

## Stewartstown School Board Meeting Minutes

<b>Date</b>	January 7, 2019
<b>Time</b>	4:15 p.m.
<b>Location</b>	Stewartstown Community School Library
<b>Chairperson</b>	Philip Pariseau

### Attendance

Attendance Legend: **P** – Present **A** – Absent

School Board Members				Principals		SAU Members	
P	Kathleen Covell	P	Philip Pariseau	P	Jennifer Mathieu	P	Bruce Beasley
P	Kara Sweatt					P	Cheryl Covill

**Public in Attendance:** None

Item	Subject	Action
1.	The meeting was called to order at 4:20 pm <ul style="list-style-type: none"> <li>Roll Call</li> </ul>	
2.	<b>Adjustments to the Agenda:</b> <ul style="list-style-type: none"> <li>Because Kathleen had to leave early, it was decided to review the budget first.</li> </ul>	
3.	<p><b>Unfinished Business</b></p> <ul style="list-style-type: none"> <li>Cheryl presented a proposal for support staff pay. She reviewed this and the Board discussed the changes</li> </ul> <p><u>K. Sweatt/K. Covell:</u> To adopt the support staff pay scale as presented.</p> <ul style="list-style-type: none"> <li>Cheryl then reviewed the budget with the changes from last meeting.</li> <li>Budget is now \$2,662,497 with revenue of \$858,000. Anticipated balance on hand is \$260,000. That leaves \$1,568,000 to be raised by taxes. Rate would be \$16.40/thousand; more than current year but less than two prior years.</li> <li>K. Covell questioned the health insurance stipend. She wanted to make sure the teachers understood this was a gift, but not a given.</li> <li>January 22 at 6:00 pm will be the meeting with the Budget Committee</li> <li>February 4 at 6:00 pm will be the Public Budget Hearing</li> </ul> <p>Kathleen Covell left the meeting at 4:48 pm.</p>	Vote: Unanimous
4.	<b>Hearing of the Public:</b> None	
5.	<p><b>Reading of the Minutes:</b></p> <p><u>K. Sweatt/P. Pariseau:</u> To approve the minutes as presented.</p>	Vote: Unanimous
6.	<p><b>Policy Review (30 Minutes) – Student Handbook:</b></p> <ul style="list-style-type: none"> <li>None</li> </ul>	
7.	<p><b>School Administrator’s Report:</b> Jennifer Mathieu</p> <ul style="list-style-type: none"> <li>Students recently had a Christmas concert, which was presented in the</li> </ul>	

	<p>form of a play. Students did a phenomenal job and we had a great turnout. Events like this make us (the staff) really look forward to Children’s Stage Adventures coming in April.</p> <ul style="list-style-type: none"> <li>• Each month, our SCS PBIS team meets. One of our tasks is to look at data trends with behavior. In the month of December, when we met on the 12<sup>th</sup>, we’d had zero disciplinary referrals! Typically, the team looks at doing what’s called a “roll-out”, which focuses on a certain behavior we want to change in a positive manner. This month, because of the hard work on behalf of the students, we decided to do a surprise celebration to acknowledge students’ hard work. Everyone stopped work at 1:00 pm so everyone could watch movies.</li> <li>• Our student microwave is no longer working. We recently had a brand new one given to us by Mr. Rainville. Teachers have expressed the need for a second microwave, as oftentimes the last couple of students only get a few minutes to eat once their meal is warmed up. Teachers are giving them time to eat, but it feels rushed.</li> </ul>	
8	<p><b>Superintendent’s Report:</b> Bruce Beasley</p> <ul style="list-style-type: none"> <li>• We had a Collaborative Committee meeting on January 3 here at SCS. We worked on the upcoming Community Forums, which are intended to gather questions from taxpayers that must be answered in advance of asking them to make a binding vote on the future of education in this area. Forums are scheduled for January 9 in Canaan, January 24 in Stewartstown, February 12 in Colebrook and February 18 in Pittsburg. All meetings are scheduled to begin at 6:30.</li> <li>• I was able to attend the SCS concert prior to vacation. Mrs. Grootenboer did a fabulous job of organizing this event.</li> <li>• The 2<sup>nd</sup> Semester is coming to a close and with that some new schedules will go into effect. The Stewartstown students attending Pittsburg for woods this semester will be attending for health next semester. This has been a great opportunity for the kids this year.</li> <li>• I did meet with the school administration and school counselors prior to vacation. We discussed individual school needs and then we spent time planning on how we could put schedules together so that we can support as many students as possible in the coming year. Jen will be included in these meetings.</li> <li>• I have resolved the Physical Education issue for second semester at the school. Jen has done a nice job of advocating for the needs of the students at SCS throughout this process.</li> <li>• There is a lot of work going on in the district and I urge each of you to be as informed as possible of this work as it will likely be a conversation point at our Town Meeting in March.</li> </ul>	
9.	<p><b>Business Administrator’s Report:</b> Cheryl Covill</p> <ul style="list-style-type: none"> <li>• Cheryl didn’t have anything to report other than the budget.</li> </ul>	
10.	<p><b>Unfinished Business continued:</b></p> <ul style="list-style-type: none"> <li>• Collaborative Committee update – Four meetings are scheduled; the proposed warrant article will be presented at each; we must be able to answer some of the questions that are asked at the forums</li> <li>• Substitute pay – Policy GCG: This was adopted by the SAU 7 Board in December. Bruce asked that the individual boards also adopt the same policy so there is continuity throughout the SAU. This would take effect immediately and would cost approximately \$500 for the balance of the school year.</li> </ul>	

