

Stewartstown School Board Meeting Minutes

Date	June 28, 2018
Time	4:15 p.m.
Location	Stewartstown Community School Library
Chairperson	Philip Pariseau

Attendance

Attendance Legend: **P** – Present **A** – Absent

School Board Members				Principals		SAU Members	
P	Kathleen Covell	P	Philip Pariseau	P	Jennifer Mathieu	P	Bruce Beasley
P	Kara Sweatt					P	Cheryl Covill

Public in Attendance: Patricia Grover, Minutes Taker

Item	Subject	Action
1.	The meeting was called to order at 4:15 pm <ul style="list-style-type: none"> Roll Call – All present 	
2.	Adjustments to the Agenda:	
3.	Hearing of the Public: None	
4.	Reading of the Minutes: Cheryl had made corrections adding the results of the nonpublic session. <u>K. Sweatt/K. Covell:</u> To accept the minutes with corrections	Vote: Unanimous
5.	Policy Review <ul style="list-style-type: none"> Section F & G policies distributed FM – Facility Protection Policy KF – Use of Building 	
6.	School Administrator’s Report: Jennifer Mathieu <ul style="list-style-type: none"> end of school year went well. Jen will be working most Tuesdays, Wednesdays, and Thursdays throughout the summer. Summer school is set to run from July 9 – 26, Monday through Thursday. Yankee Candle sales will start within the first few days of school Included is a request for home use of a few tables in the summer <u>K. Sweatt/K. Covell:</u> To approve the staff member borrowing a few tables for home use for a party as long as she is responsible and returns them. <ul style="list-style-type: none"> Applied to DHHS for a Water Bottle Filling Station. She received an email that it was approved. 	Vote: Unanimous

7	<p>Superintendent's Report: Bruce Beasley</p> <ul style="list-style-type: none"> • Graduation was good. Jennifer and Sierra did a nice job. Staff was present. • We have six students attending White Mountains Community College for a special program. We have a chaperone on the bus, also. • Karen Hess was here last week. Sue Bergman in Pittsburg. • Arlene Allard, Elaine Sherry, and Bruce Beasley will be attending the GearUp Conference in Washington, DC. We will bring maple syrup as gifts. The program is going to be more challenging next year because students will now be in three high schools. • Went to Superintendent's Conference for three days. We can no longer force teacher to pay dues to an education association. Cassie Acklie presented a lot of information 	
8.	<p>Business Administrator's Report: Cheryl Covill</p> <ul style="list-style-type: none"> • Mike Joslin worked on the field. It needs a second application. There is moss growing. When he returns, we may have to drill and fill holes with absorbent. • Mike Forbush is working on the sign on Route 3 • We need more playground chips. Those will be delivered at the same time as Pittsburg and Colebrook to save on trucking. • Need new bathroom partitions in the boys' room. • Bids are out for a new server. Will you allow Bruce to award the bid? There is a server in the 18-19 budget, but if we buy one now with this year's funds, we will have money to purchase digital cameras. <p><u>K. Covell/K. Sweatt:</u> To purchase the server with 17-18 funds.</p> <ul style="list-style-type: none"> • We have had to make adjustments to the door particulars. We need glass and a fire rating. 	Vote: Unanimous
9.	<p>Unfinished Business:</p> <ul style="list-style-type: none"> • As stated earlier, we will be attending the GearUp Conference in mid-July in DC. • E policies <p><u>K. Sweatt/K. Covell:</u> To approve the E policies for a second reading and adoption.</p> <ul style="list-style-type: none"> • Safety Meeting Update <ul style="list-style-type: none"> • The meeting was at the Border Station with 45th, Pittsburg Police, and Colebrook Police present. We were given a tour of the facility. • Cameras were a big part of the discussion. • They have different colored lights to designate the area that people are in. • Ballistic Board – Columbia has bullet proof wall at the town office. • Entrance at SCS is a concern. A vehicle could drive into the building. They have strategically placed large rocks in front of the Border Station. • They use a pin number and badge to enter the building. • Jen collected the school badges. The new ones won't come until Thanksgiving. If we purchase the digital camera, you will be able to print your own badges. 	Vote: Unanimous

