



New Milford Adult Education

**Winter Spring 2021
High School, ESL and Enrichment
Learning Opportunities**



There are many reasons to pursue Adult and Continuing Education; whether to advance at work, gain employment, enjoy a personal interest, expand your horizons, satisfy a curiosity, meet new people with common interests, make your world a safer or healthier place or make your life easier or more interesting, New Milford Adult Education has many options for you!

Due to the ever-evolving nature of COVID-19, New Milford Adult Education will continuously monitor the local landscape. While most courses and support will be offered online, our High School Diploma and ESL plan to begin in-person learning. Safety precautions are in place to ensure the health and safety of all our students and staff.

Everyone entering the building must wear a face mask, covering both nose and mouth. See the New Milford Public School website for the Adult Education reopening plan for details. New Milford Adult Education will expand face-to-face instruction and student support services when the health and safety of our students and employees can be ensured as per state and federal guidelines.

Eligibility for All Enrichment Programs

Enrichment classes are open to adults age 18 and over unless otherwise stated as in family programs. Residents of other districts are welcome with no additional out-of-district fee.

Eligibility for All Academic Programs

Students enrolling in these free classes must be residents of New Milford or Region 12, be at least 17 years of age, and do not have a United States high school diploma.

Statement of Nondiscrimination

New Milford Adult Education is committed to a policy of equal opportunity/affirmative action for all qualified persons and does not discriminate on the basis of race, color, religious creed, sex, age, national origin, ancestry, marital status, sexual orientation, gender, gender identity or expression, disability (including, but not limited to, intellectual disability, past or present history of mental disorder, physical disability or learning disability), genetic information, or any other basis prohibited by Connecticut state and/or Federal nondiscrimination laws.

Statement of Accommodation

All activities offered by New Milford are held in accessible locations. Accommodations for individuals with disabilities are available upon request. Disabilities Contact Person, Christine Martin, 860-350-66 X1170

GED® Test Accommodation

Accommodations for the GED® test are available for qualified individuals with a disability. For more information, contact GED® Registrar Christine Martin, 860-350-6647 x 1170 or you may contact Sabrina Mancini at the CT State Dept. of Education at 860-807-2110. Sabrina.Mancini@ct.gov.

New Milford Adult Education is in compliance with Connecticut General Statute 10-73a, there is no fee for registration, books or materials to any adult enrolled in the Citizenship, ESOL or high school completion programs.

Room Assignments

Enrichment will be limited and virtual as we navigate COVID. Mandated rooms will be posted inside the building entrance. Unless otherwise noted, classes are held at New Milford High School.

Welcome to New Milford Adult Education's Spring brochure of classes and activities!

If you are planning to complete a high school education or strengthen your English language skills, these are free to all our residents. In addition, we offer a variety of enrichment and general interest classes for community members. Browse through the brochure and register to experience the power of lifelong learning.

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ADULT EDUCATION CLOSURES

April 2	Good Friday
April 12—16	Spring Recess
May 31	Memorial Day

OFFICE HOURS

Administrative: Monday—Thursday; 2:00—8:30 p.m.
Friday by appointment

Guidance: Tuesday and Thursday 4:00-8:30 p.m.

ADMINISTRATIVE STAFF

Christine Martin, Program Director, GED Registrar

Joe Neff, Guidance Counselor & Career Specialist

Elaine Donahue, Beth Murphy; Secretaries

SCHOOL CANCELLATION POLICY

School Closures: Adult Education classes held at New Milford High School will not be held when schools are closed for vacation, holidays, teacher schedule conflicts, day school schedule conflicts or inclement weather. These days can not be counted as a "business day" when needing to withdraw a registration or request a refund within the stated registration or refund policies.

Inclement Weather: If day school is closed or has an early closing due to inclement weather, there is no in person Adult Education that evening if class is scheduled to take place at the school. Students may be going remote and will be informed of this through Remind. If inclement weather begins in the afternoon, please check the New Milford Public Schools website. Closing information will also be posted on TV channels 3, 6, and 8 as well as our Twitter page: @AdultEd_NM. Classes canceled due to inclement weather are made up by adding classes.



