

1 **OFFICIAL MINUTES**

2  
3 of the **REORGANIZATION/REGULAR MEETING** of the Greenwich Township Board of  
4 Education held **Monday, January 9, 2017** in the Nehaunsey Middle School library.

5  
6 The meeting was called to order by School Business Administrator/Board Secretary  
7 Scott A. Campbell at 6:31 p.m.

8  
9 As required under the guidelines of the Open Public Meeting Law, notice of this meeting  
10 was sent to **The Courier Post, and The Township Clerk**. It was also posted in the  
11 Greenwich Township School Buildings. (Optional: Videotaping Regulations – “The  
12 proceedings of this meeting are being videotaped and anyone wishing to discuss an  
13 individual child should so note.”)

14  
15 **FLAG SALUTE**

16  
17 **1. OATH OF OFFICE OF NEWLY ELECTED MEMBERS**

18  
19 The oath of office was administered by Scott A. Campbell, Business  
20 Administrator, to the new Board Members:

21  
22 Roseanne Lombardo  
23 Chad D. Kent

24 \*Susan Vernacchio will be sworn in by the Business Administrator upon her return.\*\*

25  
26 Roll Call:

<input checked="" type="checkbox"/> Mr. Andrew Chapkowski	
<input checked="" type="checkbox"/> Mr. John Hughes	
<input checked="" type="checkbox"/> Mr. Chad Kent	
<input checked="" type="checkbox"/> Mrs. Roseanne Lombardo	
<input checked="" type="checkbox"/> Mr. Gerald Michael, Jr.	
<input checked="" type="checkbox"/> Mr. Duane Sarmiento	
<input type="checkbox"/> Mrs. Susan Vernacchio	Absent

27  
28 Quorum YES

29  
30 Also present were Dr. Jennifer Foley-Hindman, Chief School Administrator and  
31 Mr. Scott A. Campbell, School Business Administrator/Board Secretary.

32  
33 **2. TEMPORARY CHAIR**

34  
35 Motion: (Sarmiento/Michael) to approve the following:  
36

1 A. The approval to appoint Scott A. Campbell, School Business  
2 Administrator/Board Secretary, as temporary chair to conduct the election  
3 prior to the nomination of officers.  
4

5 Motion carried by unanimous voice vote.  
6

7 **3. NOMINATIONS FOR PRESIDENT FOR 2017**  
8

9 Scott A. Campbell opened the nominations for President.  
10

11 A. Chad Kent nominated Roseanne Lombardo for the position of President  
12 for 2017.  
13

14 John Hughes seconded that nomination.  
15

16 No other nominations.  
17

18 Scott A. Campbell closed the nominations for President.  
19

20 Roll Call Vote:  
21

22 Andrew Chapkowski – Yes

23 John Hughes – Yes

24 Chad Kent – Yes

25 Roseanne Lombardo – Yes

26 Gerald Michael, Jr. – Yes

27 Duane Sarmiento – Yes  
28

29 President Roseanne Lombardo takes the chair for 2017.  
30

31 **4. NOMINATIONS FOR VICE-PRESIDENT FOR 2017**  
32

33 Scott Campbell opened the nominations for Vice-President.  
34

35 A. John Hughes nominated Andrew Chapkowski for the position of Vice-  
36 President for 2017.  
37

38 Duane Sarmiento seconded the motion.  
39

40 No other nominations.  
41

42 Scott Campbell closed the nominations for Vice-President.  
43  
44  
45

1 Roll Call Vote:

- 2  
3 John Hughes – Yes  
4 Chad Kent – Yes  
5 Roseanne Lombardo – Yes  
6 Gerald Michael, Jr. – Yes  
7 Duane Sarmiento – Yes  
8 Andrew Chapkowski - Yes  
9

