**PERSONNEL RECOMMENDATIONS**

**FOR SCHOOL BOARD**

*Please type and submit to the Personnel Office by Tuesday before the Board Meeting.*

|  |  |  |  |
| --- | --- | --- | --- |
|  | SCHOOL BOARD MEETING DATE: | | |
|  | |  | |
| ***GENERAL INFORMATION:*** | | | |
|  | | | |
| CANDIDATE’S NAME: | | | POSITION: |

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| SCHOOL: | | LENGTH OF CONTRACT: | | | | | START DATE: |
|  | |  | | | | |  |
| ***EDUCATIONAL BACKGROUND:*** | | | | | | | |
| COLLEGE/UNIVERSITY: | | | | | GRADUATION YEAR: | | |
|  | |  | | |  | | |
| MAJOR SUBJECT: | | | | | DEGREE: | | |
|  | |  | | | | |  |
| ***CERTIFICATION:*** | |  | | | | |  |
| CERTIFICATION CLASS: | | | | CERTIFICATION NUMBER: | | | |
| ENDORSEMENT(S): | | | | EXPIRATION DATE: | | | |
| MISSISSIPPI CERTIFICATION:  YES  NO | | | | OTHER: (SPECIFY) | | | |
| ***OTHER:*** | | | | | | | |
| COMPLETED APPLICATION IN PERSONNEL DEPARTMENT: | | | | | | YES  NO | |
|  |  | | | | |  | |
| REFERENCES AUDITED:  YES  NO | | | YEARS OF TEACHING EXPERIENCE: | | | | |
|  |  | | | | | (Do not include part-time experience) | |
|  |  | | | | |  | |
| COMMENTS: | | | | | | | |
| RECOMMENDATION MADE BY: | | | | | | / | |
|  | |  | | | | Title | |

**--------------------------------------DO NOT WRITE BELOW THIS LINE----------------------------------------**

DATE RECEIVED IN PERSONNEL OFFICE:

BOARD ACTION APPROVED TABLED