

Cornerstone Montessori Elementary School

Governance Committee Meeting Minutes (minutes in green)

Tuesday, December 1, 2020, 5:30 p.m. (Online)

Members: Chris Bewell, Jean Melancon, Maisah Outlaw, Julaine Roffers-Agarwal (Chair)

AGENDA

- 1) Call Meeting to Order 5:34 pm
- 2) Public Comment Period – Comments limited to 3 minutes per person
- 3) Goals for today's meeting:
 - a) Review policy progress
 - i) Policies to review:
 - (1) Need to review draft 704 EFT policy from Finance Committee after it is completed- discussed and revised with comments from Joe.
 - (2) Need to review 524 annually (last reviewed 3/17/2020, aiming for end of school year)
 - ii) Will review Bylaws this school year as well- will review Bylaws at the January 2021 meeting
- 4) Education (orientation, ongoing education, etc.)
 - a) Education for next board meeting-December meeting will be focused on specific topics so will not have education at that meeting. Discussion of January Education topics.
 - b) Any additions to list of future board level education topics
 - i) Nancy Dana- governance training
 - ii) Understanding the budget
 - iii) Understand the academic goals and how to support them
 - iv) Paris Dunning (ESABA Executive Director)
 - v) Sarah Plumb (Jr High teacher from Oak Hill)- will contact for January meeting
 - vi) Visit to St Croix Montessori to visit Jr High site or operating Jr High site (Oak Hill, Lake Country, Sunny Hollow, maybe Parkway)- potentially virtual visit to St Croix before March meeting with discussion at March meeting
 - vii) Ben Moudry (Lake Country HOS, experiences and lessons from starting an adolescent program)
 - viii) Presentation by auditor with financial topics
 - ix) Presentation about elected officials for the area- who represents us in the area at different levels, who we contact for what
 - x) Financial understanding of an adolescent Montessori community (Oak Hill treasurer)- February as potential, after Sarah Plumb
 - xi) Future suggestions from Equity Task Force are welcome!
- 5) Next Meeting
 - a) ~~Tuesday December 22, 2020 at 5:30 pm, online (should we cancel our December meeting? If so,~~ Next meeting is January 26, 2021 at 5:30 pm online
- 6) Any other business
 - a) Discussion of potential members of new Marketing Task Force. Jean and Chris will work on Task Force Charge to present to Board at December Board meeting.
 - b) Discussion of potential chair of Expansion Task Force or future board member.
- 7) Adjourn 6:31pm