

SEASIDE SCHOOL DISTRICT 10  
Regular Meeting of the Board of Directors  
Tuesday, January 19, 2021, 6:00 pm  
*Virtual via ZOOM*

*Connection information available on the day of the meeting on the school district website:  
<https://www.seaside.k12.or.us/meetings>*

**PRESENT:**

Board Members: Mark Truax, Brian Taylor, Sondra Gomez, Michelle Wunderlich, Shannon Swedenborg, Lori Lum, Brian Owen.

Administration: Superintendent Susan Penrod, Business Manager Justine Hill; Principals, Jeff Roberts, Juli Wozniak, and Amy Fredrickson; Assistant Principals, Jeremy Catt, Jason Boyd, Brandon Larson and Steve Sherren; Director of Special Services Lynne Griffin.

Guests: Maria Stiles, Stephanie Schulte, RJ Marx, Katherine Ethridge, Mary Foust, Mindy, Beth Weaver, Nissa Roberts, Chad Clouse, Chris Corder, J. Haag, Chelsea Archibald, Angie Bice, Audrey McGuire, Tracey Wright, Sabrina Resa, John Edwards, Kelsey Betts, Abbey Nofield, Kathy Kleczek, Misty K, Grace Brunke, Sherrill Kelso-McDowell, Meghan McKeown, Alice Stewart, Erin Miller, Katherine LaCaze, Suzy Wintjen, Erica Acton, D. Feeney, Casey Fulmer, Joy Verley, Jessica Garrigues, Molly Albright, Betsy Mahoney, Jenny Edwards, Kimber Parker, Melissa Munoz, Chuck Albright, Erika Marshall, Jen Glasson, Jim Henry, Nate Saso, Lori Toyooka, Jessica Rainey, Ashley Kraushauer, Jesse Parker, Brook's iPhone, Ashley Flukinger, Jennifer Schermerhorn, Kenna Walker, Krista Daniels, Elaine Sweeney, Sydney, Kelly, Margaret's iPhone, Susan Truax, Casey Langmo, Madison Olsen, Kevin Rainey, iPad .

**CALL TO ORDER**

Chair Mark Truax called the January 19, 2021 meeting of the Board of Directors of Seaside School District 10 to order.

**ESTABLISH QUORUM**

A quorum of the Board was present.

1-1 A motion to amend the agenda to add a surplus property request was made by Brian Taylor and seconded by Michelle Wunderlich. A roll call vote was called and the motion carried unanimously.

**DELEGATIONS/GUESTS**

Chair Mark Truax welcomed the guests attending the meeting and explained the procedure for bringing a subject before the Board. Guests are asked to submit questions in the chat feature of the ZOOM meeting, or if joining by phone to call 503-738-5591 during regular business hours.

**APPROVAL OF MINUTES – Exhibit A**

- 1-2 A motion to approve the minutes of the December 17, 2020 regular meeting of the Board of Directors was made by Brian Taylor and seconded by Michelle Wunderlich. A roll call vote was called and the motion carried unanimously.

## CORRESPONDENCE

### CHECK LISTING AND APPROVAL – Exhibit B

- 1-3 A motion for approval of payment of the bills submitted on the check listing (Exhibit B) was made by Brian Taylor and seconded by Shannon Swedenborg. A roll call vote was called and the motion carried unanimously.

## ACTION ITEMS

### PERSONNEL — *Board Member Shannon Swedenborg*

#### Extended Duty: STEM Coordinator/Rachel Whisler – Exhibit C

A motion was made by Shannon Swedenborg and seconded by Michelle Wunderlich for approval of the recommendation submitted by Director of Curriculum Sande Brown, to hire Rachel Whisler for the Elementary and Secondary STEM Coordinator positions.

Superintendent Susan Penrod noted that because of an oversight in the job posting requirements, she is requesting that Rachel Whisler be recommended for the Elementary position only, at this time.

