

MANNINGTON TOWNSHIP BOARD OF EDUCATION MINUTES Tuesday, February 11, 2020

The Regular Meeting of the Board of Education of the Township of Mannington, County of Salem, New Jersey, was held at 6:30 p.m. on Tuesday, February 11, 2020.

Ms. Porter, Board President, called the meeting to order at 6:32 p.m.

Ms. Porter led the group in the pledge to the flag.

Ms. Porter read the New Jersey Open Public Meetings Law. Notice of this meeting was published in the South Jersey Times and the Elmer Times, as well as posted in the Municipal Building and the Mannington Township School.

Members Present: Mr. Bower, Mr. Buzby, Mrs. Cooper, and Ms. Porter.

Members Excused: Mr. DiGregorio, Mrs. Patrick, and Mr. Poole

Members Absent: None

Also Present: Ms. Williams, Chief School Administrator and Mrs. Mathews, Board Secretary
A list of the public attending is on file in the board office.

PRESENTATIONS

1. Student of the Month Recognition

AUDIENCE PARTICIPATION I - None

APPROVAL OF MINUTES

Motion by Mr. Bower and seconded by Mr. Buzby that the Board of Education approve the reorganization and regular meeting minutes of January 7, 2020.

Approved by voice vote. Abstain: Ms. Porter Motion Carried.

FINANCIAL

Motion by Mr. Bower and seconded by Mr. Buzby that the Board of Education approve the following financial items:

1. **Board Secretary Certification**

Board's Certification:

Pursuant to **N.J.A.C. 6A:23A-16.10(c) 4**, the Mannington Township Board of Education certifies that as of December 31, 2019 and after review of the Secretary's Monthly Financial Reports and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of **N.J.A.C. 6A:23A-16.10(a)1** and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Board Secretary's Certification:

Pursuant to **N.J.A.C. 6A:23A-16.10 (c) 3**, I certify that as of December 31, 2019, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Mannington Township Board of Education pursuant to **N.J.S.A. 18A:22-8.1** and **N.J.S.A. 18A:22-8.2** and no budgetary line item account has been over-expended in violation of **N.J.A.C. 6A:23A-16.10 (c) 4**. And, in accordance with **N.J.A.C. 6A:23A-16.10(c) 2**, it is certified that there are no changes in anticipated revenue amounts and sources for the month ending December 31, 2019. (Pages 6985-7002)

2. **Cash Reconciliation Report** - Approve the cash reconciliation report for the month of December 2019. (Page 7003-7005)
3. **Transfers** – Approve the transfer list for the month of January 2020. (Page 7006)

4. **Bills To Be Paid** – Approve payroll and agency for the months of January 2020 and the bills list for the month of February 2020. (Pages 7007-7011)
5. **403B Plan Restatement** - Approve the restatement of the 403B Plan Documents to reflect the IRS required updates.
6. **Salem City Tuition** - Approve the Salem City Special Education Tuition Contract Agreement for the 2019-2020 school year for student #2172594820. The tuition rate is \$20,000.
7. **Long Range Facility Plan** - Approve an amendment to the Long Range Facility Plan to include updated enrollment and future projects. (Page 7012)
8. **Pre-Tax Commuter Benefit** - Approve the adoption of a Pre-Tax Commuter Benefit Program per P.L.2019 c.38.

*Roll Call vote: Ayes (4) Mr. Bower, Mr. Buzby, Mrs. Cooper and Ms. Porter.
Nays (0). Abstain (0). Motion carried.*

BOARD OF EDUCATION BUSINESS

1. **Correspondence**

- a. SEMI Approval Letter

2. **Committee Reports**

- a. Salem High School Representative - None this meeting
- b. Township Committee Meeting - None this meeting
- c. Facilities Committee - Air Conditioner Update - Michael Bower

3. **Unfinished Business** - None

4. **New Business**

Motion by Mr. Buzby and seconded by Mr. Bower that the Board of Education approve the following item:

- a. Suggestions for 2020 Board Goals (based on Board Self-Evaluation Results):
(For reference - Prior Year Board Goals)
 - Better understanding of Board processes
 - Increase attendance at NJSBA events

Unanimously approved by voice vote. Motion Carried.