Whether you're looking for professional development or personal enrichment, these six-week online courses are the perfect way to learn a new skill or enhance your existing ones. You'll spend roughly two to four hours each week completing two engaging lessons in an enjoyable, interactive learning environment. Expert instructors develop and lead every course and you'll be able to interact with them and with fellow students in lively online discussion areas. New sessions start every month, so you can sign up anytime.

www.ed2go.com/nmae

Course sessions begin on the third Wednesday of each month.

Visit the Online Instruction Center for more information.

Requirements: All courses require internet access, email, Adobe PDF plug-in and one of the following browsers: Mozilla Firefox, or Microsoft Internet Explorer (9.0 or above), Google Chrome or Safari.

Some courses may have additional requirements; those are noted in their description. **Unfortunately, no senior discount is available for online classes.** See catalog for cost of class.

Over 300 topics, including:

***ARTS AND DESIGN**

Photography // Web Design // Music Theory // Interior Design

***BUSINESS**

Computer skills // Start Your Own Business // Job Search Skills

***HOSPITALITY**

Event Coordinator // Catering

***HEALTH AND FITNESS**

Nutrition // Helping Elderly Parents // Medical Terminology

To get started:

Visit our Online Instruction Center: www.ed2go.com/nmae

Click the Courses link, choose the department and course title and select 'Enroll Now.'

Follow enrollment instructions. Pay for your course, enter your email address and choose a password to enter the classroom. When your course starts, return to our online instruction Center and click the classroom link. To begin your studies, log in with your email address and enter your password.



FREE High School Completion Preparation

Register by phone to schedule an appointment; 860-350-6647 X1170

Students MUST be committed to attend class regularly, complete homework assignments weekly, participate in classroom activities and provide their own transportation to all programs.

All students have access to a guidance counselor for career and college planning.

Individuals wishing to enroll in the High School Diploma or GED® Test Preparation programs must meet the following criteria:

- *Must be 17 years of age or older
- *Must be officially withdrawn from day school
- *Must submit a copy of the official withdrawal form with parents signature (for students 17 years old)

Please bring an official transcript from all schools in which you were enrolled, as well as a copy of your withdrawal from day school.

Be prepared to take both a basic Math and English test and complete admission paperwork (approx. 45 minutes long) on the day you register.

GRADUATION REQUIREMENTS

A diploma candidate must accumulate 23 credits which include the following:

English	4 credits	Science	3 credits
Math	3 credits	*Social Studies	3 credits
Voc Art	1 credit	**Electives	9 credits

***Must include 1 credit of U.S. History; .5 credit of Civics.**

****Must include .25 credit of Orientation to Adult Education and .25 Senior Portfolio.**

All students must also meet graduation standards and complete an information literacy project.

GED Preparation

To enroll in the GED® Test Preparation program, an adult must:

- *Achieve a score greater than or equal to a 236 on the CASAS 80 Reading Appraisal and/or CASAS 80 Math Appraisal
- *Be 17 years of age or older AND no longer enrolled in school
- *Commit to the program attendance policy

GED® is a registered trademark of the American Council on Education (ACE) and administered exclusively by GED® Testing Service LLC under license. This material is not endorsed or approved by ACE GED® Testing Service.

FREE ENGLISH AS A SECOND LANGUAGE (ESL) AND CITIZENSHIP CLASS



Enrollment for ESL classes is open, based on a first come, first served basis. Register at the Adult Education office, located in New Milford High School. Call for an appointment. 860 350-6647 x 1170. Students will take the placement test and register for classes.

ADVANTAGES TO LEARNING ENGLISH

Employment and Higher Wages – Bilingual workers are in high demand in today's job market. Learn English to increase your employability and provide a higher standard of living for your family.

Further Your Education – You can learn English and continue your education and career path at NMAE. Learning English, earning your high school diploma and taking classes in a career pathway does not have to be an unattainable dream! We can help you reach your goals by creating an educational plan and guide you on the pathway to college and career success.

