

1 **OFFICIAL MINUTES**

2
3 of the **REGULAR MEETING** of the Greenwich Township Board of Education held
4 Tuesday, May 16, 2006 in the Nehaunsey Middle School library.

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6 The meeting was called to order by President Frank J. Minniti at 7:03 pm.

7
8 **Roll Call:**

- 9
10 Frank J. Minniti
11 Robyn Glocker Hammond
12 Jo Anne Caira
13 Patrick Lani, Jr.
14 Michael Myers
15 James Sorbello
16 Susan Vernacchio

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18 Also present were Dr. Francine Marteski, Superintendent and Scott A. Campbell,
19 School Business Administrator/Board Secretary.

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21 As required under the guidelines of the Open Public Meeting Law, notice of this meeting
22 was sent to the Courier Post, The Philadelphia Inquirer and the Township Clerk. It was
23 also posted in the Greenwich Township School Buildings. (Optional: Videotaping
24 Regulations – “The proceedings of this meeting are being videotaped and anyone
25 wishing to discuss an individual child should so note.”)

26
27 Flag Salute

28
29 **1. DELEGATES**

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31 Motion: (Myers/Glocker Hammond) to approve the following:

- 32
33 A. The approval to appoint Frank J. Minniti and Jo Anne Caira as the
34 Greenwich Township School District Delegates to the County and State
35 Board Association for the 2006-2007 school year.

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37 Motion carried by unanimous voice vote.

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39 **2. COMMITTEES**

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41 Motion: (Sorbello/Glocker Hammond) to approve the following:

- 1 A. The approval for appointments to the following committees for the 2006-
2 2007 school year.

3
4 **2006-2007 COMMITTEE MEMBERS**

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6 **BUDGET & FINANCE**

7 Chairperson: Frank J. Minniti
8 Susan Vernacchio
9 James Sorbello

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11 **BUILDINGS & GROUNDS**

12 Chairperson: Robyn Glocker Hammond
13 James Sorbello
14 Patrick Lani, Jr.

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16 **CURRICULUM**

17 Chairperson: James Sorbello
18 Frank J. Minniti
19 Michael Myers

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21 **NEGOTIATIONS**

22 Chairperson: Robyn Glocker Hammond
23 Susan Vernacchio
24 Michael Myers

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26 **PERSONNEL**

27 Chairperson: Frank J. Minniti
28 Jo Anne Caira
29 Michael Myers

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31 **POLICY**

32 Chairperson: Jo Anne Caira
33 Frank J. Minniti
34 Patrick Lani, Jr.

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36 **PUBLICITY & PUBLIC RELATIONS**

37 Chairperson: Susan Vernacchio
38 Jo Anne Caira
39 Patrick Lani, Jr.

40
41 **GLOUCESTER COUNTY/STATE BOARD ASSOCIATION**

42 Representative: Frank J. Minniti
43 Representative: Jo Anne Caira

1 Motion carried by unanimous roll call vote.
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3 **3. MINUTES**
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5 Motion: (Vernacchio/Sorbello) to approve the minutes:
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7 April 10, 2006 - Workshop Meeting
8 April 25, 2006 - Reorganization/Regular Meeting
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10 Motion carried by unanimous roll call vote.
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12 **4. SUPERINTENDENT'S REPORT**
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14 Motion: (Sorbello/Myers) to approve the following as one, A & B:
15

16 A. Administrative Reports
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- 18 1. Enrollment Statistics, Fire Drills and Suspensions, as of April 30,
19 30, 2006 (Attachment - EXHIBIT B1)
20
- 21 2. School Health Services Monthly Reports as of April 30, 2006
22 (Attachment - EXHIBIT B2)
23
- 24 3. 2005-2006 Violence & Vandalism Report as of April 30, 2006
25 (Attachment - EXHIBIT B3)
26
- 27 4. Monthly Report of Attendance Officer as of April 30, 2006
28 (Attachment - EXHIBIT B4)
29

30 B. Job Description
31

- 32 1. The approval of the Job Description for Computer Technician
33 (#4025, Support Staff Members) as per the attached. (Attachment -
34 EXHIBIT C)
35