- 1-4 Shannon Swedenborg amended her motion to call for approval to hire Rachel Whisler for the Elementary STEM Coordinator position only. Michelle Wunderlich seconded the amended motion. A roll call vote was called and the motion carried unanimously.

#### Extended Duty: Seaside High School/Isaias Jantes/Football Freshman (Head) Coach – Exhibit D

- 1-5 A motion was made by Shannon Swedenborg and seconded by Michelle Wunderlich for approval of the recommendation submitted by Seaside High School Principal Jeff Roberts and Athletic Director Aaron Tanabe to hire Isaias Jantes for the extended duty position of Football Freshman (Head) Coach for the 2020-2021 school year. A roll call vote was called and the motion carried unanimously.

#### Extended Duty: Seaside Middle School/Jane Forman/Yearbook Advisor – Exhibit E

- 1-6 A motion was made by Shannon Swedenborg and seconded by Michelle Wunderlich for approval of the recommendation of Seaside Middle School Principal Jeff Roberts to hire Jane Forman for the extended duty position of Yearbook Advisor for the 2020-2021 school year. A roll call vote was called and the motion carried unanimously.

#### Resignation: Seaside High School/Jessica Garrigues/Softball Head Coach – Exhibit F

- 1-7 A motion was made by Shannon Swedenborg and seconded by Michelle Wunderlich for approval of the resignation of Jessica Garrigues from her position as Head Softball Coach for the 2020-2021 school year. A roll call vote was called and the motion carried unanimously.

Jessica Garrigues shared that she will not be coaching this year because she will be on Parental Leave, but that she is dedicated to the program and intends to come back to it. She also expressed that she hopes to volunteer this year.

### Gift Approval/Donors Choose – Exhibit G

Superintendent Penrod explained that Donors Choose is an online program where teachers can post projects for funding/donations. The proposed donations tonight are two iPads and two Osmo software programs for the elementary school.

- 1-8 A motion was made by Brian Taylor and seconded by Michelle Wunderlich to accept the gift of two iPads and two Osmo software from Donors Choose. A roll call vote was called and the motion carried unanimously.

### 2020-2021 Budget Calendar – Exhibit H

Business Manager Justine Hill explained that this is a standard budget calendar and budget processes have to follow specific timelines. She noted that the District likes to get the calendar on the record so that people can be aware and involved in the process.

- 1-9 A motion was made by Brian Taylor and seconded by Lori Lum to approve the 2020-2021 Budget Calendar as presented. A roll call vote was called and the motion carried unanimously.

### Surplus Property/Four Wolf Ranges

Superintendent Penrod noted that a document was submitted by High School Principal Jeff Roberts, requesting to declare four Wolf gas ranges as surplus property so that they may be disposed of. The ranges are from the culinary kitchen, which will be receiving new ranges.

- 1-10 A motion was made by Brian Taylor and seconded by Michelle Wunderlich to declare as surplus, the four Wolf ranges from the culinary kitchen. A roll call vote was called and the motion carried unanimously.

## **REPORTS, DISCUSSION, AND INFORMATION**

### Update on Governor's Order and Ready Schools, Safe Learners

Superintendent Penrod thanked everyone for being here today, stating that her goal is to give as much information as she can from different perspectives. Penrod noted that we are in version six of the Ready Schools, Safe Learners (RSSL) document. She expressed that she is thankful to the leadership team for their flexibility and hard work this year. Penrod started a slide presentation (attached).

At the conclusion of the slide presentation, Lori Lum thanked Penrod for the good information and asked her to tell the Board what she is thinking in terms of bringing students back.

Penrod said that she would recommend starting slow and bringing in the lower elementary grades first, and continue conversations with leadership team and teacher leaders on plans.

Michelle Wunderlich thanked Susan for doing a great job explaining all of the information. She asked if Penrod had a timeframe for starting to bring the lower grades back.

Penrod noted that she learned today that ODE will continue to send updates to their information. We are looking at things in two-to-three week chunks, we would need to see how things progress.

