

Wyoming Area School District
Regular Meeting of the Wyoming Area Board of Education
20 Memorial Street, Exeter, Pennsylvania, 18643
Tuesday, September 22, 2015, 7:00 p.m.

Agenda

Pledge of Allegiance

Roll Call

Communications

Approval of Minutes: Combined Board Meeting of July 28, 2015

Superintendent's Report

Student Representative's Report

Treasurer's Report

New Business

Finance Report

Education Report

Activities Report

Building Report

Open Discussion

Adjournment

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20 Memorial Street, Exeter, Pennsylvania, 18643
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Communications Report

1. Bill Holweg, President of the Wyoming Area Lady Warriors Basketball Parents Association, to use the Secondary Center gym and foyer for "Meet the Lady Warriors."
2. Bill Holweg, President of the Wyoming Area Lady Warriors Basketball Parents Association, requesting permission to have Blue Chip Farm Animal Refuge come to the school for educational purposes.
3. Rosella Fedor, Consultant/Chair Scholarship Celebration 2016, requesting permission to hold various programs at the Secondary Center for the 2015-2016 school year.
4. Nick Mozal and John Nardone, Moose Lodge, requesting permission for the Junior High Football Team to attend the Wyoming Area/Pittston Area Moose Lodge for the Moose Cup and Party.
5. Nancy Remley, Co-Vice President of the Wyoming Area Girls Varsity Soccer Parents Association, requesting permission to hold fundraisers for the 2015-2016 school year.
6. Antoinette Jones, Family & Consumer Science Teacher, requesting permission to take a maternity leave of absence.
7. Ashley Aritz, Secondary Teacher, requesting permission to hold the annual Geography Bee Competition for 7/8 grade students in the auditorium.
8. Chad Lojewski, Girls Basketball Coach, requesting permission to use the Secondary gym and multipurpose room for girl's elementary basketball league.
9. Lisa Woodruff, SJD PTO President, requesting permission to sell raffle tickets at a home football game in October and hold the drawing at a Halloween party at SJD cafeteria.
10. Nancy Remley, Co-Vice President of the Wyoming Area Girls Varsity Soccer Parents Association, requesting permission to use the football stadium for presentation of seniors and to hold a soccer game against Tunkhannock.
- (11.) Lori Petrillo submitting her letter of resignation as a nurse technician.**

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Communications Report

- (12.) Alan Hanczyc submitting his letter of resignation as a long term substitute teacher.
- (13.) Mary Claire Borzell submitting her letter of resignation as Paraprofessional Aide at the Secondary Center.
- (14.) Juel Anne Klepadlo, Key Club Advisor, requesting permission to use the Secondary Center parking lot and courtyard to sponsor a "Bed Races" fundraiser to benefit Ryan's Run 6.
- (15.) James Hagan, Marching Band Director, submitting his letter of resignation.

Summary of Applications Received

School Counselor – 1
Music – 1
English – 5
Elementary-2
Early Childhood Prek-4 - 2
Reading – 2
Mid Level English – 1
Special Education/English – 1
Special Education Director - 6

WYOMING AREA SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF EDUCATION
TUESDAY, SEPTEMBER 22, 2015, 7:00 P.M.

SUPERINTENDENT'S REPORT

1. Wyoming Area Athletic Department would like to acknowledge Mr. Brad Helm from AAE Equipment Company, Royersford, PA for AAE's kind donation to the Field Hockey Team. They are donating benches at the Field Hockey field in memory of Ann Gober, mother of a member of the Field Hockey team. They will also provide lettering on the benches honoring Mrs. Gober. Also, PIAA has given permission to the Field Hockey team to wear black wrist bands with Mrs. Gober's initials for the 2015 season.
2. Get Acquainted Night was held at SJD on September 16. Mr. Joseph Long, new building principal, was present to meet the parents. Mr. Long's official start date is October 19th.
3. A representative from Houghton Mifflin Corporation presented an informational session for parents on Wednesday, September 16, 2015. The session taught parents about the on-line features that our new textbooks afford students. They learned about the interactive quizzes, textbook resources and other various math resources. 105 parents and students were in attendance.

