

1 **OFFICIAL MINUTES**

2
3 of the **SPECIAL MEETING** of the Greenwich Township Board of Education held **Friday,**
4 **July 12, 2013** in the Nehaunsey Middle School library.

5
6 The meeting was called to order by President Roseanne Lombardo at 4:03 p.m.

7
8 **Roll Call:**

9
10 Roseanne Lombardo
11 Lisa Morina (arrived at 4:21 p.m.)
12 Andrew Chapkowski
13 Louis Fabiani
14 Jason Murschell
15 Jill Trainor
16 Susan Vernacchio

17
18 Also present were Mr. Stephen Derkoski, Interim Superintendent and Mr. Scott A.
19 Campbell, School Business Administrator/Board Secretary.

20
21 As required under the guidelines of the Open Public Meeting Law, notice of this meeting
22 was sent to the **The South Jersey Times, Courier Post,** and the **Township Clerk.** It
23 was also posted in the Greenwich Township School Buildings. (Optional: Videotaping
24 Regulations – “The proceedings of this meeting are being videotaped and anyone
25 wishing to discuss an individual child should so note.”)
26

27 **FLAG SALUTE**

28
29 **1. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING**
30 **ACTION ITEMS**

31
32 Motion: (Chapkowski/Vernacchio) to approve the following as one, A-E:

33
34 A. The *retroactive* approval for the appointment of Carlyn McCabe as a
35 Special Education Teacher for the PreSchool Disabled Summer Program
36 effective July 1, 2013 through July 30, 2013 (no classes July 4 or July5,
37 2013), 20 day total, 2.5 hours per day, \$30.00 per hour, not to exceed
38 \$1,500.00.

39
40 B. The approval for Broad Street School Physical Education Teacher, Steven
41 Wehrle, to take an unpaid leave of absence from September 1, 2013
42 through October 23, 2013. (Attachment – EXHIBHT A)
43

- 1 C. The approval for the appointment of Tara Reale as the PreSchool
 2 Disabled Teacher at the Broad Street School for the 2013-2014 school
 3 year effective September 1, 2013 at a salary of \$TBD, Step 2 (BA),
 4 pending final approval and completion of the salary guide, with benefits as
 5 per the GTEA Agreement.
 6
 7 D. The approval for the appointment of Megan Hoyt as a Second Grade
 8 Teacher at Broad Street School for the 2013-2014 school year effective
 9 September 1, 2013 at a salary of \$TBD, Step 3, (BA), pending final
 10 approval and completion of the salary guide, with benefits as per the
 11 GTEA Agreement.
 12
 13 E. The approval for the appointment of Melissa Hocko as a Part-Time
 14 Language Arts Support Teacher for the district for the 2013-2014 school
 15 year effective September 1, 2013 at an annual salary of \$28,250.00, no
 16 benefits. Mrs. Hocko will work three full days per week.
 17

18 **Louis Fabiani** asked who will be covering the Physical Education class in
 19 Steven Wehrle's absence? **Stephen Derkoski** replied that the district will solicit
 20 Source4Teachers to look for a certified Physical Education Teacher since it is
 21 over a thirty (30) day period. Principal Jacqueline Traini has already contacted
 22 them in reference to this.
 23

24 Motion carried by unanimous roll call vote.
 25

26 **2. CURRICULUM & INSTRUCTION**
 27

28 Motion: (Chapkowski/Ridinger) to approve the following as one, A & B:
 29

- 30 A. The *retroactive* approval for student #2013-HI-01 to receive homebound
 31 instruction provided by Brookfield Schools from June 11, 2013 through
 32 June 17, 2013 for a total cost of \$270.00 (\$30.00 per diem).
 33
 34 B. The approval for the Request to Provide Services Contracts through the
 35 Commission for the Blind and Visually Impaired for the 2013-2014 school
 36 year for the following pupils:
 37

