTEE APPOINTMENTS**

2  
3 Motion: (Lombardo/Chapkowski) to approve the following:

- 4  
5 A. The approval to appoint Gerald Michael, Chad Kent and Susan  
6 Vernacchio as representatives on the Negotiations Committee for the  
7 forthcoming negotiations with the GTEA. Gerald Michael will be the  
8 committee chairperson.

9  
10 Motion carried by unanimous voice vote.

11  
12 Motion: (Lombardo/Chapkowski) to approve the following:

- 13  
14 B. The approval to have Gerald Michael replace John Hughes as the  
15 Greenwich Township Board Representative to the Paulsboro Board of  
16 Education effective immediately.

17  
18 Motion carried by unanimous voice vote.

19  
20 **15. PERSONNEL**

21  
22 Motion: (Lombardo/Vernacchio) to approve the following:

- 23  
24 A. The *retroactive* approval of Dr. Jennifer Foley-Hindman's salary for the  
25 2018-2019 school year of \$136,058.00.

26  
27 **Roll Call Vote:**

28  
29 Roseanne Lombardo – Yes  
30 Andrew Chapkowski – Yes  
31 Chad Kent – Yes  
32 Gerald Michael – Yes  
33 Susan Vernacchio - Yes

34  
35 **16. ADJOURNMENT**

36  
37 Motion: (Michael/Kent) to adjourn the meeting at 7:47 p.m.

38  
39 Motion carried by unanimous voice vote.



Respectfully Submitted,

\_\_\_\_\_  
Scott A. Campbell, Board Secretary

*\*\*Next Board of Education Regular Meeting is scheduled for Monday, October 15, 2018 at 6:30 p.m. \*\**

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