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Treasurer's Report

| | | |
|--|----------------------------|------------|
| First National Community Bank | General Fund | 715,167.43 |
| First National Community Bank | Payroll Account | 5,050.00 |
| First National Community Bank | Cafeteria Account | 29,053.30 |
| First National Community Bank | Student Activities Account | 96,552.71 |
| First National Community Bank | Athletic Fund Account | 15,383.94 |
| First National Community Bank | Purchasing Account | 500.00 |
| Pennsylvania Local Government Investment Trust | Earned Income Tax Revenue | 310,468.61 |

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Finance Report

1. Received the following checks:

| | |
|-------------------------------------|------------------|
| <u>Berkheimer Tax Administrator</u> | |
| Earned Income Tax | 269,393.12 |
| Local Service Tax | 4,798.49 |
| Delinquent Per Capita | 5,295.00 |
| Per Capita Tax | <u>14,183.45</u> |
| Total: | 293,670.06 |

| | |
|----------------------|---------------|
| <u>E-Rate Credit</u> | |
| Verizon Wireless | 5,552.01 |
| Comcast | <u>619.92</u> |
| Total: | 6,171.93 |

| | |
|--|-------------------|
| <u>2015 Real Estate Taxes</u> | |
| Paul Konopka – Wyoming Borough | 340,834.49 |
| Thomas Polacheck – Exeter Borough | 1,018,987.72 |
| Ann Marie Farley – Exeter Twp., Wyoming County | 120,023.17 |
| Wayman Smith – Exeter, Twp., Luzerne County | 245,873.80 |
| George Miller – West Pittston Borough | 591,067.59 |
| Robert Connors – West Wyoming Borough | <u>353,763.42</u> |
| Total: | 2,670,550.19 |

| | |
|---|------------|
| <u>State & Federal Subsidy Payments</u> | |
| Property Tax Relief Payments | 233,378.00 |

| | |
|--|----------|
| <u>National Farm to School Network Grant</u> | 5,000.00 |
|--|----------|

| | |
|----------------------------------|-----------|
| <u>Local Realty Transfer Tax</u> | |
| Luzerne County | 12,492.62 |

| | |
|---|---------------|
| <u>Miscellaneous</u> | |
| District Court 11-2-01 | 619.82 |
| Luzerne County PA.-Individual Compensation to Victims | <u>362.00</u> |
| Total: | 981.82 |

- (2.) Approve the September payment of \$114,382.99 to the Luzerne Intermediate Unit in accordance with the terms of the approved contract agreement for programs and services for the 2015-2016 school year.

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Finance Report

- (3.) Approve an additional amount of \$68,034.58 due to the Luzerne Intermediate Unit for the months of July 2015 and August 2015. This amount represents charges for additional programs other than special education contracted professional services.
4. Approve the September payment of \$41,685.00 to the West Side Career and Technology Center for the 2015-2016 school year.
5. Approve the step placement for long term substitute, Amanda Carey, at Bachelors Step 1, \$34,698.00, subject to the duration of her assignment.
6. Approve the New Story Tuition Agreement that will provide classroom and related services to five students at \$155.00 per student per day for the 2015-2016 school year.
7. Approve the credit adjustments for September 2015.

