

Agenda in Brief  
Wyoming Area School District  
Work Session of the Wyoming Area Board of Education  
20 Memorial Street, Exeter, Pennsylvania, 18643  
Tuesday, March 19, 2013, 7:00 p.m.

Agenda

Communications Report

New Business

Finance Report

Education Report

Activities Report

Building Report

Open Discussion

Adjournment

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Communications Report

1. Luzerne Intermediate Unit submitting minutes of their regular meeting of January 23, 2013.
2. Ballots received from the Luzerne Intermediate Unit to elect five board members to the Luzerne Intermediate Unit Board of Directors for a three year term.
3. Correspondence from Craig Weller, Division of Assessment, Pennsylvania Department of Education, to the Superintendent regarding the Department of Education's monitoring visit to the Secondary Center on December 11, 2012, during the administration of the Biology Keystone Exam.
4. Correspondence from Bernard Feist, Environmental Engineer, Pennsylvania Department of Environmental Protection, notifying the Superintendent, an application for NPDES permit was received December 5, 2012 and determined it is complete, however, it is in violation of DEP's regulations at 25 Pa. Code 99a. 75(a) because it wasn't submitted before the 180 days prior to the existing permit's expiration date. It is noted no enforcement action will be pursued.
5. Loreann Napkora, Clerical Aide at Montgomery Avenue School, requesting permission to continue as a clerical aide and cleaning employee for the summer of 2013.
6. Ann Marie Taggart, President of the West Pittston Rams, requesting permission for the Rams to use the football field, practice fields and cafeteria fields for practice and games.
7. Ann Marie Taggart, President of the West Pittston Rams, requesting permission to use the Secondary Center cafeteria/kitchen for the Rams Awards Banquet Ceremony.
8. Ashley Aritz, Secondary Center Teacher, requesting permission to attend Junior Achievement in Pittston, along with four teachers, two aides and 8<sup>th</sup> grade students. Requesting the district to cover the cost of registration and two busses.
9. Received Right to Know Request for an e-mail that the Superintendent and Dr. Estelle Campenni were discussing at the Wyoming Area Board of Education meeting on Tuesday, March 5, 2013.
10. Received Right to Know Request for information regarding the district's health care plan.

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11. Received Right to Know Request from Peter Cameron of the Citizen's Voice for teacher salaries based on years of service and the district's health care plan.
12. Received Right to Know Request for a copy of the bids of the district's delinquent real estate tax liens.
13. Received Right to Know Request for a copy of the transcript of the conversation, Mr. Bernardi, Superintendent, and Dr. Estelle Campenni engaged in at the board meeting of March 5, 2013, relating to the budget recommendation of JFK being closed.
14. Joyce Becker, Instrumental Teacher, requesting permission to attend the PMEA District 9 Band Fest, along with four band students at Lakeland School District. The district is asked to cover the registration fee.
15. Shea Riley, Music Teacher, requesting permission to attend the PMEA District 9 Band Fest, along with six students at Lakeland School District. The district is asked to cover the registration fee.
16. Parents of the Wyoming Area Field Hockey Team requesting monetary or product/gift card donations for their Mother's Day Bingo fundraiser on April 21, 2013.
17. Sgt. Todd Grudzinski, Exeter Township Police Department, requesting permission to use the Sarah J. Dymond School for Active Shooter training exercises.
18. Juel Anne Klepadlo, Key Club Advisor, requesting permission to use the gym, hallway, concession stand and multi-purpose room for a Soccer Tournament to benefit the Stephanie Jallen Para Olympic Fund.
19. Josette Cefalo, Cheerleading Advisor requesting permission to use various facilities for cheerleading practice.
20. Mary Paglianite of the Spotlight Dance Studio, requesting permission to rent the auditorium for a spring dance recital.