ESL and Technology – Our ESL Program allows you to learn English through the use of technology. We can help you explore career and job opportunities in high demand.

Sense of Belonging – Learning English will allow you to expand your social network. You will be able to engage in conversations with your children, children's teachers, doctors, co-workers, and friends in the community.

Self-Pride – Learning English is an honorable choice! It takes desire and hard work; but once accomplished, your education and gained skills will create a pathway to your future.

The following classes and their material are offered FREE to the community.

Book Club

Who may attend?

English as a Second Language students
age 18 and up

When does it meet?

The Book Club meets every Monday from 7:30-8:30pm. Each book session lasts for 8 weeks with the first and last meetings being in person (COVID conditions permitting) and the 6 sessions in between held on google meet. A link will be provided at the beginning of the 8-weeks that will be used each week.

What kind of books will we read?

To begin we will read some classics that are part of American culture. Students and teachers may recommend books as well. Then we vote.

In addition to reading the book we will listen to an audio version. Our last meeting of the book session will be movie night as we watch a movie based on the book. Vocabulary, culture and worksheets related to the reading will be explored in class.

EVENING PROGRAMS

ESL INTEGRATED SKILLS LEVEL 1

After successful completion of this course, students will be able to:

1. GRAMMAR – Identify the verb “be” in the simple present tense and recognize articles, adjectives, and nouns surrounding the verb “be” and identify other verbs, negatives, questions, and short answers in the simple present tense at the introductory level.
2. VOCABULARY – Match very simple definitions to basic vocabulary words from familiar themes (i.e. family, places, daily activities, colors, food, clothes, body parts, workplace).
3. LISTENING – Recognize main ideas and details from introductory level listening passages.
4. SPEAKING/PRONUNCIATION – Cite basic vocabulary words and sounds with correct intonation, construct basic yes/no questions, and state appropriate oral responses to simple questions.
5. READING/WRITING – Identify grammar and content from introductory level reading passages and construct simple sentences in writing using introductory level grammar and vocabulary.
6. WORKPLACE SKILLS- Understand the soft skills required to succeed in the workplace.

R. Eberts; Tuesdays 6:45—8:45

Class starts January 26

ESL ENGLISH FOR THE WORKPLACE

In this introductory, competency-based course, students develop personal success skills (also known as employability or “soft” skills) while developing English language proficiency. The course emphasizes the following three skill areas: cognitive skills for task success (basic literacy, numeracy, and critical thinking skills), intrapersonal skills for independent success, and interpersonal skills for community and team success.

COGNITIVE, “THINKING SKILLS”

Foundation skills (basic reading, writing and math) Questioning, Creativity, Critical thinking, Problem-solving and information use
Digital literacies

INTRAPERSONAL, “INDIVIDUAL SKILLS”

Executive functions and Social-emotional skills Professionalism

INTERPERSONAL, “GROUP SKILLS”

Communication and Customer Service
Sociability and Teamwork
Presentation Skills

R. Eberts ; Thursdays 6:45—8:45

Class starts January 28

ESL INTEGRATED SKILLS LEVEL 2

After successful completion of this course, students will be able to:

1. GRAMMAR – Apply the present continuous, simple past, future going to and will, and present perfect tenses, possession, direct and indirect objects, linking verbs, quantifiers, comparatives, superlatives, more advanced modals, and conditionals and identify passive voice at the beginning□mid level.
2. VOCABULARY – Define mid level vocabulary words from familiar themes (i.e. health, sports, technology, work) and memorize more complex themes (i.e. phrasal verbs, irregular verbs).
3. LISTENING – Recognize main ideas and details from mid level listening passages.
4. SPEAKING/PRONUNCIATION – Cite mid level content and function words and sounds with correct intonation and create short conversation appropriate for the beginning□mid level.
5. READING/WRITING – Identify grammar and content from mid level reading passages and construct sentences in writing using beginning□mid level grammar and vocabulary
6. WORKPLACE SKILLS- Explore skills essential to specific career pathways.