10 **5. PRESENTATION**

11  
12 *School Ethics Act and Code of Ethics* for School Board Members pursuant to  
13 *N.J.S.A. 18A:12-21, et seq.*, was presented by Mr. Scott A. Campbell, School  
14 Business Administrator/Board Secretary. No Board of Education members  
15 asked questions and it is fully understood what was presented to them. The  
16 power-point presentation is attached and is available upon request in the  
17 Business Office. (Attachment)  
18

19 **6. MEETING DATES**

20  
21 Motion: (Sarmiento/Lombardo) to approve the 2017 Schedule of Board  
22 Meeting Dates. (Attachment)  
23

Date	Day	Time	Place	Purpose
January 9, 2017	Monday	6:30 p.m.	Nehaunsey Library	Reorganization/Regular Meeting
February 13, 2017	Monday	6:30 p.m.	Nehaunsey Library	Regular Meeting
March 13, 2017	Monday	6:30 p.m.	Nehaunsey Library	Regular Meeting & Approval to Submit the Budget to the County Office
April 10, 2017	Monday	6:30 p.m.	Nehaunsey Library	Regular Meeting
April 24, 2017	Monday	6:30 p.m.	Nehaunsey Library	Public Hearing on the Budget
May 8, 2017	Monday	6:30 p.m.	Nehaunsey Library	Regular Meeting
June 12, 2017	Monday	6:30 p.m.	Nehaunsey Library	Regular Meeting
July, 2017	No Meeting			
August 14, 2017	Monday	6:30 p.m.	Nehaunsey Library	Regular Meeting
September 11, 2017	Monday	6:30 p.m.	Nehaunsey Library	Regular Meeting
October 16, 2017	Monday	6:30 p.m.	Nehaunsey Library	Regular Meeting
November 13, 2017	Monday	6:30 p.m.	Nehaunsey Library	Regular Meeting
December 11, 2017	Monday	6:30 p.m.	Nehaunsey Library	Regular Meeting

24  
25 Motion carried by unanimous voice vote.  
26  
27  
28

1 **7. APPOINTMENTS**

2  
3 Motion: (Hughes/Kent) to approve the following as one, A-C:

4  
5 A. Tax Shelter Annuities

- 6  
7 1. The approval to extend the following tax shelter annuity companies  
8 until December 31, 2017:

9  
10 AXA/The Equitable  
11 Lincoln Investment Planning  
12 Lincoln Investment/Thomas Sealy  
13

14 B. Substitute Nurse Rate

- 15  
16 1. The approval of the rate for Substitute Nurses until June 30, 2017,  
17 of \$175.00 per day.

18  
19 C. Substitute Support Staff Rates

- 20  
21 1. The approval of the hourly rate for Substitute Support Staff until  
22 June 30, 2017:

	<u>Hourly Rate</u>
Substitute Custodians	\$9.00
Substitute Cafeteria/Lunchroom Aides	\$9.00
Substitute Non-Instructional Aides	\$9.00
Substitute Secretary	\$9.00

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25  
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27  
28  
29 Motion carried by unanimous voice vote.

30  
31 Motion: (Hughes/Kent) to approve the following resolution:

32  
33 **8. RESOLUTIONS**

34  
35 Motion: (Hughes/Kent) to approve the following resolution:

36  
37 A. Travel and Related Expense Reimbursement Resolution

- 38  
39 1. The approval of the Travel and Related Expense Reimbursement  
40 Resolution through December 31, 2017:

41  
42 **WHEREAS**, the Greenwich Township Board of  
43 Education recognizes school staff and Board members will incur  
44 travel expenses related to and within the scope of their current  
45 responsibilities and for travel that promotes the delivery of

1 instruction or furthers the efficient operation of the school district;  
2 and  
3

4 **WHEREAS**, *N.J.A.C. 6A-23B-1.1 et seq.* requires  
5 Board members to receive prior approval of these expenses by a  
6 majority of the full voting membership of the Board and Staff  
7 members to receive prior approval of these expenses by the  
8 Superintendent of Schools and a majority of the full voting  
9 membership of the Board; and  
10