5. **Other**

- a. Superintendent Update - None

SUPERINTENDENT'S RECOMMENDATIONS

Motion by Mr. Bower and seconded by Mr. Buzby that the Board of Education approve the following items:

A. **Professional Personnel**

1. Approve the following substitute at the board approved rates:
Megan Yarrington - Teacher and Aide

2. Approve Megah Yarrington as a long-term substitute in the 3rd grade classroom from approximately March 16, 2020 until May 31, 2020 at a rate of \$125 per day.

B. Support Personnel

1. Accept, with regrets, the letter of resignation from Courtney Wilson, effective March 5, 2020. Ms. Wilson has been a SACC Attendant here since October 2019.
2. Approve McKenzie Smith as a Part-time SACC Afterschool Worker at a rate of \$11.00 per hour for approximately two to three hours per day.
3. Approve Jordyn Slimm as a Part-time SACC Afterschool Worker at a rate of \$11.00 per hour for approximately two to three hours per day.

C. Other

1. **Field Trips** - Approve the field trip requests. (Page 7013)
2. **Policies** – Approve the following policies according to status:

CODE	POLICY	STATUS	REASON
3100/3110	Business and Non-Instructional Operations Budget Planning, Preparation and Adoption	Revision	Required

3. **Facilities Use** – Approve the following request(s):

ORGANIZATION	DATE(S)	TIME	ROOM/AREA	EVENT	REQUESTOR
Mannington Lady Warriors	As needed basis	6-7:30 pm	All purpose room	Basketball practice	Robert DiGregorio
Mannington Rec	As needed basis	3:15-4:30 pm	All purpose room	Basketball practice	Brian Bohn
TEAM	2/7/2020	6-10 pm	All purpose room	Valentine's Dance	Joyce Pompper
Mannington School	2/13/2020	12:44-2:12 pm	All purpose room	Cohanzick Zoo Celebration	Noelle English
Mannington School	3/19/2020	6:30-7:30 pm	All purpose Room	Open Mic Night	Joe McNichols
Mannington School	5/15/2020	1:30-3:30 pm	All purpose room	Spring Tea	Carmela Spano

4. **Workshops** - Approve the following request(s):

STAFF	LOCATION	WORKSHOP	DATE	COST	MILEAGE	SUBJECT
Mr. Stamm, Ms. Dorrell, Mrs. Carullo	Rowan University	Inclusion Institute	3/17/2020	\$0	yes	\$255

5. **Student Teacher** - Approve a change in placement for Rowan University student, Brielle Colbert, to complete her Clinical experience in Mrs. Pompper's classroom.
6. **HIB** - Approve, as per the NJDOE, HIB reporting requirements, the second reading of the Superintendent's monthly report for the period of November 13, 2019 to December 10, 2019.
7. **HIB** - Approve, as per the NJDOE, HIB reporting requirements, the second reading of the Superintendent's monthly report for the period of December 11, 2019 to January 7, 2020.
8. **HIB** - Approve, as per the NJDOE, HIB reporting requirements, the first reading of the Superintendent's monthly report for the period of January 8, 2020 to February 11, 2020.

Roll Call vote: Ayes (4) Mr. Bower, Mr. Buzby, Mrs. Cooper, and Ms. Porter.
Nays (0). Abstain (0). Motion carried.

FOR YOUR INFORMATION

1. School Report
2. Fire Drill - 1/10/2020 Security Drill - 1/30/2020
3. Noteworthy Items:
 - a. Cynthia Moore - American Heart Association Wear Red Day
 - b. Jody Viereck - Heartbeat of Mannington video
 - c. CPR/AED Certification for six staff members
4. Important Dates:
 - a. Regular Monthly Meeting - Tuesday, March 10, 2020 at 6:30 pm

(Page 7014)

AUDIENCE PARTICIPATION II - None

ADJOURNMENT

Motion by Mr. Buzby and seconded by Mr. Bower that the Board of Education meeting be adjourned at 7:03 p.m.

Unanimously approved by voice vote. Motion Carried.

Respectfully Submitted,



Karen Mathews
Business Administrator/Board Secretary