Brian Owen asked, if we are looking at coming back in a hybrid model, with families having a choice, how will teachers manage classrooms, with in-person and online.

Penrod explained that originally we are required to provide synchronous CDL to families, although we found out today that ODE will not require districts to do synchronous CDL unless they have students back and are over the advisory metrics. This was a bit of a surprise and Penrod expressed the need to unpack and process this information.

Owen said that he wanted to stress looking at both sides of this conversation. Teachers are concerned and the community is concerned.

Brian Taylor inquired about vaccines, wondering if they aren't available soon, will we continue to push forward with bringing students back if the numbers look good.

Penrod said that would be up to the District. Stating that ideally she would want to see people vaccinated, and hoping that we have availability soon.

At the request of the Board Chair, Penrod read a question from the audience: With high case counts in the county is the District making progress toward a synchronous CDL choice for families? Penrod answered that we thought we were required to provide synchronous CDL but heard differently today. We had been working on this, and it is in progress.

Penrod read another question: If we go to High Risk will athletics be opened in district buildings? Penrod answered, this would be a discussion that the board would need to have. It is a hard discussion, we are so supportive of athletics. We would need to ask if we are also providing opportunities for theater, or elementary activities. It will be an important discussion to have.

Mark Truax noted that for athletics we do need to follow the county rules.

Penrod read a question: The blue box says on the slide presentation said if the counts are rising, not to bring kids back. Penrod answered that if counts are rising, and you have kids in the building, you need to watch specifically for cases within the school. A pause would be recommended.

Chris Corder was invited to ask his question. Chris thanked everyone for their time and volunteer work on the board, then asked: why are we being so reactive instead of being proactive? We wait for something to come out and by the time we respond, we can't. We have opportunities to do things and don't take them. We have been out of school for over 300 days, dozens of states have students back in school and playing athletics. I feel there is urgency and that our community is ready to help make things happen for our students. I feel we need more answers, when can we become more proactive?

Mark Truax noted that we have had some questions about what the plan is. We have shown a plan that was approved at the last board meeting. We set a date to re-assess the week of February 1<sup>st</sup>. If it looks like we can move forward, then we will make that announcement.

Penrod noted that our state has had pretty strict requirements in terms of letting students back and we have been following those. With the new metrics this gives us some opportunities.

Penrod noted that there are questions about bringing seniors back. She responded that research shows we should bring younger students back first, although she hopes we can get all students back.

In response to a request to clarify what the timeline is, Penrod indicated that the plan is to try to start getting students back by February 15<sup>th</sup>.

Mark Truax noted that people are asking about how we are different from districts who are back in person, like Warrenton and Knappa. Penrod explained that for districts who opened early, they were grandfathered so they didn't have to close when cases went up. Also Jewell and Knappa are in a specific category because of their size. We now have new metrics and need time to review those.

Susan read a question asking if the District has Covid testing supplies available. She answered that they will be made available, but we do not have them now.

Mark Truax noted that we are doing everything we can to get students back. We have a plan to start getting kids back in at least one building by February 15. It is shown that getting the little kids back is the most important. There are a lot of data driven questions, we are working with what the State gives us. Susan spent four hours in meetings this afternoon getting new information today.

Superintendent Penrod reiterated that we are working to get kids back in school, starting with the youngest students, but working on a plan for all students. We will do our best to be as creative as possible while following safety protocols.

### GO Bond Project

Project Manager Jim Henry presented and reviewed a Monthly Report (attached).

At the conclusion of the Monthly Report presentation, Chris Corder asked if the buildings are ready for students. Henry answered yes, the buildings are ready for students.

Erika Marshall commented that she has heard we don't have the right insurance to open schools. Superintendent Penrod explained that if we bring students back to school while we are over the limits of the metrics, then there could be liability issues for districts. There is some risk, but it is out of our control.

Chair Truax asked how the internet issue is going. Henry responded that because of the hard work of Don Mespelt, in partnership with NWRESA, the problem has been resolved.

Henry closed by commenting that keeping our heads up and supporting each other will help us through this.

