



OUR FUTURE IS IN CHILDREN'S EDUCATION

**MONDAY
7:30 P.M.**

**BOARD OF EDUCATION OFFICES
NAJARIAN CONFERENCE ROOM**

**BOARD OF EDUCATION
WOLCOTT, CONNECTICUT
JULY 09, 2018**

I. Call to Order, Pledge of Allegiance and Reading of the Mission Statement

The mission of the Wolcott Public Schools is to promote the academic, social, and emotional development of all students to become contributing members of the global community.

II. Approval of Minutes

A. Regular Meeting of June 25, 2018

III. Communications

IV. Business Manager's Report

A. Transfers

B. Expenditures

V. Superintendent's Report

A. Dr. Gasper's Report

VI. Public Comment

VII. Old Business

VIII. New Business

A. Nomination(s)

B. Transfer(s)

C. Permission to Dispose of Equipment

D. Rate for Substitute Nurses

IX. Committee Reports

- X. Time for the Public
- XI. Items for the Next Agenda
- XII. Adjournment

Note:

Finance Committee at 6:30 p.m. in the Najarian Board Room:

1. Business Manager's Report
2. Budget Transfers
3. Expenditures
4. Discuss Lunch Prices
5. Discuss Rate for Substitute Nurses

Facilities Committee Immediately following the Finance Committee Meeting in the Najarian Board Room:

1. Board's resolution to the Community Using Fields
2. Relinquish Center Street Property

Regular Meeting of the Board of Education – July 09, 2018

RESOLUTION: EXPENDITURES

Resolution from Dr. Anthony Gasper, Superintendent of Schools, to the Honorable Board of Education of the Town of Wolcott, making recommendation

To approve expenditures in the amount of **\$418,850.46** paid on July 10, 2018 for fiscal year 2018-2019.

To approve expenditures in the amount of **\$423,620.35** paid on July 10, 2018 for fiscal year 2018-2019.

To approve the August 2018 payroll expenditures in the amount of **\$800,000** for fiscal year 2018-2019.

Regular Meeting of the Board of Education – July 09, 2018

RESOLUTION: BUDGET TRANSFER(S)

Resolution from Dr. Anthony Gasper, Superintendent of Schools, to the Honorable Board of Education of the Town of Wolcott, making recommendation

To authorize the transfer of **\$167,795.79** from fiscal year 2018-2019 as presented in the Business Manager's report.

**WOLCOTT PUBLIC SCHOOLS
WOLCOTT, CONNECTICUT
SUPERINTENDENT'S REPORT**

JULY 09, 2018

I'm happy to report that the school system is working well and we are on track for a smooth start to the school year in late-August.

The Business Office is extremely busy closing out the 2018-2019 fiscal year and ordering critical classroom and school supplies for the coming year. We've already begun to get shipments of copy paper and learning resources.

Summer School is working very smoothly. Thanks to Mrs. Sara Tedesco for her leadership. We have the biggest number of students in recent history, 630. Students are benefitting from courses in academics, sports, the arts and sciences.

We have our own custodians, maintenance crews, and contractors busy at all of our school making key repairs and improvements. Notably, our gymnasiums are being outfitted with LED lighting. These lights are smaller in size, use less electricity, and yet provide brighter lighting than regular fluorescent lights.

We are making a substantial investment in technology over the summer as well. Wolcott High School will see a strong influx of Chromebooks and WiFi access points are being added across the district. Additionally, we are improving and expanding our system of security cameras across all five schools.