Pupil	Service Level	Cost
2013-CBVI 1	Level 1	\$1,750.00
2013-CBVI 2	Level 1	\$1,750.00

38
 39 ****The New Jersey Department of Education debits the District's state aid
 40 payment for services.****

1 Motion carried by unanimous roll call vote.
2

3 **3. REPORT OF THE SCHOOL BUSINESS ADMINISTRATOR/BOARD**
4 **SECRETARY**
5

6 Motion: (Chapkowski/Trainor) to approve the following as one, A-H:
7

- 8 A. The bills as presented by the Board Secretary in the following amounts
9 are ordered paid. (Attachment – EXHIBIT B1)
10

No.	Amount
P82	\$-624.25
P91	\$238,342.72
P92	\$28,200.80
P93	\$95,102.00
P94	\$281,996.60
P95	\$30,922.16
P96	\$4,711.50
P98	\$-4.02
P99	\$6,844.77
P100	\$173,926.46
TOTAL	\$859,418.74

- 11
12 B. The approval for the following check to be voided. (Attachment – EXHIBIT
13 B2)
14

Check#	Vendor	Amount
14362	Diana Taormina	\$442.00

- 15
16 C. Student Activities Account
17

- 18 1. The approval of the Student Activities Account Monthly Bank
19 Reconciliation for the months of *May 2013* and *June 2013*.
20 (Attachments – EXHIBITS C1 and C2)
21

- 22 D. Board Secretary's Report
23

- 24 1. The acceptance of the Board Secretary's Report for the month of
25 *May 2013*. The Board Secretary certifies that no line item account
26 has been over expended in violation of N.J.A.C. 6A:23A –
27 16.10(c)3 and that sufficient funds are available to meet the

1 district's financial obligations for the remainder of the fiscal year.
2 (Attachment – EXHIBIT D)
3

4 E. Treasurer's Report
5

- 6 1. The approval of the Treasurer's Report in accordance with 18A:17-
7 36 and 18A:17-9 for the month of *May 2013*. (Attachment –
8 EXHIBIT E)
9

10 F. Revenue Certification
11

- 12 1. The Board Secretary in accordance with N.J.A.C. 6A:23A –
13 16.10(c)2 certifies that there are no changes in anticipated revenue
14 amounts or revenue sources.
15

16 G. Board of Education Certification
17

- 18 1. The approval of the Board of Education certification for the month
19 of *May 2013* that after review of the secretary's monthly financial
20 report and upon consultation with the appropriate district officials,
21 that to the best of its knowledge no major accounts or funds have
22 been over expended in violation of N.J.A.C. 6A:23A-16.10(c)4 and
23 that sufficient funds are available to meet the district's financial
24 obligations for the remainder of the fiscal year.
25

26 H. Transfer List
27

- 28 1. The ratification of transfers, authorized by the Superintendent, for
29 the month of *May 2013* to give balances to new accounts and to
30 balance existing accounts. (Attachment – EXHIBIT F)
31

32 Motion carried by unanimous roll call vote.
33

34 **4. OLD BUSINESS**
35

36 **Roseanne Lombardo** was speaking with Denise Grovatt from the PTA and she
37 was wondering if they could switch rooms with the Historical Society because
38 she had some parents who had trouble getting down to the PTA room? **Stephen**
39 **Derkoski** said we will have to get in touch with the Historical Society to see if
40 they would still like to utilize the Broad Street School and if they do, we will
41 indicate to them that the PTA would like to switch rooms with them. Since it is a
42 yearly request, the Historical Society and the PTA would have to fill out a use of
43 facilities form and submit it to the Superintendent's office.
44

1 **Susan Vernacchio** asked if the East Greenwich Township School District was
2 using the Nehaunsey School for their summer extended school year program to
3 which **Mr. Derkoski** replied, “yes”. **Mrs. Vernacchio** asked how it was going?
4 **Mr. Derkoski** said it was working very well and the East Greenwich teachers are
5 wonderful. Several teachers came up to him and thanked him for allowing them
6 access to our school.
7