| Wyoming Area School District 2015/2016 Credit Adjustments Submitted 09/01/2015 | | | | | |
|--|------------|------|------|------|-------------------|
| Name | | From | To | Step | Columnar Increase |
| ALTAVILLA | DOMINIC | M+24 | M+36 | 10 | 2,361.00 |
| ANDREWSCAVAGE | DONNA | M+30 | M+42 | 11 | 3,580.00 |
| ANGELI | KORY LYN | M+18 | M+30 | 16 | 3,798.00 |
| ARGENIO | JEAN MARIE | M+06 | M+18 | 5 | 1,750.00 |
| ARGO | ANTHONY | M+42 | M+48 | 13 | 2,093.00 |
| ARITZ | ALYSSA | M+18 | M+30 | 6 | 1,750.00 |
| ARITZ | ASHLEY | M+48 | M+54 | 8 | 1,481.00 |
| BALL | PAULA | M+54 | M+60 | 16 | 1,723.00 |
| BERTI | CHARLENE | M+48 | M+60 | 10 | 2,963.00 |
| BIAGO | NICOLE | M+06 | M+18 | 8 | 1,750.00 |
| CARROLL | KELLY | M+18 | M+30 | 8 | 1,750.00 |
| CHARNITSKI | RYAN | B | B+12 | 5 | 3,162.00 |
| CIAMPI (Vacula) | JENNIFER | M+36 | M+48 | 10 | 4,186.00 |
| DAY | LISA | M+42 | M+54 | 12 | 3,574.00 |
| DELUCCA | COURTNEY | M+54 | M+60 | 12 | 1,482.00 |
| DESSOYE | ELIZABETH | M+42 | M+54 | 7 | 3,574.00 |
| DONATI | CHRISTINA | M | M+12 | 7 | 1,750.00 |
| DRAGWA | KELLY | M+30 | M+42 | 9 | 3,580.00 |

| | | | | | |
|--------------|------------|------|------|-------|--------------|
| ENGLISH | ALBERT | M+24 | M+36 | 9 | 2,361.00 |
| FANTI | MICHAEL | M+24 | M+36 | 10 | 2,361.00 |
| GRIVENSKY | EDWARD | M+36 | M+42 | 12 | 2,093.00 |
| HINES | REBECCA | M+12 | M+24 | 8 | 1,750.00 |
| HULME | RIANE | M | M+06 | 8 | 874.00 |
| JARDEN | LORRAINE | M+06 | M+18 | 11 | 1,750.00 |
| JONES | ANTOINETTE | M+12 | M+24 | 5 | 1,750.00 |
| JONES | NATHAN | M+18 | M+30 | 11 | 1,750.00 |
| JUDGE | JENNIFER | M+48 | M+60 | 11 | 2,963.00 |
| KOSCO | AMY | M | M+12 | 13 | 1,750.00 |
| LATONA | SARAH | M+12 | M+24 | 9 | 1,750.00 |
| LOFTUS | THOMAS | M+48 | M+60 | 13 | 2,963.00 |
| LULEWICZ | LEO | M+42 | M+48 | 16 | 2,317.00 |
| LYNCH | CYNTHIA | M+06 | M+12 | 15 | 1,046.00 |
| MACARIO | ANTHONY | M | M+12 | 3 | 1,750.00 |
| MAZZITELLI | SARA | M | M+12 | 8 | 1,750.00 |
| MCKENNA | MOLLY | M+24 | M+30 | 6 | 874.00 |
| PASQUARIELLO | MICHAEL | B+12 | M | 6 | 7,437.00 |
| PELLEGRINI | DIANE | M+42 | M+54 | 9 | 3,574.00 |
| PELLEGRINI | JOANN | M+42 | M+54 | 10 | 3,574.00 |
| PENTKA | COURTNEY | M+24 | M+36 | 8 | 2,361.00 |
| PIZANO | DAVID | M+42 | M+54 | 16 | 4,040.00 |
| REINO | MARY ANN | M+36 | M+48 | 7 | 4,186.00 |
| ROBACZEWSKI | ERICA | M+24 | M+36 | 12 | 2,361.00 |
| RUTKOSKI | DAMIEN | M+48 | M+60 | 16 | 3,446.00 |
| SCHULTZ | SUSAN | M+30 | M+42 | 7 | 3,580.00 |
| SEIGER | JENNIFER | M+48 | M+60 | 12 | 2,963.00 |
| TALASKA | BARBARA | M+18 | M+30 | 14 | 1,915.00 |
| VANNESS | KATIE | M+54 | M+60 | 13 | 1,482.00 |
| WALL | ANNE | M+24 | M+36 | 16 | 4,418.00 |
| WIEDL | LAUREN | B+24 | M | 6 | 4,751.00 |
| WILLIAMS | GORDON | M+30 | M+42 | 16 | 4,045.00 |
| YATSKO | ROBERT | M+12 | M+24 | 16 | 2,216.00 |
| | | | | Total | \$134,508.00 |