Conference Attendance Report

July 8, 2018

DATE	COST	PERSON(S)	SCHOOL/POSITION	SUB	PRESENTER	TITLE	LOCATION
7.10.2018	None	Megan Patchkofsky	Central Office	No	CCM	ADA/FMLA/FOIA	Harwington, CT
7.17.2018	None	Megan Patchkofsky	Central Office	No	CCM	Employment Law Topics/Unions	Guilford, CT
9.20.2018	(M) Only	Heather MacDonald	FES/SPED	No	PMT Associates	PMT Training	Middletown, CT

Field Trip Chart
BOE Meeting 07/09/18

Trip ID	Trip	Date	School	# Students	Destination	Educational Objectives	Contact Name
No Trips Scheduled							

Fundraiser Report
July 9, 2018

DATE	SCHOOL	GROUP/PERSON	DESCRIPTION OF FUNDRAISER
Sept 4 - 14	WES	Student Council	Orange Pin wheel flowers and donation flowers for the Alzheimer's Association lobby sale.
Nov 6	WHS	National Honor Society	Sell Baked Goods/Water/Snacks to voters on election day

WOLCOTT PUBLIC SCHOOLS

Fundraiser Request Form

{Requires Board of Education approval}

Name of School:

Name of Organization:

Sponsor: Person Submitting Form:

Date(s) of Fundraiser:

Copy of invoice/contract attached? Yes No

Type of Fundraiser: In-School Out-of-School Both

Nature of Fundraiser:

1. Item(s) to be sold:

2. Vendor/Company:

3. Cost of merchandise:

4. Where & how item(s) will be sold:

5. Anticipated organizational profit:

Purpose of Fundraiser: (be specific)

****Please return this completed form to the Principal, ten (10) school days prior to the next scheduled Board of Education meeting. This fundraiser is NOT confirmed until it as been approved on this form by the Board of Education.**

Fundraiser Approved: Yes No

If No, reason:

Principal: Date:

Superintendent: Date:

Approved by the Wolcott Board of Education: Date:

RECEIVED

WOLCOTT PUBLIC SCHOOLS

JUN 29 2018

Fundraiser Request Form

{Requires Board of Education approval}

Superintendent of Schools
WOLCOTT, CONNECTICUT

Name of School:

Name of Organization:

Sponsor: Person Submitting Form:

Date(s) of Fundraiser:

Copy of invoice/contract attached? Yes No

Type of Fundraiser: In-School Out-of-School Both

Nature of Fundraiser:

1. Item(s) to be sold:

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****Please return this completed form to the Principal, ten (10) school days prior to the next scheduled Board of Education meeting. This fundraiser is NOT confirmed until it as been approved on this form by the Board of Education.**

Fundraiser Approved: Yes No

If No, reason:

Principal: Date:

Superintendent: Date:

Approved by the Wolcott Board of Education: _____ Date: _____

Regular Meeting of the Board of Education – July 09, 2018

RESOLUTION: NOMINATION(S)

Resolution from Dr. Anthony Gasper, Superintendent of Schools, to the Honorable Board of Education of the Town of Wolcott, making recommendation

TO APPOINT THE FOLLOWING PERSON(S) AS INDICATED:

1. **Cheryl Heyl** to the position of Elementary Art Teacher at Wakelee School and Frisbie School effective August 23, 2018;
2. **Valerie Owens** to the position of Food Service Worker at Wolcott High School effective August 21, 2018;
3. **Lura Palmer** to the position of Long Term Substitute Math at Wolcott High School effective August 23, 2018, pending certification;
4. **George Phelan** to the position of Technology Education Teacher at Wolcott High School effective August 23, 2018;
5. **Laura Wortman** in the position of Chemistry Teacher at Wolcott high School effective August 23, 2018.

(See attached)

Regular Meeting of the Board of Education – July 09, 2018

RESOLUTION: TRANSFER BETWEEN JOB(S)

Resolution from Dr. Anthony Gasper, Superintendent of Schools, to the Honorable Board of Education of the Town of Wolcott, making recommendation

TO APPROVE THE FOLLOWING TRANSFER TO THE POSITION INDICATED:

1. **Terrence Lindsay** from the position of Custodian at Tyrrell School to the position of Head Custodian at Frisbie School effective on July 10, 2018.