11 **WHEREAS**, the Board of Education may establish, for  
12 regular district business travel only as described in *NJOMB Circular*  
13 *Letter 06-02*, including amendments or revisions thereto, a  
14 threshold amount below which Board approval is not required; and  
15

16 **WHEREAS**, the Board of Education establishes, for  
17 regular district business travel only, an annual school year  
18 threshold of \$1,000.00 per staff/Board member where prior Board  
19 approval shall not be required unless this annual threshold for a  
20 staff/Board member is exceeded in a given school year (July 1  
21 through June 30); and  
22

23 **WHEREAS**, travel and related expenses not in  
24 compliance with *N.J.A.C. 6A-23B-1.1 et seq.*, but deemed by the  
25 Board of Education to be necessary and unavoidable are excluded  
26 from the requirements of *N.J.A.C. 6A:23B-1.1 et seq.*; and  
27

28 **THEREFORE, BE IT FURTHER RESOLVED**, the  
29 Board of Education approves all travel not in compliance with  
30 *N.J.A.C. 6A-23B-1.1 et seq.* as being necessary and unavoidable  
31 as per noted on the attached Board of Education Approval of Travel  
32 and Related Expenses Reimbursement Form; and  
33

34 **BE IT FURTHER RESOLVED**, the Board of  
35 Education approves the Travel and Related Expense  
36 Reimbursements as listed on the attached Board of Education  
37 Approval of Travel and Related Expense Reimbursement Form.  
38

39 Motion carried by unanimous voice vote.  
40

41 Motion: (Lombardo/Hughes) to approve the following:  
42

43 B. Payment of Bills Between Board Meetings  
44  
45

1                                   **WHEREAS**, the Greenwich Township Board of  
2 Education finds it necessary to pay certain bills, (tuition, utilities,  
3 health benefits, insurance, cafeteria and payroll) in between  
4 regularly scheduled board meetings; and

5  
6                                   **WHEREAS**, the Greenwich Township Board of  
7 Education does not schedule meetings during the month of July;  
8 and

9  
10                                  **WHEREAS**, performance of business functions of the  
11 district must continue on a scheduled basis; and

12  
13                                  **NOW, THEREFORE, BE IT RESOLVED**, the  
14 Superintendent and Business Administrator/Board Secretary will  
15 continue to conduct regularly scheduled monthly business in  
16 between regularly scheduled meetings and during the month of July  
17 prior to Board of Education approval.

18  
19 Motion carried by unanimous voice vote.

20  
21 Motion:           (Kent/Lombardo) to approve the following:

22  
23 C.     Designation Bank Depositories

24  
25                                  **BE IT RESOLVED**, that Ocean First Bank be  
26 designated as the official depository for all school money, including  
27 the following accounts, with the number of signatures required and  
28 the person(s) authorized to sign checks or vouchers until June 30,  
29 2017 as indicated:  
30

Account Title	Signatures Required	Person(s) Designated to Sign Checks
Current	3	Roseanne Lombardo, President Scott A. Campbell Dr. Jennifer Foley-Hindman Merrie Schmidt
Agency	1	Scott A. Campbell
Salary	1	Scott A. Campbell
Student Activity Fund	2	Scott A. Campbell Dr. Jennifer Foley-Hindman Merrie Schmidt

31  
32                                  **BE IT ALSO RESOLVED**, that the Vice-President,  
33 Andrew Chapkowski, to be also authorized and empowered to act  
34 at all times in the absence of the President, and the signatures and  
35 acts of the said Vice-President, Andrew Chapkowski, be as legal

1 and binding as those of the President; and a copy of this resolution  
2 be sent to Ocean First Bank.

3  
4 Motion carried by unanimous voice vote.

