



OUR FUTURE IS IN CHILDREN'S EDUCATION

**MONDAY
7:30 P.M.**

**WOLCOTT HIGH SCHOOL
RESOURCE CENTER**

**BOARD OF EDUCATION
WOLCOTT, CONNECTICUT
AGENDA
November 17, 2014**

I. Call to Order, Pledge of Allegiance, and Reading of the Mission Statement

The mission of the Wolcott Public Schools is to promote the academic, social, and emotional development of all students to become contributing members of the global community.

II. Approval of Minutes

A. Regular Meeting of October 27, 2014

III. Communications

IV. Business Manager's Report

A. Expenditures

V. Superintendent's Report

A. Mr. Macary's Report

B. 2015 Teacher of the Year – Mrs. Nicol & Mrs. Riggi

VI. Public Comment

VII. Committee Reports

VIII. Old Business

IX. New Business

A. Resignation

B. Transfer Between Jobs

C. Nomination(s)

D. Leave Request

E. Out of State Field Trip(s)

- F. Approve Hourly Substitute Wages Increase – January 2015
 - G. Approve Hourly Substitute Wages Increase – July 2015
 - H. Approve Substitute Teacher Wages Increase – July 2015
 - I. Approve the 2015-2016 School Calendar – Initial Vote
 - J. Bid Award – Security Cameras
 - K. Bid Award – Alcott Well
- X. Time for the Public
 - XI. Items for the Next Agenda
 - XII. Executive Session

Recommended Motion: “that the Board go into executive session for the purpose of 1) discussion of the district employment of certified teachers; 2) a discussion of a confidential student matter which would result in disclosure of information protected by FERPA; and 3) the contract of the Superintendent of Schools.

ADJOURNMENT OF EXECUTIVE SESSION

- XIII. Adjournment

Note:

Facilities Committee at 6:30-7:00 p.m. in the Wolcott High School’s Virtual Learning Computer Lab: 1) Facilities Director’s Report; 2) Review Security Camera Bids; and 3) Review the Alcott Well Bids.

Finance Committee at 7:00-7:30 p.m. in the Wolcott High School’s Virtual Learning Computer Lab: 1) Expenditures; 2) Business Manager’s Report; and 3) Electricity Bid Update.

***BOARD OF EDUCATION
WOLCOTT, CONNECTICUT***

A Board of Education meeting was held on Monday, October 27, 2014, at Wolcott High School. In attendance were: Patricia Najarian, Chairman of the Board; Gloria Gubitosi, Vice Chairman of the Board; Cynthia Mancini, Secretary of the Board; Thomas Buzzelli, Gloria Clair, Roberta Leonard, Arthur Lerz Sr. and Kimberly Lumia, all Board members. Also in attendance: Joseph Macary, Superintendent of Schools; Todd Bendtsen, Business Manager; Joseph Monroe, Principal of Wolcott High School; Deborah Osvald, Assistant Principal of Wolcott High School; Walter Drewry, Assistant Principal of Wolcott High School; Arline Tansley, Principal of Tyrrell Middle School; Shawn Simpson, Assistant Principal of Tyrrell Middle School; Holly Wrenn, Principal of Alcott School; Robert Nagashima, Principal of Wakelee School; Joseph Norcross, Principal of Frisbie School; Melissa Iles, Director of Student Services; Wendie Rodriguez, Supervisor of Special Education; David Stankus, Facilities Director; and Joan Gray, Board Clerk.

The regular Board meeting was called to order at 7:30 p.m., the Pledge of Allegiance was recited.

Mrs. Najarian read the Wolcott Public Schools' Mission Statement.

Approval of Minutes:

Motion: by Mrs. Mancini, seconded by Mrs. Gubitosi, to approve the minutes of the regular meeting of October 14, 2014. So voted.

Communications:

CABE Delegate Assembly Booklet
A letter from Mr. Jannetty Sr.
Eighth Grade Curriculum & Activities Night invitation
A letter from Ms. Hubeny

Business Manager's Report:

Expenditures:

Motion: by Mrs. Mancini, seconded by Mrs. Clair, to approve expenditures as follows:
To approve expenditures in the amount of \$295,611.42 paid on

October 28, 2014 for fiscal year 2014-2015. So voted.

Superintendent's Report:

The School Principals reported on the activities at their schools. Mr. Purcaro reported on curriculum and professional staff development.

The Superintendent reminded parents and guardians that flu and cold season is here, and precautions need to be taken to prevent the spread of any virus or germs. Flu shots are highly recommended.

