



NORTH PANOLA SCHOOL DISTRICT

District Office #1

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Sardis, MS 38637

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Cedric Richardson, Superintendent

FEDERAL PROGRAMS PROFESSIONAL DEVELOPMENT

Justification Form

If federal funds are needed, this form must be completed and attached to your professional development request.

Employee Name: _____ School: _____

Name of Conference or Workshop: _____

Date(s) of Conference: _____

1. What is the reason for your request to attend this conference or workshop? What is the purpose of the conference?

2. How will this conference or workshop benefit you and the students in the district? How will this conference or workshop increase student performance?

3. How will you disseminate the information you acquire from this conference or workshop to other staff members in the district?

Principal's Signature of Approval: _____ Date: _____

Federal Programs Director: _____ Date: _____

"Leadership, Collaboration, Innovation"