

LINCOLN-WOODSTOCK COOPERATIVE SCHOOL BOARD

SAU #68

DATE: July 22, 2020

REOPENING PLAN WORK SESSION MINUTES

SCHOOL BOARD PRESENT:

Matt Manning, Chairperson
Jay Duguay, Vice Chairperson
Brian Angelone
Tamra Ham
Vance Pickering
Joe Bossie

ADMINISTRATION/STAFF PRESENT:

Judith McGann, Ed.D., Superintendent of Schools
Debbie O'Connor, Financial Manager
Mark Pribbernow, Principal
Anik Avard, Teacher Representative

SCHOOL BOARD ABSENT:

Jasmine Weeden

PUBLIC PRESENT:

Tracey Brumlik and Child	Megan Woods
Jamie Berube	Tony Drapeau
Sheila Rich	Alan Rich
Geoff Wilson	Julie Rand
Heather Rand	Rebecca Manning

The work session was held in the Middle/High School Gymnasium.

Handouts presented to the Board: Draft Reopening Plan, Draft Elementary Schedule, and Parent/Student Handbook Proof.

Call to Order: Matt Manning called the school board reopening plan work session to order at 6:05 PM.

Superintendent McGann began with draft version of the reopening plan starting with guiding principles, planning, communication, prevention..

Health in Action: Physical Distancing, Masks, Isolation/Quarantine – following DHHS guidelines and reporting.

Superintendent McGann reviewed
School Environment: covered 10 areas
Currently calling each family regarding:
Transportation needs?
Coming to School?

Bus Transportation: Masks required. One per seat unless in same household. Bus monitor will be taking temperatures and recording them. Parents must wait until child is cleared.

Assigned seats on the bus and in the classroom.

Food for the students in the Elementary School will be delivered to the classrooms.

We are trying to minimize movement of students. Teachers may move instead of children.

Responsibilities Section:
Parents, Student, Personnel

It is important that everyone stay flexible, patient and calm.

Plans:

In-school, Hybrid, Distance learning

Bathrooms cleaned hourly

Mark Pribbernow discussed scheduling. The goal is full opening. Trying to accommodate everyone's needs to be safe for all. Trying to be as "normal" as possible.

Hybrid equals transitory schedule; this means that probably something has happened. Need to move people back into the building. Limiting exposure to illnesses.

Need to be flexible and realize that we may need to shut down fully to remote learning.

We have small class sizes. Elementary the biggest grade has 21 students that is then split in to two classes.

Middle School looking at students being stationary and moving the teachers. Can put anywhere up to 14 students in most classes.

High School the largest class is 25 students. 9th grade has 15 students and they will be split in to two sections.

There may have to be a cap on some of the classes. Trying to do 10 students or less. Two exceptions in 10th grade where there are 24 students (split 12 & 12).

Looked at Elementary and Middle/High School Schedules:

Elementary:

1. Full opening (in school)
2. Hybrid schedule – A/B schedule
3. Remote – tailored by class for elementary

Middle/High School:

1. Full opening (in school)
2. Hybrid schedule – One week on (in school) then one week off (distance learning)
3. Distance learning –
 - a. Each class is 30 minutes maximum
 - b. Meet Monday/Wednesday or Tuesday/Thursday (i.e. two day cycle)
 - c. Third day is open for specific student needs and office hours with student...small group instruction
 - d. A/B rotating schedule

Transportation:

Durham Bus Services has given us the guidelines: Temperature Checks, Mandatory Masks, Hand Sanitizer

Facilities:

List of actions will be reviewed with the committee on Monday.

Co-curricular:

NHIAA & Clubs – "Safer at Home" documents and following what NHIAA is doing.

Afterschool Clubs/Homework Clubs – Will review needs as we move forward.

Staff – Safety is a concern. We are looking at policies in place related to hygiene and provide trainings.

Employee Daily Screening – Do via Google

Responses:

Response to symptoms, what happens if there is a suspected case. These plans need to be refined.

Communication Schedule:

July 27 – Reopening Committee Meeting

July 29 – Board (and Staff?) Meetings

August 4-6 – Parent Meetings

Next Steps:

Survey parents – transportation needs, coming back to school

Updating policies

Primex – Liability for reopening – July 23 webinar

Returning to School – NHASBO – August 7

Personnel needs: temperature checks, cleaning, delivery of meals

Subs have been surveyed

Connecting with Durham with revised #'s

Connecting with food service

Training & PD for staff

Finalizing calendar

Calendar –

Commissioner gave three days for training instead of instructional:

Teachers - three days starting August 25 and three days for following week

Students return after Labor Day

Board Questions:

Appreciate the time that everyone has put in

Transportation – school office is calling each family

Masks – Masks will be provided by the school to families that do not have them. But families and students should have masks if required.

Sports transportation?

Entry to School:

Students arriving by bus will have their temperatures taken before boarding the bus.

Students that are being dropped off or that have walked to school will have their temperatures taken before entering the building.

Parents should not send their children to school if they are sick. Staff should also stay home if sick. Will a doctor's note be required for children/staff before they can return?

What happens if someone is sick? It could just be a common cold.

What do we do for students that may be quarantined for 14 days? Can we record all the classes? Camera facing the teacher and then broadcast to students out of school?

Tamra Ham recommends calling DHHS or local pediatricians office to see what they recommend.

Look at Elementary Hybrid schedule again...concerns with the A/B schedule. Revisit and Refine.

Mask policy for Elementary – same school wide. Mandatory in all common areas/transition areas. Follow DHHS guidelines.

Concerns about sports were discussed in regards to full contact sports and traveling to other towns.

Discussion about masks:

Jay discussed study he had read. Why not ages 10+ need to wear masks all the time? Proven to reduce the spread. Need to continue this discussion.

Under 10, keep as presented. But older kids, lets look at them wearing masks all the time. Maybe at least Middle and High school wear mask all the time.

This is a temporary situation. Focus should be on doing everything we can on keeping children in the building as long as possible. If that means wearing masks maybe we need to.

Can teachers require a class to wear masks? What does a mask break look like?

We should have uniformity for mask wearing. Discuss why we may be requiring (i.e. health and safety in the building)

Communications:

Google doc to get parent contact information – We need to figure out how to collect parent contact information.

Parent Informational Meetings:

August 4 – K-5

August 5 – 6-8

August 6 – 9-12

The additional three days will be technology training and anything related to COVID-19.

Any consideration to transition to a Hybrid or remote learning from Thanksgiving or after Christmas?

Response Questions:

What is plan if student shows symptoms? What are we doing with other children? Does the full class go remote?

Our enrollment has not yet changed.

What does the PPE inventory look like?

Work Session adjourned at 8:00 PM.

Respectfully submitted,

Debbie O'Connor