5  
6 Motion: (Lombardo/Kent) to approve the following:

7  
8 D. Line Item Transfer Approval

9  
10 **WHEREAS**, during the course of doing business  
11 between Board Meetings, purchase orders are issued that cause  
12 line items to be in deficit; and

13  
14 **WHEREAS**, *N.J.S.A. 18A:22-8.1* stipulates that the  
15 Board shall approve such transfers before the purchase orders are  
16 issued; and

17  
18 **WHEREAS**, *N.J.S.A. 18A:22-8.1* recognizes the  
19 Board meets once a month and that business must be conducted,  
20 allows for the Chief School Administrator to approve such transfers  
21 to keep line items from being in deficit and the report of such  
22 transfers be given to the Board at the next subsequent Board  
23 meeting for ratification; and

24  
25 **THEREFORE, BE IT RESOLVED**, by the Greenwich  
26 Township Board of Education, Gloucester County, does hereby  
27 authorize the Chief School Administrator to authorize line item  
28 transfers between regular board meetings to keep them from going  
29 into deficit.

30  
31 Motion carried by unanimous voice vote.

32  
33 Motion: (Michael/Chapkowski) to approve the following as one, E-G:

34  
35 E. Authority to Invest Funds

- 36  
37 1. The approval to authorize Scott A. Campbell, Business  
38 Administrator/Board Secretary, to invest funds until December 31,  
39 2017.

40  
41 F. Petty Cash

- 42  
43 1. The approval to establish a Petty Cash Fund until June 30, 2017, in  
44 the amount of \$300.00, which will be shared between the  
45 Superintendent's Office and the Business Office.

1 G. Newspapers

- 2  
3 1. The approval to designate the **Courier Post** as our official  
4 newspaper and the **South Jersey Times** as the alternate  
5 newspaper for the Greenwich Township School District until  
6 December 31, 2017.

7  
8 Motion carried by unanimous voice vote.

9  
10 Motion: (Kent/Michael) to approve the following:

11  
12 I. Board Representative

- 13  
14 1. The approval to appoint **John Hughes** as the Paulsboro Board of  
15 Education Representative from the Greenwich Township School  
16 District until December 31, 2017.

17  
18 Motion carried by unanimous voice vote.

19  
20 Motion: (Sarmiento/Michael) to approve the following:

21  
22 J. Working Papers

- 23  
24 1. The approval to designate Dr. Jennifer Foley-Hindman,  
25 Principal/Chief School Administrator, and Jennifer Ellick, Principal's  
26 Secretary, as issuing officers of working papers until December 31,  
27 2017.

28  
29 Motion carried by unanimous voice vote.

30  
31 **\*\*Item H (Delegates) and Item K (Committees) was held until the February 13, 2017 meeting.\*\***

32  
33 \*\*\*\*\*

34 **REGULAR MEETING**

35  
36 **9. MINUTES**

37  
38 Motion: (Sarmiento/Lombardo) to approve the minutes:

- 39  
40 December 12, 2016 – Regular Meeting  
41 December 12, 2016 – Executive I Session  
42 December 12, 2016 – Executive II Session

43  
44 Motion carried by unanimous voice vote.



1 **10. PRESENTATION**

2  
3 A Violence & Vandalism (HIB) presentation was made by Mr. Daniel Giorgianni.  
4 The reporting period is from July 1, 2016 – December 31, 2016. A brief  
5 discussion followed. (Attachment)  
6

7 **11. ADMINISTRATIVE/PRINCIPAL REPORTS**

8  
9 Motion: (Chapkowski/Hughes) to approve the following as one, A & B:

10  
11 A. School Health Services

- 12  
13 1. School Health Services Monthly Reports as of **December 31, 2016**  
14 for Broad Street School. (Attachment)  
15  
16 2. School Health Services Monthly Reports as of **December 31, 2016**  
17 for Nehaunsey Middle School. (Attachment)  
18

19 B. Monthly Attendance, Enrollment, Drills, Monthly Overview and HIB

20

MONTHLY ATTENDANCE	
Broad Street School	95%
Nehaunsey Middle School	94%

21

BROAD STREET SCHOOL ENROLLMENT – DECEMBER 2016	
Grade PSD	Total: 13
Grade K	Total: 45
Grade 1	Total: 43
Grade 2	Total: 45
Grade 3	Total: 51
Grade 4	Total: 51
Grade 5	Total: 56
<b>TOTAL ENROLLMENT: 304</b>	