8. Approve tuition reimbursement for September 2015.

**WYOMING AREA SCHOOL DISTRICT
SCHEDULE FOR TUITION REIMBURSEMENT
SEPTEMBER, 2015**

| EMPLOYEE NAME | | AMOUNT TO BE REIMBURSED |
|---------------|----------|-------------------------------|
| ALTAVILLA | DOMINIC | \$1,200.00 |
| ANDREWSCAVAGE | DONNA | \$1,086.00 |
| ANGELI | KORY LYN | \$600.00 |

| | | |
|------------------|---------------|-------------------|
| ARGENIO | JEAN MARIE | \$900.00 |
| ARGO | ANTHONY | \$600.00 |
| ARITZ | ALYSSA | \$1,200.00 |
| ARITZ | ASHLEY | \$600.00 |
| BALL | PAULA | \$600.00 |
| BERTI | CHARLENE | \$1,200.00 |
| BIAGO | NICOLE | \$1,200.00 |
| BILSKI | NICHOLAS | \$300.00 |
| CARROLL | KELLY | \$850.00 |
| CHARNITSKI | RYAN | \$1,200.00 |
| CIAMPI (Vacula) | JENNIFER | \$1,200.00 |
| DAY | LISA | \$900.00 |
| DELUCCA | COURNEY | \$600.00 |
| DESSOYE | ELIZABETH | \$1,200.00 |
| DONATI (Galella) | CHRISTINA | \$1,200.00 |
| DRAGWA | KELLY | \$1,500.00 |
| ENGLISH | ALBERT | \$1,200.00 |
| FANTI | MICHAEL | \$1,200.00 |
| GILLESPIE | ERICA | \$300.00 |
| GRIVENSKY | EDWARD | \$600.00 |
| HINES | REBECCA | \$900.00 |
| HULME | RIANE | \$600.00 |
| JARDEN | LORRAINE | \$1,200.00 |
| JONES | ANTOINETTE | \$2,100.00 |
| JONES | NATHAN | \$1,200.00 |
| JUDGE | JENNIFER | \$1,500.00 |
| KOSCO | AMY | \$1,500.00 |
| LATONA | SARAH | \$2,100.00 |
| LEMOCELLI | ROBERT | \$300.00 |
| LOFTUS | THOMAS | \$1,200.00 |
| LULEWICZ | LEO | \$300.00 |
| LYNCH | CYNTHIA | \$600.00 |
| MACARIO | ANTHONY | \$1,200.00 |
| MAZZITELLI | SARA | \$1,200.00 |
| MCKENNA | MOLLY | \$600.00 |
| MUDLOCK | LAURA | \$800.00 |
| PASQUARIELLO | MICHAEL | \$1,500.00 |
| PELLEGRINI | DIANE | \$1,200.00 |
| PELLEGRINI | JOANN | \$600.00 |
| PENTKA | COURTNEY | \$600.00 |
| PIZANO | DAVID | \$1,800.00 |
| PIZANO | JOSEPH | \$400.00 |
| REINO | MARYANN | \$600.00 |
| ROBACZEWSKI | ERICA | \$1,200.00 |
| ROMAN | NANCY | \$1,200.00 |
| RUTKOSKI | DAMIEN | \$1,200.00 |
| SCHULTZ | SUSAN | \$600.00 |

| | | |
|----------|----------|--------------------|
| SEIGER | JENNIFER | \$600.00 |
| STEFANIK | MICHAEL | \$600.00 |
| TALASKA | BARBARA | \$2,100.00 |
| VANNESS | KATIE | \$285.00 |
| WALL | ANNE | \$1,200.00 |
| WIEDL | LAUREN | \$900.00 |
| WILLIAMS | GORDON | \$1,200.00 |
| YATSKO | ROBERT | \$1,200.00 |
| YEAGER | STACEY | \$300.00 |
| | | <u>\$58,021.00</u> |

(9.) Approve the Luzerne County Head Start, Inc., Contractual Service Agreement with Wyoming Area School District. Wyoming Area School District will provide meals for the Luzerne County Head Start at a cost of \$3,862.40 for breakfast, \$12,723.20 for lunch and \$1,704.00 for snacks. Grand total: \$18,289.60.