### Administrator Reports

Jeff Roberts reported on picture day, introduction of limited in person instruction (LIPI) groups, upcoming theater production, Builders Club and parent teacher conferences. In addition he reported that the secondary team is working hard to look at various options for bringing students back, as well as options for families' not comfortable returning in-person, with a focus on retaining four days of contact at the secondary level.

Jason Boyd reported on senior graduation party fundraising, with a thanks to Christy Taylor and crew for the successful can/bottle drive which earned about \$5400.

Steve Sherren thanked Justine Hill and Anna Borges and the food service and transportation departments for all of the hard work they have put in feeding and transporting kids.

Brandon Larson reported how great is to see LIPI groups in the school and that he is hopeful we will be able to expand on that.

Juli Wozniak reported that the elementary team is also working hard to think outside the box to get kids back and hopefully keeping four days of contact. She also reported on Lunch Buddies, Zoom tutoring, Valentine's Day event, and work with Avamere retirement center.

Jeremy Catt thanked the School Board for being advocates for staff and students. He also reported on 5<sup>th</sup> Grade Student Council, and work with Consejo Hispano.

Lynne Griffin reported on looking ahead to work on next years' early childhood incoming kinders and noted that the SPED department was 100% compliant on State file review.

Amy Fredrickson reported that it is steady as she goes at the Cannon Beach Academy and that CBA is getting ready to start a Great Heart Challenge with the American Heart Association.

### ASB

Abby Nofield reported that ASB hosted a food drive, helped with picture day and is making new student gift bags. ASB is also currently looking for some bigger projects to work on.

### SEA

Chuck Albright thanked the Board for the attention given to the voice of teachers. Even with changing goal posts the data does not look good. Teachers want to be in school, but want to do it safely. He noted that teachers will feel more comfortable once they have the vaccine, and he hoped it will be available soon. Albright also noted that he is looking forward to some representation on the Ready Schools, Safe Learners document and looking forward to finalizing an MOU.

### **OTHER**

Chair Mark Truax thanked Board members Brian Taylor, Lori Lum and Michelle Wunderlich for all of the time they have spent on finishing up the real estate deal for Broadway Middle School.

Brian Taylor commented on the more than 70 community members who are attending tonight and thanked them for being here.

Chair Truax noted that for ZOOM meetings, agendas and minutes can be found on the School District website.

There being no further business, the regular Board meeting was adjourned.

Leslie Garvin - Executive Assistant

# Update on New Statewide Metrics and Reopening Plan

Seaside School District Board Meeting  
January 19, 2021

## Reopening Timeline Review

- December 17 School Board Meeting- Superintendent recommends and board approves to continue with Comprehensive Distance Learning due to high case counts. During the week of February 1, case counts will be reviewed.
- December 23- Governor Kate Brown issues letter with a goal to reopen schools by February 15, 2021
- January 1- Required guidance moves to advisory
- January 19- New metrics released for reopening schools and updates to the *Ready Schools, Safe Learners* (RSSL) document and supporting documents

## New Information For Reopening

- Governor Brown returned the decision for operating schools in-person to the local level on January 1, 2021. Many sections in the *Ready Schools, Safe Learners* (RSSL) document changed from "Required" to "Advisory".
- Updated advisory metrics aligned to the Harvard Global Health Institute recommendations.
- All health and safety protocols remain required, including 6 feet physical distancing and 35 square feet per student pace requirements in buildings. Other examples include 'At the door' screening requirements.
- Other requirements: providing transportation and meals to students.
- Athletics remain under each county risk level, not RSSL document guidelines





## Face Coverings are not a choice.

- Students who abstain from wearing a face covering, or students whose families determine the student will not wear a face covering for values-based reason should be provided access to CDL. Additional provisions do apply to students protected under ADA and IDEA.
- Staff refusal to wear appropriate face coverings should be addressed according to established school or district processes.
- OSHA: Employers are required to provide face coverings for all staff, contractors, other service providers, visitors and volunteers.