36 Motion carried by unanimous roll call vote.
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38 **5. CURRICULUM & INSTRUCTION**
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40 Motion: (Caira/Minniti) to approve the following as one, A & B:
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42 A. Summer Programs
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- 1. The approval of the following Summer Programs to be held June 26, 2006 through July 27, 2006.
 - a. PreSchool Disabled - Extended School Year Program
 - b. Multiply Disabled - Extended School Year Program
 - c. Summer Fast ForWord Program
- 2. The approval of the following Summer Program to be held June 26, 2006 through July 27, 2006.
 - a. Computer Assisted Instruction (CAI) Summer School
- B. The approval to implement a one-half day (am) traditional pre-school class at Broad Street School for the 2006-2007 school year as per the attached. (Attachment - EXHIBIT D)

Motion carried by unanimous roll call vote.

Motion: (Sorbello/Glocker Hammond) to approve the following:

C. Field Trips

- 1. The approval of Request for Educational Trip/Transportation for the following:

GRADE AND/OR GROUP	DESTINATION/TIME	DATE	ESTIMATED RELATED COST	ESTIMATED TRANSPORTATION COST	TOTAL
Grade 2	Memorial School, Pitman, NJ Pen Pal Visits 9:00 am - 1:00 pm	6/1/06	\$108.00	Driver: \$100.00 Lunch: \$ 8.00	\$108.00
Grade 4	DARE Trip Citizens Bank Park 5:00 pm - 11:00 pm	6/16/06	\$365.00	Driver: \$300.00 Lunch: \$ 16.00 Tolls: \$ 9.00 Parking:\$ 40.00	\$365.00

Motion carried by unanimous roll call vote.

6. PERSONNEL

Motion: (Myers/Glocker Hammond) to approve the following as one, A-E:

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- A. The approval of the G.T.E.A. represented non-tenured teaching staff members for the 2006-2007 school year as per the attached; teaching assignments to be determined. (Attachment - EXHIBIT E1)
- B. The reappointment of the G.T.E.A. represented employees as Classroom Aides for the 2006-2007 school year as per the attached. (Attachment - EXHIBIT E2)
- C. The approval of the following G.T.E.A. represented employees for the 2006-2007 school year as per the attached. (Attachment - EXHIBIT E3)
 - 1. Custodians
 - 2. Custodian/Maintenance
 - 3. Secretaries
 - 4. Cafeteria
- D. The approval for the reappointment of the following employees as Bus Aides for the 2006-2007 school year at the following hourly rates:

EMPLOYEE	HOURLY RATE
Sharon DiMenna	\$9.35
Elizabeth McBride	\$9.35

- E. The approval for the reappointment of Dean Sizemore as District Attendance Officer for the 2006-2007 school year at an annual salary of \$3,570.00.

Motion carried by unanimous roll call vote.

Motion: (Caira/Sorbello) to approve the following as one, F-K:

- F. The approval for the reappointment of Charlene Hresko as Non-Instructional Aide at Broad Street School for the 2006-2007 school year at a salary rate of \$9.25 per hour, not to exceed \$9,842.00.
- G. The approval for the reappointment of Jean Walko as Part-Time Instructional Special Education Aide at Broad Street School for the 2006-2007 school year at a salary rate of \$17.39 per hour, not to exceed \$11,472.37.
- H. The approval for the reappointment of Ellen Sarmiento as Part-Time Instructional Special Education Aide at Broad Street School for the 2006-2007 school year at a salary rate of \$17.39 per hour, not to exceed \$11,472.37.

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- I. The approval for the reappointment of Patricia Shannon as Director of Food Services for the 2006-2007 school year at an annual salary of \$27,958.00.
- J. The approval for the reappointment of AnnaMarie Dick, Part-Time Library Aide, for the 2006-2007 school year at a salary of \$12.85 per hour, not to exceed \$9,021.00.
- K. The approval for reappointment of the following employees as Cafeteria/Lunchroom Aides for the 2006-2007 school year at the following hourly rates:

EMPLOYEE	HOURLY RATE
Joyce Atkinson	\$9.25
Alison Grelli	\$8.95
Lisa Maden	\$8.80
Elizabeth McBride	\$9.25
Andrea Sammons	\$8.95
Charline Viereck	\$9.25
Christine Wojcik	\$9.25
Maryann Wright	\$8.80

Motion carried by unanimous roll call vote.