G. Garner; Tuesdays 6:45—8:45

Class starts January 26

FREE ENGLISH AS A SECOND LANGUAGE (ESL) AND CITIZENSHIP CLASS



Enrollment for ESL classes is open, based on a first come, first served basis. Register at the Adult Education office, located in New Milford High School. Call for an appointment. 860 350-6647 x 1170. Students will take the placement test and register for classes.

EVENING PROGRAMS; cont.

ESL AMERICAN CULTURE

This class is for students looking to develop better English language skills while exploring American culture and history. Students will enjoy student-centered instruction in which practical skill-building exercises are incorporated into the daily lessons. Through vocabulary, sentence skills, pronunciation practice and group activities, students will enhance their listening and speaking abilities, raise their levels of reading comprehension, improve written composition, and develop a strong cross-cultural understanding. Culture classes will place emphasis on understanding American society and U.S. history. What will students do?

Build useful American cultural knowledge and skills.

Learn conversational English: important vocabulary and phrases needed while living in America. Practice speaking English with each other and native speakers both inside and outside the classroom.

Read enriching books and materials at the appropriate reading skill levels and write in English on meaningful topics and experiences. Reading and writing assignments introduce students to themes in American culture and history.

Improve their teamwork skills and work on communicating and collaborating across cultures.

Improve their English speaking, listening comprehension, writing, reading, and grammar.

G. Garner ; Thursdays 6:45—8:45

Class starts January 28

CITIZENSHIP

Are you thinking of becoming a citizen of the United States?

New Milford Adult Education offers free citizenship classes to prepare eligible, legal permanent residents for the United States naturalization process.

This class provides practice in the United States Citizenship & Immigration Services (USCIS) exams as well as give a background in United States history and government. Students will also learn citizenship requirements, rights and responsibilities. Students may take citizenship classes more than once, if necessary.

All citizenship classes and materials are free. Call to pre-register for classes. 860 350 6647 x 1170

COMPUTER SKILLS RUSTY OR NON-EXISTENT?

New Milford Adult Ed is happy to announce new online computer training! Learn from online instructor Mike Wilson; topics include computer basics, Excel, Taking a Zoom Class, Computer Security and much more. With over 15 years of teaching experience, Mike makes the classes fun, non intimidating and easy to follow. Find more info on page 8.

A great tool for those that may be considering a job change or needing to update their skill set. See pages 8 and 9 or more specific info or visit www.newmilford.coursestorm.com

LIVE/VIRTUAL COMPUTER COURSES

You will need the following for the virtual computer classes with teacher Mike Wilson:

A windows 10 computer or Windows tablet with internet access.

This class is NOT for Mac, Apple or other tablet users.

All virtual computer courses are taught by Mike Wilson, who has over 16 years experience in the field of computer instruction .

How Do I Take a Live Class with Zoom?

THIS IS AN ONLINE CLASS

In this FREE class, learn how to understand the process of getting to your Zoom classroom. Open your world to new possibilities for learning! Choose from 2 different dates.

Instructor: Mike Wilson Sessions: 1 Time: 6:30 p.m.—7:30 p.m. \$FREE
Session Date: Sunday, March 28

Instructor: Mike Wilson Sessions: 1 Time: 7:30 p.m.—8:30 p.m. \$FREE
Session Date: Friday, April 30

Computer Safety & Security; Should I Click On That?

THIS IS AN ONLINE CLASS

Are you frustrated with strange things that popup on your computer? Learn what you should and should NOT click on. Learn online safety, scams to know about, Suspicious popups, how to turn on popup blockers, malware, cookies and much more.

Instructor: Mike Wilson Session: 2 Time: 9:00 a.m.—10:15 a.m. \$15
Session Dates: Tuesday & Wednesday, March 30 & 31

LIVE/VIRTUAL COMPUTER COURSES, cont.

You will need the following for the virtual computer classes with teacher Mike Wilson:

A windows 10 computer or Windows tablet with internet access.

This class is NOT for Mac, Apple or other tablet users.

All virtual computer courses are taught by Mike Wilson, who has over 16 years experience in the field of computer instruction.