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Communications Report

21. Lyn Bednarski, Secretary of the Wyoming Area Softball Parents Association, requesting permission for a vendor "Frozen Scoop 4 U" to sell Italian ice at home varsity softball games for the 2013 season.
22. Narda Sperrazza, Music Teacher, requesting permission to attend the Luzerne County Chorus Festival, along with ten students, at Pittston Area School District. The district is asked to cover the cost. A mini bus is also requested.
23. Josette Cefalo, Cheerleading Advisor, requesting permission to have a cookie/cracker fundraiser for the 2013-2014 school year.
24. Leandra Hosey, Vice President of the Wyoming Area Swim/Dive Team, requesting permission to hold fundraisers for the 2013-2014 school year.

Summary of Applications Received

Elementary – 2  
English – 1  
Middle Level Math - 1

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 Finance Report

1. Received the following checks:

Berkheimer Tax Administrator

Earned Income Tax	16,306.51
Earned Income Tax	12,876.43
Earned Income Tax	18,933.48
Earned Income Tax	47,941.66
Earned Income Tax	17,668.80
Earned Income Tax	34,441.10
Earned Income Tax	31,038.65
Earned Income Tax	21,818.04
Earned Income Tax	11,119.03
Local Services Tax	2,028.66
Local Services Tax	984.16
Local Services Tax	519.36
Local Services Tax	337.03
Per Capita Tax	4,523.28
Per Capita Tax	3,186.23
Per Capita Tax	3,010.13
Per Capita Tax	2,695.40
Per Capita Tax	2,026.63
Per Capita Tax	3,131.45
Per Capita Tax	1,735.99
Per Capita Tax	<u>1,492.89</u>

Total: 235,786.25

Local Realty Transfer Tax

Luzerne County	11,250.27
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Reimbursements

Hazleton Area School District Speech Services	4,988.00
Enerwise Global Technologies	<u>1,155.25</u>

Total: 6,143.25

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State & Federal Subsidy Payments

Social Security	45,547.00
Title I – Improving Basic Programs	44,569.33
Title II – Improving Teacher Quality	21,982.59
Basic Education Funding	<u>1,065,231.00</u>
Total:	1,177,329.92

Miscellaneous

Right to Know Request Payments	90.00
Fortis Institute Use of Auditorium	500.00
District Court 11-2-01	<u>24.63</u>
Total:	614.63

2. Discuss to approve the March payment of \$76,854.35 to the Luzerne Intermediate Unit in accordance with the terms of the approved contract agreement for programs and services for the 2012-2013 school year.
3. Discuss to approve the March payment of \$29,015.25 to the West Side Career and Technology Center for the 2012-2013 school year.
4. Discuss to approve the request of the Luzerne County Assessor’s Office to refund \$2,006.71 paid taxes for the year 2012 to property owner PIN# 17-A10-00A-39F.
5. Discuss to approve the Memorandum of Agreement between Wyoming Area School District and the Luzerne Intermediate Unit for the Department of Education/OCDEL Project MOM/Young Fatherhood Initiative grant at a cost of \$338.00 for the period July 1, 2012 through June 30, 2013.
6. Discuss to approve to ratify the following bond payments for March 1, 2013 to M&T Investment Group for the following:

General Obligation Note Series 2006A	464,218.75
General Obligation Note Series 2006B	25,212.00
General Obligation Note Series 2006C	19,875.00

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7. Discuss to approve the Single Audit Report for the fiscal year ended June 30, 2012 as prepared by the independent auditing firm of Bonita and Rainey, CPA.
8. Discuss to approve the Affiliation Agreement between Wyoming Area School District and Wyoming Valley Alcohol and Drug Services, Inc. The agreement will remain in effect until June 30, 2015.
9. Discuss to approve the Luzerne Intermediate Unit General Operating Budget for 2013-2014.