## Training has always been required...And, important as you transition to in-person instruction.

- Training could be accomplished through all staff webinar, narrated slide decks, online video, using professional learning communities, or mailing handouts with discussion. Training cannot be delivered solely through the sharing or forwarding information electronically or in paper copy form as this is an insufficient method for ensuring fidelity to public health protocols.
- Note: Instructional time requirements allow for time to be devoted for professional learning that includes RSSL training.



## Why is it OK to eat at school?

- Young children are not a significant source of spread of COVID-19. This section provides requirements and recommendations to mitigate risk of COVID-19 transmission during mealtime. Staff supervising mealtime should always wear a face covering and maintain at least 6 feet of physical distance while students are eating and wash hands or use an alcohol-based hand sanitizer after mealtime.
- Staff should avoid eating with one another in common areas to the greatest extent possible, as this has proven to be a significant source of spread of COVID-19 in workplaces.

### Seaside School District Plan

	Nov 9	Nov 16	Nov 23	Nov 30	Dec 7/8
<b>Metrics</b>	PK-12: CDL	PK5: CDL 6-12:CDL & LPI	PK5: CDL 6-12:CDL & LPI	PK5: CDL 6-12:CDL & LPI	PK5 Hybrid, Full Day 6-12 CDL and LPI
<b>Staff Training</b>	PK-12: Staff Safety Protocol Training	PK-12: Staff Safety Protocol Training	PK-12: Staff Safety Protocol Training	PK-12: Staff Dress Rehearsal	Ongoing Training Ongoing Training
<b>Meals</b>	K-12: Home Meals Delivery	K-12: Home Meals Delivery	No Meal Services— Transition to new kitchen	Transition to onsite & regional meal develop routes	Onsite meals for PK-5 and 6-12 LPI K-12 Thrive & 6-12 CDL
<b>Transport</b>	K-12: Home Meals Delivery	K-12: Meal Delivery & 6-12 LPI Student Transport	6-12 LPI Student Transport	K-12: Meal Delivery & 6-12 LPI Student Transport	PK-5 All & 6-12 LPI Student Transport K-12 Thrive and 6-12 CDL Meal Delivery



# Two-Week "Look Back" at Data

**Before: Look at data 1 week at a time over a 3 week period**

**Now: Single two-week "look back" window to align with CDC**

## Advisory Metrics for Returning to In-Person Instruction

County: **Clatsop** | District: **Willamette**

Time Period: 01/03/2021 - 01/16/2021 | Elementary OS & Hybrid Trans: 25.7  
 12/20/2020 - 01/02/2021 | Elementary OS & Hybrid Trans: 25.7  
 12/27/2020 - 01/09/2021 | Elementary OS & Hybrid Trans: 259.3

Testing Positive: 193 (20%), 193 (10%), 411 (10%), 131 (10%)

Current County Status: Clatsop, Baker, Benton, Clackamas, Columbia, Coos

Updated 01/16/2021. This dashboard provides an interpretation of each County's Oregon Health Authority (OHA) COVID-19 data in terms of the Oregon Department of Education's advisory metrics for reopening schools to in-person instruction. Additional details can be found in Section 7 of ODE's Ready Schools, Safe Learners guidance: <https://www.ode.state.or.us/ready-schools-safe-learners>