Motion: (Lani/Vernacchio) to approve the following as one, L-Q:

- L. The approval for the appointment of Lorie Muraca as Special Education Teacher for the Pre-School 2006 Extended School Year Program effective June 26, 2006 through July 27, 2006, four-day week, 18 day total, 2.5 hours per day at \$29.00 per hour, not to exceed \$1,305.00.
- M. The approval for the appointment of the following individuals as Teacher's Aides for the Pre-School Disabled 2006 Extended School Year program effective June 26, 2006 through July 27, 2006, four-day week, 18 day total, 2.5 hours per day at \$13.33 per hour, not to exceed \$599.85.

Deborah Silvestro
Lisa Villacorta
Jean Walko
- N. The approval for the appointment of Alanna Schell as Special Education Teacher for the Multiply Disabled 2006 Extended School Year Program effective June 26, 2006 through July 27, 2006, four-day week, 18 day total, 2.5 hours per day at \$29.00 per hour, not to exceed \$1,305.00.

1 O. The approval for the appointment of the following individuals as Teacher's
2 Aides for the Multiply Disabled 2006 Extended School Year Program
3 effective June 26, 2006 through July 27, 2006, four-day week, 18 day
4 total, 2.5 hours per day at \$13.33 per hour, not to exceed \$599.85.

5
6 Megan Sizemore Ellen Sarmiento
7

8 P. The approval for the appointment of the following individuals as
9 Speech/Language Specialists for the 2006 Summer Fast ForWord
10 Program effective June 21, 2006 through July 27, 2006, four-day week, 20
11 day total, 4.5 hours per day for a stipend of \$4,200.00.

12
13 Elizabeth Button Maureen Jenzano
14

15 Q. The approval for the appointment of JoAnn Parker as Teacher of the 2006
16 Computer Assisted Instruction (CAI) Summer School effective June 26,
17 2006 through July 27, 2006, four-day week, 18 day total, up to 5 hours per
18 day (pending enrollment) at \$29.00 per hour, not to exceed \$2,610.00.

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20 Motion carried by unanimous roll call vote.

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22 Motion: (Sorbello/Glocker Hammond)to approve the following as one, R-
23 AA:

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25 R. The approval for the reappointment of Christine Wojcik as Substitute
26 Caller for the 2006-2007 school year at a stipend amount of \$2,500.00.

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28 S. The approval for the reappointment of the following individuals as summer
29 custodians effective June 20, 2006 through August 31, 2006, 8 hours per
30 day, 5 days per week, at \$8.50 per hour:

31
32 Frank Minniti, II Thomas Fagely Elyse Giordano
33

34 T. The resolution herein seeking permission of the Commissioner to employ
35 the below recommended certificated or support staff applicant on an
36 emergent basis for a period not to exceed three (3) months pending
37 completion of a positive Criminal History Check:

38
39 1. The approval for the appointment of Lisa Taylor as Substitute
40 Nurse for the 2005-2006 school year. Substitute rate will be \$70.00
41 a day, up to and including ten (10) days. After ten (10) days, the
42 rate increases to \$75.00 a day.

- 1 U. The approval for the reappointment of Mark Vogeding as Summer Help
 2 Coordinator effective June 20, 2006 through August 31, 2006, 8 hours per
 3 day, 5 days per week, at \$10.50 per hour.
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- 5 V. The approval for the reappointment of the Gloucester County Special
 6 Services School District Substitute School Nurse Clearinghouse on an as-
 7 needed basis for the 2006-2007 school year in the event that the district's
 8 school nurses are absent on the same day and an approved district
 9 substitute nurse cannot be acquired. The rate of pay for a full day is
 10 \$225.00.
 11
- 12 W. The retroactive approval for a leave of absence (FMLA) for Michele (Sheli)
 13 Burgess on an intermittent basis effective May 1, 2006 as per the
 14 attached. (Attachment - EXHIBIT F)
 15
- 16 X. The approval for acceptance of the resignation of Janine Harris effective
 17 June 30, 2006 as per the attached. (Attachment - EXHIBIT G)
 18
- 19 Y. The approval for the appointment of Mark Mower as Substitute Teacher
 20 for the 2005-2006 school year. Substitute rate will be \$70.00 a day, up to
 21 and including ten (10) days. After ten (10) days, the rate increases to
 22 \$75.00 a day.
 23
- 24 Z. The approval for the appointment of the following teaching staff members
 25 for the grade/group/area positions for the 2006-2007 school year listed
 26 below:
 27