The Wolcott Board of Education has received the CABA Board of Distinction Award – Level II. The Boards were judged on 34 criteria, and to qualify for Level II distinction additional indicators. The Board has received the Level I award for the past two years. Wolcott is one of only 13 School Boards in CT to attain this higher standard.

Halloween is Friday night. Please be careful and mindful of the students and their families out trick or treating.

Mr. Stankus gave the Board an overview of our District's energy conservation program, Cenergistics. He hopes by the end of the 2014-2015 school year to be able to announce that the District has had an energy savings of \$1 million since inception of the program three years ago.

Motion: by Mrs. Clair, seconded by Ms. DelBuono, to approve the Superintendent's Report. So voted.

Public Comment:

No one came forward

Committee Reports:

Mrs. Mancini reported the Finance Committee met earlier. Pending invoices, budget reports, October insurance claims, and substitute employees' wages were discussed.

Mrs. Lumia said the Negotiation Committee met on October 22nd and discussed the 2014-2015 contract negotiations.

OLD BUSINESS:

None

NEW BUSINESS:

Approve – Nominations:

- Motion: by Mrs. Lumia, seconded by Mrs. Mancini, to appoint the following person(s) as indicated:
1. **Kristin Dolan** in the position of Activities Advisor at Wolcott High School effective immediately;
 2. **Carin Grunwald** in the position of 4 hour General Food Service Worker at Wolcott High School effective October 29, 2014.
- So voted.

Permission to Teach a Sixth Class:

- Motion: by Ms. DelBuono, seconded by Ms. Leonard, to approve teaching a 6th class by the following person(s) as indicated:
- Wolcott High School:
- Business Jason Pace & Charlie Guerrero
- So voted.

Out of State Field Trips:

- Motion: by Mrs. Mancini, seconded by Ms. DelBuono, to approve the following out-of-state field trips:
1. Wolcott High School Music Students (45) request permission to go to New York City on November 12, 2014 to see the Broadway play *Cinderella*;
 2. Wolcott High School French Students (44) request permission to go to the Winter Carnival, Quebec, Canada from February 13-16, 2015 to expose students to the history and culture of the French-speaking province of Quebec.
- So voted.

Approve a Union Contract:

- Motion: by Mrs. Gubitosi, seconded by Mrs. Lumia, to table to Executive Session to approve the agreement between the Wolcott Board of Education and Local 1303-370 of CT Council 4 AFSCME, AFL-CIO (Cafeteria Employees), effective July 1, 2013 to June 30, 2017.
- So voted.

ADD TO THE AGENDA:

Approve a Nomination:

- Motion: by Mrs. Gubitosi, seconded by Mr. Buzzelli, to add to the agenda to approve the nomination of a Reading Consultant for Tyrrell Middle School. So voted.

Motion: by Mrs. Clair, seconded by Ms. DelBuono, to appoint the following person(s) as indicated:

1. **Karen LeBlanc** in the position of Reading Consultant at Tyrrell Middle School effective December 1, 2014.

So voted.

Time for the Public:

No one came forward.

Items for the Next Agenda:

Board members can contact the Board of Education Office if you have additional agenda items.

EXECUTIVE SESSION:

Motion: by Mrs. Mancini, seconded by Mrs. Gubitosi, to take a 5 minute recess at 8:05 p.m., and then go into Executive Session for the purpose of discussing 1) a non-certified union contract; 2) a vendor service contract; and 3) the contract of the Superintendent of Schools.

Motion: by Mrs. Lumia, seconded by Ms. DelBuono, to come out of Executive Session and reconvene the regular meeting at 9:15 p.m. So voted.

Approve a Union Contract:

Motion: by Mrs. Lumia, seconded by Ms. DelBuono, to approve the agreement between the Wolcott Board of Education and Local 1303-370 of CT Council 4 AFSCME, AFL-CIO (Cafeteria Employees), effective July 1, 2013 to June 30, 2017. So voted.

ADJOURNMENT:

Motion: by Mrs. Gubitosi, seconded by Mrs. Lumia, to adjourn the regular meeting at 9:16 p.m. So voted.

Regular Meeting of the Board of Education – November 17, 2014

RESOLUTION: EXPENDITURES

Resolution from Joseph Macary, Superintendent of Schools, to the Honorable Board of Education of the Town of Wolcott, making recommendation

To approve the December 2014 payroll expenditure in the amount of \$ 1,600,000.00.

To approve expenditures in the amount of \$ 564,814.47 paid on November 18, 2014 for fiscal year 2014-2015.