22

NEHAUNSEY MIDDLE SCHOOL ENROLLMENT – DECEMBER 2016	
Grade 6	Total: 35
Grade 7	Total: 49
Grade 8	Total: 56
<b>TOTAL ENROLLMENT: 140</b>	

23

DRILLS – DECEMBER 2016				
Date	Time/Location	Duration	Action/Drill	Weather Conditions
December 6,	BSS/10:28 a.m.	2 minutes	Fire Drill	Cloudy, Cold

2016				
December 7, 2016	NMS/2:15 p.m.	2 minutes	Fire Drill	Cloudy, Cold
December 20, 2016	NMS/8:20 a.m.	5 minutes	Lock Down Drill	Clear, Cold
December 21, 2016	BSS/2:00 p.m.	5 minutes	Lock Down Drill	Clear, Cold
*BSS – Broad Street School - *NMS – Nehaunsey Middle School				

1

MONTHLY EVENT OVERVIEW – DECEMBER 2016		
Date	Event	Location
December 2, 2016	Account Audit	NMS
December 6, 2016	Holiday Shop	BSS
December 8, 2016	NJHS Holiday Dance	NMS
December 9, 2016	School Funding Meeting with Senator Sweeney	Paulsboro High School
December 16, 2016	Broad Street Holiday Concert	BSS
December 20, 2016	Choir to Shady Lane	NMS/BSS
December 21, 2016	Teacher of the Year Selection	NMS/BSS
December 22, 2016	Building Holiday Festivities	NMS/BSS

2

Infraction/Referrals/Reports	Number of Incidents for December 2016		2016-2017 Total-To-Date	
	BSS	NMS	BSS	NMS
Dating Violence	0	0	0	0
Detention After School	0	5	0	13
Harassment, Intimidation or Bullying	0	0	0	0
Out-of-School Suspensions (OSS)	0	0	1	3
Restricted Study	0	2	1	2
Violence, Vandalism, Substance Abuse	0	0	0	0

3

Monthly Discipline/EVRS Summary					
	Incidents	Lunch Detention	After-School Detention	Restricted Study	Out-of-School Suspension
Broad Street	0	0	0	0	0
Nehaunsey	0	0	5	2	0
Total number of disposition (lunch detention, after school detention, restricted study and out-of-school suspension) may not equal total number of incidents.					

4

5

6

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8

9

**Gerald Michael** asked who does the defibrillator inspection? **Scott Campbell** explained that the nurses check the epi-pens because they have an expiration date on them and they do the ordering for the defibrillator pads and batteries. In fact, an order was placed for the pads and battery. **Mr. Michael** explained that the defibrillator should be tested quarterly. **Dr. Jennifer Foley-Hindman** said

1           the defibrillator does “talk” and will tell you if it needs batteries. She stated that  
2 she will also check with the nurses to make sure they are checking the  
3 defibrillator on a daily basis.  
4

