**QUITMAN COUNTY BOARD OF EDUCATION**

**GEORGETOWN, GEORGIA**

**MINUTES OF JANUARY 9, 2018**

**REGULAR MEETING**

The Quitman County Board of Education met in a regular session on January 9, 2018, at 7:00 p.m. in the Boardroom of the Administrative Office, 215 Kaigler Road. Mr. Willie J. Anderson, Chairman, presided.

**PRESENT:** Mr. Willie J. Anderson, Chairman; Mr. Billy Shirah, Sr., Vice Chairman; Mr. Jimmy Eleby, Mrs. Christi Green, and Mr. Larry Wilborn; Board members; and Mrs. Victoria Harris, School Superintendent.

**ABSENT:** None.

**CALL TO ORDER AND OPENING CEREMONY**

The meeting was called to order by Chairman Anderson with a moment of silence followed by the Pledge.

**AGENDA APPROVAL**

On a motion by Mr. Wilborn and a second by Mr. Eleby, the Board voted unanimously (5, 0), to accept the Agenda as printed. The motion passed.

**APPROVAL OF MINUTES**

The Superintendent recommended approval of December 5, 2017 Regular Board Minutes. On a motion by Mr. Shirah and a second by Mr. Eleby, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. The motion passed.

The Superintendent recommended approval of December 29, 2017 Called Board Minutes (Work Session-GSBA Board Self-Assessment). On a motion by Mr. Wilborn and a second by Mr. Eleby, the Board voted (4, 1), to accept the Superintendent’s recommendation. The motion passed. Mr. Anderson abstained due to his absence from the meeting.

**SUPERINTENDENT’S REPORTS & UPDATES**

Principal Jones presented the Principal’s Report. Some of the items included in his report were as follows: last Thursday, the Mid-Year Instructional Retreat was held, the students returned to school on Monday, there are three students who are in the dual enrollment program attending Andrew College, five students are enrolled in Columbus Tech in Criminal Justice, one student is participating in Virtual Classroom, new lunchroom equipment has been purchased, Apple will be doing a tour on next Thursday, the Reach Students will be traveling to Atlanta to participate in the State Program on next Wednesday, and he gave an update on the Athletic program.

Superintendent Harris presented the Praise Reports. She gave a report on the Mid-Year Instructional Retreat that was held on last Thursday, January 4, 2018. She said the focus was on CCRPI data. Two Georgia Department of Education employees facilitated the activity. The Superintendent shared the Data Review Reflections with the Board.

The Superintendent recognized the December Students and Employees of the Month.

The Superintendent shared the RESA CCRPI Data with the Board. She mentioned how Quitman County compares to the other districts in our RESA.

The Superintendent shared Stakeholder Perception Surveys with the Board.

The Superintendent shared newspaper ads with the Board. She said she would like to see more school news in the paper, such as honor roll. Mr. Jones said he would check to be sure that it could be done.

**PERSONNEL (EXECUTIVE SESSION)**

The Superintendent recommended entering executive session for the purpose of discussing personnel. On a motion by Mr. Wilborn and a second by Mr. Shirah, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. The motion passed.

On a motion by Mr. Shirah and a second by Mrs. Green, the Board voted unanimously (5, 0), to resume regular session. The motion passed.

Chairman Anderson stated that the Board had met in executive session for the purpose of discussing personnel. No decisions were made and no votes were taken; only discussion took place. However, the Superintendent may have some recommendations resulting from the Executive Session.

The Superintendent recommended approval to employ Ms. Cynthia Holden as a teacher in the After School Program. On a motion by Mr. Wilborn and a second by Mr. Eleby, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. The motion passed.

The Superintendent recommended approval to utilize Mr. Stephen Gumm for Extended Day for 8th Grade Social Studies. On a motion by Mr. Wilborn and a second by Mr. Eleby, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. The motion passed.

The Superintendent recommended approval to employ Ms. Lori Stafford, CPA, to reconcile the bank statements at $50 an hour. On a motion by Mr. Shirah and a second by Mr. Wilborn, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. The motion passed.

The Superintendent recommended approval to transfer Ms. Carrie Dennard, nutrition worker, from part-time to full-time. On a motion by Mr. Wilborn and a second by Mr. Eleby, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. The motion passed.

The Superintendent recommended to terminate the employment of Mrs. Diane Flintroy, food nutrition worker. On a motion by Mr. Shirah and a second by Mr. Eleby, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. The motion passed.

The Superintendent reported that Letters of Intent went out on yesterday and would be due back the end of the month.

**FINANCIAL REPORT FOR DECEMBER 2017 AND TAX COLLECTIONS FOR NOVEMBER 2017**

The Superintendent recommended approval of the Financial Report for December 2017 and the Tax Collections for November 2017. On a motion by Mr. Wilborn and a second by Mr. Shirah, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. The motion passed.