(10.) Approve the motion authorizing the adoption by the Board of School Directors of Wyoming Area School District of a Resolution authorizing certain actions to be taken and approving execution of documentation in connection with the issuance of one or more series of General Obligation Bonds and the incurrence of the debt associated therewith for the purposes of funding a project consisting of the following: (1) currently refunding the School District's outstanding General Obligation Notes, Series A of 2006; and (2) paying the costs and expenses of issuance of the Bonds, all as more fully described in the complete text of the Resolution.

(11.) Approve the General Ledger Sheet:

| | | | |
|--------------------|----------------|-------------------|------------------|
| Bill Listing: | September 2015 | 592,602.56 | |
| Prepays: | August 2015 | <u>145,601.54</u> | 738,204.10 |
| Cafeteria Account: | | 22,914.39 | |
| Athletic Account: | | <u>5,858.00</u> | <u>28,772.39</u> |
| | | Total: | 766,976.49 |

Motion by _____, second by _____, to accept the finance report.

Roll Call:

Wyoming Area School District
Regular Meeting of the Wyoming Area Board of Education
20 Memorial Street, Exeter, Pennsylvania, 18643
Tuesday, September 22, 2015, 7:00 p.m.
Education Report

1. Reporting as per Federal Regulations Requirement that the District's Federal Programs (Title I, Title II, and Drugs and Alcohol) have been planned for the 2015-2016 school year. Anyone desiring information regarding these programs, contact Janet Serino, Superintendent, at the District's Business Office.
2. Approve Celestine Calpin as Driver Theory Instructor at \$30 per hour for the 2015-2016 school year.
3. Approve Damien Rutkoski as Junior Class Advisor for the 2015-2016 school year.
4. Approve the request of Antoinette Jones, Family & Consumer Science Teacher, to take a maternity leave of absence tentatively starting on or about November 13, 2015. Return date will be the first day of the 2016-2017 school year.
5. Approve Janet Serino, Superintendent, as Wyoming Area Trustee Representative for the Northeastern Pennsylvania Health Trust. Deanna Farrell, Board Member, to be Trust Alternate.
- (6.) Accept, with regret, Alan Hanczyc's letter of resignation as a long term substitute teacher for Clarise Bandru retroactive to September 17, 2015.**
- (7.) Approve the appointment of _____ as Special Education/English Teacher effective for the 2015-2016 school year.**

Motion by _____, second by _____, to accept the education report.

Roll Call:

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Activities Report

1. Approve the following head coaches for the 2015-2016 spring sports season:

| | | |
|----------------|---------------|----------|
| Baseball | Ron Musto | 4,598.00 |
| Softball | John McNeil | 4,598.00 |
| Track & Field | Joe Pizano | 4,598.00 |
| Girls Lacrosse | Carl DeLuca | 2,105.00 |
| Boys Lacrosse | Shaun Rohland | 2,105.00 |

2. Approve the appointment of the following volunteer coaches for the 2015 Fall sports season:

| | |
|-----------------------|----------------------------------|
| Ashley Artiz | Cross Country |
| James Hummer | Volleyball |
| Brett Williams | Girls Soccer Score Keeper |

3. Approve the requests of Nancy Remley, Co-Vice President of the Wyoming Area Girls Varsity Soccer Parents Association, to hold a Gertrude Hawk fundraiser and a fundraiser at Moe's and Hoopla, two eateries that will donate 15% of sales to the girl's varsity soccer team.

- (4.) Approve the appointment of Kristina Williams as 8th grade girls basketball coach at a salary of \$1,677.00 for the 2015-2016 winter sports season.**

Motion by _____, second by _____, to accept the activities report.