WOLCOTT PUBLIC SCHOOLS
WOLCOTT, CONNECTICUT
SUPERINTENDENT'S REPORT

November 17, 2014

Two Minute School Highlights:

Alcott:

Frisbie:

Wakelee:

Tyrrell:

Wolcott High:

Student Services:

Congratulations to Wolcott High School for being named one of the Top 500 high schools in America by Newsweek Magazine. Newsweek's 2014 rankings highlight schools that do the absolute best job of preparing students for college. This year, Newsweek's methodology is more stringent than ever with new measures of quality and a higher standard for data. An identification mark next to Wolcott High School means that low-income students are scoring at or above average on state assessments. This is Newsweek's way of recognizing schools that narrow the achievement gap. Only two high schools in Connecticut were ranked on both Newsweek's List of the Top 500 schools. We are very proud of the WHS students, parents, teachers, staff, and administration for their hard work, efforts, and dedication to our students. Great Job and Thank You. → Presentation to High School Principal...

The Wolcott Board of Education has received the CABA Board of Distinction Award – Level II. The award is given to districts that are truly exemplary and must demonstrate qualities in five categories: 1) Board Leadership/Student Achievement, 2) Board Member Professional Development, 3) Policy, 4) Communications, and 5) Related Organizational Leadership. The Boards are judged on 34 criteria, and to qualify a Board must fulfill at least 2 indicators in the Level II criteria. The Board has received the Level One award for the past two years in a row, this is the first time in the history of Wolcott, that the BOE has received the "Board of Distinction" Award. Only 13 School Boards in CT have attained this higher standard. Congratulations -- This award is well deserved.

Now, a presentation from the Teacher of the Year Committee by Mrs. Nicol & Mrs. Riggi

As we approach this time of year, it is my sincere hope that everyone has a happy and healthy holiday season. This is a wonderful time of the year in which we get to spend time with our friends and family. Enjoy this time with your family. Thank you very much for all your support to the Wolcott Public Schools. Our town is truly blessed with the spirit of volunteerism and a caring community. Have a Happy Thanksgiving!

Conference Attendance Report November 17, 2014

DATE	COST	PERSON(S)	SCHOOL/POSITION	SUB	PRESENTER	TITLE	LOCATION
11/20/14	None	John Waitkus	WHS/Math Teacher	Yes	ACES	TEAM Reviewer Update Training	Hamden, Ct
11/21/14	None	Linda Daigle	Alcott/Gr 1 Teacher	Yes	HOT Schools	Music Peer Partner Day	Middletown, Ct
11/21/14	None	Lisa Goldberg	Alcott/Music Teacher	Yes	HOT Schools	Music Peer Partner Day	Middletown, Ct
12/02/14	None	Christine Lofgren	WHS/Teacher	Yes	Dept of Education	Careers/Health Science Workshop	Wtby, Ct
12/09/14	(M) Only	Alicia Silberman	Alcott/SPED Teacher	Yes	PMT Associates	PMT Refresher	Middletown, Ct
12/10/14	(M) Only	Deborah Forish	Alcott/School Psychologist	No	PMT Associates	PMT Refresher	Middletown, Ct
12/10/14	None	Ellen Kasek	Frisbie/Reading Cons.	No	ACES	Las Links Training Session	Hamden, Ct
12/11/14	(M) Only	Teresa Bendtsen	Alcott/SPED Para	Yes	PMT Associates	Initial PMT Training	Middletown, Ct
12/11/14	None	Dale Bartlett	WHS/Reading Cons	No	ACES	Las Links Training Session	Hamden, Ct
12/12/14	(M) Only	Ella Kremens	WHS/Spanish Teacher	Yes	UConn ECE	Human Rights in the Southern Cone	Storrs, Ct

HOT	Higher Order Thinking
PMT	Physical Management Training
ECE	Early College Experience