5           Motion carried by unanimous voice vote.  
6

7   **12. SUPERINTENDENT RECOMMENDATIONS**  
8

9           Motion:           (Sarmiento/Lombardo) to approve the following as one, A-F:  
10

- 11           A.       The approval of the transportation cost for the 8<sup>th</sup> grade Intramural  
12               Bowling League, which will run for eight (8) weeks beginning February 8,  
13               2017 and ending April 12, 2017, at a cost of \$1,410.00.  
14
- 15           B.       The approval to submit the Statement of Assurance for the Use of  
16               Paraprofessional Staff 2016-2017 School Year to the County  
17               Superintendent of Schools. (Attachment)  
18
- 19           C.       The approval to accept, with gratitude and appreciation, the retirement  
20               notice from Mr. William Houghton, C.E.F.M., effective July 1, 2017.  
21               (Attachment)  
22
- 23           D.       The approval for Tuition Reimbursement for Tara Reale, Pre-School  
24               Disabled teacher at Broad Street School for course, “**SPED 08520**  
25               **Clinical Experience,**” to be taken at Rowan University in the Spring,  
26               2017. Reimbursement to be based on the GTEA and Greenwich  
27               Township Reimbursement of Course credit policy.  
28
- 29           E.       The *retroactive* approval for the use of FMLA for Frank DiAntonio due to  
30               emergency medical condition, effective dates, December 14, 15 & 16,  
31               2016. Mr. DiAntonio has requested intermittent FMLA due to an ongoing  
32               medical issue and will utilize sick days available. When sick days are  
33               exhausted, FMLA time will be unpaid. Intermittent FMLA would be  
34               effective through June 30, 2017 or at the usage of 60 days total,  
35               whichever comes first.  
36
- 37           F.       The approval for Tuition Reimbursement for Andrew Mettler, Math  
38               Teacher at Nehaunsey Middle School for course, “**Collaborative**  
39               **Instructional Design and Analysis I**” to be taken at Drexel University in  
40               the Winter, 2017. Reimbursement to be based on the GTEA and  
41               Greenwich Township Reimbursement of Course credit policy.  
42

43           Motion carried by unanimous voice vote.  
44  
45

1 Motion: (Chapkowski/Hughes) to approve the following:  
2

3 G. The approval for the appointment of Donald Haney, Teacher of Music, full-  
4 time, for the Greenwich Township School District effective February 1,  
5 2017, at a prorated salary of \$50,125.00, Step 4 (BA), with benefits as per  
6 the GTEA contract, for the 2016-2017 school year. This approval is  
7 pending all documentation including Criminal History approval through  
8 archiving.  
9

10 **Andrew Chapkowski** asked if Mr. Haney was told his expectations during the  
11 hiring process? **Dr. Jennifer Foley-Hindman** responded that we were very clear  
12 with all of the candidates about our expectations. She also said he has a strong  
13 instrumental background and worked to develop an instrumental program doing  
14 his student teaching at Moorestown and continued to provide guidance even  
15 after his student teaching was over.  
16

17 Motion carried by unanimous roll call vote.  
18

19 **13. POLICY & REGULATIONS**  
20

21 Motion: (Sarmiento/Kent) to approve the following:  
22

23 A. The approval of the following list of new and/or revised district policies  
24 on 2<sup>nd</sup> reading.  
25

POLICY/REGULATION NUMBER	TITLE	1 <sup>ST</sup> READING	2 <sup>ND</sup> READING
P 0141	Bylaws – Board Member Number and Term		XX
P & R 3142	Teaching Staff Members – Nonrenewal of Non-tenured Teaching Staff Members		XX
P 3250	Teaching Staff Members – Hours and Days of Work		XX
P 3372	Teaching Staff Members – Tenure Acquisition		XX
P 3373	Teacher Staff Members – Tenure upon Transfer or Promotion		XX
P 3374	Teaching Staff Members – Tenure upon Transferring to an Underperforming School		XX
P & R 3425.1	Teaching Staff Members – Modified Duty Early Return to Work Program		XX
P 4124	Support Staff – Employment Contract		XX
P & \$ 4146	Support Staff - Nonrenewal of Non-tenured Support Staff Member		XX
P 4250	Support Staff – Hours and Days of Work		XX
P & R 4425.1	Support Staff – Modified Duty Early Return to Work Program		XX
P & R 7441	Property – Electronic Surveillance in School Buildings and on School Grounds		XX

Motion carried by unanimous voice vote.