Metrics & Models	On-Site	On-Site and Hybrid	Elementary On-Site and Hybrid Transition	Distance Learning
County Case Count per 100,000 people Over 14 days	<50.0	50.0 to <200.0	200.0 to 5350.0	>350.0
County Case Count per 100,000 people Over 7-14 days	<30	30 to <60	60 to 590	>90
County Test Positivity Rate (all ages) and false count rate	<5.0%	5.0% to <10.0%	≥10.0%	>10.0%
Advisory Instructional Model	Prioritize On-Site and On-Site and Hybrid instructional models.	Prioritize careful phasing (starting with younger students) and additional grades over time. High school primarily Comprehensive Distance Learning. Over time, schools can demonstrate the ability to transition to On-Site or Hybrid.	Prioritize careful phasing for elementary schools (starting with younger additional grades over time).	Prioritize Comprehensive Distance Learning with Limited In-Person Instruction.
Notes	1. If districts have the ability to increase by more than 25% in the two-week period, they should be able to move to a higher model. When OHA and ODE are in agreement, schools can demonstrate the ability to transition to On-Site or Hybrid.	2. Some counties with a combination of low case counts and high test positivity rates may be able to move to On-Site or Hybrid.	3. Schools can demonstrate the ability to transition to On-Site or Hybrid.	When trends are increasing, pause expansion of additional in-person learning for those who have it. Schools are not advised to reduce in-person learning or revert to Comprehensive Distance Learning until they can demonstrate the ability to limit transmission in the school environment.

## Original Plan To Transition to On-Site Learning- November, 2020

- The Leadership Team revisited the hybrid plans developed last June during the first week of November
- Transitioning to on-site learning includes adjustments to transportation, food service, health and safety protocols, and collaboration with our local health authority
- Begin Limited In-Person Instruction (LIP) for special needs students beginning November 16
- Our goal was to begin our hybrid model at the beginning of the 2nd trimester, December 8, if case counts stayed within range

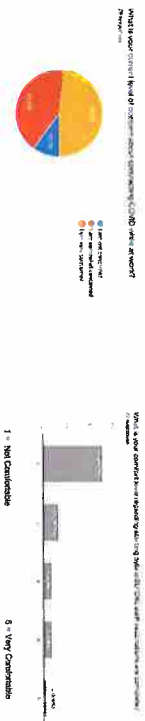
## The Original Hybrid On-Site Model

- 2 Days In-Person & 2 Days Distance Learning Instruction
- Monday/Tuesday Group (A) & Thursday/Friday Group (B)
- Enrollment will be split alphabetically
- Allowances for family requests to cohort their students that were previously requested will be honored
- Exceptions will also be made for households that have different last names that fall into separate attendance groups
- Self-paced learning to meet the needs of each student

## Possible Adjustments To Hybrid Model

- School administrators working with teacher leader teams to develop best model to deliver instruction to students on and off site.
- Working to develop an a.m. and p.m. model to see students four days per week at the elementary level. Working through challenges with transportation and meal delivery.

## Seaside Education Association 2nd Survey



## Moving Forward

- Monitor the weekly case counts until the week of February 1
- Using the new metrics, move to hybrid instruction in the range that allows us to do so, by the week of February 15
- If case counts are not within range within range by February 1, remain in CDL until cases are within range