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Education Report

1. Reporting as per Federal Regulations Requirement that the District's Federal Programs, (Title I, Title II, and Drugs and Alcohol) have been planned for the 2012-2013 school year. Anyone desiring information regarding these programs, contact Janet Serino, Assistant Superintendent, at the District's Business Office.
2. Discuss to approve the school calendar for the 2013-2014 school year.
3. Discuss to approve the revised professional substitute list for the 2012-2013 school year.
4. Discuss to approve the appointment of the following to the District Comprehensive Plan Committee:

Leslie Ratchford  
Sue Sharkey  
Holly Alfano  
Patti Drendall  
Tracy Timinski  
Andrea Karcutskie  
Maria Sabatini  
Joan Solano  
Jean Marie Radle  
Caroline Kudasik  
Dolores Rozelle  
Marion Ciampi



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Activities Report

1. Discuss to approve the request of Ashley Aritz, Secondary Center Teacher, to attend Junior Achievement "Finances and Future Life Skills" on Thursday, April 4<sup>th</sup> and Friday, April 5, 2013, along with over 220 eighth grade students over the two day trip, four additional teachers: Mr. Altavilla, Mrs. Gillespie, Mrs. Argenio, Mrs. Scrobola, and two aides: Mrs. Drost and Mrs. Borzell. The district is asked to cover the cost of registration and two busses' not to exceed at \$2,400.00.
2. Discuss to approve the request of Ann Marie Taggart, President of the West Pittston Rams, for the football Rams and cheerleaders to use the football field, (press box, score board, rest rooms) practice fields and cafeteria fields for practice and games starting in June through November. Games to be held on Sundays, from August 18<sup>th</sup> through October 27, 2013. Pending approval by the building principal and athletic director. The Rams are asking for the board to waive the \$1,000.00 rental fee and a \$25.00 per hour fee if a custodian's services are needed.
3. Discuss to approve the request of Joyce Becker, Instrumental Teacher, to attend the PMEA District 9 Band Fest, along with four students at Lakeland School District on Friday, April 5, 2013. The district is asked to cover the costs of \$108.00 for registration. Transportation will be by mini bus for students. Mrs. Becker is also asking for comp time and mileage reimbursement for use of her own personal vehicle.
4. Discuss to approve the request of Shea Riley, Music Teacher, to attend the PMEA District 9 Band Fest, along with six students, at Lakeland School District on Friday, April 5, 2013. The district is asked to cover the costs of \$162.00 for registration. Mrs. Riley will share the mini bus with Mrs. Becker. Mrs. Riley is also asking for comp time.
5. Discuss to approve the request of Narda Sperrazza, Music Teacher, to attend the PMEA Region IV State Chorus Festival, along with one student, at Midd West High School, Thursday, March 21<sup>st</sup> to Saturday, March 23, 2013. The district is asked to cover the cost for registration, lodging, transportation, meals, tolls at \$428.62. Mrs. Sperrazza is also requesting comp time.

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6. Discuss to approve to ratify the request of Shea Riley, Music Teacher, to attend the PMEA District Jazz & Jazz Fest, along with six students at Tunkhannock High School, Thursday, March 14<sup>th</sup> and Friday, March 15, 2013. Mrs. Riley is asking that the district cover the cost \$479.60 for registration. Comp time and mileage reimbursement is also requested for use of her own personal vehicle.
7. Discuss to approve to ratify the request of Shea Riley, Music Teacher, to attend the PMEA Region Band at Jersey Shore High School, with three students, March 6<sup>th</sup> to March 9, 2013. The district is asked to cover the cost for registration, lodging, meals and transportation at a cost of \$649.67. They also requested the mini bus.
8. Discuss to approve to ratify the request of Damien Rutkoski, Secondary Center teacher, to attend the Brain Bee, along with one student, to Baltimore, MD., March 2<sup>nd</sup> and March 3, 2013. The district is asked to cover the cost for registration and lodging \$230.00. Mileage reimbursement is also requested for use of his own personal vehicle.
9. Discuss to approve to ratify the request of Maureen Pikas, Secondary Center teacher, for the History Club to sell "Class of" t-shirts as a fundraiser at \$12.00 per shirt. The fundraiser will run through mid March.
10. Discuss to approve the request of Lyn Bednarski, Secretary of the Wyoming Area Softball Parents Association, to have a vendor "Frozen Scoop 4 U" to sell Italian ice at home varsity softball games, for the 2013 season, at the Atlas field. A percentage of the proceeds will go to their organization.
11. Discuss to approve the request of Narda Sperrazza, Music Teacher, to attend the Luzerne County Chorus Festival, along with ten students, at Pittston Area School District on Monday, April 22, 2013. The district is asked to cover the cost of \$250.00 for registration. A mini bus is requested to transport the ten students. Ms. Sperrazza is also requesting comp time.