**14. CURRICULUM & INSTRUCTION**

Motion: (Chapkowski/Sarmiento) to approve the following as one, A & B:

A. The approval of the following Field Trips:

Grade and/or Group	Destination	Date	Estimated Related Cost Including Transportation
Grade 3	<b>Longwood Gardens</b> Kennett Square, PA	5/23/17	\$1,484.00
Grade 4	<b>Trenton State House &amp; Old Barracks Museum</b> Trenton, NJ	5/26/17	\$1,254.00
Grade 5	<b>National Constitution Center</b> Philadelphia, PA	5/25/17	\$1,968.00

B. The approval for the following individuals to attend out-of-district workshops:

Name/Position	Workshop, Location, Time	Date	Cost
Alisa Whitcraft, BSS Principal	<b>NJDOE, PARCC Training</b> The Hotel ML Voorhees, NJ 8:00 a.m. – 3:00 p.m.	2/16/17	\$-0- Plus Mileage
Susan Pipczynski BSS School Nurse	<b>Practical Strategies to Address the Challenges of Today's School Nurse</b> Cherry Hill, NJ 8:30 a.m. – 3:15 p.m.	3/2/17	\$245.00 Plus Mileage Plus Substitute
Steve Wehrle BSS Health/Phys Ed Teacher	<b>National HPE Convention</b> Boston, MA	3/15/17 to 3/17/17	\$-0- Substitute Only

Motion carried by unanimous voice vote.

**15. REPORT OF THE SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY**

Motion: (Lombardo/Hughes) to approve the following as one, A-G:

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A. Bills Lists

1. The bills as presented by the Business Administrator in the following amounts are ordered paid. (Attachment)

Number	Amount
P40	\$232,173.30
P41	\$16,981.17
P42	\$303,390.46
P43	\$99,095.84
P44	\$85.10
P45	\$1,514.02
P46	\$52,065.98
	<b>TOTAL \$705,305.87</b>

B. Board Secretary's Report

1. The approval for the acceptance of the Board Secretary's Report for the month of **November 2016**. The Board Secretary certifies that no line item account has been expended in violation of *N.J.A.C. 6A:23A-16.10(c)3* and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

C. Treasurer's Report

1. The approval of the Treasurer's Report in accordance with *18A:17-36* and *18A:17-9* for the month of **November 2016**. The Treasurer's Report and the Secretary's Report are in agreement for the month of **November 2016**.

D. Revenue Certification

1. The Board Secretary in accordance with *N.J.A.C. 6A:23A-16.10(c)2* certifies that there are no changes in anticipated revenue amounts or revenue sources.

E. Board of Education Certification

1. The approval of the Board of Education certification for the month of **November 2016**, that after review of the Secretary's monthly financial reports and upon consultation with the appropriate district officials, that to the best of its knowledge no major accounts or

1 funds have been over expended in violation of *N.J.A.C. 6A:23A-*  
2 *16.10(c)4* and that sufficient funds are available to meet the  
3 district's financial obligations for the remainder of the year.  
4

5 F. Transfer List  
6

- 7 1. The ratification of transfers, authorized by the superintendent, for  
8 the month of **November 2016**, to give balances to new accounts  
9 and to balance existing accounts.  
10

11 Motion carried by unanimous voice vote.  
12

13 **16. BUILDINGS & GROUNDS**  
14

15 Motion: (Michael/Chapkowski) to approve the following as one, A & B:  
16

- 17 A. The approval for use of facilities request from Marjorie Cryan and Susan  
18 Pipczynski, District School Nurse's, to use the Nehaunsey Middle School  
19 library, for a table talk meeting, "***Steer Straight, Inc.***", on March 7, 2017,  
20 from 4:00 p.m. to 9:00 p.m. Alternate date will be March 8, 2017.  
21  
22 B. The approval for use of facilities request from Gibbstown Girls Soccer to  
23 use either the Broad Street School or Nehaunsey Middle School  
24 gymnasiums for soccer practice, one night per week beginning January 9,  
25 2017 until February 21, 2017 starting at 6:00 p.m. for a one-hour duration.  
26

27 Motion carried by unanimous voice vote.  
28

29 **17. OLD BUSINESS**  
30

31 None at this time.  
32

33 **18. NEW BUSINESS**  
34

35 None at this time.  
36

37 **19. CORRESPONDENCE**  
38

- 39 A. Superintendent's Goals for 2017. (Attachment)  
40  
41 B. Steve Wehrle, Health & Physical Education teacher at Broad Street  
42 School, has received the Mabel Lee Award from the National Health and  
43 Physical Education Association, SHAPE America. This award goes to the  
44 outstanding young (under the age of 36) professional for their

1 contributions to the fields of Health and Physical Education. He will be  
2 honored in Boston, MA in March 2017.