Save Time & Money with an Easy Computer Tune Up

THIS IS AN ONLINE CLASS

Save money and fix your computer yourself! No great skills needed. Use three proven free online software programs to fix most software related issues like malware and viruses with a few clicks of a button. Speed up your computer in no time! Choose from 2 dates.

Instructor: Mike Wilson Session: 1 Time: 8:00 p.m.—9:00 p.m. \$FREE

Session Date: Wednesday, February 17

Session Date: Monday, April 12 Time: 8:30 p.m.—9:30 p.m. \$FREE

Excel for Those that Don't Have a Clue

THIS IS AN ONLINE CLASS

In this class, you will learn how to navigate and interface with Excel's basic features. See how a simple home budget and contact list is created. You will learn how to create calculations such as autosum, max, average and see how simple formulas are created.

You will also learn to use the fill handle, sort existing data, merge and center, move cells and ranges, and wrap text. Quick and simple projects will be created to show the everyday practical use of Excel.

Instructor: Mike Wilson Sessions: 2 Time: 6:30 p.m.—7:45 p.m. \$FREE

Session Dates: Sunday, May 2 and May 9

I Need Help...Creating, Editing and Organizing Pictures, Files & Emails!

THIS IS AN ONLINE CLASS

Are your files, digital pictures, emails and information scattered everywhere on your computer? Learn how to create an orderly system with pictures, files & folders. Discover how to download and copy files and pictures from the internet. See pictures transferred from a cell phone to a computer and how minor picture editing changes are made.

Save files and projects on your computer and flash drives and easily find them. Learn how to create, copy, move and relocate pictures, files and folders. And much more!

Instructor: Mike Wilson Sessions: 4 Time: 1:30 p.m.—2:30 p.m. \$15

Session Dates: Sundays March 7, 14, 21, 28

COMPUTER COLLEGE! An 8 week computer essentials course for Adults & Seniors!

THIS IS AN ONLINE CLASS

Classes include: Learn Windows 10 // Exploring Browsers & Websites // All About Pictures // Microsoft Word Made Easy

Whether you are a newbie, tinkerer, or just need tips on how to get the most out of your computer, this series of classes has you covered!

Explore Windows 10 features, such as the desktop, start menu, taskbar, apps and basic use of folders & files.

Learn about browsers and how to use them. Get the best out of search engines and explore recipes, access free games, shop, get free stuff. Visit practical websites for seniors!

You learn the best way to manage your pictures, create backgrounds and much more. And in Microsoft Word Made Easy, you will learn the basics as well as copy and paste, margins, tabs, tables, vertical spacing and more!

Instructor: Mike Wilson

Sessions: 8

Time: 11:00 a.m.—12:00 p.m. \$50

Session Dates: February 2, 4, 9, 11, 16, 18, 23 & 25

FINANCES

SOCIAL SECURITY TIMING & RETIREMENT

No Senior Discount Available

THIS IS AN ONLINE CLASS

Retirement is one of the most important life events many of us will ever experience. When to collect Social Security may be the single most important decision you make in context of planning your retirement.

This is a great opportunity to learn KEY CONCEPTS you need to know BEFORE applying for Social Security. Depending on your age, Social Security filing strategies may boost lifetime benefits & increase retirement income by tens of thousands. Always consider Social Security payout as a component of your retirement plan.

We will inform you about:

- ⇒ January 1, 2016 Social Security regulation changes impacting the filing timing options available to you.
- ⇒ How Social Security benefits are calculated and the advanced planning required to increase them.
- ⇒ Why married couples, divorced and widowed individuals can miss out on significant lifetime sums.
- ⇒ How Social Security sums may be integrated into a retirement analysis projecting future monthly income.
- ⇒ The “three legged stool” approach to retirement planning and how to support your needs in the future.
- ⇒ What is your money earmarked for? Income, growth, preservation, legacy?
- ⇒ Will I outlive my money in retirement? How can I avoid this?

Instructor: Michael Alimo

Sessions: 1

Time: 6:30—8:00 p.m.

