

NEW MILFORD BOARD OF EDUCATION
New Milford Public Schools
50 East Street
New Milford, Connecticut 06776

OPERATIONS SUB-COMMITTEE
MEETING NOTICE

GEORGE C. BUCKBEE
TOWN CLERK

2009 MAY -1 A 11:43

NEW MILFORD, CT

DATE: May 5, 2009
TIME: 7:30 P.M.
PLACE: Lillis Administration Building – Room 2

AGENDA

1. Call to Order

2. Public Comment

The Board welcomes Public Participation and asks that speakers please limit their comments to 3 minutes. Speakers may offer objective comments of items on this agenda. The Board will not permit any expression of personal complaints or defamatory comments about Board of Education personnel and students, nor against any person connected with the New Milford Public School System.

3. Discussion and Possible Action

A. Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence

B. Monthly Reports

1. Request for Budget Transfers
2. Purchase Resolution D-617
3. Budget Position as of 4/30/09

C. Department of Nutrition and Food Services Update

D. Drivers Ed Update

E. Siemens' Update

F. Emergency Preparedness Report

G. Technology Plan

H. Gifts & Donations

1. Exhibit B: PTO Gifts & Donations
2. Exhibit C: WalMart Donation

4. Items of Information

1. COP's Hiring Recovery Program (CHRP) Grant
2. Youth Agency Grant

5. Adjourn

Sub-Committee Members: Mrs. Wendy Faulenbach, Chairman
Mr. Tom McSherry
Mrs. Elizabeth Finney
Mrs. Julie Turk

Alternates: Mrs. Alexandra Thomas
Mrs. Amy Llerena

**New Milford Board of Education
Operations Sub-Committee
May 5, 2009
Lillis Administration Building, Room 2**

Present:	Mrs. Wendy Faulenbach,* Committee Chairperson
	Mr. Thomas McSherry*
	Mrs. Julie Turk*
	Mrs. Amy Llerena, Board member seated for the meeting
	Dr. Lisa Diamond, ex-officio Board chairperson
	* Committee Members

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2009 MAY - 8 A 9:59

NEW MILFORD, CT

Also Present:	Dr. JeanAnn C. Paddyfote, Superintendent of Schools
	Mr. John Turk, Director of Fiscal Services
	Mr. David Elmore, Director of Technology
	Ms. EllaMae Baldelli, Director of Human Resources
	Mrs. Adele Johnson, Director of Pupil Personnel & Special Services
	Ms. Sandra Sullivan, Director of Food & Nutrition Services

1.	The meeting of the New Milford Board of Education Operations Sub-Committee was called to order at 7:30 p.m. by Mrs. Faulenbach.	Call to Order
2.	Public comment.	No public Comment
	Mrs. Faulenbach seated Mrs. Llerena for the absent Mrs. Finney,	
3.	Discussion and Possible Action	Discussion and Possible Action
3A.	Exhibit A. Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence. Mrs. Turk moved to bring Exhibit A to the full Board for possible action and approval. Motion seconded by Mr. McSherry and passed unanimously.	Exhibit A—Personnel Motion passed unanimously to bring Exhibit A to the full Board for approval.
3B1.	Request for Budget Transfers <ul style="list-style-type: none"> When asked by Mrs. Faulenbach, Mr. Turk reported the projected balance in the transportation account could be used for textbooks. Dr. Paddyfote commented on the purchase of spelling books due to a change in program. Grant money will be used for training of staff in June. 	Request for Budget Transfers
3B2.	Purchase Resolution <ul style="list-style-type: none"> Mrs. Faulenbach inquired about the equipment that is being reconditioned and Mr. Turk responded it is football helmets and lacrosse pads. 	Purchase Resolution

3B3.	<p>Budget position as of April 30, 2009 with 97.8% expended.</p> <p>Mrs. Turk moved to bring monthly reports to the full Board for discussion and possible action. Motion seconded by Mr. McSherry and passed unanimously.</p>	<p>Budget Position as of April 30, 2009</p> <p>Motion passed unanimously to bring monthly reports to the full Board for possible action and approval.</p>
3C	<p>Department of Nutrition and Food Service Update</p> <ul style="list-style-type: none"> • Mr. Turk and Sandra Sullivan presented a status report for the program for the 2008-2009 school year. • Expenses and revenues are down. • Ms. Sullivan noted sales of lunches are steady, however, breakfast and al a carte sales are down, probably due in part to the economy. • Salaries are down; Pettibone has decreased staff and one staff hour has been decreased at both the high school and Schaghticoke. Purchasing practices changed by joining a buying group. • Dr. Paddyfote reported in June the Healthy Food Certification will be on the agenda. 	<p>Department of Nutrition and Food Service Update</p> <p>No action required for Nutrition and Food Service update.</p>
3D.	<p>Drivers Ed Update</p> <ul style="list-style-type: none"> • Mr. Turk reported the program should break even. 	<p>Drivers Ed Update</p>
3E.	<p>Siemens Update</p> <ul style="list-style-type: none"> • Dr. Paddyfote noted this item, with the recommendation of the full Board, should be sent to the Town Council and Board of Finance for approval. <p>Mr. McSherry moved to bring the Siemens Update to the full Board for discussion and recommendation to send to the Town Council for approval. Mrs. Turk seconded the motion which passed unanimously.</p>	<p>Siemens Update</p> <p>Motion passed unanimously to bring Siemens Update to the full Board for discussion and recommendation to send to the Town Council for approval.</p>
3F.	<p>Emergency Preparedness Report</p> <ul style="list-style-type: none"> • Mr. Turk presented the annual report as per Board policy. Mr. Rogoza, Assistant Facilities Manager, is an ex-officio member of the Town of New Milford's Local Emergency Planning Committee. • The application for the school security grant proved successful; an application was filed for a three year grant (COPS Hiring Recovery Program). 	<p>Emergency Preparedness Report</p>

3G.	<p>Technology Plan.</p> <ul style="list-style-type: none"> Mr. Elmore, in conjunction with others, updated the Plan as required at the State level for technology grants and on the Federal level to participate in the Universal E-Rate. The Plan's strategies were taken directly from the district's five-year Strategic Plan. The Technology Plan is a three year plan (2009-2012). The Plan must be approved by the Board and reviewed and approved by the State. <p>Mr. McSherry moved to send the Technology Plan to the full Board for approval. Mrs. Llerena seconded the motion which passed unanimously.</p>	<p>Technology Plan</p> <p>Motion passed unanimously to send Technology Plan to full Board for approval.</p>
3H. 3H1. 3H2.	<p>Gifts and Donations</p> <p>Exhibit B: PTO Gifts</p> <p>Exhibit C: WalMart Donation</p> <p>Mr. McSherry moved to send gifts and donations to the full Board for approval. Motion seconded by Mrs. Llerena and passed unanimously.</p>	<p>Gifts and Donations</p> <p>Exhibit B: PTO Gifts</p> <p>Exhibit C: WalMart Donation</p> <p>Motion passed unanimously to send Gifts and Donations to the full Board for approval.</p>
4.	<p>Items of Information</p> <p>COP's Hiring Recovery Program (CHRP) Grant; Youth Agency Grant.</p>	<p>Items of Information</p> <p>No action required.</p>
5.	<p>Adjourn</p> <p>Mrs. Turk moved to adjourn the meeting at 7:55 p.m., seconded by Mr. McSherry. Motion passed unanimously.</p>	<p>Adjourn at 7:55 p.m.</p>

Respectfully submitted,

Wendy A. Faulenbach
 Wendy A. Faulenbach, Chair
 Operations Sub-Committee