**Banks School Extended Day**

**First day for Extended Day is Wednesday, August 7, 2019.**

Extended Day will be held at the Primary School Campus. Any middle school student enrolled will be transported by bus to the Primary Campus. In order for a student to attend Extended Day, a **current** registration form **must be on file**. Forms need to be completed and signed by the parent/guardian.

All Extended Day students will adhere to the Pike County Code of Conduct. A student that chooses not to obey the rules may at any time be removed from the program. All school policies apply to Extended Day.

Extended Day will operate on days when school is in session for the entire day. **On any days that students are dismissed early, Extended Day will be closed. Please make sure that you have an emergency plan in the event that Extended Day is cancelled.**

The cost for Extended Day is $5.00 per day for each registered student. Students will be removed from the program if their account falls past due. **Some** students will be required to prepay. You will be notified by the extended day staff if this pertains to you. Otherwise, please prepay or pay weekly. No student will be allowed to keep a balance more than 2 weeks ($50). A balance sheet should be available Monday - Friday. **Bills will not be sent home on a regular basis.** You may email lellis@pikecountyschools.com for any questions concerning balances. **Parents will be responsible for keeping receipts needed for tax purposes. The Banks School Extended Day Program will not keep up with this for you.** A Federal ID# will be given upon request.

Extended Day will provide a snack. After attendance is checked and snack is eaten, all students may work on homework or have “free time” to play. Staff will help with homework when possible. For the safety of all students, we cannot guarantee homework help will be given or that homework will be checked.

**All students must be picked up by 5:30.** A late fee will be charged for each minute after 5:30. **After three (3) days of being picked up late, the student(s) will be removed from the program.**