

# Coffee County High School

## Student Course Syllabus

<b>COURSE NAME:</b>	<b>Digital Arts &amp; Design II</b>	<b>ROOM:</b>	<b>4 and 6</b>
<b>INSTRUCTOR:</b>	<b>Susan Baldwin</b>	<b>CREDITS:</b>	<b>1</b>
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### **COURSE DESCRIPTION**

Digital Arts & Design II is a course that builds on the basic principles and design process learned in the introductory Digital Arts & Design I course. Upon completion of this course, proficient students will be able to perform advanced software operations to create photographs and illustrations of increasing complexity. Students will employ design principles and use industry software to create layouts for a variety of applications. Standards in this course also include an overview of art and design industries, career exploration, and business management. In addition, students will continue compiling artifacts for inclusion in a digital portfolio, which they will carry with them throughout the full sequence of courses in this program of study. Standards in this course are aligned with Tennessee State Standards for English Language Arts & Literacy in Technical Subjects, Tennessee State Standards in Mathematics, Tennessee Visual Art standards, and Tennessee Visual Art History standards.

**Prerequisite:** None

### **COURSE REQUIREMENTS & EXPECTATIONS**

**Be ON TIME**  
**Be PREPARED**

**Be RESPECTFUL**  
**Be HONEST**

### **Course Standards, Objectives, and Competencies:**

[https://www.tn.gov/content/dam/tn/education/ccte/art/cte\\_std\\_digital\\_arts\\_and\\_design\\_2.pdf](https://www.tn.gov/content/dam/tn/education/ccte/art/cte_std_digital_arts_and_design_2.pdf)

1. Safety - Classroom safety, Internet safety, and OSHA safety (Standard 1)
2. The Art & Design Industry - How design professionals interact with other professionals and the impact of technology & industry trends (Standards 2-3)
3. Career Exploration – Postsecondary institutions in TN and other states that offer art and design programs. (Standard 4)
4. Principles of Photography – Relationship between shutter speeds, f-stop, & ISO settings, difference between lighting techniques, photo edition, and a photo journal. (Standards 5-8)
5. Principles of Illustration – Vector illustrations (Standard 9)
6. Visual Layouts – Single and multi-page layouts, measurement techniques, principles of typography, product designs, screen & print color (Standards 10-14)
7. Projects – Data collection & analysis, print, web, film, & marketing communications, critique & refinement strategies, multiple software formats, and time management. (Standards 15-19)
8. Business Management – Relationships and responsibilities in a business contract (Standard 20)
9. Portfolio – Artifacts demonstrating ability (Standard 21)

**Attendance:** Attendance is extremely important. Each student is expected to be present and punctual for all regularly scheduled classes. Attendance will be taken at the beginning of each class. Each student should be at his/her workstation ready to start at the beginning class time.

**Conduct:** Each student is expected to be respectful to others in the class, including all students, the instructor, additional school personnel, or visitors. Any act of class disruption that goes beyond the normal rights of students to question and discuss with the instructor will not be tolerated. Each student will be expected to follow all directions from the instructor. This includes, but is not limited to, request for you to open Classroom, take notes, view visual aids, work on assignments, etc. If you go to sleep, refuse to work, or cause a disturbance, you will be reprimanded.

**Computer Policy:** This course requires the use of a computer.

*Students are NOT allowed to change settings on classroom computers*

*No games*

*No downloading unless required by the instructor*

*Report any equipment problems as soon as possible*

*Please dispose of all trash properly*

**Cheating:** Students are expected to uphold the school's standard of conduct relating to academic honesty. Students assume full responsibility for the content and integrity of the academic work they submit. A student's submitted work, examinations, reports, and projects must be that of the student's own work.

The penalty for violating the honor code is an automatic zero on the work. For this class, it is permissible to assist classmates in general discussions related to in class policies and procedures. General advice and interaction are encouraged. Each person, however, must develop his or her own solutions to the assigned projects, assignments, and tasks. A student may not use or copy (by any means) another's assignment (or portions of it) and represent it as his or her own.

