

Frazier School District

**Board of School Directors
Regular Monthly May Board Meeting
Held On: Monday, May 21, 2018
7:05 p.m.**

Board Room of the Administration Building

The regular monthly meeting for May of the members of the Board of School Directors of the Frazier School District was held on Monday, May 21, 2018, and was called to order at 7:05 p.m. by Board President, Thomas Shetterly. The meeting was held in the Board Room of the Administration Building, located at 142 Constitution Street, Perryopolis, PA.

Present: Tracy Angelo, Jill Devine, Jason Erdely, Stacey Erdely, Brian Secrest, Thomas Shetterly, Lisa Strickler, Vicki Olexa
Absent: Debbie Aleksen
Others: Superintendent: Dr. William R. Henderson, III
High School Principal: Mr. Jason Pappas
Middle School Principal: Mr. Michael Turek
Elementary Schools Principal: Dr. Kelly Muic
Special Education Supervisor: Mrs. Billi Jo Huffman
District Business Manager: Mr. Kevin Mildren
Director, Technology: Mr. Scott Hazelbaker
Cafeterias/Transportation Supervisor: Mrs. Suzanne Boni
Supervisor of Buildings, Grounds & Maintenance: Mr. John M. Phillips
Solicitor: Attorney Sam Davis / Davis & Davis
FEA Representative: Rachel Lindey
Press: No coverage
Citizens: None

At the completion of the Roll Call, conducted by the Board Secretary, all in attendance recited the Pledge of Allegiance, led by Board President, Thomas Shetterly.

Motion by Olexa, second by Devine, to approve the regular monthly meeting minutes for April; held on Monday, April 23rd, 2018.

[Roll Call Vote]

Vote: Yes – Angelo, Devine, J. Erdely, S. Erdely, Secrest, Shetterly, Strickler, Olexa
Absent - Aleksen

(Summary: Eight yes. One absent. Motion carried.)

Motion by J. Erdely and second by Olexa, to re-elect Tracy Angelo as the Board Treasurer for an additional one-year term.

[Roll Call Vote]

Vote: Yes – Angelo, Devine, J. Erdely, S. Erdely, Secrest, Shetterly, Strickler, Olexa
Absent - Aleksen

(Summary: Eight yes. One absent. Motion carried.)

It was decided to take 5a – 5d as one with one motion, one second and one vote.

Motion by Olexa, second by Strickler, to approve the following reports for the month of April 2018, as presented. No comments or questions.

- Financial Report
- Cafeteria Fund Report
- Middle School/High School Activity Fund Report
- Capital Reserve Fund Report

[Roll Call Vote]

Vote: Yes – Angelo, Devine, J. Erdely, S. Erdely, Secrest, Shetterly, Strickler, Olexa
Absent - Aleksen

(Summary: Eight yes. One absent. Motion carried.)

Motion by Olexa, second by Devine, to approve payment of bills due and payable and additional bills due and payable.

Regular Meeting Minutes
Held on: Monday, May 21, 2018
Page 2

[Roll Call Vote]

Vote: Yes – Angelo, Devine, J. Erdely, S. Erdely, Secrest, Shetterly, Strickler, Olexa
Absent - Alekson

(Summary: Eight yes. One absent. Motion carried.)

Motion by Olexa, second by S. Erdely, to approve the preliminary budget in the amount of \$18,437,887.00 for the 2018-2019 school year.

[Roll Call Vote]

Vote: Yes – Angelo, Devine, J. Erdely, S. Erdely, Secrest, Shetterly, Strickler, Olexa
Absent - Alekson

(Summary: Eight yes. One absent. Motion carried.)

Motion by Olexa, second by Strickler, to approve the tentative list of proposed Graduating Seniors for the Class of 2018, Frazier High School. The list has been prepared and presented by Mr. Jason Pappas, High School Principal.