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12. Discuss to approve the request of Josette Cefalo, Cheerleading Advisor, to have a cookie/cracker fundraiser (out of school) from April 28<sup>th</sup> to May 14, 2013 to defray costs for the 2013-2014 season.
  
13. Discuss to approve the request of Leandra Hosey, Vice President of the Wyoming Area Swim/Dive Team, to hold fundraisers for the 2013-2014 school year.

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Building Report

1. Discuss to approve the agreement between the Wyoming Area Education Support Professionals and Wyoming Area School District to allow any member of the support staff to voluntarily donate one sick leave day during the 2012-2013 school year to be used at the discretion of Betty Mazzitelli.
2. Discuss to approve the revised substitute support personnel list for the 2012-2013 school year.
3. Discuss to approve to ratify the request of Sandra Colwell of the Girl Scouts to hold a birthday celebrating Girl Scouts Anniversary in the cafeteria on March 14, 2013.
4. Discuss to approve to rescind Ann Marie Skilonger's request to take a medical leave of absence on March 15, 2013.
5. Discuss to approve the request of Sgt. Todd Grudzinski, Exeter Township Police Department, to use the Sarah J. Dymond School for Active Shooter training exercises on two separate Saturdays during the months of April and May. The purpose of the trainings are to familiarize Exeter Township Police Officers with the layout of the school and to properly train the members of the Police Department in various techniques and tactics used to respond to and neutralize an active shooter situation. No live firearms will be used.
6. Discuss to approve the request of Juel Anne Klepadlo, Key Club Advisor, to use the gym, hallway, concession stand and multi-purpose room for a Soccer Tournament to benefit the Stephanie Jallen Para Olympic Fund, Saturday, April 13, 2013, from 9:00 a.m. to 3:00 p.m., pending approval by the building principal and athletic director.
7. Discuss to approve the request of Josette Cefalo, Cheerleading Advisor, to have cheer practice outside the cafeteria (weather permitting), multi-purpose room or hallway, April 30<sup>th</sup> to June 11, 2013, Tuesdays and Thursdays, from 5:00 p.m. to 8:00 p.m., and use of the stadium (weather permitting) or multi-purpose room from June 10<sup>th</sup> to August 22, 2013 from 5:00 p.m. to 8:00 p.m., Mondays, Tuesdays, Wednesdays, and Thursdays, pending approval by the building principal and athletic director.

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8. Discuss to approve the request of Mary Paglianite of Spotlight Dance Studio, to rent the Secondary Center auditorium at \$500.00 for a spring dance recital on Saturday June 15, 2013, 12:00 p.m. to 9:00 p.m., pending approval by the building principal. A fee of \$25.00 per hour will be charged if a custodian's services are needed.
  
9. Discuss to approve the request Ann Marie Taggart, President of the West Pittston Rams, to use the Secondary Center cafeteria/kitchen for the Rams Awards Banquet Ceremony on Sunday, December 1, 2013, 12:00 p.m. to 4:00 p.m., pending approval by the building principal and food service director. A \$25.00 per hour fee will be charged to their organization for a food service worker's services.