8 **Stephen Derkoski** said one of the things that the Board was aware of and we
9 “orchestrated” our budget around it was that individuals who worked 30 hours a
10 week or more were eligible for health benefits. Now the federal government has
11 changed the law and they are no longer eligible until 2015. **Mr. Derkoski**
12 thanked **Scott Campbell** for that update.
13

14 **5. NEW BUSINESS**

15
16 **Lisa Morina** stated that Stephen Derkoski has two e-mails from Lou DiLosso
17 who is the president of Design Collaborative which previously worked with the
18 school district. The e-mail stated that the New Jersey Department of Education
19 is currently releasing “debt service aid” and he spoke with someone from the
20 Department of Education who said there is approximately \$6,000,000.00 in debt
21 service available towards the \$15,000,000.00 costs of our building project and
22 Mr. DiLosso had asked if he could send that information to the Board.
23 Discussions followed on the previous school building project.
24

25 **6. CORRESPONDENCE**

26
27 None at this time.
28

29 **7. PUBLIC – AGENDA/NON-AGENDA ITEMS**

30
31 This is the time when anyone from the public who wishes to speak to the Board
32 may do so. Please state your name, address and phone number. The Board will
33 hear you concerns. The Board may or may not take action this evening. You will
34 be notified either at this meeting, by letter, or telephone of any action the Board
35 does take.
36

37 No public comment.
38

39 **8. EXECUTIVE SESSION**

40
41 Pursuant to certain requirements of the *Open Public Meetings Act, N.J.S.A. 10:4-*
42 *6, et seq.*, which provides that an Executive Session, not open to the public, may
43 be held for certain specified purposes when authorized by Resolution.
44

1 The Board of Education for Greenwich Township, assembled in public session on
2 **July 12, 2013** hereby resolves that an Executive Session closed to the public
3 shall be held on **July 12, 2013** at **4:18 p.m.** in the Nehaunsey Middle School
4 library, Room 48, located at 415 Swedesboro Road, Gibbstown, New Jersey, for
5 discussion of certain matters which relate to items authorized by *Open Public*
6 *Meetings Act, (N.J.S.A. 10:4-12b)* to be discussed in closed session.

- 7
- 8 • Matters Involving Individual Privacy
- 9 • Matters Relating to the Employment Relationship

10
11 It is anticipated that such matters may be disclosed to the public upon the
12 determination of the Board that applicable exception no longer applies and the
13 public interest will no longer be served by such confidentiality.

14
15 Motion: (Ridinger/Chapkowski) to enter into Executive Session at 4:18
16 p.m. to discuss the following:

- 17
- 18 • Personnel
- 19 • Student Concerns/Parent Concerns

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21 Motion carried by unanimous voice vote.

22
23 Motion: (Vernacchio/Morina) to return from Executive Session at 5:11
24 p.m.

25
26 Motion carried by unanimous voice vote.

27
28 **9. NEGOTIATIONS**

29
30 Motion: (Vernacchio/Morina) to approve the following:

- 31
- 32 A. The approval for the tentative contract between the Greenwich
- 33 Township Board of Education and the Greenwich Township Education
- 34 Association on a three-year agreement pending approval and agreement
- 35 of the salary guide.

36
37 **Roll Call Vote:**

38
39 Ken Ridinger – Yes
40 Jill Trainor – Yes
41 Susan Vernacchio – Yes
42 Roseanne Lombardo – abstained
43 Andrew Chapkowski – Yes

1 Louis Fabiani – No
2 Lisa Morina – Yes

3
4 Motion passes by a 5-1 vote with one abstentia.

5
6 **10. ADJOURNMENT**

7
8 Motion: (Morina/Chapkowski) to adjourn the meeting at 5:43 p.m.

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10 Motion carried by unanimous voice vote.

11
12
13 Respectfully Submitted,

14
15
16
17
18 _____
19 Scott A. Campbell, Board Secretary

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