

**PORTAGE AREA SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
REGULAR MEETING
DECEMBER 4, 2013**

<u>Mr. JT Bandzuh</u>	2015_____
<u>Mrs. Cindy Brickley, Secretary</u>	2015_____
<u>Mr. Jason Corte</u>	2017_____
<u>Mr. Matthew Decort</u>	2017_____
<u>Mrs. Kathy Hough</u>	2015_____
<u>Mr. John Jubina</u>	2017_____
<u>Mr. Christian Smith</u>	2017_____
<u>Mr. Dennis Squillario, Treasurer</u>	2015_____
<u>Mr. Erik Thrower</u>	2015_____
<u>Mr. Richard J. Bernazzoli</u> Superintendent of Schools	_____
<u>Mr. Ralph J. Cecere</u> Junior-Senior High School Principal	_____
<u>Mr. Christian Serenko</u> Elementary School Principal	_____
<u>Mr. Pete Noel</u> Supervisor of Special Education	_____
<u>Mr. Eric Zelanko</u> Technology and Curriculum Director/Grant Writer	_____
<u>Mr. Michael Kunko</u> Business Manager	_____
<u>Mrs. Denise Moschgat</u> Recording Secretary	_____
<u>Dennis McGlynn, Esquire</u> Solicitor	_____
<u>Leaana Fordick</u> Student Representative	_____
<u>Richard Wolford</u> Student Representative	_____

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I. CALL TO ORDER

The meeting of the Portage Area Board of School Directors will please come to order. Pledge of Allegiance and a moment of silence will be led by the board Vice-President.

II. ROLL CALL

The Recording Secretary will please call the roll.

III. RECOGNITION OF VISITORS

Those who wish to speak should limit their remarks to three but no longer than five minutes.

IV. RECOGNITION OF MARY GOUSE FOR 16 YEARS OF SERVICE AS A BOARD MEMBER

V. RECOGNITION OF CUSTODIANS

VI. RECOGNITION OF HALLOWEEN WINDOW CONTEST WINNERS

V. INFORMATION ONLY

1. Pre-employment screening
2. Vehicle purchase update
3. Roofing project update
4. Grab-n-Go breakfast update
5. PA Unemployment rate comparison (paying a fee or dollar for dollar)
6. State Audit possible finding
7. Cafeteria inspection report
8. PlanCon Press Event
9. Letter from the county commissioners regarding use of high school auditorium
10. Berkheimer Associates/Delinquent Taxes Update

VI. ROUTINE MATTERS

1. NEXT REGULAR MEETING

The Reorganization Meeting will be held January _____, 2014 beginning at _____ p.m. in the elementary school auditorium with the Regular Meeting immediately following.

2. REPORTS

Appalachia Intermediate Unit 08 Board Director **Kathy Hough**

Vo-Tech Operating Committee representative **JT Bandzuh**

Superintendent **Richard J. Bernazzoli**

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High School Principal **Mr. Ralph Cecere**

Elementary School Principal **Mr. Christian Serenko**

Supervisor of Special Education **Mr. Pete Noel**

Director of Technology and Curriculum / Grant Writer **Mr. Eric Zelanko**

School Solicitor **Dennis McGlynn, Esquire**

Business Administrator **Michael J. Kunko**

Student Representatives:

Points of Discussion by Board Members:

4. REPORTS: A. FINANCIAL, B. INVOICES (GENERAL FUND, CAFETERIA FUND AND ATHLETIC FUND), C. TAX COLLECTORS

Motion _____ Second _____ Vote _____
(Roll Call Vote)

A. Treasurers' Reports

A. General Fund	Page 2
B. Cafeteria Report	Page 3
C. School Wage Tax Financial Report	Page 4
D. Elementary School Activity Fund	Page 5
E. Junior / Senior High School Activity Fund	Page 6
F. Petty Cash (A – B – C)	Page 7
G. Payroll Financial Report	Page 8
H. Athletics	Page 9
I. General Fund	Page 10
J. Capital Reserve Fund	Page 10.1
K. Capital Projects Fund	Page 10.2
L. Investments/Pledged Collateral Report	Page 11

B.