**Behavioral Consequences:** Students who engage in behavioral issues such as foul language, games, downloading inappropriate material, disruption to others, excessive tardiness, etc. will be subject to the following consequences:

1. Warning
2. Teacher Consequence
3. Parental Contact
4. Office Referral

*Significant disruption to class will result in immediate removal to the office and an office referral.*

**Instructional Time:** Class time will involve the presentation of new material, review of previous instruction, preparation of assigned problems and assignments, question and answer sessions, and computer lab time.

**Electronic Portfolio:** Students will be required to maintain an electronic course portfolio. Grades on the portfolio may be taken periodically. Portfolios may contain daily assignments such as vocabulary or journal writings, question/answer items, and individual and group projects. Students are responsible for all makeup assignments.

**Extra Credit:** Students may do several things for extra credit including projects, reports, and various other assignments. All regular class assignments must be completed *prior* to requesting any extra credit. Requests for extra credit assignments should be made at least **two weeks** prior to the end of the nine weeks and will be due one week prior to the end of the nine weeks.

**Equipment Usage:** Students will have the opportunity to utilize various pieces of equipment throughout the year including digital cameras, microphones, headsets, scanners, laptops, and projectors. Careful consideration and respect should be utilized when using such equipment so as to maintain proper working order for all current and future students. Students may also utilize their own equipment for assignments and shall take full responsibility for the care of all equipment utilized. All students must have a signed Equipment Usage Form on file prior to using any school equipment.

**Student Organization:** Students will have the opportunity to join Future Business Leaders of America (FBLA) as a member of this class.

**Assessments:** Assessments may include question and answering, exit tickets, and tests or quizzes. Each assessment may be given periodically to assess knowledge and skill mastery. Nine weeks and semester exams will be given according to school policy.

**Renaissance Incentives:** 5 points added to lowest grade

**Disability or Other Considerations:** If you have a disability or special condition that requires adjustment to seating, course requirements, or any other classroom activity, please see me privately so that I may be of assistance.

**Synergy:** The online grade book *Synergy* will be used in this classroom. Synergy grades will sync with Google Classroom grades. Students and parents can easily check grades, missing assignments, tardies, and absences online. Access to the Synergy application can be found on the CHS school web site.

**Google Login/Classroom:** Your school Google account will be necessary in this classroom. All students will be required to utilize their Google account to check daily for announcements and assignments in Google Classroom. Google Class Code: **sbfkbdz**

#### **EVALUATION RUBRIC**

<b>Overall Grading Scale</b>				
<b>A = 93 – 100</b>	<b>B = 85 – 92</b>	<b>C = 75 – 84</b>	<b>D = 70 – 74</b>	<b>F = 69 and below</b>
<b>Activity</b>				<b>% of Grade</b>
Classwork & Daily assignments				65%
Tests & projects				15%
Semester Tests				20%
<b>TOTAL</b>				<b>100%</b>

**Exemption Rule** – Students **may** be exempt from their FINAL semester exam if the student meets the school Semester Exam Exemptions guidelines.

### **Course Calendar Outline**

*(Schedule is subject to change)*

#### **1<sup>st</sup> Nine Weeks**

Class syllabus/competencies overview  
Office & Internet Safety Exam – must pass with 100% (Standard 1)  
Career Exploration (Standard 4)  
Business Management (Standard 20)  
Principles of Photography (Standards 5-8)  
Projects (Standards 15-19)

#### **2<sup>nd</sup> Nine Weeks**

Principles of Illustration (Standard 9)  
Visual Layouts (Standards 10-14)  
Business Management (Standard 20)  
Projects (Standards 15-19)  
Portfolio (Standard 21)

#### **3<sup>rd</sup> Nine Weeks**

Basic Illustration (Standards 15-17)  
Business Management (Standard 20)  
Projects (Standards 15-19)  
Portfolio (Standard 21)

#### **4<sup>th</sup> Nine Weeks**

The Art & Design Industry (Standards 2-3)  
Business Management (Standard 20)  
Projects (Standards 15-19)  
Portfolio (Standard 21)