	<u>K. Sweatt/P. Pariseau</u> : To approve Policy GCG as presented.	Vote: Unanimous
11.	<p><b>New Business:</b></p> <ul style="list-style-type: none"> <li>NHSBA delegate assembly proposed resolutions: Bruce explained each resolution and the Board decided how Stewartstown's votes should be cast if Philip is able to attend the Delegate Assembly.</li> <li>Warrant Articles: Cheryl presented the draft warrant</li> </ul> <p><u>K. Sweatt/P. Pariseau</u>: To approve the Warrant as presented.</p> <ul style="list-style-type: none"> <li>Date for Budget Meetings: January 22 and February 4</li> <li>2019-2020 Proposed School Calendar: This will be voted on at the SAU Spring Meeting.</li> <li>Physical Education at Stewartstown: Bruce recommended that Robin Maxwell be employed as the long-term sub for the balance of the school year. Ryan Call will act as his mentor. Approximate cost for this program will be \$1,621.00. The money is in the budget.</li> </ul> <p><u>K. Sweatt/P. Pariseau</u>: To approve Robin Maxwell as the long-term sub for Physical Education at \$170.00 per day with Ryan Call as his mentor at \$50/hour for two hours per month.</p> <ul style="list-style-type: none"> <li>A parent request for a child to travel on the Stewartstown bus from Pittsburg School on Tuesday, Wednesday, and Thursday with return to Pittsburg School on Wednesday, Thursday, and Friday. Discussion ensued.</li> </ul> <p><u>P. Pariseau/K. Sweatt</u>: To deny the request due to the number of variables that could happen.</p> <ul style="list-style-type: none"> <li>Cheryl recommended that the school district purchase a new printer with a magnetic cartridge for the student activity funds. In the past, the program had manual checks. This would afford the district the opportunity to use the Tyler System for the student activity funds bookkeeping.</li> </ul> <p><u>K. Sweatt/P. Pariseau</u>: To approve the new printer as presented.</p> <ul style="list-style-type: none"> <li>Lunch issues were discussed.</li> </ul> <p><u>K. Sweatt/P. Pariseau</u>: To purchase a second microwave for the cafeteria.</p>	<p>Vote: Unanimous</p> <p>Vote: Unanimous</p> <p>Vote: Unanimous</p> <p>Vote: Unanimous</p> <p>Vote: Unanimous</p> <p>Vote: Unanimous</p>
12.	<p><u>K. Sweatt/P. Pariseau</u>: To go into nonpublic session at 6:04 pm.</p> <p>Patricia Grover left the meeting at 6:04 pm.</p>	<p>Roll Call Vote: K. Sweatt – Yes P. Pariseau – Yes</p>
<p>Respectfully Submitted, Patricia E. Grover, Minutes Taker</p>		