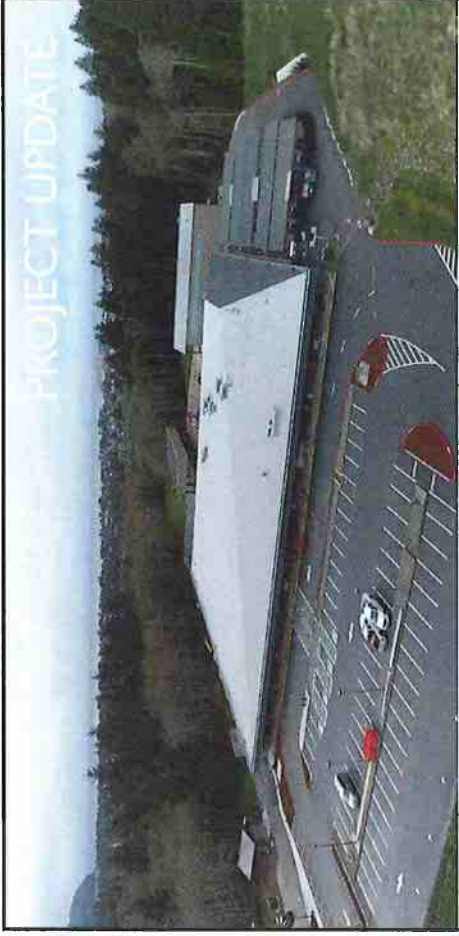


# SEASIDE SCHOOL BOARD



SEASIDE SD BOARD MEETING  
JANUARY 19, 2021

SEASIDE SCHOOLS  
CONSTRUCTION PROJECT



# SEASIDE SD BOARD MEETING



SEASIDE SD BOARD MEETING  
JANUARY 19, 2021

SEASIDE SCHOOLS  
CONSTRUCTION PROJECT

## PROJECT DASHBOARD

BUDGET	SCHEDULE	SCOPE	COMMUNITY
Monthly Rating: <span style="color: red;">●</span>	<span style="color: red;">●</span>	<span style="color: green;">●</span>	<span style="color: green;">●</span>
<span style="color: green;">●</span> ON TARGET	<span style="color: yellow;">●</span> CAUTION	<span style="color: red;">●</span> BEHIND	

### DECEMBER 2020 MILESTONES

- ✓ PRES - Cafeteria Ceiling Tile work
- ✓ PRES - Security and Data
- ✓ PRES - Punchlist work near completion
- ✓ HSMS - Interior finishes
- ✓ HSMS Weather Barrier Remediation - Successful inspection and testing of west side installation, masonry



### JANUARY 2020 TARGET MILESTONES

- ➕ PRES - Final Punchlist items
- ➕ PRES - Added electrical work
- ➕ HSMS - Relocate Booster Club sign from SHS
- ➕ HSMS - Complete Punchlist and additional work
- ➕ HSMS - Continue Weather Barrier Remediation, begin masonry install on east facade, metal panels on west

SEASIDE SCHOOLS  
CONSTRUCTION PROJECT

SEASIDE SD BOARD MEETING  
JANUARY 19, 2021

## EXECUTIVE SUMMARY

### CONSTRUCTION - MIDDLE AND HIGH SCHOOL

- Site - Resolve field drainage issues
- Site - Finish Landscaping work in the Spring
- Facade - Weather Barrier Remediation to continue through February
- Interior - Technology and Security
- Interior - Finish up punchlist items
- Interior - working on weather issues at storefront doors
- Technology - Upgraded internet, security cameras

SEASIDE SCHOOLS  
CONSTRUCTION PROJECT

SEASIDE SD BOARD MEETING  
JANUARY 19, 2021

# EXECUTIVE SUMMARY

## CONSTRUCTION - PACIFIC RIDGE

- Site – Finish crosswalk access at Spruce/Alder
- Interior – Finish up remaining punchlist items
- Interior – Add bathroom doors at Sector D
- Interior – Kitchen electrical upgrades
- Technology – Completed security, data and exterior door controls

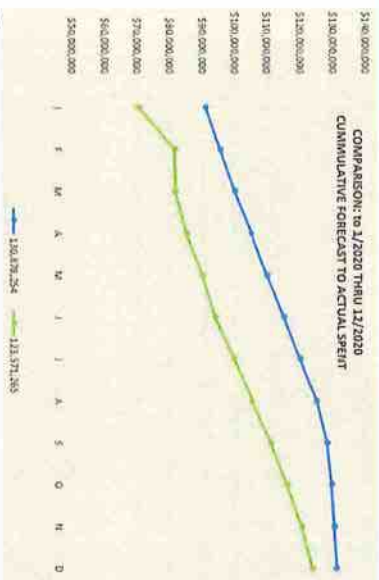


SEASIDE SCHOOLS  
CONSTRUCTION PROJECT

SEASIDE SD BOARD MEETING  
JANUARY 19, 2021

DAY-CPM  
A JV OF DAY & CPM

# BUDGET



SEASIDE SCHOOLS  
CONSTRUCTION PROJECT

SEASIDE SD BOARD MEETING  
JANUARY 19, 2021

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# QUESTIONS?



SEASIDE SCHOOLS  
CONSTRUCTION PROJECT

SEASIDE SD BOARD MEETING  
JANUARY 19, 2021

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