Field Trip Chart
BOE Meeting 11/17/14

Trip ID	Trip Name	Date	Status	School	Students	Destination	Objectives	Contact Name
436	CMEA Southern Region Honor Festival Audition	12/06/14	Approved	TMS	NA	Washington Middle School	The students will be participating in a audition festival for which they will prepare sight reading, a solo piece and a scale. The students will receive feedback that will help them grow as musicians. If the students score high enough, they will move on to participate in the CMEA Southern Region Middle School Festival.	Jones, Katherine
493	Criminology Prison Trip	11/25/14	Approved	WHS	27	Osborn Correctional Facility (Somers, CT)	Understand the Correctional System	Caetano, Daniel
500	Model UN Simulation	12/05/14	Approved	WHS	50	University of Hartford, Hartford, CT	To debate critical issues facing the world today	Toller, Matthew
501	Model UN Simulation	12/06/14	Approved	WHS	50	University of Hartford, Hartford, CT	To debate critical issues facing the world today	Toller, Matthew
505	Grocery shopping	11/18/14	Approved	TMS	6	Walsh's IGA	Grocery shopping as activities of daily living	Stango, Bethany
508	Thanksgiving Dinner	11/21/14	Approved	TMS	6	Wakelee Elementary School	Social activity with other Life Skills classes	bstango@wolcottps.org, Bethany
515	Wakelee Thanksgiving Lunch	11/21/14	Approved	WHS	8	Wakelee School, 12 Hempel Dr, Wolcott, CT	Given a recipe and/or visual supports, students will prepare meal items and share with staff and their peers.	Garguilo, Brittany
516	NHS Holiday Party	12/08/14	Approved	TMS	6	Wolcott High School	Social event held by students of the National Honor Society of WHS	Stango, Bethany
518	Engineering Design	12/02/14	Approved	WHS	6	Design Innovations 20 Tower Lane Avon, CT 06001	this is a fantastic opportunity for students to witness various design careers, while actually in the field	Matthews, John
519	Thanksgiving Luncheon	11/20/14	Approved	WHS	25	Wolcott Senior center	To prepare students of the tasks involved to successfully prepare a off premise catering function.	Tutalo, Charles

Field Trip Chart
BOE Meeting 11/17/14

Trip ID	Trip Name	Date	Status	School	Students	Destination	Objectives	Contact Name
521	Bowling	11/20/14	Approved	WHS	8	Wolcott Lanes	Explore the activities in Lifelong Fitness in order to increase activity outside of the school setting.	Boulanger, Michelle
522	Bowling	11/27/14	Canceled	WHS	8	Wolcott Lanes	Explore the activities in Lifelong Fitness in order to increase activity outside of the school setting.	Boulanger, Michelle
523	Bowling	12/04/14	Approved	WHS	8	Wolcott Lanes	Explore the activities in Lifelong Fitness in order to increase activity outside of the school setting.	Boulanger, Michelle
524	NBC STUDIOS	11/27/14	Estimate Complete	Wakelee	10	WEST HARTFORD	STUDIO WILL REFLECT REAL LIFE EXPERIENCE AS TO WHAT IS TAUGHT IN CLASS	Miele, MARY LOU
525	Community Service Club Food Pantry Bristol	11/26/14	Approved	WHS	15	CFC Storehouse 43 Prospect Street Bristol Ct	Community Service Club members help with holiday grocery distribution for area families in need.	Nevins, Nancy
Out of State	WHS Softball	04/07/15 thru 04/12/15	Pending	WHS	25	Kissimmee, FL	Spring Training, Disney's Wide World of Sports	Lisa Belval
Out of State	Project Explore - Grade 7	04/22/14	Pending	TMS	32	NYC	"Matilda" on Broadway	Jan Penta

**Fundraiser Report
November 17, 2014**

DATE	SCHOOL	GROUP/PERSON	DESCRIPTION OF FUNDRAISER
Nov 19 - Dec 2	WHS/Tyrrell	French Trip to Quebec	Sell pasta, stuffed breads, sauces
Dec 18	WHS	Robotics Team	Sell pizza from all pizza restaurants in Wolcott - pay entrance fee to sample

Regular Meeting of the Board of Education – November 17, 2014

RESOLUTION: RESIGNATION

Resolution from Joseph Macary, Superintendent of Schools, to the Honorable Board of Education of the Town of Wolcott, making recommendation

TO ACCEPT THE RESIGNATION OF:

1. Danielle Medeiros in the position of Grade 1 Teacher at Frisbie Elementary School effective immediately;
2. Debi Nadeau in the position of Food Service Worker at Tyrrell Middle School effective November 25, 2014.

(See attached)

Regular Meeting of the Board of Education – November 17, 2014

RESOLUTION: TRANSFER BETWEEN JOB(S)

Resolution from Joseph Macary, Superintendent of Schools, to the Honorable Board of Education of the Town of Wolcott, making recommendation

TO APPROVE THE FOLLOWING TRANSFER TO THE POSITION INDICATED:

1. David Castro from the position of Head Custodian at Wolcott High School to the position of 2nd Shift Custodian at Tyrrell Middle School effective December 10, 2014;
2. Hiam Noujaim from the position of Special Education Paraprofessional for the Phoenix Program at Wolcott High School to the position of Special Education Paraprofessional for the STEP Program at Wolcott High School effective November 10, 2014.