Regular Meeting of the Board of Education – July 09, 2018

RESOLUTION: PERMISSION TO DISPOSE OF EQUIPMENT

Resolution from Dr. Anthony Gasper, Superintendent of Schools, to the Honorable Board of Education of the Town of Wolcott, making recommendation

To give Wolcott High School permission to dispose of the following items:

1. (35) Out of Date Medical Books, Health Careers Today 2012 5th ed.
2. Trapeze
3. Stained Clinical Uniforms
4. Outdated French Textbooks
5. Outdated French Workbooks
6. Outdated VHS Tapes
7. Outdated Cassette Tapes

(See attached)

Regular Meeting of the Board of Education – July 09, 2018

RESOLUTION: NURSES' SUBSTITUTE PAY REQUEST

Resolution from Dr. Anthony Gasper, Superintendent of Schools, to the Honorable Board of Education of the Town of Wolcott, making recommendation(s)

To Approve the Request for an Increase in the Nurses' Substitute Pay to \$125.00.

COMMITTEE REPORTS

July 09, 2018

Facilities Committee – June 25, 2018

Finance Committee – June 25, 2018

WOLCOTT PUBLIC SCHOOLS
WOLCOTT, CONNECTICUT

FACILITIES COMMITTEE
MINUTES OF JUNE 25, 2018

A meeting of the Wolcott Public Schools' Facilities Committee was held on Monday, June 25, 2018, at Tyrrell Middle School's Library. In attendance were: Thomas Buzzelli, Chair of the Facilities Committee; Lori Delbuono Bartlett, Chairman of the Board; Cynthia Mancini, Vice Chairman of the Board; Roberta Leonard, Secretary of the Board; Anthony Gugliotti, Christopher Charette, Paul D'Angelo, Kelly Mazza, and Kathleen Cordone, all board members. Also in attendance: Dr. Anthony Gasper, Superintendent of Schools; and Dave Stankus, and Wayne Natzel Facilities Director.

The meeting was called to order at 6:15 p.m. by Mr. Buzzelli.

Mr. Stankus gave the Committee a reviewed status on all five schools. Alcott has received new carpets and is now 90% LED. Tyrrell has talked to contractor about converting furnaces to gas. Wakelee's front cement stairs by the gym entrance has been replaced. Frisbie's front sidewalk will be repaired and replaced. He discussed the roof and HVAC issues at Wolcott High School.

The Facility Director also reported that Phoenix and Central Office Buildings are ready for change status. Also, the energy efforts are good to save on usage and cost. Lastly, Safety Drills are all completed and forms are filled out and have been submitted to the state.

ADJOURNMENT:

Motion: by Mrs. Mancini, seconded by Ms. Leonard, to adjourn the Facilities Committee meeting at 6:45 p.m. So voted.

WOLCOTT PUBLIC SCHOOLS
WOLCOTT, CONNECTICUT

FINANCE COMMITTEE
MINUTES OF June 11, 2018

A meeting of the Board of Education's Finance Committee was held on Monday, June 11, 2018, at Tyrrell Middle School. In attendance were: Cynthia Mancini, Chairman of the Finance Committee and Vice Chairman of the Board; Lori DelBuono Bartlett, Chairman of the Board; Roberta Leonard, Secretary of the Board; Thomas Buzzelli, Christopher Charette, Paul D'Angelo, Anthony Gugliotti, Kelly Mazza and Kathleen Cordone, all board members. Also in attendance: Dr. Anthony Gasper, Superintendent of Schools, Todd Bendtsen, Business Manager; Eileen Girgenti, Director of Food Service; and Dave Stankus and Wayne Natzel, Facilities Director.

The meeting was called to order at 6:46 p.m. by Mrs. Mancini.

The Finance Committee reviewed pending vendor invoices and budget reports. They discussed transfer reports, electricity generator services. The committee also looked over the Internal Services Report and health claims. Lastly, they reviewed increasing lunch prices.

ADJOURNMENT:

Motion: by Mr. Gugliotti, seconded by Mr. D'Angelo to adjourn the meeting at 7:32 p.m. So voted.