3  
4 C. A letter from the NJDOE regarding representation from sending/receiving  
5 Board of Education members. (Attachment)  
6

7 **20. PUBLIC – AGENCA/NON-AGENDA ITEMS**

8  
9 This is the time when anyone from the public who wishes to speak to the Board  
10 may do so. Please state your name, address and phone number. The Board will  
11 hear your concerns. The Board may or may not take action this evening. You  
12 will be notified either at this meeting, by letter, or telephone of any action the  
13 Board does take.  
14

15 In accordance with Board policy and procedures, speakers are not permitted to  
16 publicly speak of personal issues involving school personnel or against any  
17 person connected to the school system. Any such concern should be presented  
18 to the school or district-level administration so that a proper response may be  
19 given.  
20

21 No public comment at this time.  
22

23 **21. EXECUTIVE SESSION**

24  
25 Pursuant to certain requirements of the *Open Public Meetings Act, N.J.S.A. 10:4-*  
26 *6, et seq.*, which provides that an Executive session, not open to the public, may  
27 be held for certain specified purposes when authorized by Resolution.

28 The Board of Education for Greenwich Township, assembled in public session on  
29 **January 9, 2017**, hereby resolves that an Executive Session closed to the public  
30 shall be held on **January 9, 2017 at 7:22 p.m.** in the Nehaunsey Middle School  
31 library, located at 415 Swedesboro Road, Gibbstown, New Jersey, for discussion  
32 of certain matters which relate to items authorized by *Open Public Meetings Act,*  
33 *(N.J.S.A. 10:4-12b)* to be discussed in closed session.  
34

35 Motion: (Lombardo/Kent) to enter into Executive Session at 7:22 p.m. to  
36 discuss the following:  
37

- |  |
|--|
| <input checked="" type="checkbox"/> Matters of personal confidentiality rights, including but not limited to, staff and/or student discipline matters, and specifically: <b>Residency Issues</b> |
| <input type="checkbox"/> Matters in which the release of information would impair the right to receive government funds, and specifically:   |
| <input type="checkbox"/> Matters which, if publicly disclosed, would constitute an unwarranted invasion of individual privacy, and specifically:   |
| <input type="checkbox"/> Matters concerning negotiations, and specifically:  |
| <input type="checkbox"/> Matters involving the purchase or real property and/or the investment of public funds, and  |



specifically:
<input type="checkbox"/> Matters involving the real tactics and techniques utilized in protecting the safety and property of the public, and specifically:
<input type="checkbox"/> Matters involving anticipated or pending litigation, including matters of attorney-client privilege, and specifically:
<input checked="" type="checkbox"/> Matters involving personnel issues, including but not limited to, the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or discipline of any public officer or employee, and specifically: <b>Job Duties</b>
<input type="checkbox"/> Matters involving quasi-judicial deliberations, and specifically:

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It is anticipated that such matters may be disclosed to the public upon the determination of the Board that applicable exception no longer applies and the public interest will no longer be served by such confidentiality.

Motion carried by unanimous voice vote.

Motion: (Kent/Michael) to adjourn the Executive Session and return to the regular meeting at 7:48 p.m.

Motion carried by unanimous voice vote.

**17. ADJOURNMENT**

Motion: (Lombardo/Michael) to adjourn the meeting at 7:49 p.m.

Respectfully Submitted,

\_\_\_\_\_  
Scott A. Campbell, Board Secretary

*\*\*Next Board of Education Regular Meeting is scheduled for Monday, February 13, 2017 at 6:30 p.m.\*\**