\$15

Session Date: March 23

RETIREMENT PLANNING AND THE EFFECT OF TAXES

No Senior Discount Available

THIS IS AN ONLINE CLASS

A sound retirement foundation is the key to the beginnings of a successful retirement plan. Making the correct choices on when to elect social security, pensions and survivorship concerns as well as having enough savings and income to potentially not outlive your hard-earned assets are key components that will be addressed. In addition, many Americans assume their taxes in retirement will remain the same or go down. Unfortunately for most this may not be the case.

Historically, federal tax rates have been as high as 90% in the 1950's and 70% in the 1980's. Upon retirement, social security may be taxable at rates as high as 85%, and required minimum distributions from retirement accounts can also create substantial taxable income. If you include pensions, rental property income, capital gains, dividend and interest income, you can see the picture is somewhat unclear on future taxes and how this can impact your future plans

Discussion highlights will include:

- *What tax free vehicles exist, and are they appropriate for me?*
- *Are you sure you are ready to retirement, have you done your analysis?*
- *What percentage of spending down of my assets is safe and appropriate in retirement?*
- *How can I prevent my taxable IRA from growing, and why?*
- *Should I take the required minimum distributions early or later?*
- *Am I paying too much in taxes now? Is there a way to reduce them?*
- *When is the appropriate time to elect social security, how can I maximize this benefit?*
- *Are Roth IRA conversions right for me? How does this affect my taxes today?*
- *How will retirement accounts impact my heirs?*

Instructor: Michael Alimo

Sessions: 1

Time: 6:30—8:00 p.m.

\$15

Session Date: March 24

TRUSTS; DO I NEED ONE?

No Senior Discount Available

THIS IS AN ONLINE CLASS

You've heard about trusts. But what exactly are they and what do they do for you? You've heard about the different types—Revocable, Irrevocable, Special Need, Testamentary. In a nutshell, a trust is an ownership system between three people—the first person who gives the second person legal right to hold money (or other assets) for the third person who received the money. Simple, right? Well there's a little more to trusts than just that!

In this course we'll explain how trusts are created, the different types of trusts and go over who you should choose to participate. You'll walk away knowing how to use trusts to do things like minimize and/or avoid taxes, protect assets and keep public benefits for loved ones with special needs and how to avoid probate court. Whether you are new to trusts or even understand them well, you'll walk away understanding how to use these powerful planning tools.

Instructor: Lynda Lee Arnold, Esquire

Sessions: 1

Time: 6:00—7:30 p.m.

\$15

Session Date: Thursday, March 18

Retirement Planning

ESTATE PLANNING; You Really Need to have an Estate Plan—Learn Why (no senior discount)

THIS IS AN ONLINE CLASS

Did you know that if you don't create your own estate plan, some of your end of life decisions are dictated by the State of CT? If you are OK with this, you really don't need to take this course! But if you would like to decide how your estate is divided, who is responsible for your care, who gets custody of your minor children...and more...this course is for you!

Come learn from an experienced elder law attorney about important documents EVERY ADULT should have. Topics include wills, trusts, powers of attorney (POA) and healthcare directives. Walk away knowing what these documents are for and what you need to do to create them.

You will also learn about the probate process and how it works. Even if you already have an estate plan, there is a good chance it needs updating because laws often change. All students will receive an easy to understand estate planning guidebook written by our attorneys.

Instructor: Lynda Lee Arnold, Esquire Sessions: 1 Time: 6:00—7:30 p.m. \$15
Session Date: Thursday, March 4

LONG TERM CARE PLANNING

No Senior Discount Available

The Truth about Medicaid Rules and Long-Term Care Costs THIS IS AN ONLINE CLASS

Long-term care is necessary for a lot of people. But long-term care is expensive — VERY EXPENSIVE. You've likely heard horror stories of people losing their houses to pay for care. Or about nursing home costs being over \$13,000 per month. What's worse is the misinformed "advice" that is often heard through the proverbial grapevine, such as:

- *It's OK to give away \$15,000 per year
- *If your money is in a trust, it's safe
- *You can just give your house to your kids

These statements aren't necessarily true! Long-term care planning MUST be done the right way. If it's not, your assets might be at risk. Come learn the truth from an experienced elder law attorney. Walk away understanding how you can properly protect your life savings. Learn about Medicaid and how it can help you pay for long-term care costs.