[Roll Call Vote]

Vote: Yes – Angelo, Devine, J. Erdely, S. Erdely, Secrest, Shetterly, Strickler, Olexa
Absent - Alekson

(Summary: Eight yes. One absent. Motion carried.)

It was agreed to take 6b1-5 as one with one motion, one second and one vote:

1. **Retroactive approval**
Mike Steeber, Robotics Team
California University – STEM competition
Friday, May 18, 2018
Number in Group – 20
Transportation - \$175.00
One (1) Substitute - \$91.00
Total cost to the district: - \$266.00
2. Sr. Class Students and Sponsors
Luncheon – Wednesday, May 30th, 2018
Three (3) Substitutes - \$273.00
Total cost to the district: - \$273.00
3. Mike Smith, High School Teacher
Project Lead the Way Conference
Monday, June 18 – Friday, June 29, 2018
Daytona Beach Florida
Training - \$ 2,700.00
Flight - 269.00
Hotel - 1,243.13
Dinner - 350.00
Hrly Wage - 2,132.80
(80 hrs. @ \$26.66)
Total Cost to the District: \$6,694.93
4. Karen Scully, High School Teacher
Project Lead the Way Conference
Monday, June 4, – Friday, June 15, 2018
Oklahoma City
Training - \$ 2,400.00
Flight - 649.00
Hotel - 1,348.00
Dinner - 300.00
Hrly Wage - 2,132.80
(80 hrs. @ \$26.66)
Total Cost to the District: \$6,829.80
5. Mike Steeber, High School Teacher

Regular Meeting Minutes
Held on: Monday, May 21, 2018
Page 3

Project Lead the Way Conference
Monday, July 23 - Friday, August 3, 2018
University of South Carolina, Columbia, SC
Training - \$ 2,400.00
Flight - 700.00
Hotel - 1,800.00
Dinner - 325.00
Parking - 50.00
Hrly Wage - 2,132.80
(80 hrs. @ \$26.66)

Total Cost to the District: \$7,407.80

Note: All training is covered by Project Lead the Way Grant monies – school will cover travel expenses.

[Roll Call Vote]

Vote: Yes – Angelo, Devine, J. Erdely, S. Erdely, Secrest, Shetterly, Strickler, Olexa
Absent - Alekson

(Summary: Eight yes. One absent. Motion carried.)

Motion by Olexa, second by S. Erdely, to approve the request submitted by Billi Jo Huffman, Supervisor, Special Education to accept the agreement with Chestnut Ridge Counseling Services, Inc. and New Directions behavioral health academic program to provide services for the 2018-2019 AND 2019-2020 school years. A flat educational rate per enrolled student regardless of regular or special education will be \$92.00 per day. [Two-year contract].

[Roll Call Vote]

Vote: Yes – Angelo, Devine, J. Erdely, S. Erdely, Secrest, Shetterly, Strickler, Olexa
Absent - Alekson

(Summary: Eight yes. One absent. Motion carried.)

Motion by Olexa, second by Devine, to approve the request submitted by Dr. Henderson, Superintendent, to renew Redman Photography services for the 2018-2019 school year.

[Roll Call Vote]

Vote: Yes – Angelo, Devine, J. Erdely, S. Erdely, Secrest, Shetterly, Strickler, Olexa
Absent - Alekson

(Summary: Eight yes. One absent. Motion carried.)

Motion by Olexa, second by Devine, to approve the renewal agreement with Herff Jones to publish the 2019 Middle School Yearbook.

[Roll Call Vote]

Vote: Yes – Angelo, Devine, J. Erdely, S. Erdely, Secrest, Shetterly, Strickler, Olexa
Absent - Alekson

(Summary: Eight yes. One absent. Motion carried.)

Motion by Olexa, second by S. Erdely, to approve the request submitted by Dr. Henderson, Superintendent, to approve the following changes to the 2018-2019 school calendar:

- Thursday, Aug. 23rd, 2018, identified as an Open House
(Noon to 7:30 p.m.)
- Thursday, Nov. 1st as the In-service day and Friday, Nov. 2nd as an
Act 80 day with Parent/Teacher conferences during the day
- Tuesday, Feb. 19th as Parent/Teacher conferences
(Noon to 7:30 p.m.)

[Roll Call Vote]

Vote: Yes – Angelo, Devine, J. Erdely, S. Erdely, Secrest, Shetterly, Strickler, Olexa
Absent - Alekson

(Summary: Eight yes. One absent. Motion carried.)

Motion by Olexa, second by Devine, to approve the request submitted by Billi Jo Huffman, Supervisor, Special Education, to accept the agreement to provide mental health substance abuse services in collaboration with Frazier School for the 2018-2019 school year (yearly renewal required).

[Roll Call Vote]

Vote: Yes – Angelo, Devine, J. Erdely, S. Erdely, Secrest, Shetterly, Strickler, Olexa

Regular Meeting Minutes
Held on: Monday, May 21, 2018
Page 4

Absent - Alekson
(Summary: Eight yes. One absent. Motion carried.)

Motion by Olexa, second by S. Erdely, to approve the request submitted by Billi Jo Huffman, Supervisor, Special Education, to approve the extended school year program for the summer of 2018 for 2.5 hours of instruction daily for 10 days.

[Roll Call Vote]

Vote: Yes – Angelo, Devine, J. Erdely, S. Erdely, Secrest, Shetterly, Strickler, Olexa
Absent - Alekson

(Summary: Eight yes. One absent. Motion carried.)

Motion by Olexa, second by Devine, to approve the request submitted by Dr. Henderson, Superintendent, to approve the bid of \$24,204.00 from S&S, Inc. to refinish the high school gymnasium floor.

[Roll Call Vote]

Vote: Yes – Angelo, Devine, J. Erdely, S. Erdely, Secrest, Shetterly, Strickler, Olexa
Absent - Alekson

(Summary: Eight yes. One absent. Motion carried.)

Motion by Olexa, second by Strickler, to approve the request submitted by Dr. Henderson, Superintendent, to renew the contract with Nutrition, Inc. for the 2018-2019 school year at a cost of \$89,922.88.

[Roll Call Vote]

Vote: Yes – Angelo, Devine, J. Erdely, S. Erdely, Secrest, Shetterly, Strickler, Olexa
Absent - Alekson

(Summary: Eight yes. One absent. Motion carried.)

Motion by Olexa, second by S. Erdely, to accept the insurance proposal from Arthur J. Gallagher & Company to provide insurance to the district for the period of July 1, 2018 through June 30, 2019. The total combined premiums are \$112,085.00 [Increase of \$1,829.00 over the previous year].

[Roll Call Vote]

Vote: Yes – Angelo, Devine, J. Erdely, S. Erdely, Secrest, Shetterly, Strickler, Olexa
Absent - Alekson

(Summary: Eight yes. One absent. Motion carried.)

Motion by Olexa, second by Devine, to approve the request submitted by Dr. Henderson, Superintendent, to approve the purchase of the tax management system software by RAK Computer Associates, Inc. in the amount of \$300,000/per tax collector (\$1,500) annually.

[Roll Call Vote]

Vote: Yes – Angelo, Devine, J. Erdely, S. Erdely, Secrest, Shetterly, Strickler, Olexa
Absent - Alekson

(Summary: Eight yes. One absent. Motion carried.)

Motion by Olexa, second by Devine, to approve the sale as per the auction of May 15th, 2018, at a combined sale price of \$167,000.

[Roll Call Vote]

Vote: Yes – Angelo, Devine, J. Erdely, S. Erdely, Secrest, Shetterly, Strickler, Olexa
Absent - Alekson

(Summary: Eight yes. One absent. Motion carried.)

Motion by Olexa, second by Strickler, to approve the election of the following staff for the Kindergarten Transition Program for the 2018-2019 school year:

Teaching Staff – Liz Whoric, Carly Turkovich, Laura Kaminsky, Heather McManus, Heather Blaney (as Substitute Teacher only)

Instructional Aides – Jessica McGowan, Jodi Madigan, Jen Varndell-Batovsky, Tonya Hazelbaker

[Roll Call Vote]

Vote: Yes – Angelo, Devine, J. Erdely, S. Erdely, Secrest, Shetterly, Strickler, Olexa
Absent - Alekson

(Summary: Eight yes. One absent. Motion carried.)

Regular Meeting Minutes
Held on: Monday, May 21, 2018
Page 5

Motion by Olexa, second by Strickler, to elect the following staff for the Pre-K Transition Program for the 2018-2019 school year:

Teacher: Tracy Dillon

Aide: Charlotte Kennedy

[Roll Call Vote]

Vote: Yes – Angelo, Devine, J. Erdely, S. Erdely, Secrest, Shetterly, Strickler, Olexa

Absent - Alekson

(Summary: Eight yes. One absent. Motion carried.)

Motion by Olexa, second by Devine, to approve the request submitted by John Phillips, Supervisor, Buildings, Grounds and Maintenance to hire the following custodial employees at the contracted rate of pay. Employment in these positions will begin on Monday, June 4th, 2018, and will last for a period not to exceed ten (10) weeks.

Custodial / Maintenance

Jackie Booher

Christie Mansberry

Angela Thomas (substitute)

[Roll Call Vote]

Vote: Yes – Angelo, Devine, J. Erdely, S. Erdely, Secrest, Shetterly, Strickler, Olexa

Absent - Alekson

(Summary: Eight yes. One absent. Motion carried.)

Motion by Olexa, second by Strickler, to elect the following staff for extracurricular activities for the 2018-2019 school year:

- | | | |
|-----|--------------------------------|--|
| 1. | Zach Keefer | 1 st Assistant Coach, Football |
| 2. | Michael Shannon | 2 nd Assistant Coach, Football |
| 3. | Brian Gates & Hunter Patterson | 3 rd Asst. Coaches, Football-split salary |
| 4. | Andy Johnson, Sr. | MS Head Coach, Football |
| 5. | George McGavitt | MS Assistant Coach, Football |
| 6. | Robert Marietta | Volunteer, Football |
| 7. | Josh Guiser | Vol., Football (pending clearances) |
| 8. | Cameron Roebuck | Vol., Football (pending clearances) |
| 9. | Matt Ratai | Band Director |
| 10. | Cristina Dascoli | Assistant Band Director |
| 11. | Mandy Hartman | Varsity Coach, Volleyball |
| 12. | Zach Keefer | Varsity Coach, Boys Basketball |
| 13. | Ken Poling | Varsity Coach, Girls Basketball |

Motion by Olexa, second by Strickler, to approve the extracurricular staff and positions for the 2018-2019 school year as listed above.

[Roll Call Vote]

Vote: Yes – J. Erdely, Secrest, Strickler, Olexa

No – Angelo, Devine, S. Erdely, Shetterly

Absent - Alekson

(Summary: Four yes. Four no. One absent. All in agreement to table the Asst. Band Director position only at this time).

Motion by Olexa, second by S. Erdely, to table the Assistant Band Director position only at this time and move forward with other staff/positions for election.

[Roll Call Vote]

Vote: Yes – Angelo, Devine, J. Erdely, S. Erdely, Secrest, Shetterly, Strickler, Olexa

Absent - Alekson

(Summary: Eight yes. One absent. Motion carried.)

Motion by Olexa, second by Strickler, to approve the election of Caitlyn Brown, Majorette Instructor, Tamlynn Bachetti, Dance Team Instructor, and Sarah Stiffy, Saxophone Instructor for the marching band at no cost to the district.

Regular Meeting Minutes
Held on: Monday, May 21, 2018
Page 6

[Roll Call Vote]

Vote: Yes – Angelo, Devine, J. Erdely, S. Erdely, Secrest, Shetterly, Strickler, Olexa
Absent - Alekson

(Summary: Eight yes. One absent. Motion carried.)

Motion by Olexa, second by S. Erdely, to approve the request submitted by Scott Hazelbaker, Director, Technology, to approve the election of Jeffrey Hoffman to the Computer Technician position at a salary of \$35,000 with benefits, effective May 24th, 2018.

[Roll Call Vote]

Vote: Yes – Angelo, Devine, J. Erdely, S. Erdely, Secrest, Shetterly, Strickler, Olexa
Absent - Alekson

(Summary: Eight yes. One absent. Motion carried.)

Motion by Olexa, second by Devine, to approve the substitute list for May 2018 as presented.

[Roll Call Vote]

Vote: Yes – Angelo, Devine, J. Erdely, S. Erdely, Secrest, Shetterly, Strickler, Olexa
Absent - Alekson

(Summary: Eight yes. One absent. Motion carried.)

Motion by Olexa, second by Strickler, to accept the letter of resignation from Jennifer Assenat, part-time Athletic Secretary, at the end of the 2017-2018 school year.

[Roll Call Vote]

Vote: Yes – Angelo, Devine, J. Erdely, S. Erdely, Secrest, Shetterly, Strickler, Olexa
Absent - Alekson

(Summary: Eight yes. One absent. Motion carried.)

Motion by Olexa, second by J. Erdely, to approve the request submitted by Kevin Mildren, Business Manager, to retroactively approve the election of Gregory Phillips, as a full-time custodian, as of May 1, 2018, at a salary of \$17.64/hour and benefits in accordance with the non-professional collective bargaining agreement.

[Roll Call Vote]

Vote: Yes – Angelo, Devine, J. Erdely, S. Erdely, Secrest, Shetterly, Strickler, Olexa
Absent - Alekson

(Summary: Eight yes. One absent. Motion carried.)

Motion by Olexa, second by Devine, to accept letters of resignation from the following professional staff for retirement purposes effective Monday, June 4, 2018.

Bev Skira – French Teacher
Cheryl Kilburn – Librarian
Vickey Kremposky – Elementary Teacher – Title One

[Roll Call Vote]

Vote: Yes – Angelo, Devine, J. Erdely, S. Erdely, Secrest, Shetterly, Strickler, Olexa
Absent - Alekson

(Summary: Eight yes. One absent. Motion carried.)

All in agreement to table the expulsion motion (7k) for Student E, at this time.

Motion by Olexa, second by Devine, to approve the request submitted by Kelly Muic, Elementary Principal, to elect the following staff for the elementary camp invention program during the summer of 2018:

Alicia McCloskey - Director
Kristin Blair - Asst Director - *this position is based on enrollment*
Jason Salaway - Instructor
Teresa Brown - Instructor
Laura Kaminsky - Instructor
Cindy Marr - Instructor - *based on enrollment*
Melissa Stairs - Instructor - *based on enrollment*
Beth Ann Utz - School Nurse

[Roll Call Vote]

Vote: Yes – Angelo, Devine, J. Erdely, S. Erdely, Secrest, Shetterly, Strickler, Olexa
Absent - Alekson

Regular Meeting Minutes
Held on: Monday, May 21, 2018
Page 7

(Summary: Eight yes. One absent. Motion carried.)

Comments from the Public: None

Motion by Olexa, second by S. Erdely, to move for adjournment of the meeting. All in attendance were in agreement. No objections to the motion.

The regularly scheduled monthly meeting of the members of the Board of School Directors of the Frazier School District held on Monday, May 21, 2018, in the Board Room of the Administrative Building, 142 Constitution Street, Perryopolis, PA, was adjourned at 7:25 p.m.

Board President

Board Secretary

VO:dts