General Fund Invoices (Page 10)	\$
Cafeteria Fund Invoices (Page 3B)	\$
Elementary Activity Fund Expenditures (Page 5)	\$

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Athletic Fund Invoices (Page 9)	\$
Junior/Senior High School Activity Fund Expenditures (Page 6A)	\$
Capital Reserve Fund Invoices (10.1)	\$0.00
Capital Projects Fund Invoices (10.2)	\$0.00
Total Invoices paid	\$

C.

Mrs. Chappell - Cassandra Boro – Property, Per Capita, Occupation	\$
Mrs. Redfern - Portage Boro – Property, Per Capita, Occupation	\$
Mrs. Chappell Portage Township – Property, Per Capita, Occupation	\$
Mrs. Mandichak - Portage Area School District – EIT (Delinquent)	\$0.00
Berkheimer Tax Administrators PASD – EIT (Current)	\$
Total Taxes	\$

6. APPROVING RESOLUTION 13-A FOR THE AUTHORIZATION OF LERTA

Motion _____ Second _____ Vote _____
(Roll Call Vote)

The administration recommend approving Resolution 13-1 which would authorize the granting of tax exemptions, within certain limitations as contained in the Resolution, on the assessed value of certain improvements and new construction to industrial, commercial and other business properties in the Borough of Portage, Cambria County, Pennsylvania. LERTA would be in effect for a ten year period. Approval of the authorization of LERTA will be pending approval by Portage Borough, Portage Township and Cambria County.

VII. EXECUTIVE SESSION (_____ TO _____)

- Superintendent's Contract
- Rifle Position
- Ski Club Advisors
- Math Position
- Wrestling Program

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Request for Approved Field Trip:

Requester	Destination	Date(s)	Approximate Cost
Shana Casey	Take 14 students to county band festival at Penn Cambria Middle School	December 5 and 6 th , 2013 7:30 a.m. – 3:00 p.m.	\$370.38
Shana Casey	Take one student to district jazz auditions at Westmont Hilltop High School	December 3, 2013	\$10.00
Kindergarten Teachers	Kindergarten field trip to Vale Wood Farms, Loretto	May 2, 2014 9:30 a.m. – 1:30 p.m.	\$0.00 (Paid by PTO)
Shana Casey	Marching Band Trip to New York City	April 5-6, 2014	\$0.00 (Paid by Students and Boosters)

Requests for Use of Facilities:

Requester	Purpose	Facility	Date(s)	Rental Fee/ Amount
Floyd Rousell, III	Host Cambria County Chorus	High School Auditorium	November 13, 2014	No Charge
Tina Lutz/Wrestling Boosters	Elementary Dual Meets	Elementary Gymnasium	Fridays – Specific dates to be determined	No Charge
Tina Lutz/Wrestling Boosters	Elementary Wrestling Tournament	Elementary Auditorium, Len Chappell Gymnasium and HS Cafeteria	January 24, 2014 5:00 – 10:00 p.m. January 25, 2014 5:00 a.m. – 8:00 p.m.	No Charge
Tina Lutz	Wrestling Booster Meetings	Elementary Cafeteria	3 rd Tuesday of every month – December thru May, 2014	No Charge
Portage Girls Basketball Boosters	Art Burkett Basketball Tournament	Len Chappell Gymnasium	December 6-7, 2013	No Charge
Vanessa Hildebrand/The Spinning Sapphires	Dance and Baton Competition	Len Chappell Gymnasium, HS Auditorium, bathrooms and locker rooms	March 2, 2014 6:00 a.m. – 5:00 p.m.	Rental Fee Charged \$20/hour
PennDOT Motorcycle Safety Program	Motorcycle Safety Training & Education	HS Classrooms and ES parking lot	Various dates as per schedule	Fee Charged Per Student
Travis Kargo	Mens Community Basketball	Len Chappell Gymnasium	Saturdays in December, January and February	Fee Charged \$10/hour

X. MOTION TO MAKE THE AGENDA PART OF THE MINUTES

Motion _____ Second _____ Vote _____

XI. MOTION SHOULD BE MADE TO ADJOURN THE MEETING

Motion _____ Second _____ Vote _____

Time: _____