(See attached)

Regular Meeting of the Board of Education – November 17, 2014

RESOLUTION: NOMINATION(S)

Resolution from Joseph Macary, Superintendent of Schools, to the Honorable Board of Education of the Town of Wolcott, making recommendation

TO APPOINT THE FOLLOWING PERSON(S) AS INDICATED:

1. **Mark Magas** in the position of Special Education Teacher at Wolcott High School effective January 5, 2015;

2. **WHS Winter Sports Volunteers** as follows:

Boys JV & Varsity Basketball	Joseph Murphy
Boys Freshman Basketball	Ron Cyr
Cheerleading	Jaime Gaudiosi & Jillian Guerrera

(See attached)

Regular Meeting of the Board of Education – November 17, 2014

RESOLUTION: LEAVE REQUEST

Resolution from Joseph Macary, Superintendent of Schools, to the Honorable Board of Education of the Town of Wolcott, making recommendation

Dana Colgate, Kindergarten Teacher at Wakelee Elementary School, requests an unpaid leave of absence from her position to begin approximately June 2015 until the commencement of the 2015-2016 school year.

(See Attached)

Regular Meeting of the Board of Education – November 17, 2014

RESOLUTION: OUT-OF-STATE FIELD TRIPS

Resolution from Joseph Macary, Superintendent of Schools, to the Honorable Board of Education of the Town of Wolcott, making recommendation

TO APPROVE THE FOLLOWING OUT-OF-STATE FIELD TRIPS:

1. Tyrrell Middle School's Grade 7 Project Explore Students (32) request permission to go to New York City to see the play "Matilda" on April 22, 2015 to continue exploration of careers in technology;
2. Wolcott High School Softball Team (25) requests permission to go to Disney's Wide World of Sports in Kissimmee, FL from April 7 – 12, 2015 for spring training.

(See attached)

Regular Meeting of the Board of Education – November 17, 2014

RESOLUTION: APPROVE HOURLY SUBSTITUTE WAGES

Resolution from Joseph Macary, Superintendent of Schools, to the Honorable Board of Education of the Town of Wolcott, making recommendation

To approve an increase on January 1, 2015 to \$9.50 per hour for hourly substitute employee wages.

(See attached)

Regular Meeting of the Board of Education – November 17, 2014

RESOLUTION: APPROVE HOURLY SUBSTITUTE WAGES

Resolution from Joseph Macary, Superintendent of Schools, to the Honorable Board of Education of the Town of Wolcott, making recommendation

To approve an increase on July 1, 2015 to \$10.25 per hour for hourly substitute employee wages.

(See attached)

Regular Meeting of the Board of Education – November 17, 2014

RESOLUTION: APPROVE TEACHER SUBSTITUTE WAGES

Resolution from Joseph Macary, Superintendent of Schools, to the Honorable Board of Education of the Town of Wolcott, making recommendation

To approve an increase on July 1, 2015 to the Substitute Teacher's wage to \$90 per day, and to BA-Step 1 (as per the Teacher's Contract) on the 41st day.

(See attached)

Regular Meeting of the Board of Education – November 17, 2014

RESOLUTION: APPROVAL 2015-2016 SCHOOL CALENDAR

Resolution from Joseph Macary, Superintendent of Schools, to the Honorable Board of Education of the Town of Wolcott, making recommendation

To approve on initial vote the 2015-2016 school calendars as presented.

(See Attached)

Regular Meeting of the Board of Education – November 17, 2014

**RESOLUTION: BID AWARD – SECURITY CAMERAS, MONITORING EQUIPMENT
AND INSTALLATION**

Resolution from Joseph Macary, Superintendent of Schools, to the Honorable Board of Education of the Town of Wolcott, making recommendation(s)

To approve the bid and award the contract for security cameras, monitoring equipment, and installation to The Mercury Group in the amount of \$68,413.70.

Regular Meeting of the Board of Education – November 17, 2014

RESOLUTION: BID AWARD – NEW WELL AT ALCOTT ELEMENTARY SCHOOL

Resolution from Joseph Macary, Superintendent of Schools, to the Honorable Board of Education of the Town of Wolcott, making recommendation(s)

To approve the bid and award the contract for the new well at Alcott Elementary School to J.H. Barlow Pump & Supply in the amount of \$19,517.78.