Learn strategies to protect money if a crisis arises. Medicaid's confusing rules, what it takes to apply, who can help you complete an application and much more will be covered. All students will receive an easy to understand Medicaid and planning for long-term care guidebook written by our attorneys.

Instructor: Lynda Lee Arnold, Esquire Sessions: 1 Time: 6:00—7:30 p.m. \$15
Session Date: Thursday, March 11

HEALTH

New Milford Adult Education is partnering with Nuvance Health to offer free, timely and interesting videos on various topics. These free offerings will offer insight into various subjects including COVID-19, healthy cooking and more. Bring the healthcare experts from Nuvance Health into your home or office!

THE PANDEMIC PLAYBOOK

Click CTRL key and the link to view the video:

https://event.webcasts.com/starthere.jsp?ei=1379815&tp_key=640f460a88

Presented by John M. Murphy, MD; President and CEO, Nuvance Health

COVID's IMPACT ON MENTAL HEALTH

Click CTRL key and the link to view the video:

https://protect-us.mimecast.com/s/NLhzCxxkwpjhRqwOT8_pKo?domain=event.webcasts.com

Presented by Charles Herrick, MD; Chairman of Psychiatry & Kathleen Rivera, MD; Psychiatry

REIMAGINING THE PATIENT EXPERIENCE

Click CTRL key and the link to view the video:

<https://protect-us.mimecast.com/s/YgX-CmZg1Xf0YGOsGwBSS?domain=event.webcasts.com>

Presented by Steve Meth, Chief Experience Officer

COVID-19; TREATMENTS FOR THE ENIGMATIC VIRUS

Click CTRL key and the link to view the video:

<https://protect-us.mimecast.com/s/j-abC684DVtRppwupwBhF?domain=event.webcasts.com>

Presented by Paul Nee, MD; Infectious Disease

COVID-19 CLINICAL TRIALS AND RESEARCH INITIATIVES

Click CTRL key and the link to view the video:

https://protect-us.mimecast.com/s/Al_UCM8xkBtP323uwFMHK?domain=event.webcasts.com

Presented by Joann Petrini, PhD, MPH VP & Bedoukain Endowed Chair for Innovation & Research and Valerie Cluzet, MD; Infections Disease

ADDITIONAL NEW MILFORD ADULT EDUCATION INFO

Seating Availability: Registration for enrichment courses is on a first-come, first-served basis.

Registration Availability: Registrations are accepted once our brochure is available and our website is live.

Who May Enroll: Enrichment classes are **only open to adults age 18 and over** unless otherwise stated. Class fees must be paid in full prior to inception of any class. No one is permitted to attend class for one evening as a drop-in for an amortized rate. Registrations after a class has begun still require full registration fee. Residents of other districts are welcome with no additional out-of-district fee.

Senior Discount: A 10% discount is given to enrollees age 62 and over **for some classes**. When registering **Online:** Enter appropriate promo code: **seniorsF20** and hit **Apply Button** or it will not register. When registering **By Mail:** note **seniorsF20** on brochure registration form. **This discount does not apply to Certification Classes, Ed2Go Classes, Bundled Classes, Trips or classes with fees of \$35 and under.**

Email addresses are requested for all registrations so that all registrants can be contacted electronically due to course changes or cancellations.

Register Early. Please register at least 2 weeks prior to the start date of class to avoid course cancellation. If there are not enough registrations by the week before the class, the course may be cancelled.

Online registrations are available by visiting www.newmilford.coursestorm.com. Online payment is available via credit or debit card. A minimal fee applies. **Agreement to having read and understood our policies is required.**

Mail – In registrations can be made by filling out our registration form completely, **inclusive of your signature, indicating that you have read and agreed to our policies**. Payment is only available by check (made payable to New Milford Adult Education) and can be sent to New Milford Adult Education, 388 Danbury Road, New Milford, CT 06776.