GRADE LEVEL	LOCATION	STAFF MEMBER
Kindergarten	Broad Street School	Megan Sizemore
Grade 1	Broad Street School	Carole Cunningham
Grade 2	Broad Street School	Kim Robostello
Grade 3	Broad Street School	Cheryl Pindur
Grade 4	Broad Street School	Patricia McGovern
Grade 5	Nehaunsey Middle School	Suzanne Mlynarczyk
Grade 6	Nehaunsey Middle School	Joshua Bomze
Grade 7	Nehaunsey Middle School	Nora Traum
Grade 8	Nehaunsey Middle School	Lynn Leupold
Special Area	Broad Street School	Michele Burgess
Special Area	Nehaunsey Middle School	Janet Shivers
BSIP	Broad Street School	Susan Zimmerman
BSIP	Nehaunsey Middle School	Janice Spoto

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AA. The approval for the appointment of the following teaching staff members for the extra-curricular positions listed below for the 2006-2007 school year:

POSITION	STIPEND PER HOUR	NOT TO EXCEED	STAFF MEMBER
Art Enrichment (Broad Street & Nehaunsey Middle School)	\$25.00	\$750.00	Gina Hicks
ASK 3 & 4	\$25.00	\$1,250.00 each	Paula Carrozzino Jo Ann Parker Cheryl Pindur Diane Shirley Patricia McGovern Kimberly Robostello Janet Geary
Audio Visual Coordinator: Broad Street School	\$25.00	\$1,000.00	Michael Grelli
Nehaunsey Middle School	\$25.00	\$1,000.00	Stephania Tomazewski
Bell Choir (Nehaunsey Middle School)	\$25.00	\$750.00	Laura Enuco
Chorus (Broad Street & Nehaunsey Middle School)	\$25.00	\$750.00	Laura Enuco
Eighth Grade Advisor-Graduation	\$25.00	\$750.00	Bill Porreca
Eighth Grade Graduation Music Coordinator	\$25.00	\$250.00	Laura Enuco
Eighth Grade Fundraising	\$25.00	\$125.00	Bill Porreca
Eighth Grade Trip Organizer	\$25.00	\$250.00	Bill Porreca
Digital Camera/Web Club	\$25.00	\$750.00	Stephania Tomazewski
GEPA	\$25.00	\$250.00	Bill Porreca
Intramural Bowling - 8 weeks (2)	\$25.00	\$800.00 each	Jody Harris Sharon Salvatore
Italian Club	\$25.00	\$750.00	Adriana Marini-Cossetti
Junior National Honor Society Advisors (2)	\$25.00	\$1,250.00 each	Jennifer Carr Suzanne Mlynarczyk
Natural Helpers (2)	\$25.00	\$500.00 each	Terry DiSanto Kristine Knorr
Performing Arts	\$25.00	\$1,250.00	Lori Chiavoroli
SADD Advisors (2)	\$25.00	\$1,000.00 each	Tina Sayers Janet Shivers
Saturday School (2)	\$25.00	\$500.00 each	Lori Chiavoroli Cheryl Pindur
Student Council (2)	\$25.00	\$1,250.00 each	Janice Spoto Adriana Marini-Cossetti
Yearbook Club	\$25.00	\$500.00	Kathy Seacrist
Broad Street School Homework Club - Rotating Teachers - 2 hours per week x 30 weeks (October - May)	\$25.00	\$1,500.00	Cheryl Pindur Kate Brown Megan Sizemore Diane Shirley Kimberly Robostello Patricia McGovern Kathy Seacrist Alanna Schell Stephanie Beckett