	<ul style="list-style-type: none"> Regional Committee Update: Phil and Sally Biron attended the last meeting. There were 18 people present. We reviewed the submitted grant application. It has been approved to hire a project manager. We did not get any funds for the feasibility study. Carol Martin will be here July 5. The focus of the committee is to come up with ideas for future. They have set a Code of Ethics. 										
10.	<p>New Business:</p> <ul style="list-style-type: none"> Federal Funds General Assurances: Now the Board must approve these. We cannot spend grant money until the board signs off on assurances. We now must post how much is grant vs general funds. <p><u>K. Sweatt/K. Covell:</u> To approve the General Assurances.</p> <ul style="list-style-type: none"> Chairman must sign engagement letter for audit report. School Meals Pricing: We must determine cost. Cheryl recommended increasing the price \$.10 for students; adult breakfast \$.25 and adult lunch \$.10. <p><u>K. Covell/K. Sweatt:</u> To approve the meal price increases</p> <ul style="list-style-type: none"> Phil opened the fuel oil bids. We sent out bid specs to four companies, but only got two back: <table border="0" style="margin-left: 40px;"> <tr> <td></td> <td style="text-align: center;">#2 fuel oil - 3500 gallons</td> <td style="text-align: center;">LP Gas – 150 gallons</td> </tr> <tr> <td style="padding-right: 20px;">CN Brown -</td> <td style="text-align: center;">2.479 per gallon</td> <td style="text-align: center;">2.65 per gallon</td> </tr> <tr> <td style="padding-right: 20px;">C Bean Transport -</td> <td style="text-align: center;">2.529 per gallon</td> <td style="text-align: center;">1.919 per gallon</td> </tr> </table> <p style="margin-left: 40px;">There is approximately \$175.00 difference.</p> <p><u>K. Covell/K. Sweatt:</u> To award the fuel oil bid to CN Brown.</p> <p><u>K. Covell/K. Sweatt:</u> To award the LP gas bid to C. Bean Transport</p> <p><u>K. Covell/K. Sweatt:</u> To give Bruce the authority to sign these awards.</p> <p>Next meeting will be on August 6.</p>		#2 fuel oil - 3500 gallons	LP Gas – 150 gallons	CN Brown -	2.479 per gallon	2.65 per gallon	C Bean Transport -	2.529 per gallon	1.919 per gallon	<p>Vote: Unanimous</p> <p>Vote: Unanimous</p> <p>Vote: Unanimous</p> <p>Vote: Unanimous</p> <p>Vote: Unanimous</p> <p>Vote: Unanimous</p>
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11.	<p><u>K. Sweatt/K. Covell:</u> To go into nonpublic session at 5:30 pm</p> <p>C. Covill and J. Mathieu were invited into the non-public session</p> <p>P. Grover left the meeting at 5:30 p.m.</p>	<p>Roll Call Vote: K. Sweatt – Yes K. Covell – Yes P. Pariseau – Yes</p>									
<p>Respectfully Submitted: Patricia Grover, Minutes Taker</p>											

12.	<p><u>K. Sweatt/K. Covell:</u> To return to public session at 5:45 p.m.</p> <p><u>K. Sweatt/K. Covell:</u> To seal the minutes of the non-public session</p> <p><u>K. Covell/K. Sweatt:</u> Adjourn the meeting at 5:47 p.m.</p>	<p>Roll Call Vote: K. Sweatt – Yes K. Covell – Yes P. Pariseau – Yes</p> <p>Vote: Unanimous</p> <p>Vote: Unanimous</p>
Respectfully Submitted: Cheryl Covill, Business Administrator		