**MAINTENANCE & OPERATIONS**

The Superintendent shared with the Board that she would be meeting with Mr. Philip Dobson from Schneider Electric on tomorrow, January 10th at 10:00 a.m. to discuss the energy project updates. She said she would update the Board after the meeting takes place.

The Superintendent recommended approval of the Board Meeting Dates and time (7:00 p.m.) for 2018. On a motion by Mr. Shirah and a second by Mr. Eleby, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. The motion passed.

The Board selected the Vice Chairman for the 2018 school year. Mr. Billy Shirah was selected to continue as Vice Chairman. Mr. Shirah accepted the position. The Board agreed unanimously.

The Superintendent recommended approval of the Eufaula Tribune as the Legal Organ for 2018. On a motion by Mr. Wilborn and a second by Mr. Eleby, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. The motion passed.

The Superintendent recommended approval to continue to utilize Harben, Hartley, and Hawkins for Legal Services for 2018. On a motion by Mr. Wilborn and a second by Mr. Eleby, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. The motion passed.

The Superintendent recommended approval to continue to utilize Five Star Credit Union for Financial Services for 2018. On a motion by Mr. Wilborn and a second by Mr. Shirah, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. The motion passed.

The Superintendent reported that it is time to re-do the 5-year Facilities Study. We are awaiting a date for the Review to take place.

The Superintendent recommended approval of GAP-1/Criminal Background Check. On a motion by Mr. Wilborn and a second by Mr. Eleby, the Board voted unanimously, (5, 0) to accept the Superintendent’s recommendation. The motion passed.

The Superintendent gave the Board the results from the Sick Leave Bank survey. The survey inquired about the employees’ interest to begin a Sick Leave Bank. There were 51 employees that voted yes and 8 voted no. The Board gave the Superintendent permission to proceed with selecting a committee and to begin working on a Sick Leave Policy.

**NEW & UNFINISHED BUSINESS**

The Superintendent reminded the Board of their decision to continue with the cell phones as they have in the past. The Board gave unanimous consent to proceed understanding the cost and the changes to E-rate funding.

The Superintendent recommended approval to purchase iPads for the Board in the amount of $2,739.75 from local funds. On a motion by Mr. Shirah and a second by Mr. Eleby, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. The motion passed.

The Superintendent recommended approval to purchase MacBook Airs for the Board in the amount of $4,934.50 from local funds. On a motion by Mr. Wilborn and a second by Mr. Shirah, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. The motion passed.

The Superintendent recommended approval to purchase UPS replacement batteries and a Smart APP LCD System in the amount of $1,980.00 from MTC. On a motion by Mr. Shirah and a second by Mr. Wilborn, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. The motion passed.

The Superintendent recommended approval of an overnight trip for the Senior Class to Orlando, Florida (April 26- May 1, 2018). On a motion by Mr. Wilborn and a second by Mr. Shirah, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. The motion passed.

The Superintendent recommended approval of the following fundraisers for the Senior Class: a spaghetti supper on February 1, 2018, Bag for Bucks at both Piggly Wigglys in Eufaula, Alabama on March 3, 2018, and a car wash at the school on March 31, 2018. On a motion by Mr. Wilborn and a second by Mr. Eleby, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. The motion passed.

The Superintendent shared upcoming field trips with the Board which included REACH scholars traveling to the Capital in Atlanta on January 17, 2018, Pre-K through 3rd graders traveling to the Columbus Civic Center on March 2, 2018, and K – 12 Special Education Students to Special Olympics at the Eufaula Community Center on March 8, 2018.

The Superintendent shared a District Schedule of Monitoring with the Board.

The Superintendent presented the Board with the latest Board and Administrators brochure.

**Announcements**

The Superintendent announced the following meetings/events

 Letters of Intent – Distributed January 8, 2018

 GAC Review – January 11, 2018 @ 10:00 a.m.

 Superintendent Cabinet Meeting – January 22 & 29, 2018 at 10:00 a.m.

 MLK Day – January 15, 2018

 RESA Meeting – January 16, 2018

 New Teacher Induction – January 18, 2018 @ 3:45 p.m.

 GBI Audit – January 23, 2018 @ 1:00 p.m.

 Superintendent’s Teaching & Learning Collaborative – January 25, 2018 @ 10:00 a.m.

 Winter GAEL – January 29 & 30, 2018

**ADJOURNMENT**

With there being no other business to discuss, on a motion by Mr. Shirah and a second by Mr. Wilborn, the Board voted unanimously (5, 0), to adjourn.

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Chairman Secretary