POSITION	STIPEND PER HOUR	NOT TO EXCEED	STAFF MEMBER
Broad Street School Homework Club - Rotating Aides - 2 hours per week x 30 weeks (October - May)	\$12.50	\$750.00	Lisa Villacorta Debbie Knestaut Ellen Sarmiento Janet Oliveri Debbie Silvestro
Nehaunsey Middle School Homework Club - Rotating Teachers - 3 hours per week x 30 weeks (October-May)	\$25.00	\$2,250.00 each	Jennifer Carr Lori Chiavoroli Allison D'Angelo Lynn Leupold

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Roll Call Vote:

- Frank J. Minniti - Abstained on Item S for Frank J. Minniti II, yes to all others
- Robyn Glocker Hammond - Yes to all
- Jo Anne Caira - Yes to all
- Patrick Lani, Jr. - Yes to all
- Michael Myers - Yes to all
- James Sorbello - Yes to all
- Susan Vernacchio - Yes to all

7. BUSINESS & FINANCE

Motion: (Vernacchio/Lani) to approve the following:

A. Bills Lists

- 1. The bills as presented by the Board Secretary in the following amounts are ordered paid. (Attachment - EXHIBIT H)

P79	\$271,077.07
P80	\$ 5,589.72
P81	\$ 520.16
P82	\$269,386.13
P83	\$264,396.06
P84	\$ 100.00

Motion carried by unanimous roll call vote.

Motion: (Sorbello/Myers) to approve the following as one, B-E:

B. Student Activities Account

- 1 1. The approval of the Student Activities Account Monthly Bank
2 Reconciliation for the months of March, 2006 and April, 2006.
3 (Attachment - EXHIBIT I)
4

5 C. Board Secretary's Report
6

- 7 1. The acceptance of the Board Secretary's Report for the month of
8 March, 2006. (Attachment - EXHIBIT J)
9

10 Pursuant to N.J.A.C.6A:23-2.11(c)4, the Greenwich Township
11 Board of Education certifies by a roll call vote that as of March
12 31, 2006, after review of the Board Secretary's Report for March,
13 2006, and upon consultation with the district officials, to the best of
14 our knowledge no major account or fund has been over expended
15 in violation of N.J.A.C.6A:23:23-2.11(b) and that sufficient funds are
16 available to meet the district's financial obligation for the remainder
17 of the fiscal year.
18

19 D. Treasurer's Report
20

- 21 1. The approval of the Treasurer's Report in accordance with 18A:17-
22 36 and 18A:17-9 for the month of March, 2006. The Treasurer's
23 Report and Secretary's Report are in agreement for the month of
24 March, 2006. (Attachment - EXHIBIT K)
25

26 E. Transfer List
27

- 28 1. The ratification of transfers, authorized by the Superintendent, for
29 the month of March, 2006, to give balances to new accounts and
30 to balance existing accounts. (Attachment - EXHIBIT L)
31

32 Motion carried by unanimous roll call vote.
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34 Motion: (Lani/Minniti) to approve the following as one, F1 & F2:
35

36 F. Contracts
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- 38 1. The approval of the agreement between Verizon New Jersey Inc.
39 and the Greenwich Township School District as per the attached.
40 (Attachment - EXHIBIT M1)
41
42 2. The approval of the agreement between Gloucester County Special
43 Services School District and the Greenwich Township School

1 District to participate in the activities of the proposed Stewart B.
2 McKinney-Vento Grant Program as per the attached. (Attachment -
3 EXHIBIT M2)
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5 **8. FACILITIES**
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7 Motion: (Vernacchio/Lani) to approve the following:
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9 A. 2006-2007 Alternate Toilet Room Facilities
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- 11 1. The approval for submission of the 2006-2007 Alternate Toilet
12 Room Facilities-Early Intervention, Pre-Kindergarten and
13 Kindergarten form to the New Jersey State Department of
14 Education to be in compliance with the N.J.A.C. 6A:26-6.2(h)4ii.
15 This would be for rooms 106, 107, 108, 110, 111 and 112 at the
16 Broad Street School. (Attachment - EXHIBIT N1)
17

18 Motion carried by unanimous roll call vote.
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20 Motion: (Sorbello/Lani) to approve the following:
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22 B. Renewal Application for Substandard Instructional Space
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- 24 1. The approval for the submission of the 2006-2007 Renewal
25 Application for Substandard Instructional Space Form to the New
26 Jersey Department of Education. The room is as follows:
27 (Attachment - EXHIBIT N2)
28

