

**New Milford Board of Education
Facilities Sub-Committee Meeting Minutes
February 6, 2007**

Board Members Present:	Mr. Tom McSherry, Committee Chair*
	Dr. Lawrence Stillman*
	Mr. Robin Ruggiero*
	Mr. Joseph Vita*
	Mr. Bill McLachlan**
	Mrs. Wendy Faulenbach, Board Chair
	Mrs. Dian Marandola

***Committee Member**

**** Alternate Committee Member**

Administration Present:	Dr. JeanAnn C. Paddyfote, Superintendent
	Mr. John Calhoun, Director of Facilities
	Mr. Thomas Corbett, Director of Operations

1.	Mr. Tom McSherry called the Facilities Committee meeting to order at 6:30 p.m.	Call To Order
2.	There was no public comment.	Public Comment
3A.	<p>Athletic Field Maintenance for Spring Sports Season Mr. Calhoun gave an update on the maintenance of the sports fields.</p> <ul style="list-style-type: none"> • Focus will be directed to the school based athletic programs first and then to the fields that are used by rental groups. • A turf consultant will be meeting with Mr. Calhoun. • Fields at SMS have a top priority. • Maintaining the fields at the high school has the highest priority. • The fields at JPS and SNIS are usually used for baseball and soccer. These fields will be attended to after the high school and SMS. <p>Questions:</p> <ul style="list-style-type: none"> • How often are fields watered? How often the fields are watered depends on how dry the summer is. The stadium field has an irrigation system. The other fields use a watering cannon (machine dragging water 	Discussion and Possible Action

	<p>across field) system. The watering cannon system is not as efficient as the irrigation system at the stadium field.</p> <ul style="list-style-type: none"> • How has the charge for field use affected our revenue? We are now charging groups for the use of the fields and should start to see that revenue soon. At this time we do not know how much revenue will be generated. The groups reserving the fields are now being more selective in their decision-making due to the newly instituted charge for fields. It was stated that the fees schedule for the fields should be monitored and possibly increased sometime in the future. • It was noted that the field at the high school adjacent to the parking lot is in need of maintenance. There will be a great deal of focus on this field, not only is the field heavily used, but it is also highly visible. • Will more time be spent on the fields at SMS due to sports being reinstated? Initially, yes. If revenue is seen from the field charges, then a turf management program maybe looked into for these fields. • Can the fields at the old high school (SNIS) be used for Lacrosse and Soccer? This had been previously discussed. It was decided that it would be too costly for bus transportation of students to SNIS. • A drainage ditch at the fields was questioned. Mr. Calhoun explained that this is not a drainage ditch but more of an aeration system that promotes grass growth. 	
<p>3B.</p>	<p>Update on Capital Projects Mr. Calhoun gave a complete update on all capital projects, reviewing the enclosure in the Facilities packet.</p> <ul style="list-style-type: none"> • All items came in at cost or slightly below. When an item had a dollar amount attached to it, that amount will not be 	

	<p>exceeded, i.e., \$50,000 for roof repairs. The roof will be repaired up to the budgeted amount of \$50,000 but will not exceed that amount.</p> <ul style="list-style-type: none">• Ceiling fans are being installed in the classrooms at H&P and NES.• Some items needed to be replaced to be up to code – JPS underground fuel pipe.• Vendors have been switched regarding the repairs to the alarm panel at SMS.• HVAC controls for the computer lab/library at H&P will be installed by outside contractors.• The playground at NES is being resealed. It was determined that the cost of repaving was too high, as the area would need to be totally torn up to repave. <p>Questions:</p> <ul style="list-style-type: none">• Where are materials being stored for the projects that have not been completed? Some materials are being stored at the schools where the project is scheduled. Some supplies will be delivered by the supplier when appropriate. There are no supplies being stored in the barn for these projects. The materials being stored in the district are secure; they are stored in isolated areas and the only access is by Mr. Calhoun's staff.• Only 66% of the JPS roof repairs have been completed. Is there risk of further damage? The budget for this project is \$50,000. There is a priority list and the most crucial items have been chosen for repair.• Is the District's staff repairing the roof? An outside contractor, VanGuard Roofing is doing the repairs. In addition, the contractor is working with district staff on a prevention/maintenance plan.• How many full-time and part-time people report to Mr. Calhoun? Mr. Calhoun stated there is 50 staff reporting to him	
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	<p>with two subs that are not regular employees. Of the fifty staff, 36 are custodians that generally maintain the schools and 13 individuals who work on district projects.</p> <ul style="list-style-type: none"> • Will you be able to keep on schedule with this staff? Yes. • Has there been any progress regarding the equipment being stored in the back of Hill & Plain. This item will be placed on the next Facilities agenda. 	
<p>4.</p>	<p>Motion made by Mr. Vita: Move that the Facilities Sub-Committee adjourn. Seconded by: Mr. Ruggiero</p> <p>Aye: Mr. McSherry, Dr. Stillman, Mr. Ruggiero, Mr. Vita, Mr. McLachlan</p> <p>Nay:</p> <p>Abstain:</p> <p>Motion Passed – Unanimously</p> <p>The Facilities Sub-Committee Meeting adjourned at 7:05 p.m.</p>	<p>Adjourn</p>

Respectfully Submitted,

Mr. Tom McSherry
 Chair, Facilities Sub-Committee