Roll Call:

Wyoming Area School District
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20 Memorial Street, Exeter, Pennsylvania, 18643
Tuesday, September 22, 2015, 7:00 p.m.
Building Report

1. Approve the revised support personnel substitute list for the 2015-2016 school year.
2. Approve the request of Bill Holweg, President of the Wyoming Area Lady Warriors Basketball Parents Association, to use the Secondary Center gym and foyer for "Meet the Warriors" on Wednesday, December 2, 2015, 6:00 p.m. to 9:30 p.m., pending approval by the building principal and athletic director. A fee of \$25.00 per hour may be charged to the organization if a custodian's services are needed. (Class A)
3. Approve the request of Bill Holweg, President of the Wyoming Area Lady Warriors Basketball Parents Association, to have Blue Chip Farm Animal Refuge come to speak with the girl's basketball players. The intent is to have the girls learn about the services provided by this great organization, and perhaps by doing so, generate interest/involvement from the girls to volunteer at the shelter or raise money to make a donation.
4. Approve the request from Nick Mozal and John Nardone, to allow the Jr. High Football Players to attend the Moose Lodge for the Moose Cup Party, along with Pittston Area players. The party will be sponsored by the Moose Lodge who will present the winner with the Moose Cup after the football game against Pittston Area at Pittston's stadium on Saturday, November 7, 2015, 9:30 a.m., pending approval by the building principal and athletic director.
5. Approve the request of Rosella Fedor, Consultant/Chair Scholarship Celebration 2016, to hold various programs at the Secondary Center, pending approval by the building principal and food service director: (Class A)
 - New Donors Workshop – Sept/Oct 2015.
 - Scholarship Information Night – Wednesday, November 18, 2015, Auditorium, 7 p.m.
 - Senior Assembly – Thursday, November 19, 2015.
 - Senior English Classes- Tentatively scheduled for Wed. Dec. 2, 2015
 - Scholarship Interviews – Library/classroom, Held in March/April, 2016
 - 7th Annual Scholarship Celebration – Thursday, May 26, 2016, Cafeteria, 5:30 p.m. to 9:00 p.m.

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Building Report

6. Approve the request of Ashley Artiz, Secondary Teacher, to hold the annual Geography Bee Competition for 7/8 grade students in the Secondary Center auditorium Wednesday, December 2nd, Thursday, December 3rd and Friday, December 4, 2015, periods 1 through 8, pending approval by the building principal.
7. Approve the request of Chad Lojewski, Girls Basketball Coach, to use the Secondary Center gym and multipurpose room for girl's elementary basketball league for students in grades 3rd through 6th, on Mondays and Wednesdays, 6:00 p.m. to 7:30 p.m., Sundays, 5:00 p.m. to 7:00 p.m., for the months of September, October and November, pending approval by the building principal and athletic director. A fee of \$25.00 per hour may be charged to the organization if a custodian's services are needed. (Class A)
8. Approve the request of Lisa Woodruff, SJD PTO President, to sell raffle tickets at a home football game in October and hold the drawing at SJD cafeteria on Tuesday, October 27, 2015, during a Halloween party, from 5:30 p.m. to 7:00 p.m., pending approval by the building principal. A fee of \$25.00 per hour may be charged to the organization if a custodian's services are needed. (Class A)
9. Approve the request of Nancy Remley, Co-Vice President of the Wyoming Area Girls Varsity Soccer Parents Association, to use the football stadium for presentation of seniors on Monday, October 12, 2015, at 5:30 p.m. and to hold a soccer game against Tunkhannock at 6:30 p.m., pending approval by the building principal and athletic director. A fee of \$25.00 per hour may be charged to the organization if a custodian's services are needed. (Class A)
- (10.) Approve the appointment of _____ as part time (10 month) cleaning person.**
- (11.) Accept, with regret, Lori Petrillo's letter of resignation as a nurse technician effective September 30, 2015. Mrs. Petrillo would like to be placed on the substitute list.**
- (12.) Accept, with regret, Mary Claire Borzell's letter of resignation as Paraprofessional Aide at the Secondary Center retroactive to September 9, 2015.**
- (13.) Approve the request of Juel Anne Klepadlo, Key Club Advisor, to use the Secondary Center parking lot and courtyard to sponsor a "Bed Races" fundraiser to benefit Ryan's Run 6 on Sunday, October 11, 2015 at 1:00 p.m. Set up is 10:00 a.m.**

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Building Report

- (14.) Accept, with regret, James Hagan's letter of resignation as Marching Band Director retroactive to September 19, 2015.**

Motion by _____, second by _____, to accept the building report.

Roll Call: