

Oak Valley UESD Guide to Re-Opening In-Person Instruction



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Superintendent

Basic Health and Safety Measures

1. Students and staff do not come to school with COVID19 symptoms:
 - a. Fever (above 100.4) or chills
 - b. Cough
 - c. shortness of breath or difficulty breathing
 - d. Fatigue
 - e. Muscle or body aches
 - f. Headache
 - g. New loss of taste or smell
 - h. sore throat
 - i. Congestion or runny nose
 - j. Nausea or vomiting
 - k. Diarrhea
2. Staff conducts a daily self-assessment of their health status prior to coming to work and stays home if COVID19 symptoms are present. Staff sign off on a daily health assessment form.
3. Parents conduct health checks of their children at home prior to bringing their children to school. If COVID19 symptoms are present, students stay home.
4. All students have their temperature taken with a no touch thermometer while entering the campus and before boarding a bus by a staff member. Temperature checks will be administered again prior to lunchtime.
5. It is highly recommended that all staff and students wear a mask while on campus. Face coverings are required for 3rd grade and up, strongly suggested for TK-2nd grade, and per mandate unless medical exemption, then a face shield with a drape preferable as long as condition allows for it. Masks are provided by the school if needed.
6. Wash hands and use hand sanitation frequently
7. Practice social distancing

Visitors of Oak Valley

- Visitors to Oak Valley will be limited.
- If you have a person in your home under self-quarantine due to possible contact with a confirmed case, you are not permitted to visit the campus.
- All visitors must report directly to the reception desk to sign-in, complete the visitor log, have their temperature taken by a no touch thermometer, and complete a health assessment.

- Wear a mask.
- Wash hands and use hand sanitizer during their visit

Measures to Create a Safer Environment

1. Temperature checks are conducted three times per day on the students:
 - a. At home by the parent
 - b. Prior to getting on the bus or entering the school campus
 - c. Mid day before lunch
2. Allow time for frequent hand washing or use of hand sanitizer
3. Installation of touchless paper towels and soap in every bathroom, along with proper hand washing flyers posted in each bathroom
4. Masks or face shields worn while on campus
5. Hand sanitizers in each entry point to the campus, classrooms, and cafeteria
6. Windows opened when possible to ventilate classrooms
7. Additional supplies purchased to clean and disinfect the school i.e. foggers
8. Clean and disinfect school classrooms, buildings, and restrooms more frequently.
9. Additional custodian hired.
10. Teachers disinfect small group tables and desks periodically throughout the day.
11. Teachers limit the sharing of materials and supplies between students.
12. A Health and Safety video is shown on the first day of in-person instruction and reviewed as a reminder throughout the school year. Parents are given the video to watch as a family prior to the first day of instruction.

Social Distancing Measures

1. Multiple entrances are designated to prevent crowding during morning drop off.
2. Start time is earlier at 8:15am (versus 8:30) so there is less time on the playground. Students report to designated areas on the playground (see attached map, i.e. 1st/2nd in Play area A which is fenced off and labeled).
3. Breakfast is given in the classroom not in the cafeteria before school.
4. Lunches and recesses are staggered so less students within the same grade level can social distance and meals are provided in grab-n-go meals fashion for 4th-6th grade and TK-3rd eat in the classroom. Plexi-glass dividers placed on cafeteria tables. Recess areas are designated for certain grade levels.
5. Staggered release times for less crowding.

6. Place desks 6ft. apart from each other with plexi-glass barriers on each desk. Small group time is reduced to fewer students with plexi-glass in between.
7. Avoid group activities. Have virtual assemblies in the classroom.
8. Teach and model social distancing and avoid unnecessary touching
9. Affix stickers on the floor to have students distance themselves while in line (e.g., cafeteria, bus line)
10. Refrain from activities that require sharing class materials

School Bus Procedures

1. School buses will be disinfected after each pick up/drop off.
2. Bus drivers and students wear masks on the bus.
3. Bus drivers take the temperature of students with a touchless thermometer. Students with a temperature of 100.4 or higher will be asked to return home.
4. Hand sanitizer will be available on the bus.
5. If weather permitting, buses will be well ventilated with the windows partially open.
6. Seating is from back to front by route pick up to avoid extra passing by in the aisles.
7. Students will social distance on the bus, except for family members who can sit together.

Procedures For When Student or Staff Become Ill

Persons with any COVID symptoms will be treated presumptively as if positive for COVID19. They will be asked to do the following:

1. Isolate until they meet the CDC criteria of >10 days of symptom start, symptoms have improved, and no fever in the last 24 hours.
2. Person may return sooner than 10 days with a negative COVID test or a doctor's note plus no fever in the last 24 hours and symptoms have improved per the school sick protocol.