29 Room #207 at the Broad Street School
30

31 Motion carried by unanimous roll call vote.
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33 **9. USE OF FACILITIES**
34

35 None at this time.
36

37 **10. OLD BUSINESS**
38

39 None at this time.
40

41 **11. NEW BUSINESS**
42

1 Dr. Francine Marteski will attend the New Jersey Small Schools Conference in
2 Atlantic City, NJ on May 17, 2006.
3 New Jersey School Board Association Field Representative, Gwen Thorton,
4 would like to come to the June workshop meeting to meet with new Board
5 Members and the Board overall.
6

7 **12. CORRESPONDENCE**

8
9 Stephania Tomazewski, Alisa Whitcraft, Gina Hicks and Sue McAlary sent thank
10 you notes regarding the gift cards from Education Week.
11

12 **13. BOARD OF EDUCATION COMMITTEE REPORTS**

13
14 None at this time.
15

16 **14. PUBLIC - AGENDA/NON-AGENDA ITEMS**

17
18 This is the time when anyone from the public who wishes to speak to the Board
19 may do so. Please state your name, address and phone number. The Board will
20 hear your concerns. The Board may or may not take action this evening. You
21 will be notified either at this meeting, by letter or telephone of any action the
22 Board does take.
23

24 Danielle Rogers, 266 Ashton Drive, Gibbstown, NJ, (856) 224-9893, has
25 concerns with the ASK 3 & 4 results from the last few years and is discouraged
26 with the direction the District may be going. She did a comparison between the
27 District and surrounding counties and then a comparison statewide and she feels
28 that her findings are not favorable to the district.
29

30 Board President Frank J. Minniti thanked her for her comments and she would be
31 hearing from a district representative in the near future.
32

33 **15. CLOSED SESSION**

34
35 Pursuant to certain requirements of the Open Public Meetings Act, N.J.S.A. 10:4-
36 6, et seq., which provides that an Executive Session, not open to the public, may
37 be held for certain specified purposes when authorized by Resolution.
38

39 The Board of Education for Greenwich Township, assembled in public session on
40 May 16, 2006 hereby resolves that an Executive Session closed to the public
41 shall be held on May 16, 2006, at 7:35 p.m. in the Nehaunsey Middle School
42 library, Room 48, located at 415 Swedesboro Road, Gibbstown, New Jersey, for

1 discussion of certain matters which relate to items authorized by Open Public
2 Meetings Act, (N.J.S.A. 10:4-12b) to be discussed in closed session.

3
4 *Matters Involving Individual Privacy*
5 *Matters Relating to the Employment Relationship*
6

7 It is anticipated that such matter may be disclosed to the public upon the
8 determination of the Board that applicable exception no longer applies and the
9 public interest will no longer be served by such confidentiality.

10
11 Motion: (Sorbelllo/Glocker Hammond) to enter into closed session at 7:35 pm to
12 discuss the following:

13
14 *Personnel*
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16 Motion carried by unanimous voice vote.

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18 Returned from closed session at 8:27 p.m.
19

20 **16. PERSONNEL**
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22 Motion: (Sorbelllo/Vernacchio) to approve the following:
23

24 A. The acceptance of Dr. Francine Marteski's written performance
25 report and oral narrative evaluation.
26

27 Motion carried by unanimous roll call vote.
28

29 Motion: (Myers/Caira) to approve the following:
30

31 B. The approval of a Leave of Absence (FMLA) for Cheryl Pindur for the
32 period covering May 22, 2006 to May 26, 2006.
33

34 Motion carried by unanimous roll call vote.
35

36 Motion: (Myers/Glocker Hammond) to approve the following:
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38 C. The approval for the School Business Administrator to increase the
39 summer custodial staff by one additional student for the summer of 2006.
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41 Motion carried by unanimous roll call vote.
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17. ADJOURNMENT

Motion: (Glocker Hammond/Minniti) to adjourn the meeting at 8:31 p.m.

Motion carried by unanimous voice vote.

Respectfully Submitted,

Scott A. Campbell, Board Secretary