Walk-in registrations can only be accepted during New Milford Adult Education business office hours Monday through Thursday from 3:00pm to 8:30pm. Fully completed registration forms, **inclusive of your signature, indicating that you have read and understood our policies**, must accompany payment.

ADDITIONAL NEW MILFORD ADULT EDUCATION INFO; cont.

Fees: A \$25.00 fee will be charged for any returned check

Pay By Check! Print or download the registration form, fill it out and mail it with your check to: New Milford Adult Education, 388 Danbury Road, New Milford, CT 06776. Registration form is the last page of our brochure and can also be downloaded from the Adult Education page on the New Milford Public Schools website. <https://www.newmilfordps.org/adulteducation>

Cancelling your registration: Classes require a minimum number of attendants to run. Class refunds will only be issued if you withdraw your class registration *five (5) business days, prior to the course's scheduled start date ***(not including dates the school is closed)**. If you wish to cancel within the allowable time frame, please do so by contacting us via email at adulthood@newmilfordps.org or by phone at 860-350-6647 x1170 during business hours (see page 1).

No refunds can be given once a class begins. If a class is cancelled mid-stream, an amortized refund will be issued. A student's absence/s from a class does not result in a refund, credit or make-up.

Course Cancellations: Full refunds will be given if a course is cancelled by New Milford Adult Education due to insufficient registrations or unforeseen circumstances. Notification of cancellations will be sent electronically upon immediate notification of the former and *two (2) business days before the class was scheduled to begin for the latter. Classes missed due to inclement weather will be made up. If an instructor is not able to do so, an amortized refund will be given.

GIFT CERTIFICATES AVAILABLE!

Give the gift of knowledge. Available through the Adult Ed Office. 860.350.6647 X1170



DO YOU HAVE A HOBBY, SKILL OR SPECIALTY YOU WOULD LIKE TO SHARE WITH OTHERS?

New Milford Adult Education is always looking to add new courses to its already popular lineup.

We are looking for enthusiastic, qualified instructors to share their passion in either computers, crafts, a language, music, photography, or any other area of interest, with our community.

The possibilities are endless. Certification is not always required.

Contact us at adulted@newmilfordps.org or 860-350-6647 x 1170

**New Milford Adult Education
Fall 2020 ENRICHMENT REGISTRATION FORM**

*Indicates mandatory field

***NAME:**

***STREET:**

***CITY:**

***STATE:**

***ZIP:**

***HOME PHONE:**

***CELL PHONE:**

***EMAIL:**

***COURSE TITLE:**

***START DATE OF CLASS:**

AMOUNT

***CHECK#**

***TOTAL \$**

I have read, understood and agree to all the New Milford Adult Education Policies noted throughout catalog

***SIGNATURE**

***DATE**

Enrollment Confirmations will be sent by email when registering for classes when an email address is provided. Confirmations can be mailed by U.S.P.S. when requested with a self-addressed, stamped envelope.

MAIL TO:

**NEW MILFORD ADULT EDUCATION
388 DANBURY ROAD, NEW MILFORD, CT 06776
860-350-6647 x1170 phone ~ adulted@newmilfordps.org Email**

ONLINE REGISTRATION: www.newmilford.coursestorm.com

The New Milford Board of Education provides public education for children in grades Pre-K to 12 who are residents of the town of New Milford, CT. As part of its education program, the New Milford Board of Education offers vocational education and training to eligible students. As is the case regarding all of the schools district's programs and activities, all vocational opportunities are offered without regard to race, color, national origin, sex, disability or any other basis prohibited by law. For questions or complaints regarding the district's policy of non-discrimination, please contact the Title IX section 504 Coordinator :

Section 504 Coordinator; Title IX Coordinator for Students

Alilsha DiCorpo, Assistant Superintendent // New Milford Board of Education // 50 East Street, New Milford, CT 06776 // 860-354-3235

Title IX Coordinator for Staff:

Ms. Ellamae Baldelli, Director of Human Services // New Milford Board of Education // 50 East Street, New Milford, CT 06776 // 860-210-2200