Students and staff who come down with symptoms of COVID19 will follow the procedure below:

Students

1. Students tell their teacher or staff member that they are not feeling well.
2. Staff member has the student report to the nurse's office to be examined by the Health Aide.
3. Health Aide will determine if the symptoms are conducive to COVID19. If yes, then the student will be isolated in the COVID19 isolation area which is the office conference room.
4. Parents are called to come pick up their child and a COVID19 health report will be given to the parent.
5. Parents have the responsibility of taking the child to the doctor.

6. The child does not return to school until a doctor has released the child to return to school.
7. If the doctor determines that the child has COVID19, the school district will follow the protocols from the Health Department for Contact Tracing.
 - a. Contact Tracing Procedures:
 - i. Assess the risk - identify close contacts, create a list, take action
 - ii. Identify close contact -was the person within 6 ft for a prolonged period of time (more than 15 minutes) with the confirmed person? Were they wearing masks?
 - iii. Identify exposure locations - classroom? Bus? Entrance? Exit? Common area?
 - iv. Start the Facility Contact List Risk Assessment Spreadsheet - risk level - high? Low?; Specific time/distance? PPE? Description
 1. If high - 14 day quarantine
 2. If low - remain in school and monitor symptoms
 - v. Be prepared to take action
 1. Confirmed positive- Isolate
 2. High Risk - Quarantine
 3. Low Risk - Monitor symptoms
 - vi. All high risk contacts will need to be COVID19 tested by the end of the quarantine period but sooner if they develop symptoms.

***If quarantine is necessary, it can be isolated to the entire classroom or the entire grade level depending on the recommendation of the Tulare County Health Department. The district is implementing grade level lunch and recess schedules so that there is limited contact with other grade levels in order to contain any need for quarantine to the fewest people possible.

Staff

1. Employee notifies the Principal or Superintendent immediately of health concerns.
2. If conducive to COVID19 symptoms, the employee will be asked to go home immediately.
3. If positive COVID19 results, contact tracing procedures will be conducted.

Morning Arrival Procedures

- Multiple drop off areas will be available
 - Drop off areas will be designated alphabetically by last name (if multiple last names, go by the oldest students last name)
 - Cafeteria Area: A-L and all TK/Kinder's with no siblings
 - Heart entrance: M-Z

- Buses will drop off students at the library entrance
- Temperature checks at each entrance. Temperatures of 100.4 or above will be asked to return home.
- Staff self-assess and sign off on the Health Assessment form.
- New start time at 8:15am to limit the amount of time students are on the playground.
- Parents cannot come on to the school campus.

Afternoon Dismissal Procedures

1. Older students, grades 4-8, will be released first in order to retrieve younger siblings from classrooms. Older sibling waits, socially distanced, outside of the younger sibling's classroom and the teacher releases the child to the sibling one-by-one.
2. Kindergarten will release students to their parents from the cafeteria exits.
3. Students will exit the same gate they entered in the morning.
 - a. A-L & TK/Kinders Cafeteria area
 - b. M-Z Heart entrance
 - c. Bus riders Library gate
4. While waiting in line, students stand on 6ft apart floor markers.
5. Parents wait outside the campus and students come to them.
6. Staff will monitor students and how they exit the campus to their parents.
7. Masks are to be worn during this time.

Instructional Time

1. Students desks social distance 6ft apart.
2. Cloth face coverings are worn at all times indoors and outdoors when social distancing is not possible unless medically exempt per state mandate. Third grade and up is mandatory and TK-2nd grade is recommended. Medically exempt persons can wear a face shield preferably with a cloth drape attached as their condition allows. Same goes for TK-2nd grade.
3. Plexi-glass dividers between student's desks and small tables.
4. Students will not be allowed to share materials.
5. Classrooms are cleaned out and minimalized for easy sanitation.
6. More direct teaching and less collaboration between students.
7. Students remain in desks with very little walking around.
8. When students cannot social distance at their desks, masks must be worn.
9. Students assigned to one laptop device for the entire year.

10. PE is designed around individual style sports versus cooperative play.
11. Handwashing education and time designated for handwashing and sanitation.
12. Primary classes with “rug” time will use splat mats to stay in their own 6ft space.
13. Health check of all students prior to lunch.

Cafeteria: Breakfast/Lunch & Recess Time

1. Breakfast will be provided in the classroom during the first part of the day. TK and Kinder will eat breakfast and lunch in the cafeteria.
2. Grab-N-Go meals for 3rd-6th grade lunch and floor stickers indicate where students will stand in line 6ft apart and will stay seated with their class.
3. Plexi-Glass dividers for the cafeteria tables so students are spaced out.
4. More tables with less students at each table to maximize spacing.
5. Different entrances for each class so there is no mingling of different classes. For example Door A, B, and C are for 3 different classes to come through and they stay together. Each grade level, 3rd, 4th, 5th, 6th will have different lunch times.
6. Morning and lunch recess are at different times for each 3rd-6th grade. Playground is divided up by grade level so that fewer students interact with each other. TK through 2nd grade will not utilize the cafeteria at lunch, they will eat in their classrooms as food will be delivered. TK-2nd grade recess will be at the same time but utilize a different area of the playground (see map provided).